

GHANA MICROENTERPRISE QUESTIONNAIRE – ROUND 6
(February 1 2010 DRAFT)

INTRODUCTION

Interviewer: Were you able to find the owner? (**introduction_1**)

1 = Yes

2 = No, and I have made three separate attempts (*skip to attriting section*)

Interviewer: Did the owner agree to be interviewed again? (**introduction_2**)

1 = Yes

2 = No (*skip to attriting section*)

Interviewer: Where is the interview taking place? (**introduction_3**)

1 = home of owner

2 = business location of owner (if separate from home)

3 = a location different from both the home and business

In the previous round, the household was recorded as living at {household address}. *Interviewer: Is the household living there now? (If the previous address was Blank, please answer "No".)* (**introduction_4**)

1 = Yes (*skip to Q1.6*)

2 = No

If no, record the new address of the household (**introduction_5**)

Do you still own and operate a business? (**introduction_6**)

1 = Yes

2 = No (*skip to Q1.10*)

Are you still working in the same location as you were working in when we interviewed you in February? (*Interviewer: If the respondent no longer operates the business, answer "no"*) (**introduction_7**)

1 = Yes (*skip to Q. 1.9*)

2 = No

What is the new business address? (**introduction_8**)

Are you working in the same line of business as when we interviewed you last February? (*Interviewer: If the respondent no longer operates the business, answer "no"*) (**introduction_9**)

1 = Yes (*skip to section: Hours Worked*)

2 = No

What happened to the business you previously ran? (**introduction_10**)

1 = Operating the same business

2 = Now run by another family member

3 = Modified to become my current business

4 = Business is closed down

5 = Business was sold to another person

6 = I never owned a business (there was a mistake earlier)

7 = [free text] _____

What is your main activity now? (**introduction_11**)

1 = wage worker

2 = operating a different business (*go to Q1.12*)

2 = looking for work

3 = housework or looking after children

4 = other (specify) _____

(*Interview: Survey will end if they no longer operate a business.*)

You said you have changed your line of business. In the last survey you told us you worked in [X]. What is your new line of business activity? (**introduction_12**)

Interviewer: Is this really a new line of business? Perhaps it is really the same as the previous line, with small modifications?
(**introduction_13**)

1 = new line of business (*skip to section: New Business Details*)

2 = very similar to previous (*skip to section: Hours Worked*)

ATTRITING SECTION

This is a set of questions to be asked of neighbors, other family members, etc. if the person can not be located this time around, or if they refuse to participate anymore in the survey.

Who is supplying information about the business (more than one person possible)? (**attrition_1**)

Does the owner still operate the business? (**attrition_2**)

1 = Yes

2 = No, the business has closed down (*interview ends*)

3 = No, the business is now operated by someone else

4 = don't know

Does the business still seem to be operating in the same location as before? (**attrition_3**)

1 = Yes (*interview ends*)

2 = No

3 = don't know (*interview ends*)

Where is the business now operating? (**attrition_4**)

NEW BUSINESS DETAILS

Now I am going to ask you about the characteristics of any utensils, tools, machinery equipment, etc. which are used in your NEW business activity.

Do you currently own the land or market space used by the business? **(balance_8a)**

1 = Yes

2 = No (*skip to Q3.4*)

In what year did you purchase the land or market space? **(balance_8b)**

How much would you pay to purchase the same land or market space today? (GHc) **(balance_8c)**

Does your business currently have any kiosk/shed/building? **(balance_9a)**

1 = Yes

2 = No (*skip to Q3.7*)

Ownership of the kiosk/shed/building **(balance_9b)**

1 = Owned

2 = Rented

3 = Borrowed

If you had to replace your kiosk/shed/building, how much would a similar one cost? (GHc) **(balance_9c)**

Does your business currently have any FURNITURE or DISPLAY CASES? **(balance_10a)**

1 = Yes

2 = No (*skip to Q3.10*)

How many different types of furniture and display cases does your business have (up to 4)? **(balance_10b)**

	Ownership (options: owned, rented, borrowed)	If you had to replace, what would the replacement be for all of the items owned (GHc)?
First furniture or display case	(balance_10c)	(balance_10d)
Second furniture or display case	(balance_10e)	(balance_10f)
Third furniture or display case	(balance_10g)	(balance_10h)
Fourth furniture or display case	(balance_10i)	(balance_10j)

Does your business currently have any MACHINES or EQUIPMENT? **(balance_11a)**

1 = Yes

2 = No (*skip to Q3.13*)

How many different types of machine or equipment does your business have (up to 4)? **(balance_11b)**

	Ownership (options: owned, rented, borrowed)	If you had to replace it, how much would a similar one cost (GHc)?
First machine or equipment	(balance_11c)	(balance_11d)
Second machine or equipment	(balance_11e)	(balance_11f)
Third machine or equipment	(balance_11g)	(balance_11h)
Fourth machine or equipment	(balance_11i)	(balance_11j)

Does your business currently have any other tools and utensils (including vehicles)? (**balance_12a**)

1 = Yes

2 = No (*skip to Q3.16*)

If yes, how many different types of tools and utensils does your business have (up to 4)? (**balance_12b**)

	Ownership (options: owned, rented, borrowed)	If you had to replace it, how much would a similar one cost (GHc)?
First tool or utensil	(balance_12c)	(balance_12d)
Second tool or utensil	(balance_12e)	(balance_12f)
Third tool or utensil	(balance_12g)	(balance_12h)
Fourth tool or utensil	(balance_12i)	(balance_12j)

[PocketSurvey sums totals from Q3.9-Q3.15. This gives the total assets, excluding land, buildings and market space. Total Assets Amount: (balance_13a)]

The sum of the funds and assets listed, excluding land, buildings and market space, is GHc [Total Assets Amount]. Does this seem accurate, or have we missed or double-counted something? (**balance_13b**)

1 = Accurate (*skip to Q3.19*)

2 = Not Accurate

What have we missed or double-counted? (**balance_13c**)

What do you estimate to be the total replacement cost of the assets of the business? (Please do not include land, buildings or market space) (**balance_13d**)

When you opened your business today, did you hold products for sale, raw materials, products in production or spare parts? (**balance_14a**)

1 = Yes

2 = No (*skip to Q3.21*)

What is the total purchase cost of these goods (GHc)? (**balance_14b**)

You said that you have zero stocks or inventories, but that you are in trade/retail. I am asking about the value of items you have on hand to sell. What is this value (GHc)? (**balance_14c**)

How much cash do you currently have for your business? (Include cash held at home, at the bank or with a susu) (**balance_14d**)

HOURS WORKED

Hours worked in last week

How many hours a week do you personally spend working in the business?

LAST WEEK

Number of days (business_6a)

Hours per day (business_6b)

Total hours (Number of days * Hours per day) (business_6c)

In the last week for how many hours were you working at full effort? Do not include time spent also chatting with friends, doing housework, etc.

FULL EFFORT LAST WEEK

Number of days (business_8a)

Hours per day (business_8b)

Total hours (Number of days * Hours per day) (business_8c)

Apart from you, does anyone work in the business? (Please include unpaid as well as paid workers.) (otherworkers_1)

1 = Yes

2 = No

How many hours in total last week did household members apart from yourself work in your business? [*write zero if no household members worked in the business*] (otherworkers_2)

How many hours in total did apprentices work in your business? [*write zero if no apprentices worked in the business*] (otherworkers_3)

How many hours in total did non-household paid employees work in the business? (otherworkers_4)

[*write zero if no paid employees worked in the business*]

For how many days was your business NOT operating in January 2010? (do not include days that your business is always closed; for example, on Fridays or Sundays.) (business_11)

For how many days was the business closed because you were ill? (business_12a)

For how many days was the business closed because someone else was ill (for example, family or friends)? (business_12b)

For how many days was the business closed because of other family or community events (for example, a funeral or a festival)? (business_12c)

EXPENSES

Monthly Expenses (for January 2010)

Please report the amount you have spent on each of the following during January 2010. *Interviewer: Include only business expenses and NOT household expenses.*

Expense Item	Expense Amount (GHc)
Purchase of raw materials and items for resale	(income_3a)
Purchase of electricity, water, gas and fuel	(income_3b)
Payments to employees and apprentices	(income_3c)
Expenditure on telephone and cell phone airtime	(income_3d)
Maintenance, repair, and transportation	(income_3e)
Rent of machinery and equipment	(income_3f)
Interest paid on loans (Please answer in GHc, NOT in percentage terms.)	(income_3g)
Gifts, tips and bribes given to government officials	(income_3h)
TOTAL MONTHLY EXPENSES	(income_3i)

The sum of the expenses that you just listed for the last month was GHc {{Total Monthly Expenses}}. Does this seem accurate? (income_3j)

1 = Yes (*skip to Q6.1*)

2 = No

What do you estimate to be the total of these expenses for the last month? (income_3k)

SALES

What were the total monthly sales of your business? Include sales of services.

For January 2010 (GHc)	(income_2a)
For December 2009 (GHc)	(income_2b)
For November 2009 (GHc)	(income_2c)

Enumerator note: Please confirm that you have scrolled before moving to next question.

NB: If the percentage change in sales greater than 50% or lower than -33% and the absolute change is greater than 50GHc, then PocketSurvey will prompt with the following questions.]

(For sales \geq 10 000)

Your reported sales for January is X. This is a large number. Is this correct? (**sales_large_1**)
(Note that the original 'large' number is saved as **sales_large_number**.)

You said sales for January 2010 were X, and in the last survey you told us sales for January 2010 were Y. Is it correct that your sales have changed this much? (**sales_1**)

If no, can I ask you again what you think January 2010 and October 2009 sales actually were?

October 2009 sales: (**sales_2**)

January 2010 sales: (**sales_3**)

MAIN PRODUCT

In the last survey, you told us that the most important product or service you sold was [x]. Is this still your most important product or service? **(product_1)**

1=Yes

2=No

3=It was never my most important product or service

What is your business' MOST IMPORTANT PRODUCT OR SERVICE?

MOST IMPORTANT PRODUCT OR SERVICE	Name:	(income_7a)
MOST IMPORTANT PRODUCT OR SERVICE	Unit:	(income_7b_1)
MOST IMPORTANT PRODUCT OR SERVICE	Sale price per unit (GHc):	(income_7b_2)
MOST IMPORTANT PRODUCT OR SERVICE	Cost of raw materials/1 unit (GHc):	(income_7c)

(with appropriate skips...)

You have told me that you sell this product for less than you buy it. Is this correct? (income_7d)

You have told me that you sell this product for the same price as you buy it. Is this correct? (income_7e)

You have told me that the materials for this product cost nothing. Is this correct? (income_7f)

MOST IMPORTANT PRODUCT OR SERVICE Units sold in the last month: (income_7g)

MOST IMPORTANT PRODUCT OR SERVICE Share of this product in total sales (%) (income_7h)

Enumerator: Leave the share of product section BLANK if the respondent does not know or if this is not applicable

(with appropriate skips...)

You said that the sale price for your main product in January 2010 was X GHc. In the previous survey, you told us that the sale price for your main product for April was Y GHc. Is it correct that the sale price for your main product has changed this much? **(prices_1)**

You have indicated that there was a mistake. Please enter the correct values.

April 2009 price for your main product (GHc): **(prices_2)**

January 2010 price for your main product: **(prices_3)**

Have you started manufacturing or selling any new product or offering any new service in the last three months that you didn't previously make or sell? **(product_2)**

1 = Yes

2 = No (*skip to Income section*)

What is/are the new product(s) or service(s)? **(product_3)**

What percentage of total sales do the new product(s) or service(s) make? **(product_4)**

(Enumerator: Leave BLANK if the respondent does not know or if this is not applicable)

INCOME

After paying all expenses, what was the income of the business (the profits) during January 2010 (GHc)? Consider all expenses, INCLUDING wages of employees but NOT INCLUDING any income you paid yourself

Does the respondent have an answer? **(income_4a)**

1 = Yes

2 = No: Respondent refuses or does not know

Profit **(income_4b)**

Your report sales [**should read “profit”**] for January is X. This is a large number. Is this correct? **(profit_large_1)**

Was the amount: **(income_4c)**

- Less than 10 GHc
- Between 10 and 25 GHc
- Between 25 and 50 GHc
- Between 50 and 75 GHc
- Between 75 and 100 GHc
- Between 100 and 150 GHc
- Between 150 and 250 GHc
- More than 250 GHc
- Still doesn't know or still refuses.

What proportion of this amount do you typically invest in your business (%)? **(income_4d)**

In your answer to the previous question, did you include the value of the goods or services that you and your household consumed from the business? **(income_4e)**

1=Yes (*skip to Q8.6*)

2=No

What was the value of the goods and services that you and your household consumed from the business in January 2010? **(income_4f)**

How many businesses do you own? **(income_12a)**

[Skip if no others.]

How much money did you take home from these other businesses in January? Include the money you saved or gave to family and friends. **(income_12b)**

In January 2010, did you give any free goods or services to non-members of your household? **(income_10a)**

1=Yes

2=No (*skip to Q8.10*)

What is the approximate sale value of the goods and services given for free (GHc)? **(income_10b)**

Do you rent land or rooms to anyone? (That is, so that someone else pays YOU for the rental.) **(income_13a)**

1=Yes

2=No (*skip to next section*)

In January 2010, what was your total income you made from renting land or rooms? **(income_13b)**

SHARING

During the past three months, did anyone other than employees of the business use any of your business assets, including equipment, buildings or land? **(reciprocity_1)**

1=Yes

2=No

(If yes) which of the following types of assets did they use? (Please tick all that apply.) **(reciprocity_2)**

1=Equipment, tools or machinery

2=Buildings

3=Land

(If yes) Which of the following apply? **(reciprocity_3)**

1=At least one asset was used continuously for a period of one week or more

2=At least one asset was used for a limited number of hours each day.

Did you receive rental income as compensation for the use of any of the assets? **(reciprocity_4)**

1=Yes

2=No

(If yes) During January, what was your revenue from rental of business assets? (GhC) **(reciprocity_5)**

Have you included the revenue from rental in the business income you reported earlier? **(reciprocity_6)**

Did you receive some other compensation, such as gifts, household services, or the use of assets of another business?
(reciprocity_7)

INVENTORIES

When you opened your business today did you hold products for sale, raw materials, products in production or spare parts?

(**inventories_1**)

1=Yes

2=No

[with an appropriate skip...] Your reported inventories are X GhC. This is a large number. Is this correct?

(**inventories_large_1**)

(Note that the original inventories number is saved as **inventories_large_number**.)

[If “yes”...] What is the total purchase cost of these goods (GHc)?

(**inventories_2**)

[If “no”...] You said that you have zero stocks or inventories. I am asking about the value of the items you have on hand to sell.

What is this value (GHc)?

(**inventories_3**)

[with appropriate skips...] You said that your inventories holding today was X GHc. In the previous survey, you told us that your inventories holding was Y GHc. Is it correct that your inventories holding has changed this much?

(**inventories_5**)

You have indicated that there was a mistake. Please enter the correct values.

What is the total purchase cost of the products for sale, raw materials, products in production or spare parts that you held at the start of business today?

(**inventories_6**)

What was the correct value for the previous survey?

(**inventories_7**)

How much cash do you currently have for your business? (Include cash held at home, at the bank or with a susu.)

(**inventories_4**)

CHANGES IN ASSETS

Have you purchased, been given, borrowed, or rented for your business any land, buildings, furniture, machines, equipment, tools or other business assets since our May interview? **(assets_1)**

[Enumerator: note, this should not include raw materials and inventories]

1 = Yes

2 = No (*skip to Q10.3*)

Did your business acquire any [X] used by the business since May?	How was this acquired? (Options: purchased, rented, gift, borrowed, other.)	What is the purchase cost of [x]? (GHc)
Land or market space (assets_2a)	(assets_2b)	(assets_2c)
Kiosk, shed or building (assets_3a)	(assets_3b)	(assets_3c)
Furniture and display cases (assets_4a)	(assets_4b)	(assets_4c)
Machines and equipment (assets_5a)	(assets_5b)	(assets_5c)
Other equipment, tools (assets_6a)	(assets_6b)	(assets_6c)

Have you sold, returned, lost through damage or theft, or otherwise disposed of any business land, buildings, furniture, machines, equipment, tools or other business assets since we last interviewed you in April? **(assets_7)**

[Enumerator: note, this should not include raw materials and inventories]

1 = Yes

2 = No

Did your business sell, return, lose through damage or theft, or otherwise dispose of any [X] used by the business since May?	How was this sold, lost or damaged? (Options: sold, returned, gift to someone else, lost through damage or theft, other)	What is the sale price or value of [x]? (GHc)
Land or market space (assets_8a)	(assets_8b)	(assets_8c)
Kiosk, shed or building (assets_9a)	(assets_9b)	(assets_9c)
Furniture and display cases (assets_10a)	(assets_10b)	(assets_10c)
Machines and equipment (assets_11a)	(assets_11b)	(assets_11c)
Other equipment, tools (assets_12a)	(assets_12b)	(assets_12c)

CURRENT CREDIT AND LOANS

Do you use a susu collector to deposit money? (**credit_1**)

1=Yes

2=No

On average, how much did you deposit with the susu collector each day during January 2010 (GHc)? (**credit_2**)

Have you received a new loan from a bank since May? (**credit_3**)

1=Yes

2=No (*skip to Q11.5*)

What was the amount of the loan? (**credit_4**)

Have you received a new loan from a microfinance organization (e.g. Sinapiaba, Pro-Credit) since May? (**credit_5**)

1=Yes

2=No (*skip to Q11.7*)

What was the amount of the loan? (**credit_6**)

Have you received a new loan from family or friends for the business since May? (**credit_7**)

1=Yes

2=No (*skip to next section*)

If yes, what was the amount of the loan? (**credit_8**)

RECIPROCITY

During the past three months, did anyone other than employees of the business use any of your business assets, including equipment, buildings or land? (**reciprocity_1**)

1=Yes

2=No

(If yes...) Which of the following types of assets did they use? (Please tick all that apply.) (**reciprocity_2**)

Equipment, tools or machinery

Buildings

Land

Which of the following apply? (**reciprocity_3**)

1=At least one asset was used continuously for a period of one week or more.

2=At least one asset was used for a limited number of hours each day.

Did you receive rental income as compensation for the use of any of the assets? (**reciprocity_4**)

1=Yes

2=No

During January, what was your revenue from rental of business assets (GHc)? (**reciprocity_5**)

Have you included the revenue from rental in the business income you reported earlier? (**reciprocity_6**)

1=Yes

2=No

Did you receive any other compensation, such as gifts, household services, or the use of assets of another business?

(**reciprocity_7**)

1=Yes

2=No

Apart from yourself, who would know if your business had a very profitable month – much more profitable than usual?

Would your SPOUSE know? (**reciprocity_8**)

1=Yes

2=No

3=Don't Know

4=Doesn't Apply

Would your PARENTS know? (**reciprocity_9**)

1=Yes

2=No

3=Don't Know

4=Doesn't Apply

Would your CHILDREN know? (**reciprocity_10**)

1=Yes

2=No

3=Don't Know

4=Doesn't Apply

Would OTHER HOUSEHOLD MEMBERS know? (**reciprocity_11**)

1=Yes

2=No

3=Don't Know

4=Doesn't Apply

Would EXTENDED FAMILY MEMBERS know? (**reciprocity_12**)

1=Yes

2=No

3=Don't Know

4=Doesn't Apply

Would your NEIGHBOURS know? (**reciprocity_13**)

- 1=Yes
- 2=No
- 3=Don't Know
- 4=Doesn't Apply

Would your NEIGHBOURING BUSINESS OWNERS know? (**reciprocity_14**)

- 1=Yes
- 2=No
- 3=Don't Know
- 4=Doesn't Apply

How much pressure do you feel to share extra business income with OTHER HOUSEHOLD MEMBERS rather than to invest it back into the business? (**reciprocity_15**)

- 1=A lot of pressure
- 2=Some pressure
- 3=Little or no pressure
- 4=Don't know or not relevant

How much pressure do you feel to share extra business income with NON-HOUSEHOLD MEMBERS rather than to invest it back into the business? (**reciprocity_16**)

- 1=A lot of pressure
- 2=Some pressure
- 3=Little or no pressure
- 4=Don't know or not relevant

When you earn more than usual in your business, what do you do with the additional money? Would you..

	1=Yes	2=No	3=Don't Know	4=Doesn't Apply
a) Withdraw more money from the business for yourself?	(reciprocity_17)			
b) Withdraw more money from the business for your household needs	(reciprocity_18)			
c) Increase savings in a bank account or through a susu collector?	(reciprocity_19)			
d) Increase savings in cash?	(reciprocity_20)			
e) Invest in new business equipment or higher inventory levels?	(reciprocity_21)			
f) Give more money to family living outside of your household?	(reciprocity_22)			
g) Give more money to non-family living outside of your household?	(reciprocity_23)			

Suppose that someone were to receive 100 GHc from a lottery payment. How much of that 100GHc should the person give to other family members and friends? (**reciprocity_24**)

I will now ask some questions about WHY it would be important for the person to share the lottery winnings.
How much do you agree with the following statement?

	1=Disagree Strongly	2=Disagree	3=Neither agree nor disagree	4=Agree	5=Strongly Agree
“It would be important to share the winnings so that the person could assure that others would share.”	(reciprocity_25)				
“It would be important to share to improve the person’s position/standing in the community.”	(reciprocity_26)				
“It would be important to share so that more people will attend the person’s funeral when he or she dies.”	(reciprocity_27)				
“It would be important to share because the person may need to borrow money from his or her family or friends during bad times.”	(reciprocity_28)				

Are you a member of a funeral society? (reciprocity_29)
1=Yes
2=No

On average, how much do you contribute to the society (GHc)? (reciprocity_30)

What time period does this refer to? (reciprocity_31)
1= Contributions per WEEK
2=Contributions per MONTH
3=Contributions per YEAR

Approximately how many members are in the funeral society? (reciprocity_32)

Funerals are important social events when friends and relatives pay their last respects to the deceased.

If, God forbid, you were to pass away tomorrow, in which province/district would your funeral most likely be held? (reciprocity_33)

Approximately how many people would be likely to attend your funeral? (reciprocity_34)
[Note that the structure of this question changed slightly; one version had categories.]

Is this the right number that you would like? (reciprocity_35)
[Note that this question is missing for survey version ‘GhanaRound6 7Feb’.]

13. HOUSEHOLD ROSTER AND EXPENDITURE

What relationship are you to the head of your household? (**household_1a**)

- 1=Head
- 2=Spouse of head
- 3=Son/daughter of head
- 4=Son-in-law/daughter-in-law of head
- 5=Grandchild/great-grandchild of head
- 6=Parent of head or of head's spouse
- 7=Other relative
- 8=Domestic employee
- 9=Non-relative

We are about to ask about members of the household. Please include all people who usually live in this household. Please include individuals who are temporarily living elsewhere or temporarily working in another location (ie for three months or less). However, please do NOT include the respondent in the roster; we have already asked about the respondent.

Apart from you, how many members are there in the household? (**household_1a**)

[Questions asked about each of the other members of the household. Note that these answers will be recorded in the "multiple" file.]

- Sex (**roster_1**)
 - 1=female
 - 2=male

- Relationship to the household head (**roster_2**)
 - 1=Head
 - 2=Spouse of head
 - 3=Son/daughter of head
 - 4=Son-in-law/daughter-in-law of head
 - 5=Grandchild/great-grandchild of head
 - 6=Parent of head or of head's spouse
 - 7=Other relative
 - 8=Domestic employee
 - 9=Non-relative

- Age (**roster_3**)

- How many years of education has this person completed? (**roster_4**)

- Marital status: (**roster_5**)
 - 1=single/never married
 - 2=married/consensual union
 - 3=widowed
 - 4=divorced/separated

- What activities is this person involved in at present? (ticklist) (**roster_6**)
 - ☐ Salaried/wage employee
 - ☐ Self-employed without employees
 - ☐ Self-employed with employees
 - ☐ Overseas worker
 - ☐ Apprentice
 - ☐ Unpaid family worker
 - ☐ Unemployed and looking for work
 - ☐ Student
 - ☐ Housekeeping
 - ☐ Retired
 - ☐ Economically inactive
 - ☐ Non-schooling child
 - ☐ Other non-economic activities

- Free text
- If employed, how many hours does/did this person work in a normal week? (roster_7)
- If employed, how much does this person earn in a normal month (GHc)? (roster_8)
- Does this person assist in the respondent's business? (roster_9)
 - 1=Yes
 - 2=No (*skip to other member(s) of the household, if any*)
- Hours worked in the respondent's business last week: (roster_10)
- How is this person paid by the respondent's business? (roster_11)
 - 1=receives a share of the profits
 - 2=receives a wage
 - 3=unpaid
 - 4=other
- Is this person an apprentice in the respondent's business? (roster_12)
 - 1=Yes
 - 2=No

Weekly Household Expenditures

How much have you and your household spent in the last WEEK on...?

	Amount (GHc)
food and drink for home consumption	(household_2a)
on food and drink consumed outside of the house	(household_2b)

Monthly Household Expenditures

How much did you and your family spend last MONTH on...?

	Amount (GHc)
Housing (eg rent, maintenance, water bills, refuse collection charges)	(household_3a)
Fuel and Light (eg electricity, kerosene, wood, gas, match, candles, batteries, charcoal)	(household_3b)
Non-durable household goods (eg personal care products, soaps, cleaning materials)	(household_3c)
Communication (eg telephone, internet and postal)	(household_3d)
Recreation and entertainment (eg CDs, DVDs, cinema, books, beach, football, lottery)	(household_3e)
Transport (eg train/bus, taxis, school transport fees)	(household_3f)
Household services (eg repair and maintenance, servants, laundry)	(household_3g)
Personal care services (eg haircuts, nails, massages)	(household_3h)
Contributions to associations (eg churches, funeral societies) (GHc)?	(household_3i)

Quarterly Household Expenses

Over the past THREE MONTHS, how much did you and your family spend on....?

	Amount (GHc)
Clothing and textiles	(household_4a)
Footwear	(household_4b)
Funerals, weddings and ceremonies (GHc)?	(household_4c)
Electronic goods (e.g. purchase of cell phones, TVs, VCRs, radios, computers)	(household_4d)
Household furnishings (e.g. furniture, dishes, rugs)	(household_4e)
Household appliances for home use (eg washing machines, refrigerators, sewing machines)	(household_4f)
Vehicles (eg bicycles) (GHc)?	(household_4g)
Health expenses (eg fees to doctors, hospitals and costs of medicines)	(household_4h)
Education (eg school uniform, school supplies, school fees)	(household_4i)

Do you smoke cigarettes?	(household_5a)
1=Yes	
2=No (<i>skip to Q13.9</i>)	
(If yes...) On average, how many cigarettes do you smoke each day?	(household_5b)
How much did you spend last MONTH on CIGARETTES (GHc)?	(household_5c)
Do you drink alcohol?	(household_5d1)
How often do you consume alcohol?	(household_5d2)
1=Never (<i>skip to Q13.11</i>)	
2=One a year	
3=Once a month	
4=Once a week	
5=More than once a week	
How much did you spend last MONTH on ALCOHOL (GHc)?	(household_5e)
How often do you party?	(household_5f)
1=Never	
2=One a year	
3=Once a month	
4=Once a week	
5=More than once a week	
How much did you spend last MONTH on PARTYING (GHc)?	(household_5g)
How often do you succumb to impulses to spend money on consumption (other than alcohol, cigarettes, or partying)?	
(household_5h)	
1=Never	
2=One a year	
3=Once a month	
4=Once a week	
5=More than once a week	

TRANSFERS

During the past three months, did you make any payments in cash or goods to people living outside your household?

(transfers_1)

1=Yes

2=No (*skip to Q12.8*)

To whom did you make the transfers? **(transfers_2)**

1= Parents

2= Children

3= Brothers/Sisters

4= Other Family

5= Non-family members

Approximately how much cash did you give to people outside your household during the past three months? **(transfers_3)**

What is the approximate value of the goods you provided to people outside your household during the past three months?

(transfers_4)

During the past three months, did you receive any transfers in cash or goods from people living outside your household?

(transfers_5)

1=Yes

2=No (*skip to next section*)

Who did you receive the transfers from? **(transfers_6)**

1= Parents

2= Children

3= Brothers/Sisters

4= Other Family

5= Non-family members

Approximately how much cash did you receive from people outside your household during the past three months?

(transfers_7)

What is the approximate value of the goods you received from people outside your household during the past three months?

(transfers_8)

GRANT/TREATMENT (IF APPLICABLE)
--

If goods and materials

Three /six /nine months ago you received a prize of 150 GHc in materials and equipment for your business for participating in this survey.

How much of the 150 GHc remains in the business? (treatment_c_1a)

How much of the 150 GHc has been taken out of the business for other uses? (treatment_c_2a)

[Calculate sum:] (treatment_c_sum)

(If the values don't add to 150...)

These values did not add to 150 GHc. Please confirm the answers.

Please confirm: How much of the 150 GHc remains in the business? (treatment_c_1b)

Please confirm: How much of the 150 GHc has been taken out of the business for other uses? (treatment_c_2b)

If cash

Three /six /nine months ago you received a prize of 150 GHc cash for your business for participating in this survey.

How much of the 150 GHc remains in the business? (treatment_d_1a)

How much of the 150 GHc remains in the household? (treatment_d_2a)

How much of the 150 GHc has been spent on non-business things? (treatment_d_3a)

How much of the 150 GHc has been saved outside of the business or household? (treatment_d_4a)

Sum of spending: (treatment_d_sum)

[If the sum is not 150 GHc...]

Please confirm: How much of the 150 GHc remains in the business? (treatment_d_1b)

Please confirm: How much of the 150 GHc remains in the household? (treatment_d_2b)

Please confirm: How much of the 150 GHc has been spent on non-business things? (treatment_d_3b)

Please confirm: How much of the 150 GHc has been saved outside of the business or household? (treatment_d_4b)

FAMILY

[Note: PocketSurvey looked up the earlier marital status and month of interview, and these are then saved again, as **baselinemaritalstatus** and **baselinemonthlookup**.]

What is your current marital status? (**family_1**)

1=Single/never married (*Skip to Q15.16*)

2=Married/consensual union

3=Widowed (*Skip to Q15.16*)

4=Divorced/separated (*Skip to Q15.14*)

[If applicable...]

In [month] 2008, you told us that your marital status was X, but you have told us that your status now is Y. Is this correct?
(**family_1a**)

(If a mistake...)

What was your marital status in [baselinemonthlookup] 2008? (**family_2**)

What is your current marital status? (**family_3**)

What was your age when you married your current spouse? (**family_4**)

What was your current spouse's age when you were married? (**family_5**)

I am going to ask some questions about the value of assets brought to your marriage. Please answer in terms of what it would cost to obtain the SAME assets TODAY, in current Ghana cedis.

What was the value of LAND AND BUILDINGS (including HOUSING) that YOU brought to your current marriage?
(**family_6a**)

What was the value of LAND AND BUILDINGS (including HOUSING) that YOUR SPOUSE brought to your current marriage?
(**family_6b**)

What was the value of CONSUMER DURABLES that YOU brought to your current marriage (e.g. vehicle, furniture, TV, etc.)?
(**family_7a**)

What was the value of CONSUMER DURABLES that YOUR SPOUSE brought to your current marriage (e.g. vehicle, furniture, TV, etc.)?
(**family_7b**)

What was the value of CASH AND FINANCIAL ASSETS (e.g. savings account) that YOU brought to your current marriage?
(**family_8a**)

What was the value of CASH AND FINANCIAL ASSETS (e.g. savings account) that YOUR SPOUSE brought to your current marriage?
(**family_8b**)

Were YOU operating a business when you started your current marriage? (**family_9a**)
1=Yes
2=No

Was YOUR SPOUSE operating a business when you started your current marriage? (**family_9b**)
1=Yes
2=No

Do you and your husband/wife jointly hold assets, or are household assets owned individually by each of you?
(**family_9c**)

Did you have another marriage before your current marriage? (**family_10a**)
1=Yes
2=No

Is your former spouse still alive? (**family_10b**)
1=Yes
2=No

Where is your former spouse currently living? (**family_10c**)
1=With the household

2=In the immediate neighbourhood
3=In Accra-Team
4=In another region

In which region? (family_10d)

Is your mother still living? (family_11a)
1=Yes
2=No

Where does she live? (family_11b)
1=With the household
2=In the immediate neighbourhood
3=In Accra-Team
4=In another region

In which region? (family_11c)

Is your father still living? (family_12a)
1=Yes
2=No

Where does he live? (family_12b)
1=With the household
2=In the immediate neighbourhood
3=In Accra-Team
4=In another region

In which region? (family_12c)

Is your maternal uncle still living? (family_13a)
1=Yes
2=No

Where does he live? (family_13b)
1=With the household
2=In the immediate neighbourhood
3=In Accra-Team
4=In another region

In which region? (family_13c)

How many brothers, currently living, do you have (including step- and half-brothers)? (family_14a)

How many sisters, currently living, do you have (including step- and half-sisters)? (family_14b)

How many of your siblings currently live WITH YOUR HOUSEHOLD? (family_14c)

How many of your siblings current live IN THE IMMEDIATE NEIGHBOURHOOD? (family_14d)

How many of your siblings current live IN ACCRA-TEMA? (family_14e)

How many of your siblings current live IN ANOTHER REGION? (family_14f)

Which region(s)? (Please tick all.) (family_14g)

LAND OWNERSHIP

Who owns the home where the household currently resides? (land_1)

1=Me

2=Jointly owned by another family member and me

3=Owned by several family members

4=Owned by landlord (non-family)

5=Free text

Do you own any plots of land apart from your home? (land_2)

1=Yes

2=No

INTERVIEWER IMPRESSIONS

Who else other than the enterprise owner was present during the interview? (ticklist) (**impressions_1**)

Items

Nobody

The spouse of the owner

A child 5 years of age or younger

Other adult household members

Other adults from outside the household

A child older than 5 years of age

What is your impression of how well the respondent understood the questions being asked? (**impressions_2**)

- a. Excellent
- b. Good
- c. Not so good
- d. Very bad

What is your impression of the seriousness with which the respondent answered questions? (**impressions_3**)

- a. Excellent
- b. Good
- c. Not so good
- d. Very bad

What is your overall impression of the preciseness with which questions were answered? (**impressions_4**)

- a. Excellent
- b. Good
- c. Not so good
- d. Very bad

Which sections were most difficult or troubling for the respondent? (ticklist) (**impressions_5**)

Which sections were most difficult or troubling for you? (ticklist) (**impressions_6**)

Which sections interested the respondents the most? (ticklist) (**impressions_7**)

Which questions were most difficult or troubling for the respondent? (**impressions_8**)

Which questions were most difficult or troubling for you? (**impressions_9**)

Which questions interested the respondents the most? (**impressions_10**)

Enumerator: Any additional comments? (**impressions_11**)