

CBCC QUESTIONNAIRE - PECD Midline (Final Version)

CBCC IDENTIFICATION					
1. Name of CBCC: _____		2. CBCC ID Code [][][][]			
3. Name of CBO/NGO/FBO/Community in charge: _____					
4. Name of Interviewee: _____					
5. Position of Interviewee in CBCC []		1=CBCC Committee Chair 2=Caregiver 3=CBCC Committee Member (not chair) 4= Other, specify			
6. Location of CBCC:					
(a) Name of Village: _____					
(b) Name of Traditional Authority: _____					
(c) District: _____		District Code: _____			
(d) Nearest major trading centre(s): _____		Distance in KM: _____			
(e) Nearest primary school: _____		Distance in KM: _____			
(f) Nearest health facility: _____		Distance in KM: _____			
for (e) check one:					
boys only school <input type="checkbox"/>					
girls only school <input type="checkbox"/>					
co-ed school <input type="checkbox"/>					
7. OUTCOME OF VISITS		Attempt 1	Attempt 2	Attempt 3	
a. Interviewer initials		_____	_____	_____	
b. Interviewer ID code		[][]	[][]	[][]	
c. Date of attempt		[][]/[][]/[][]	[][]/[][]/[][]	[][]/[][]/[][]	
Fill date (dd/mm/yy)					
LENGTH OF INTERVIEW (hh:mm)					
d. Time Interview Started:		[][]:[][]	[][]:[][]	[][]:[][]	
e. Time Interview Ended:		[][]:[][]	[][]:[][]	[][]:[][]	
f. Outcome (USE CODES BELOW)		[]	[]	[]	
g. Will another visit be attempted?		Time: _____ Date: []	Time: _____ Date: []	Time: _____ Date: []	
TIME/DATE OF REVISIT					
1 = Yes >> Next attempt					
2 = No >> DONE. >>Q8					
8. Language of interview: [] 1=CHICHEWA 2=CHITONGA 3=OTHER, SPECIFY: _____					
QUESTIONNAIRE VERIFICATION		9. SUPERVISOR	10. LOGGED BY	11. ENTERED BY	12. VERIFIED BY
a. Initials:		_____	_____	_____	_____
b. ID Code:		[][]	[][]	[][]	[][]
c. Date:		[][]/[][]/[][]	[][]/[][]/[][]	[][]/[][]/[][]	[][]/[][]/[][]
13. COMMENTS				CODES FOR OUTCOME 1 = Completed 2 = Refused/Failed to interview 3 = Partially Completed	

Section 0: Child Count

As for the caregiver's assistance in grouping the children according to age, so that you are able to count how many are there today.

		Girls	Boys
1	How many children are at the CBCC today? Count how many are here at this moment.	a. 0-2 years old	
		b. 3 years old	
		c. 4 years old	
		d. 5 years old	
		e. 6+ years old	
2	What time is it (when you finished answering question 1)?	[][]:[][]	

SECTION 1: OBSERVATIONS (part 1)

ENUMERATOR NOTE: This section must be filled out based on enumerator observations.

It is ok to ask CBCC representatives questions such as "may I see your bathrooms" etc.

Do not ask them the questions on this page. Write answers based only on what you are able to observe yourself

CLASSROOM & LEARNING

1	How many rooms are available for children's play activities or instruction?		NUMBER	
2	How many rooms are being used by children today?		NUMBER	
3	Fill in the number of children and teachers in each room today.		teachers & adults	children
		Outdoors		
		1st/Main classroom		
		2nd classroom		
		3rd classroom		
4	Are children sitting on chairs/mats? (consider the period of time since the observation began)	Enough mats/chairs for all children	1	
		Some children on chairs/mats	2	
		Chairs/mats not in use so far today	3	
		No chairs/mats	4	
5	Do children have writing tables?	Enough for all children	1	
		Some	2	
		None in use so far today	3	
		No writing tables	4	
6	Does the CG have a table and chair?	Only a chair	1	
		Only a table	2	
		Both	3	
		Neither	4	
7a	Is there a child-related display at the CBCC?	No display	1 >> Q8	
		Display but not age appropriate	2 >> Q8	
		Display is small, damaged, or not at eye-level	3	
		Large, appropriate, visible display	4	
7b	What topics were the displays on? (circle all that apply)	letters and sounds	1	
		numbers	1	
		fruits	1	
		animals	1	
		shapes	1	
		Other (specify) _____	1	
8	Are images/items at the CBCC labeled with words?	No written words	1 >> Q10	
		Pictures, images, items labeled with words but not where children can easily see them	2	
		Pictures, images, items labeled with words and are easily visible to children	3	
9	In what language are the images/items labeled?	Local language only	1	
		English only	2	
		both in English and local language	3	
10	Is the room set up for various activities or activity corners for writing, reading, playing,	Yes.....	1	
		No	2	
11	Ask to see the following stationary out-door play materials	11. How many ?	12 Safe to use?	14. In use so far today?
12		0 - "7+"		
13				
		CODES FOR 12		
		1= Yes (no hazards)		
		2 = No (contains hazards)		
		CODES FOR 14		
		1= Yes		
		2= No		
		Swings		
	Climbers			
	Slides			
	See-saws			
	Old tyres			
	Sand and water play areas			
	Tunnels			
	Other (specify) _____			

15	Ask to see the following outdoor and indoor play materials	15a. Does this CBCC have access to at least one...? 1=Yes 2=No>>next item	15b Is this play material currently on school grounds? 1=Yes 2=No>>next item	16. How many ? 1 - "7+"	17. Quality?	18. In use so far today?	
16	<p>CODES FOR 17</p> <p>1= overall, great quality 2= overall, fair quality 3= overall, poor quality</p> <p>CODES FOR 18</p> <p>1= Yes 2= No</p>	Football					
17		Handball (usually soft)					
18		Other balls					
		Skipping ropes					
		Plastic containers/bottles					
		Large basins					
		Mortars and pestles					
		Soft dolls					
		Crayons					
		coloured pencils					
		Pens or markers					
		watercolour paint					
		slates					
		chalk or white pencils for slates					
		Stacking wooden or plastic rings					
		Matching cards					
		Large wooden or plastic beads					
		Wood or plastic toys (cars, animals, people)					
		Puppets					
		Flash cards -numbers					
		Flash cards- letters					
		Musical instruments					
		Recyclable materials (bottle caps, packaging)					
		Other (specify)					
		Other (specify)					
19		ENUMERATOR CHECKS: Did you answer no (code 2) to any item in Q15b? 1= Yes 2= No>>Q20					
19a		(Ask the interviewee) Where are those materials kept?	1= CBCC Committee member's house 2= caregiver's house 3= village headman's house 4= other, specify:			[]	
19b		Why?	1= No storage space at CBCC 2=Lack of security/locks at CBCC 3= Other: specify			[]	
20	Ask to see each of the following indoor play materials and estimate the amount of each:	CODES: 0=0 1=1-2 2=4-10 3=10 or more					
		Picture and story books					
		Puzzles					
		Drawing paper					
		Blocks, different shapes and sizes					

SECTION 3: CHILD INFORMATION

CBC ID: [][][][][][]

Now I would like to ask some questions about the children who attend this CBCC.

1	Does this CBCC have a limit on the number of children that can be enrolled?	Yes....1 No.....2 >>Q6
3	What is the maximum enrollment amount?	NUMBER:
4	Do you maintain a waiting list when you reach capacity?	Yes....1 No.....2
5	Are you currently accepting new children?	Yes....1 No.....2
6	Do you maintain a registry or some sort of registration record (a document of all children registered to attend this CBCC)?	Yes....1 No.....2
7	Do you keep written records of each child's daily behavior and developmental progress to share with parents?	Yes....1 No.....2
8	Do you maintain an attendance record (a document where you keep track of when each child attends the CBCC)?	Yes....1 No.....2 IF Q6=2>>Q13
9	ENUMERATOR CHECKS: Ask the interviewee if you may see the registration record and/or regular attendance record.	
	a. Are you able to physically verify the existence of the registration and attendance records?	Registration only 1 >>Q12 Attendance only 2 Both 3 Neither 4 >>Q13
	b. Look at the attendance - are there any entries for the 7 days prior to your visit?	Yes....1 No.....2
10	When was the last day attendance was taken?	DD/MM/YYYY
11	How many children attended on the last day attendance was taken?	NUMBER
12	Does the register/attendance show....	1= Yes 2=No
	a. Name of child	
	b. Gender	
	c. Year of Birth	
	d. Age	
	e. Present or Absent	
	f. Reason for Absenteeism	
	g. Village where child lives	
	h. Religion	
	i. Parent/guardian name	
	j. Problems with the child	
	k. Other, specify:	
	l. Other, specify:	

OPTIONS FOR 13d - 17d
 1=Registration
 2=Attendance
 3=Interviewee

	a. Number of Boys	b. Number of Girls	c. Total No. of Children	d. Verified
13 How many children are registered at this CBCC?				
14 On average, how many children attend daily?				
15 How many (registered) children are in the following age groups?	a. 0-2 years old			
	b. 3 years old			
	c. 4 years old			
	d. 5 years old			
	e. 6+ years old			
16 How many of these children are orphans?				
17 Do any of these children have special needs? 1=Yes 2=No [] IF 0>>Q19				
18 What are those special needs?	a. Visual Impairment			
	b. Hearing Impairment			
	c. Other physical impairment			
	d. Mental impairment			
19 What is the age of the youngest child attending this CBCC? In months.	MONTHS:			
20 What is the age of the oldest child attending this CBCC? In years+months	YEARS:		MONTHS:	

SECTION 5: STAFF INFORMATION**Now I would like to ask you some information about the staff of this CBCC.**

1	How many caregivers in total have worked in the CBCC in the last six (6) months?		NUMBER, MALE	
			NUMBER, FEMALE	
2	On average, how frequently do caregivers usually work? [] days per		week 1	
			month 2	
			year 3	
3	On average, how many caregivers work in this CBCC per day?		NUMBER, MALE	
			NUMBER, FEMALE	
4	What are important characteristics of a caregiver? <i>DO NOT READ THE LIST. CIRCLE ALL THAT ARE MENTIONED.</i>	a. Available during the day	1	
		b. Good with children	1	
		c. Has kids of their own	1	
		d. Has previous work experience with young children	1	
		e. Level of education or literacy	1	
		f. Highly respected community member	1	
		g. Other, specify: _____	1	
5	How do you find candidates to be caregivers? <i>READ ALL OPTIONS</i>	a. Do you put out announcements?	1=Yes 2=No	
		b. Do you get recommendations or advise from CBCC management committee?	1 2	
		c. Do you get recommendations or advise from community members?	1 2	
		d. Do you accept everyone who volunteers?	1 2	
		e. Do you screen and select some of the people who offer to volunteer?	1 2	
		f. Other, specify: _____	1 2	
7	Have the caregivers been trained to use the learning and play materials you have?	1= None trained 2= No materials	3= All have been trained 4= Some have been trained 5= Only 1 has been trained	[]
8	Do you have a CBCC committee?	YES..... 1 NO 2 >>NEXTSECTION		
11	What role does the committee play in the CBCC? I'm going to read you a list of possible roles, please let me know which ones are true for your committee <i>READ EACH OPTION</i>	Does the committee....	1=Yes 2=No	
		a. Handle the management of CBCC?	1 2	
		b. Mobilize resources for CBCC?	1 2	
		c. Monitor & supervise activities of the CBCC?	1 2	
		d. Monitor attendance of children and caregivers?	1 2	
		e. Keep financial records?	1 2	
		f. Conduct planning & review meetings with community?	1 2	
		g. Cook, clean, & collect firewood for the CBCC?	1 2	
		h. Cultivate in the communal garden?	1 2	
		i. Help needy children?	1 2	
		j. Construct/renovate CBCC building?	1 2	
		k. Other, specify: _____	1 2	
		L. Nothing [NOTE: IF L=1, ALL OTHERS MUST=2]	1 2	
12a	How many committee members have received training in 2012? Was it...?	All Most Some Just a few None I don't know/remember	1>>Q13 2 3 4 5 6	
12b	How many committee members have ever received training? Was it... ?	All Most Some Just a few None I don't know/remember	1 2 3 4 5>>NEXTSECTION 6 >>NEXTSECTION	
13	Who provided this training(s)? <i>DO NOT READ CIRCLE THE CORRECT ANSWER FOR EACH</i>	a. Save the Children b. another NGO c. DSWO d. FBO e. APPM/AECDM f. Other, specify: _____	1 1 1 1 1 1	

SECTION 6: CAREGIVER ROSTER

Now I would like to ask you some questions about your regular caregivers. By "regular" I mean CGs who are expected to work at least twice this month.

[Questions 1-2 are directed to CBCC directors. Questions 4-19 are directed to caregivers. Before caregiver questions, read caregiver verbal consent script.]

<-----Questions for CBCC Chairs----->						<-----Questions for Caregivers (thru ----->							
1.	1b.	2a.	2b.	2c.	2d.	3.	4.	5.	6.	7.	8.	9.	
I D C O D E	Name: First list names of all caregivers who were listed as volunteers/workers at this CBCC at baseline. Then, list any additional caregivers /volunteers /workers who currently work at this CBCC even if they are not present at the time of your visit. LIST ALL CAREGIVER NAMES BEFORE CONTINUING ON TO QUESTION 2. 1=YES 2= NO	Listed as part of the baseline data collection? 1=YES>>3 2= NO	Is this caregiver working today? 1=YES>>3 2= NO	Why not? 1= no longer works here 2= absent: sick>>3 3= absent: does not normally work this weekday >>3 4= absent: personal /family illness >>3 5 =absent: HH/farm chores>>3 6 = absent: other >>3	Why does this caregiver no longer working here? 1 = moved away 2 = sick/passed away 3 = works at another CBCC 4 = works at another job 5 = quit 6 = other, specify:	When did this caregiver last work here? [mm/yy] >>NEXT PERSON	ARE YOU ABLE TO OBTAIN VERBAL CONSENT DIRECTLY FROM THE CG? 1 = Yes, in person 2 = Yes, by phone 3 = No >>NEXT PERSON	How are you remunerated for your work at the CBCC? 1 = Given money by CBCC 2 = Given money by outside organization 3 = Community works in your garden 4 = Given foodstuffs 5 = Voluntary	Why did you become a caregiver? <i>DO NOT READ LIST.</i> 1= Earn money 2= Help children 3= So my child could attend the CBCC 4= Nothing else to do 5= Learn skills 6= Other, specify REASONS FIRST SECOND	Gender: 1=Male 2=Female	Current Age: YEARS	How long have you been a caregiver at this location? 1 = 0-1 mo. 2 = 1-6 mo. 3 = 7-12 mo. 4 = 1-2 years 5 = 2+ years	Over the past 2 weeks, how many days have you worked? (incl. Children's Corner) NUMBER 0-14
	1												
	2												
	3												
	4												
	5												
	6												
	7												
	8												
	9												
	10												
	11												
	12												
	13												
14													

SEC
Now

-----Questions for Caregivers (thru21)----->

I D C O D E	Name:	10a	10b	10c	11a	11b	11c	14.	15.	16.	17.	18.	19.	20.	21.		
		Have you received any trainings in 2012? 1= Yes 2 = No >>Q11a	Who conducted this training? 1= Save the Children 2= other NGO 3=FBO 4=APPM 5=DSWO 6=CBO 7= Other	How long did this training last? 1 = 1-5 days 2 = 1 week 3 = 2weeks 4 = more than 2 wks	Have you received any trainings in 2013? 1= Yes 2 = No >>Q14	Who conducted this training? 1= Save the Children 2= other NGO 3=FBO 4=APPM 5=DSWO 6=CBO 7= Other	How long did this training last? 1 = 1-5 days 2 = 1 week 3 = 2weeks 4 = more than 2 wks	How long did this training last? 1 = 1-5 days 2 = 1 week 3 = 2weeks 4 = more than 2 wks	What is the highest level of education you have attended? 1 = No education 2 = Std 1-4 3 = Std 5 – 8 4 = Form 1-2 5 = Form 3-4 6 = Adult literacy 7 = Training college IF 1 >> Q17	What is the highest educational qualification you have received? 1=None 2=PSLC 3=JCE 4=MSCE 5=Completed a post-secondary program	Are you currently attending school? 1 = Yes 2 = No	What is your marital status? 1= Monogamous married or non-formal 2= Polygamous married or non-formal union 3 = Separated 4 = Divorced 5 = Widow/Widower 6 = Never married	Are you a mentor for other caregivers ? 1= Yes >>Q20 2 = No	Do you receive mentoring by other caregivers? 1= Yes 2 = No >>Next Person	How often does the mentoring occur? Number of times per: 1= week 2= month 3= term 4= year	What are the 3 main topics covered in your mentoring sessions? Use provided codes Topic #1 Topic #2 Topic #3	
1																	
2																	
3																	
4																	
5																	
6																	
7																	
8																	
9																	
10																	
11																	
12																	
13																	
14																	

Codes for Q21:	7= academic calendar	14= CG position while engaging with children
1= use of play and learning materials	8= supervision of children	15= developmental milestones
2= use of teaching materials	9 = attention to safety	16= other specify 1: _____
3= methods to control child behavior	10= growth monitoring	17= other specify 2: _____
4= time management	11= nutrition/food	
5= hygiene	12= child-related displays	
6= use of activity corners	13= lessons/song suggestions	

SECTION 7: WATER & SANITATION

CBC ID: [][][][]

Now I would like to ask you some questions about the CBCC facility.

4	How do you typically dispose of rubbish in this CBCC?	1 = Rubbish pit/dustbin 2 = Thrown in river 3 = Burn 4 = Thrown anywhere 5 = Throw in garden/bush 6 = Other (Specify): _____	[]
5	Do you have usable/functioning toilet facilities in this CBCC?	Yes..... 1 No..... 2 >> Q11	
6	What type of toilet facilities do you have?	1 = Traditional pit latrine 2 = Flush toilet 3 = Ventilated Improved Pit latrines 4 = Other specify: _____	1=Yes 2=No 1 2 1 2 1 2 1 2
7	Do you have separate facilities for boys and for girls?	Yes..... 1 No..... 2	
8	Do you have separate facilities for adults and for children?	Yes..... 1 No..... 2	
9	Do toilet-trained children use toilet facilities all of the time?	Yes, always..... Sometimes Never	1 >> Q12 2 3
10	When toilet-trained children do not use toilet facilities, how is their waste usually disposed of?	1= Dumped 2= Washed 3= Thrown in toilet 4= Other, specify: _____	1 2 3 4
11a	Where do the children urinate (when not using CBCC toilet facilities)? <i>CIRCLE ALL THAT APPLY</i>	a. Bush b. Around the campus c. Neighbor's toilet d. Other specify: _____	1 1 1 1
11b	Where do the children defecate (when not using CBCC toilet facilities)? <i>CIRCLE ALL THAT APPLY</i>	a. Bush b. Around the campus c. Buried anywhere d. Thrown into an unfinished toilet e. Neighbour's toilets f. Other specify: _____	1 1 1 1 1 1
12	For children in nappies, how is their waste disposed of?	1= Dumped 2= Washed 3= Thrown in toilet 4= No children in nappies at this CBCC 5= Other, specify: _____	1 2 3 4 5
13	Do you teach children about hygiene and sanitation issues?	Yes..... No.....	1 2 >>NEXT SECTION
14	What do you teach children about hygiene and sanitation? <i>DO NOT READ LIST. CIRCLE ALL THAT APPLY.</i>	a. Proper disposal of garbage b. Proper disposal of faeces/use of toilet c. Washing hands before eating d. Washing hands after visiting the toilet e. Taking care of their bodies f. Taking care of food and foodstuffs g. Drinking 'safe' water (potable vs. non-potable) h. Protection from disease i. Other (specify): _____	a. 1 b. 1 c. 1 d. 1 e. 1 f. 1 g. 1 h. 1 i. 1

SECTION 8: HEALTH & FOOD

CBC ID: [][][]

Now I would like to ask you some questions about health and nutrition qualities at the CBCC.

1	What do you do when a child falls ill? <p style="text-align: center;"><i>DO NOT READ LIST. CIRCLE ALL THAT APPLY.</i></p>	a. Take child to parent/guardian 1 b. Call for parents to get child 1 c. CG cares for child, put child in separate room 1 d. CG cares for child, child stays with group 1 e. Home-based care volunteer treats child 1 f. Health Surveillance Assistant treats child 1 g. Buy medicine from shop and treat child 1 h. Go with child to traditional healer 1 i. Take child to the health centre 1 j. Never had a child fall ill 1 k. Nothing 1 L. Other (Specify) 1
2	Do you have a separate room or area where children rest away from other kids when they are not feeling well?	Separate room 1 Separate area (not separate room) 2 No 3
3	How often do health workers visit this CBCC (to provide health services)?	1 = Once a month 1 2 = Twice a month or more 2 3 = Once every 2-3 months 3 4 = Less than 1x every 3 months 4 5 = Never 5 >>Q5
4	What services do these health workers provide during their visits? <p style="text-align: center;"><i>READ EACH OPTION. CIRCLE CORRECT ANSWER FOR EACH. 1=Yes 2=No</i></p>	a. Immunization 1 2 b. Vitamin A supplement 1 2 c. De-worming 1 2 d. Growth monitoring & Promotion 1 2 e. HIV/AIDS awareness campaign 1 2 f. ITNs 1 2 g. Health talk 1 2 h. Hygiene and sanitation 1 2 i. First aid 1 2 j. Other (specify): 1 2
5	Do you have a first aid kit?	
6		Yes..... 1 No..... 2
6		Do you provide snacks or meals to children in this CBCC? Yes..... 1 No..... 2 >>Q10
7	What type of meals do you provide? <p style="text-align: center;"><i>READ EACH OPTION 1=Yes 2=No</i></p>	a. Soy porridge 1 2 b. Porridge prepared from unrefined maize flour 1 2 c. Porridge prepared from refined maize flour..... 1 2 d. Porridge with g/nut flour/margarine 1 2 e. Likuni phala (fortified soy porridge)..... 1 2 f. Nsima with beans and vegetables 1 2 g. Tea without milk 1 2 h. Tea with milk 1 2 i. Packaged snack foods 1 2 j. Sweets 1 2 k. Carbo with meat/beans and vegetables 1 2 l. Other (Specify) 1 2
8	Where do you get the food that you prepare for the children? <p style="text-align: center;"><i>DO NOT READ OPTIONS CIRCLE ALL THAT APPLY.</i></p>	a. Donations from well wishers 1 b. Grow food in communal garden 1 c. Purchase food from markets 1 d. Donations from parents 1 e. Committee Members 1 f. NGO/FBO 1 g. Donations from community 1 h. Other (Specify) 1
9	How many meals or snacks are planned for today?	None..... 0 One 1 Two 2 Three 3 More than three 4
10	How many children usually bring their own food/snacks to the CBCC?	All children 1 Some children 2 None of the children 3 None today 4
11	Do you have a communal garden?	
		Yes..... 1 No..... 2 >>Q13

12	What crops do you grow in this communal garden? <i>READ EACH OPTION. CIRCLE CORRECT ANSWER FOR EACH. 1=Yes 2=No</i>	a. Maize b. Vegetables c. Groundnuts d. Soya e. Other (specify):		CBC ID? [] [] [] 1 2 1 2 1 2 1 2
13	Do you have sufficient eating and cooking utensils to prepare and serve food to all the children at your CBCC (for ex: pots, plates, cups, basins, etc.)?		Yes... 1 No... 2 >>NEXT SECTION	
14	How did you acquire these utensils? <i>DO NOT READ OPTIONS CIRCLE ALL THAT APPLY.</i>	a. Bought by committee b. Donated by funder c. Contributed by parents d. Contributed by committee e. Other (Specify):		1 1 1 1 1

SECTION 9: CBCC CURRICULUM & DAILY ACTIVITIES

Now I would like to ask you about how the CG and children spend their day at this CBCC.

1	Do you have a daily timetable for activities with the children?	Yes 1 No 2 >> Q4		
2	How often do you follow the timetable?	Always 1 Sometimes 2 Rarely or never 3		
3	How was this timetable developed?	Created by CBCC 1 Provided by DSWO 2 Provided by other source.. 3		
4	How often do you do the following activities with the children? <i>READ ALL ITEM ON THE LIST CIRCLE RESPONSE</i>		Daily Weekly Sometimes Never	
	a) Painting/drawing	1 2 3 4		
	b) Crafts (cut, and paste)	1 2 3 4		
	c) Clay modeling	1 2 3 4		
	d) Singing	1 2 3 4		
	e) Reading	1 2 3 4		
	f) Oral story telling	1 2 3 4		
	g) Puzzling	1 2 3 4		
	h) Rope skipping	1 2 3 4		
	i) Sand and water play	1 2 3 4		
	j) Free (unstructured) play	1 2 3 4		
	k) Dramatic play/role play	1 2 3 4		
	L) Spiritual activities	1 2 3 4		
	m) Other, specify: _____	1 2 3 4		
	n) Other, specify: _____	1 2 3 4		
	o) Other, specify: _____	1 2 3 4		
5	Does the caregiver break the children into smaller supervised groups to work on some activities?	Yes, often 1 Yes, sometimes 2 No, not usually 3		
6	Do CGs always decide what activities children will do and what toys they will play with, or are children sometimes allowed to help choose their structured play activity or accompanying materials?	CGs always decide 1 Children sometimes decide 2		
7	What is the source of your play materials? <i>DO NOT READ THE LIST. CIRCLE ALL THAT ARE MENTIONED.</i>	a. Locally made by CBCC CGs 1 b. UNICEF 1 c. NGO 1 d. APPM/AECDM 1 e. Well-wisher(s) 1 f. FBO 1 g. Parents 1 h. Children's homes 1 i. Ministry of GCSW 1 j. Other (Specify) 1 k. No materials at all 1		
8	Have you heard of	1=Yes 2=No >>NEXT ITEM	Are you familiar with its content? 1=Yes 2=No	Do you have a copy of it? 1=Yes 2=No>>NEXT ITEM
a)	The Early Learning & Develop't Standards?			
b)	The National ECD Curriculum			
c)	The National ECD Syllabus			
d)	National ECD Policy			
e)	National ECD Communication and Advocacy Strategy (<i>m'mera mpoyamba</i>)			

SECTION 10: CBCC Supervision

Now I would like to ask you about how the supervision and monitoring activities that take place at this CBCC.

District ECD Coordinator

1	Did the District ECD Coordinator visit your CBCC this academic year (Sept 2012 until now)?	Yes	1
		No	2 >>Q5
		I don't know	3 >>Q5
2	Were you present for any of these visits?	Yes	1
		No	2
3	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	# <input type="text"/> times per week	1
		month	2
		term	3
		year	4
4	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>	a) interactions between caregivers and children	1
		b) number of caregivers	1
		c) caregiver trainings	1
		d) CBCC Management committee	1
		e) CBCC structure	1
		f) Toilets/Hygeine	1
		g) Kitchens	1
		h) Play and Learning Materials	1
		i) Teaching Materials	1
		j) Storage facilities	1
		k) Water sources	1
		l) Economic activities	1
		m) Nutrition	1
		n) Child attendance	1
o) Children's age	1		
p) Vulnerability of children	1		
q) linkages with other institutions	1		
r) Other (specify):	1		
District Social Welfare Staff			
5	Did any District Social Welfare staff visit your CBCC this academic year (Sept 2012 until now)?	Yes	1
		No	2 >>Q9
		I don't know	3 >>Q9
6	Were you present for any of these visits?	Yes	1
		No	2
7	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	# <input type="text"/> times per week	1
		month	2
		term	3
		year	4
8	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>	a) interactions between caregivers and children	1
		b) number of caregivers	1
		c) caregiver trainings	1
		d) CBCC Management committee	1
		e) CBCC structure	1
		f) Toilets/Hygeine	1
		g) Kitchens	1
		h) Play and Learning Materials	1
		i) Teaching Materials	1
		j) Storage facilities	1
		k) Water sources	1
		l) Economic activities	1
		m) Food/Nutrition	1
		n) Child attendance	1
o) Children's age	1		
p) Vulnerability of children	1		
q) linkages with other institutions	1		
r) Other (specify):	1		
Child Protection Worker			
9	Did a child protection worker visit your CBCC this academic year (Sept 2012 until now)?	Yes	1
		No	2 >>Q13
		I don't know	3 >>Q13
10	Were you present for any of these visits?	Yes	1
		No	2
11	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	# <input type="text"/> times per week	1
		month	2
		term	3
		year	4

12	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>	a) interactions between caregivers and children 1 b) number of caregivers 1 c) caregiver trainings 1 d) CBCC Management committee 1 e) CBCC structure 1 f) Toilets/Hygeine 1 g) Kitchens 1 h) Play and Learning Materials 1 i) Teaching Materials 1 j) Storage facilities 1	k) Water sources 1 l) Economic activities 1 m) Food/Nutrition 1 n) Child attendance 1 o) Children's age 1 p) Vulnerability of children 1 q) linkages with other institutions 1 r) Other (specify): 1
13	Did a Community Development Assistant visit your CBCC this academic year (Sept 2012 until now)?	Yes 1 No 2 >>Q17 I don't know 3 >>Q17	
14	Were you present for any of these visits?	Yes 1 No 2	
15	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	# <input type="text"/> times per	week 1 month 2 term 3 year 4
16	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>	a) interactions between caregivers and children 1 b) number of caregivers 1 c) caregiver trainings 1 d) CBCC Management committee 1 e) CBCC structure 1 f) Toilets/Hygeine 1 g) Kitchens 1 h) Play and Learning Materials 1 i) Teaching Materials 1 j) Storage facilities 1	k) Water sources 1 l) Economic activities 1 m) Food/Nutrition 1 n) Child attendance 1 o) Children's age 1 p) Vulnerability of children 1 q) linkages with other institutions 1 r) Other (specify): 1
Anyone else?			
17	Did a anyone else supervise your CBCC this academic year (Sept 2012 until now)?	Yes 1 No 2 >>next section I don't know 3 >>next section	
18	Who?		
19	Were you present for any of these visits?	Yes 1 No 2	
20	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	# <input type="text"/> times per	week 1 month 2 term 3 year 4
21	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>	a) interactions between caregivers and children 1 b) number of caregivers 1 c) caregiver trainings 1 d) CBCC Management committee 1 e) CBCC structure 1 f) Toilets/Hygeine 1 g) Kitchens 1 h) Play and Learning Materials 1 i) Teaching Materials 1 j) Storage facilities 1	k) Water sources 1 l) Economic activities 1 m) Food/Nutrition 1 n) Child attendance 1 o) Children's age 1 p) Vulnerability of children 1 q) linkages with other institutions 1 r) Other (specify): 1

SECTION 11: OBSERVATIONS (CONT.)

CBCC ID: [][][][]

ENUMERATOR NOTE: This section must be filled out based on enumerator observations.

It is ok to ask CBCC representatives questions such as "may I see your bathrooms" etc.

Do not ask them the questions on this page. Write answers based only on what you are able to observe yourself.

MAIN STRUCTURE

1	Is the CBCC located in a building?	Yes, its own 1 Yes, shared 2 No 3 >> Q10
5	Is the structure completely enclosed?	Yes..... 1 No 2
6	Are the children's indoor play and learning areas generally clean?	Yes..... 1 No 2
7	Is there sufficient air ventilation in the classroom(s)?	Yes, in all classrooms/only classroom 1 Yes, in some but not all classrooms 2 No 3
8	Are there lights in the classroom(s)?	Yes, working and in use 1 Yes, working but not on during visit 2 Yes, but do not work 3 No 4
9	Is there sufficient light in the classroom(s)?	Yes..... 1 No 2
25	Is the classroom shaped like a rectangle or square?	Yes..... 1 No 2 >>Q27
26	Measure the length and width of the classroom to the nearest cm. (Remember to count only useable space)	Length: ____ . ____ meters Width: ____ . ____ meters
27	Estimate the total area of the room to the nearest cm	_____ . _____ meters

OUTDOOR SPACE

10a	Is there a barrier (ex: wall, fence, etc) around the CBCC's grounds?	Yes..... 1 No 2 >>Q11
10b	Measure the length and width of the outdoor space to the nearest .5 meters	Length: _____ . ____ meters Width: _____ . ____ meters
11	Is the ground free of dangerous materials (ex: bits of glass, etc)?	1= Yes 2= No []
12	Is there a shaded area for children to play?	1= Yes 2= No []

KITCHEN

13	Does this CBCC have a kitchen or cooking area where food is prepared for the children?	Yes, in a separate structure 1 Yes, in a separate room 2 Yes, in a space also used for other activities 3 No 4 >>Q20
17	Overall the kitchen is....	1 = Clean 2 = Not clean []
18	Does the kitchen area have proper ventilation (i.e., does not ventilate into main classrooms)?	1 = Yes 2 = No []
19	Are they preparing food today?	1= No signs of cooking/preparations on site 2= Food is being prepared now 3= Food already served (observation-based) []

TOILETS

20	How many toilets are there? <i>IF NONE, WRITE 0. IF A-D ARE ALL 0 >> Q23</i>	a. Traditional pit latrine b. Flush toilet c. Ventilated Improved Pit latrines d. Other specify...
21	Overall, the toilet(s) are....	1 = Clean 2 = Not clean []
22	Are any of the toilets child-accessible?	1. Children are allowed to use them 2. They are correct size/height for children 3. Both 1 & 2 4. No []
22b	Did you observe children using the toilets today?	1. Yes, all 2. Yes, most 3. Yes, but only some 4. No. []

REST AREA

23	Is there a place where children can rest or sleep?	Yes, in a separate room 1 Yes, in a separate area of a common room 2 Yes, in the common room (no separate area) 3 No 4 >> next section
24	How many of the following does the rest area have? <i>IF NONE, WRITE 0.</i>	Blankets/Beddings AMOUNT Mats AMOUNT Mattresses AMOUNT

CBCC CONTACT FORM

(completed by Supervisor/Enumerator)

1. CBCC code	[][][][]										
2. CBCC's GPS Coordinates:											
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		°			.				'		
3. CURRENT Location details											
a. Area type []	1 = Major urban 2 = Boma 3 = Rural										
b. District (or country):	_____										
c. TA:	_____										
d. Village/town:	_____										
4. Detailed Sketch Map on how to find the CBCC:											
5. Detailed Instructions on how to find the CBCC:											