Nigeria Teacher Development Programme (TDP) Impact Evaluation of Output 1: In-Service Teacher Training Endline Survey 2017

Teacher roster and background instrument (all teachers). Excerpt from enumerator endline manual.

October 2017

1 Teacher roster and teacher background information

1.1 Introduction

This instrument is administered by the supervisor. You will already have introduced yourself and your team to the head teacher when you arrived at the school.

If none of the head teacher, acting head teacher or assistant head teacher is present on the day of the survey you should not administer this questionnaire. It will be necessary to arrange a return visit to the school, and you should contact your state coordinator about this.

For this questionnaire you will begin by compiling a roster of teachers who currently work at the school and teach primary classes 1 to 6, do not teach Religious Studies and are not on long leave.

You should already have requested a list of all teachers who work at the school when you first arrived at the school and during the head teacher interview.

> ➤ If **a list of all teachers at the school exists**, you should use this to enter all the teacher names on the list into CAPI for question A01. The head teacher does not need to be present when you do this.

> ➤ If **a list of all teachers at the school does not exist**, you should use the list assembled by the head teacher or her/his assistants that you requested earlier to enter all the teacher names on the list into CAPI for question A01. The head teacher does not need to be present when you do this.

> ➤ **If a teacher list does not exist, and for some reason it is not possible for the head teacher or her/his assistants to write down a list of all teachers at the school**, the head teacher needs to be present to tell you the names of all teachers who currently work at the school and you will enter these names into CAPI for question A01.

You will start by identifying the state, LGA, school and your own name, as in the head teacher interview (see section above).

1.2 Teacher roster

The purpose of the questions in this module is to compile a roster of all teachers who currently work at the school. The CAPI questionnaire will guide you through the different steps to end up with a list of eligible teachers. The final roster will be those in the list (A01) plus any new teachers who joined since the list was compiled (A03), excluding those who have since left the school (A05), who only teach religious studies (A07), who are on long leave (A09), or who do not teach primary grade 1-6 (A10).

Module A: Teacher Roster
I will now ask you about the teachers who work at the school to compile a teacher roster.

A00 Teacher roster names
Ask to see a list of all the teachers who work at the school. Enter the full names of the teachers on the list.

Include all teachers currently teaching regardless of their employment status (acting head teacher, assistant head teacher, teacher officially posted/employed at this school, volunteer teacher).

Exclude the head teacher.

o   Ready to start

A01 Teacher name
Enter the full names (first name and last/father's name) from the list of the teachers who work at the school. Exclude the head teacher.

Use the list of all teachers currently working at the school provided by the head teacher or her/his assistant, to enter the full name for each teacher on the list into CAPI. If a teacher list is not available, ask the respondent for the full name of each teacher who currently works at the school, and enter the names. Exclude the head teacher but include the acting head teacher if there is one, and include the assistant head teacher if there is one.

A02 New teachers 1
Did any <u>new</u> teachers join the school since the list of teachers you provided/showed me was compiled?

o   Yes
o   No
o   Don't know

Select No if the list was only compiled today.

A03 New teachers 2
Enter the first and last name of <u>each</u> new teacher who joined the school since the list of teachers provided was compiled.

What are the names of the <u>new teachers who joined the school</u>?

This question is only asked if the respondent said that new teachers joined the school since the list was compiled.

A04 Teacher who left 1
Have any teachers from the list you showed me <u>left the school</u> since the list was compiled?

o   Yes
o   No
o   Don't know

A05 Teachers who left 2
Ask the head teacher the names of the teachers who left the school since the list of teachers provided/showed to you was compiled.

This is only asked if the respondent said that one or more teachers left the school since the list was compiled.

In the list below, select the names of the teachers who left the school.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who <u>left the school</u>?

- ☐ **[FIRST TEACHER NAME]**
- ☐ **[SECOND TEACHER NAME]**
- ☐ **[THIRD TEACHER NAME]**
- ☐ .
- ☐ .
- ☐ .
- ☐ **[LAST TEACHER NAME]**

A06 Religious studies teachers 1

Does the school have any teachers who <u>only</u> teach religious studies?

- ○ Yes
- ○ No
- ○ Don't know

A07 Religious studies teachers 2

Ask the head teacher the names of the teachers at the school who <u>only</u> teach religious studies.

In the list below, select the names of the teachers who <u>only</u> teach religious studies.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who <u>only</u> teach religious studies?

- ☐ **[FIRST TEACHER NAME]**
- ☐ **[SECOND TEACHER NAME]**
- ☐ **[THIRD TEACHER NAME]**
- ☐ .
- ☐ .
- ☐ .
- ☐ **[LAST TEACHER NAME]**

This is only asked if the respondent said there are teachers who only teach religious studies.

A08 Teachers on long leave 1

Are any teachers on <u>long leave</u>, that is, they have been <u>away or are planning to be away from the school for more than 12 months</u> (e.g. for maternity leave, further studies)?

- ○ Yes
- ○ No

Long leave may include maternity leave, extended sick leave, further studies, or any other leave that is for more than 12 months continuously.

o   Don't know

A09 Teachers on long leave 2

Ask the head teacher the names of the teachers who are or plan to go on long leave (away for more than 12 months).

In the list below, select the names of the teachers who are on long leave.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who are on long leave?

- ☐ **[FIRST TEACHER NAME]**
- ☐ **[SECOND TEACHER NAME]**
- ☐ **[THIRD TEACHER NAME]**
- ☐ .
- ☐ .
- ☐ .
- ☐ **[LAST TEACHER NAME]**

This is only asked if the respondent said there are teachers who are on long leave.

A10 Do not teach primary 1 to 6

*Ask the head teacher the names of the teachers who do **not** teach primary classes 1 to 6.*

*In the list below, select the names of the teachers who do **not** teach primary classes 1 to 6*

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who do **not** teach primary classes 1 to 6?

- ☐ **[FIRST TEACHER NAME]**
- ☐ **[SECOND TEACHER NAME]**
- ☐ **[THIRD TEACHER NAME]**
- ☐ .
- ☐ .
- ☐ .
- ☐ **[LAST TEACHER NAME]**
- ☐ **None**

This is to exclude teachers who only teach nursery or early childhood classes from the roster.

If none of the teachers do **not** teach primary 1-6, select None.

1.3   Teacher background information (based on the teacher roster)

For Module B you will enter information into CAPI about each of the teachers in the teacher roster compiled in Module A. The information required for each teacher is:

➢ Year of birth

- ➢ Nigeria Certificate in Education (NCE) qualification
- ➢ Gender
- ➢ Year when the teacher started teaching at the school
- ➢ In-service training received by the teacher

For each question, the names of all the teachers in the teacher roster compiled in Module A will be shown one at a time and you will fill in the required information for each teacher. For example, after you have entered year of birth for the first teacher in question B01, the CAPI software will automatically take you to the same question for the second teacher and you will enter the year of birth for this second teacher and so on, until you have entered the year of birth for all the teachers in the roster.

If the required teacher background information is available on the list of all teachers working at the school given to you by the head teacher, you should use this to enter the required information and the head teacher does not need to be present. If the required information is not available on the teacher list given to you, or no teacher list was provided, you need to ask the head teacher to give you the required information for each teacher.

If the required teacher information is not available for all teachers on the list of all teachers given to you, ask the head teacher to give you the missing information. Only select the 'Don't know' option for a question if the required teacher information is not available on the list of all teachers given to you and the head teacher does not know.

Questions B05 to B16 are about in-service training received by the teachers in the teacher roster. **You must give the Teaching Training Logo Show Card to the head teacher and use the Teaching Training Description Card to probe to help the head teachers correctly identify which training programmes each teacher in the roster has been trained by.** Do not show the Teaching Training Description Card to the head teacher.

MODULE B: TEACHER BACKGROUND QUESTIONS	
MODULE_B_INTRO I will now ask you some questions about the teachers in the roster I have compiled with your help.	
B01 Teacher age *Enter the year of birth for [TEACHER NAME].* *If information on teacher's year of birth is available on the teacher list you have been given/shown, use the list to enter the teacher's year of birth. If the year of birth is not available on the teacher list, ask the head teacher.* *Only select the 'Don't know' option in the drop-down menu if the information is not available and the head teacher does not know.* What is [**TEACHER NAME**]'s year of birth?	*This question is repeated for each teacher in the list of teachers generated in A10.*

B02 Teacher NCE qualification

If information on whether teachers have an NCE qualification is available on the teacher list you have been given/shown, use the list to select the correct response for each teacher. If NCE qualification is <u>not</u> available on the teacher list, ask the head teacher.

Only select the 'Don't know' option if the information is not available and the head teacher does not know.

Does [**TEACHER NAME**] have a Nigeria Certificate in Education (NCE) qualification?

○ Yes
○ No
○ Don't know

This question is repeated for each teacher in the list of teachers generated in A10.

B03 Teacher gender

If information on teacher gender is available on the teacher list you have been given/shown, use the list to select the correct response for each teacher. If teacher gender is <u>not</u> available on the teacher list, ask the head teacher.

What is [**TEACHER NAME**]'s gender?

○ Male
○ Female

This question is repeated for each teacher in the list of teachers generated in A10.

B04 When did teacher start teaching at school

Enter the year when the teacher first officially became a teacher at this school.

If information on when teachers started working at the school is available on the teacher list you have been given/shown, use the list to enter the year. If the start year is <u>not</u> available on the teacher list, ask the head teacher. If the head teacher is not sure of the exact year, ask her/him approximately when the teacher started at the school.

Only select the 'Don't know' option in the drop-down menu if the information is not available and the head teacher does not know.

In which year did [**TEACHER NAME**] officially start teaching at this school?

After you enter the answer to this question, the CAPI will go back to B01 for the next teacher in the roster, until the information has been entered for all teachers in the roster.

Teaching training
Now I am going to ask you about each teacher's training.

○ Ready to start

B05 Teacher TDP teaching training 1

Did any teachers at this school receive **teaching training** by the **Teacher Development Programme** on pedagogy and subject knowledge in the last three years (September 2014 – August 2017)?

*Give the head teacher the **logo show card** and point to the **TDP logo**. Use the logo show card together with your **training description show card** to probe.*

○ Yes
○ No
○ Don't know

No or Don't know → skip to question B11.

B06 Teacher TDP teaching training 2

For each name in the list, ask the head teacher if the teacher received teaching training provided by the Teacher Development Programme in the last three years.

In the list below, select the names of the teachers who received teaching training by the Teacher Development Programme.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received **teaching training** by the **Teacher Development Programme** on pedagogy and subject knowledge in the last three years (September 2014 – August 2017)?

○ **[FIRST TEACHER NAME]**
○ **[SECOND TEACHER NAME]**
○ **[THIRD TEACHER NAME]**
○ .
○ .
○ .
○ **[LAST TEACHER NAME]**

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

B07 Teacher Reading Programme on sounds 1

Did any teachers at this school receive training by the **Teacher Development Programme Reading Programme** on **sound groups** in 2017?

*Give the head teacher the **logo show card** and point to the **TDP logo**. Explain that this question is about the Teacher Development Programme Reading Programme on sound training that took place in 2017. Use the logo show card together with your **training description show card** to probe.*

○ Yes
○ No
○ Don't know

No or Don't know → skip to question B13.

B08   Teacher Reading Programme on sounds 2

For each name in the list, ask the head teacher if the teacher received training on sound groups provided by the Teacher Development Programme in 2017.

In the list below, select the names of the teachers who received training on sound groups by the Teacher Development Programme Reading Programme.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received training on sound groups by the **Teacher Development Programme Reading Programme** in 2017?

- ○   **[FIRST TEACHER NAME]**
- ○   **[SECOND TEACHER NAME]**
- ○   **[THIRD TEACHER NAME]**
- ○   .
- ○   .
- ○   .
- ○   **[LAST TEACHER NAME]**

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

B09   Teacher ESSPIN training 1

Did any teachers at this school receive teaching training by the **Education Sector Support Programme in Nigeria (ESSPIN)** in the last three years (September 2014 – August 2017)?

*Give the head teacher the **logo show card** and point to the **ESSPIN logo**. Use the logo show card together with your **training description show card** to probe.*

- ○   Yes
- ○   No
- ○   Don't know

No or Don't know → skip to question B15.

B10   Teacher ESSPIN training 2

For each name in the list, ask the head teacher if the teacher received teaching training provided by ESSPIN in the last three years.

In the list below, select the names of the teachers who received teaching training by ESSPIN.

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received teaching training by the **Education Sector Support Programme in Nigeria (ESSPIN)** in the last three years (September 2014 – August 2017)?

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

- [FIRST TEACHER NAME]
- [SECOND TEACHER NAME]
- [THIRD TEACHER NAME]
- .
- .
- .
- [LAST TEACHER NAME]

B11   Teacher RANA training 1

Did any teachers at this school receive <u>training</u> by **GEP3's Reading and Numeracy Activity Early Learning Intervention (RANA)** in **2016 or 2017**?

*Give the head teacher the **logo show card** and point to the **RANA logo.***
*Use the logo show card together with your **training description show card** to probe.*

- Yes
- No
- Don't know

*No or **Don't know** → skip to question B17.*

B12   Teacher RANA training 2

For each name in the list, ask the head teacher if the teacher received teaching training provided by RANA in 2016 or 2107.

In the list below, select the names of the <u>teachers who received training by RANA.</u>

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received <u>training</u> by **GEP3's Reading and Numeracy Activity Early Learning Intervention (RANA)** in **2016 or 2017**?

- [FIRST TEACHER NAME]
- [SECOND TEACHER NAME]
- [THIRD TEACHER NAME]
- .
- .
- .
- [LAST TEACHER NAME]

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

B13   Teacher Jolly Phonics training 1

Did any teachers at this school receive <u>training</u> by **Jolly Phonics** in the <u>last three years</u> (September 2014 – August 2017)?

*Give the head teacher the **logo show card** and point to the **Jolly Phonics logo.** Use the logo show card together with your **training description show card** to probe.*

o   Yes
o   No
o   Don't know

*No or **Don't know** → skip to question B19.*

B14   Teacher Jolly Phonics training 2

For each name in the list, ask the head teacher if the teacher received teaching training provided by Jolly Phonics in the last three years.

In the list below, select the names of the <u>teachers who received training by Jolly Phonics.</u>

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received <u>training</u> by **Jolly Phonics** in the <u>last three years</u> (September 2014 – August 2017)?

o   **[FIRST TEACHER NAME]**
o   **[SECOND TEACHER NAME]**
o   **[THIRD TEACHER NAME]**
o   .
o   **.**
o   .
o   **[LAST TEACHER NAME]**

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

B15 Teacher SUBEB-led training based on TDP model 1

Did any teachers at this school receive <u>teaching training</u> provided by the **SUBEB based on the TDP model** in the <u>last year</u> (October 2016 – August 2017)?

*There is no logo for this training. Use your **training description show card** to probe.*

o   Yes
o   No
o   Don't know

*No or **Don't know** → skip to the end of the interview*

B16   Teacher SUBEB-led training based on TDP model 2

For each name in the list, ask the head teacher if the teacher received teaching training provided by the SUBEB based on the TDP model in the last year.

In the list below, select the names of the <u>teachers who received training provided by the SUBEB.</u>

Make sure to scroll down to the bottom of the list.

What are the names of the teachers who received <u>teaching training</u> provided by the **SUBEB based on the TDP model** in the <u>last year</u> (October 2016 – August 2017)?

○   **[FIRST TEACHER NAME]**
○   **[SECOND TEACHER NAME]**
○   **[THIRD TEACHER NAME]**
○   **.**
○   **.**
○   **.**
○   **[LAST NAME]**

If the respondent says that none of the teachers on the list received the training and only the head teacher received it, then go back to the previous question, unselect 'Yes' and select 'No'. This is because the head teacher is not included on the roster.

Finish the interview by thank the respondent for their time again.