

**CBCC QUESTIONNAIRE - PECD Endline**

CBCC IDENTIFICATION					
1. Name of CBCC: _____		2. CBCC ID Code [ ][ ][ ][ ]			
3. Name of CBO/NGO/FBO/Community in charge: _____					
4. Name of CBCC Committee Interviewee: _____					
5. Position of Interviewee in CBCC [ ]		1=CBCC Committee Chair 2 =CBCC Committee Member (not chair) 3= Other, specify			
<b>6. Location of CBCC:</b>					
(a) Name of Village: _____					
(b) Name of Traditional Authority: _____					
(c) District: _____		District Code: _____		for (e) check one:	
(d) Nearest major trading centre(s): _____		Distance in KM: _____		boys only school <input type="checkbox"/>	
(e) Nearest primary school: _____		Distance in KM: _____		girls only school <input type="checkbox"/>	
(f) Nearest health facility: _____		Distance in KM: _____		co-ed school <input type="checkbox"/>	
7. OUTCOME OF VISITS		Attempt 1	Attempt 2	Attempt 3	
a. Interviewer initials		[ ][ ]	[ ][ ]	[ ][ ]	
b. Interviewer ID code		[ ][ ]	[ ][ ]	[ ][ ]	
c. Date of attempt Fill date (dd/mm/yy)		[ ][ ]/[ ][ ]/[ ][ ]	[ ][ ]/[ ][ ]/[ ][ ]	[ ][ ]/[ ][ ]/[ ][ ]	
LENGTH OF INTERVIEW (hh:mm)		d. Time Interview Started:	e. Time Interview Ended:		
		[ ][ ]:[ ][ ]	[ ][ ]:[ ][ ]	[ ][ ]:[ ][ ]	
		[ ][ ]:[ ][ ]	[ ][ ]:[ ][ ]	[ ][ ]:[ ][ ]	
f. Outcome (USE CODES BELOW)		[ ]	[ ]	[ ]	
g. Will another visit be attempted?		Time: [ ]	Time: [ ]	Time: [ ]	
1 = Yes >> Next attempt		Date: [ ]	Date: [ ]	Date: [ ]	
2 = No >> DONE. >>Q8					
8. Language of interview: [ ] 1=CHICHEWA 2=CHITONGA 3=OTHER, SPECIFY: _____					
QUESTIONNAIRE VERIFICATION		9. SUPERVISOR	10. LOGGED BY	11. ENTERED BY	12. VERIFIED BY
a. Initials: _____		_____	_____	_____	_____
b. ID Code: [ ][ ]		[ ][ ]	[ ][ ]	[ ][ ]	[ ][ ]
c. Date: [ ][ ]/[ ][ ]/[ ][ ]		[ ][ ]/[ ][ ]/[ ][ ]	[ ][ ]/[ ][ ]/[ ][ ]	[ ][ ]/[ ][ ]/[ ][ ]	[ ][ ]/[ ][ ]/[ ][ ]
13. COMMENTS				CODES FOR OUTCOME	
				1 = Completed 2 = Refused/Failed to interview 3 = Partially Completed	

**Section 0: Child Count**

Ask for the caregiver's assistance in grouping the children according to age, so that you are able to count how many are there today.

			Girls	Boys
1	How many children are at the CBCC today? Count how many are here at this moment.	a. 0-2 years old		
		b. 3 years old		
		c. 4 years old		
		d. 5 years old		
		e. 6+ years old		
2	What time is it (when you finished answering question 1)?		[ ][ ]:[ ][ ]	

**SECTION 1: OBSERVATIONS (part 1)**

CBCC ID: [ ][ ][ ][ ][ ]

**ENUMERATOR NOTE: This section must be filled out based on enumerator observations.**

It is ok to ask CBCC representatives questions such as "may I see your bathrooms" etc.

Do not ask them the questions on this page. Write answers based only on what you are able to observe yourself.

**CLASSROOM & LEARNING**

<b>1</b>	How many rooms are available for children's play activities or instruction?			NUMBER	
<b>2</b>	How many rooms are being used by children today?			NUMBER	
<b>3</b>	Fill in the number of children and teachers in each room today.			teachers & adults	children
		Outdoors			
		1st/Main classroom			
		2nd classroom			
		3rd classroom			
<b>4</b>	Are children sitting on chairs/mats? (consider the period of time since the observation began)	Enough mats/chairs for all children			1
		Some children on chairs/mats			2
		Chairs/mats not in use so far today			3
		No chairs/mats			4
<b>5</b>	Do children have writing tables?	Enough for all children			1
		Some			2
		None in use so far today			3
		No writing tables			4
<b>6</b>	Does the CG have a table and chair?	Only a chair			1
		Only a table			2
		Both			3
		Neither			4
<b>7a</b>	Is there a child-related display at the CBCC?	No display			1 >>Q8
		Display but not age appropriate			2 >>Q8
		Display is small, damaged, or not at eye-level			3
		Large, appropriate, visible display			4
<b>7b</b>	What topics were the displays on? (circle all that apply)	letters and sounds			1
		numbers			1
		fruits			1
		animals			1
		shapes			1
		days of the week/calendar			1
		nature/science			1
		people			1
		Other (specify)			1
<b>8</b>	Are images/items at the CBCC labeled with words?	No written words			1 >>Q10
		Pictures, images, items labeled with words but not where children can easily see them			2
		Pictures, images, items labeled with words and are easily visible to children			3
<b>9</b>	In what language are the images/items labeled?	Local language only			1
		English only			2
		both in English and local language			3
<b>10</b>	Is the room set up for various activities or activity corners for writing, reading, playing,	Yes.....			1
		No .....			2
<b>11</b>	Ask to see the following stationary out-door play materials	<b>11. How many ?</b>	<b>12 Safe to use?</b>	<b>13. what is unsafe?</b>	<b>14. In use so far today?</b>
<b>12</b>		0 - "7+"			
<b>14</b>	<b>CODES FOR 12</b>				
	1= Yes (no hazards) >>Q14				
	2 = No (contains hazards)				
	<b>CODES FOR 13</b>				
	1=sharp edges 2=old/broken 3=debris				
	4=not bolted to ground 5=hard landing				
	6=other				
	<b>CODES FOR 14</b>				
	1= Yes 2= No				
	Swings				
	Climbers				
	Slides				
	See-saws				
	Old tyres				
	Sand and water play areas				
	Tunnels				
	Other (specify)				

15 16 17 18	Ask to see the following outdoor and indoor play materials	15a. Does this CBCC have access to at least one...? 1=Yes 2=No>>next item	15b Is this play material currently on school grounds? 1=Yes 2=No>>next item	15c Within reach for the children? 1=Yes 2=No	16. How many? 0-7+	16b. Type 1= home-made 2= store-bought 3 =both	17. Quality?	18. In use so far today?
	<p><b>CODES FOR 17</b></p> <p>1= overall, great quality 2= overall, fair quality 3= overall, poor quality</p> <p><b>CODES FOR 18</b></p> <p>1= Yes 2= No</p>							
	Balls							
	Skipping ropes							
	Plastic containers/bottles							
	Large basins							
	Mortars and pestles							
	Soft dolls							
	Crayons/pencils/pens/markers							
	watercolour paint							
	slates							
	chalk or white pencils for slates							
	Stacking wooden or plastic rings							
	Matching cards							
	Large wooden or plastic beads							
	Wood or plastic toys (cars, animals, people)							
	Puppets							
	Flash cards -numbers							
	Flash cards- letters							
	Musical instruments							
	Recyclable materials (bottle caps, packaging)							
	Board books							
	Hardcover books							
	Drawing paper							
	Puzzles							
	Blocks, different shapes and sizes							
	Paperback books							
	Other (specify) _____							
	Other (specify) _____							
19	ENUMERATOR CHECKS: Did you answer no (code 2) to any item in Q15b? 1= Yes 2= No>>Q20							
19a	(Ask the interviewee) Where are those materials kept?	1= CBCC Committee member's house 2= caregiver's house 3= village headman's house 4= other community member's house 5= under repair 6= other, specify:						[ ]
19b	Why?	1= No storage space at CBCC 2=Lack of security/locks at CBCC 3= under repair 4= Other: specify						[ ]

**SECTION 3: CHILD INFORMATION**

For this section, make sure to interview the caregiver(s) present today. If more than one CG is present, please ask them to answer the questions collectively.

Now I would like to ask some questions about the children who attend this CBCC.

<b>1</b>	Does this CBCC have a limit on the number of children that can be enrolled?	Yes....1 No.....2 >> <b>Q6</b>										
<b>3</b>	What is the maximum enrollment amount?	NUMBER:										
<b>4</b>	Do you maintain a waiting list when you reach capacity?	Yes....1 No.....2										
<b>5</b>	Are you currently accepting new children?	Yes....1 No.....2										
<b>6</b>	Do you maintain a registry or some sort of registration record (a document of all children registered to attend this CBCC)?	Yes....1 No.....2										
<b>7</b>	Do you keep written records (porfolio) of each child's behavior and developmental progress to share with parents?	Yes....1 No.....2 <b>IF Q7=2&gt;&gt;Q8</b>										
<b>7b</b>	ENUMERATOR CHECKS: Ask the interviewee if you may see the child records/portfolios. Were you able to physically verify the existence of the records/portfolios?	Yes....1 No.....2										
<b>7c</b>	How often do you update these porfolios (records of child's behavior and developmental progress)?	<table border="0"> <tr> <td>More than once a week</td> <td>1</td> </tr> <tr> <td>Once a week</td> <td>2</td> </tr> <tr> <td>Once a month</td> <td>3</td> </tr> <tr> <td>1-2 times a term</td> <td>4</td> </tr> <tr> <td>1-2 times a year</td> <td>5</td> </tr> </table>	More than once a week	1	Once a week	2	Once a month	3	1-2 times a term	4	1-2 times a year	5
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<b>7d</b>	Do you share those portfolios (of child's behavior and developmental progress) with parents?	Yes....1 No.....2										
<b>7e</b>	How often do you share these porfolios with parents?	<table border="0"> <tr> <td>More than once a week</td> <td>1</td> </tr> <tr> <td>Once a week</td> <td>2</td> </tr> <tr> <td>Once a month</td> <td>3</td> </tr> <tr> <td>1-2 times a term</td> <td>4</td> </tr> <tr> <td>1-2 times a year</td> <td>5</td> </tr> </table>	More than once a week	1	Once a week	2	Once a month	3	1-2 times a term	4	1-2 times a year	5
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<b>7f</b>	Do you share those records (of child's behavior and developmental progress) with primary schools (once the child has moved to Standard 1)?	Yes....1 No.....2										
<b>8</b>	Do you maintain an attendance record (a document where you keep track of when each child attends the CBCC)?	Yes....1 No.....2 <b>IF Q6=2&gt;&gt;Q13</b>										
<b>9</b>	ENUMERATOR CHECKS: Ask the interviewee if you may see the registration record and/or regular attendance record.											
	a. Are you able to physically verify the existence of the registration and attendance records?	<table border="0"> <tr> <td>Registration only ....</td> <td>1 &gt;&gt;<b>Q13</b></td> </tr> <tr> <td>Attendance only ....</td> <td>2</td> </tr> <tr> <td>Both .....</td> <td>3</td> </tr> <tr> <td>Neither .....</td> <td>4 &gt;&gt;<b>Q13</b></td> </tr> </table>	Registration only ....	1 >> <b>Q13</b>	Attendance only ....	2	Both .....	3	Neither .....	4 >> <b>Q13</b>		
Registration only ....	1 >> <b>Q13</b>											
Attendance only ....	2											
Both .....	3											
Neither .....	4 >> <b>Q13</b>											
	b. Look at the attendance - are there any entries for the 7 days prior to your visit?	Yes....1 No.....2										
<b>10</b>	When was the last day attendance was taken?	DD/MM/YYYY										
<b>11</b>	How many children attended on the last day attendance was taken?	NUMBER										

**OPTIONS FOR 13d - 17d**

- 1=Registration
- 2=Attendance
- 3=Interviewee

	a. Number of Boys	b. Number of Girls	c. Total No. of Children	d. Verified
<b>13</b>	How many children are registered at this CBCC?			
<b>14</b>	On average, how many children attend daily?			
<b>16</b>	How many of the children registered are orphans?			

**SECTION 7: WATER & SANITATION**

For this section, make sure to interview the caregiver(s) present today. If more than one CG is present, please ask them to answer the questions collectively.

CBCC ID: [ ][ ][ ][ ][ ]

Now I would like to ask you some questions about the CBCC facility.

4	How do you typically dispose of rubbish in this CBCC?	1 = Rubbish pit/dustbin 2 = Thrown in river 3 = Burn 4 = Thrown anywhere 5 = Throw in garden/bush 6 = Other (Specify): _____	[ ]
5	Do you have <b>usable/functioning</b> toilet facilities in this CBCC?	Yes..... 1 No..... 2 >> Q11	
6	What type of toilet facilities do you have?	1 = Traditional pit latrine 2 = Flush toilet 3 = Ventilated Improved Pit latrines 4 = Other specify...	1=Yes 2=No 1 2 1 2 1 2 1 2
7	Do you have separate facilities for boys and for girls?	Yes..... 1 No..... 2	
8	Do you have separate facilities for adults and for children?	Yes..... 1 No..... 2	
9	Do toilet-trained children use toilet facilities all of the time?	Yes, always..... 1 Sometimes ..... 2 Never ..... 3	>> Q12
10	When toilet-trained children do not use toilet facilities, how is their waste usually disposed of?	1= Dumped 2= Washed 3= Thrown in toilet 4= Other, specify: _____	1 2 3 4
11a	Where do the children urinate (when not using CBCC toilet facilities)? <i>CIRCLE ALL THAT APPLY</i>	a. Bush b. Around the campus c. Neighbor's toilet d. Other specify: _____	1 1 1 1
11b	Where do the children defecate (when not using CBCC toilet facilities)? <i>CIRCLE ALL THAT APPLY</i>	a. Bush b. Around the campus c. Buried anywhere d. Thrown into an unfinished toilet e. Neighbour's toilets f. Other specify: _____	1 1 1 1 1 1
12	For children in nappies, how is their waste disposed of?	1= Dumped 2= Washed 3= Thrown in toilet 4= No children in nappies at this CBCC 5= Other, specify: _____	1 2 3 4 5
13	Do you teach children about hygiene and sanitation issues?	Yes..... 1 No..... 2 >>NEXT	<b>SECTION</b>
14	What do you teach children about hygiene and sanitation?  <i>DO NOT READ LIST. CIRCLE ALL THAT APPLY.</i>	a. Proper disposal of garbage b. Proper disposal of faeces/use of toilet c. Washing hands before eating d. Washing hands after visiting the toilet e. Taking care of their bodies f. Taking care of food and foodstuffs g. Drinking 'safe' water (potable vs. non-potable) h. Protection from disease i. Other (specify): _____	a. 1 b. 1 c. 1 d. 1 e. 1 f. 1 g. 1 h. 1 i. 1

**SECTION 8: HEALTH & FOOD**

CBCC ID: [ ][ ][ ][ ][ ]

Interview the caregiver(s) present today. If more than one CG is present, please ask them to answer the questions collectively.

**Now I would like to ask you some questions about health and nutrition qualities at the CBCC.**

1	What do you do when a child falls ill?  <p style="text-align: center;"><b>DO NOT READ LIST. CIRCLE ALL THAT APPLY.</b></p>	a. Take child to parent/guardian 1 b. Call for parents to get child 1 c. CG cares for child, put child in separate room 1 d. CG cares for child, child stays with group 1 e. Home-based care volunteer treats child 1 f. Health Surveillance Assistant treats child 1 g. Buy medicine from shop and treat child 1 h. Go with child to traditional healer 1 i. Take child to the health centre 1 j. Never had a child fall ill 1 k. Nothing 1 L. Other (Specify) ..... 1
2	Do you have a separate room or area where children rest away from other kids when they are not feeling well?	Separate room 1 Separate area (not separate room) 2 No 3
3	How often do health workers visit this CBCC to provide health services to the CBCC children (and families)?	1 = Once a month 1 2 = Twice a month or more 2 3 = Once every 2-3 months 3 4 = Less than 1x every 3 months 4 5 = Never 5 >>Q5
4	What services do these health workers provide during their visits? [Note: this only refers to services provided to CBCC children and possibly their families]  <p style="text-align: center;"><b>READ EACH OPTION. CIRCLE CORRECT ANSWER FOR EACH. 1=Yes 2=No</b></p>	a. Immunization 1 2 b. Vitamin A supplement 1 2 c. De-worming 1 2 d. Growth monitoring & Promotion 1 2 e. HIV/AIDS awareness campaign 1 2 f. ITNs 1 2 g. Health talk 1 2 h. Hygiene and sanitation 1 2 i. First aid 1 2 j. Other (specify): 1 2
5	Do you have a first aid kit?	Yes..... 1 No..... 2
6	Do you provide snacks or meals to children in this CBCC?	Yes..... 1 No..... 2 >>Q10
7	What type of meals do you provide?  a. Soy porridge ..... 1 b. Porridge prepared from unrefined maize flour ..... 1 c. Porridge prepared from refined maize flour..... 1 d. Porridge with g/nut flour/margarine ..... 1 e. Likuni phala (fortified soy porridge)..... 1 f. Nsima with beans and vegetables ..... 1 g. Tea without milk ..... 1 h. Tea with milk ..... 1 i. Packaged snack foods ..... 1 j. Sweets ..... 1	READ EACH OPTION 1=Yes 2=No k. Carbo with meat/beans and veg 1 2 l. Rice porridge..... 1 2 m. Eggs..... 1 2 n. Mangoes..... 1 2 o. Citrus..... 1 2 p. Banana..... 1 2 q. Papaya..... 1 2 r. Avacado pears..... 1 2 s. Other (specify): 1 2
8	Where do you get the food that you prepare for the children?  <p style="text-align: center;"><b>DO NOT READ OPTIONS CIRCLE ALL THAT APPLY.</b></p>	a. Donations from well wishers 1 b. Grow food in communal garden 1 c. Purchase food from markets 1 d. Donations from parents 1 e. Committee Members 1 f. Feed the Children 1 g. World Health Organization 1 h. Other NGO/FBO 1 i. Donations from community 1 j. Other (Specify) ..... 1
9	How many meals or snacks are planned for today?	None..... 0 One ..... 1 Two ..... 2 Three ..... 3 More than three ..... 4
10	How many children usually bring their own food/snacks to the CBCC?	All children 1 Some children 2 None of the children 3
11	Do you have a communal garden?	Yes..... 1 No..... 2 >>Q13

12	What crops do you grow in this communal garden? <i>READ EACH OPTION. CIRCLE CORRECT ANSWER FOR EACH. 1=Yes 2=No</i>	a. Maize b. Vegetables c. Groundnuts d. Soya e. Legumes f. Carbohydrates (cassava, potatoes, rice) g. Other (specify): _____	1 2 1 2 1 2 1 2 1 2 1 2 1 2
12b	How did you acquire inputs (fertilizer and seeds) for your communal garden? <i>DO NOT READ OPTIONS. CIRCLE ALL THAT APPLY</i>	a. Bought by committee b. Donated by funder c. Contributed by parents d. Contributed by committee e. Government subsidy f. NGO g. Other (Specify) _____	1 1 1 1 1 1 1
13	Do you have sufficient eating and cooking utensils to prepare and serve food to all the children at your CBCC (for ex: pots, plates, cups, basins, etc.)?	Yes... 1 No... 2 >>NEXT SECTION	
14	How did you acquire these utensils? <i>DO NOT READ OPTIONS CIRCLE ALL THAT APPLY.</i>	a. Bought by committee b. Donated by funder c. Contributed by parents d. Contributed by committee e. Other (Specify) _____	1 1 1 1 1

**SECTION 9: CBCC CURRICULUM & DAILY ACTIVITIES**

For this section, make sure to interview the caregiver(s) present today. If more than one CG is present, please ask them to answer the questions collectively.

**Now I would like to ask you about how you (the CG(s)) spend your day at this CBCC.**

1	Do you have a daily timetable for activities with the children?	Yes 1 No ..... 2 >> Q4																																																																																																									
2	How often do you follow the timetable?	Always ..... 1 Sometimes ..... 2 Rarely or never ..... 3																																																																																																									
3	Who developed this timetable?	Created by CBCC ..... 1 Provided by DSWO ..... 2 Provided by other source.. 3																																																																																																									
4	How often do you do the following activities with the children? <i>READ ALL ITEM ON THE LIST CIRCLE RESPONSE</i>	<table border="1"> <thead> <tr> <th></th> <th>Daily</th> <th>Weekly</th> <th>Sometimes</th> <th>Never</th> </tr> </thead> <tbody> <tr><td>a) Painting/drawing/writing</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>b) Crafts (cut, and paste)</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>c) Clay modeling</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>d) Singing</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>e) Reading</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>f) Oral story telling</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>g) Puzzles</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>h) Rope skipping</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>i) Sand and water play</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>j) Free (unstructured) play</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>k) Dramatic play/role play</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>L) Spiritual activities</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>m) Teach numbers</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>n) Teach alphabets</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>o) Identify shapes</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>p) Identify colors</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>q) Science/Nature</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>r) Other, specify: _____</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>s) Other, specify: _____</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>t) Other, specify: _____</td><td>1</td><td>2</td><td>3</td><td>4</td></tr> </tbody> </table>		Daily	Weekly	Sometimes	Never	a) Painting/drawing/writing	1	2	3	4	b) Crafts (cut, and paste)	1	2	3	4	c) Clay modeling	1	2	3	4	d) Singing	1	2	3	4	e) Reading	1	2	3	4	f) Oral story telling	1	2	3	4	g) Puzzles	1	2	3	4	h) Rope skipping	1	2	3	4	i) Sand and water play	1	2	3	4	j) Free (unstructured) play	1	2	3	4	k) Dramatic play/role play	1	2	3	4	L) Spiritual activities	1	2	3	4	m) Teach numbers	1	2	3	4	n) Teach alphabets	1	2	3	4	o) Identify shapes	1	2	3	4	p) Identify colors	1	2	3	4	q) Science/Nature	1	2	3	4	r) Other, specify: _____	1	2	3	4	s) Other, specify: _____	1	2	3	4	t) Other, specify: _____	1	2	3	4
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5	Do you (the CG) break the children into smaller supervised groups to work on some activities?	Yes, often 1 Yes, sometimes 2 No, not usually 3																																																																																																									
6	Do CGs always decide what activities children will do and what toys they will play with, or are children sometimes allowed to help choose their structured play activity or accompanying materials?	CGs always decide ..... 1 Children sometimes decide ..... 2																																																																																																									
7	What is the source of your play materials? <b>DO NOT READ THE LIST. CIRCLE ALL THAT ARE MENTIONED.</b>																																																																																																										
	a. Locally made by CBCC CGs b. UNICEF ..... c. Save the Children..... d. Other NGO..... e. World Bank.....	1 f. APPM/AECDM ..... 1 1 g. Well-wisher(s) ..... 1 1 h. FBO ..... 1 1 i. Parents ..... 1 1 j. Children's homes ..... 1 1 k. Min of Gender ..... 1 1 L. Other(Specify): ..... 1 1 m. No materials at all ..... 1																																																																																																									

		1=Yes 2=No >>NEXT ITEM	Are you familiar with its content? 1=Yes 2=No	Do you have a copy of it? 1= Yes 2= No
<b>8</b>	<b>Have you heard of ....</b>			
a)	The Early Learning & Develop't Standards?			
b)	The National ECD Curriculum			
c)	The National ECD Syllabus			
d)	National ECD Policy			
e)	National ECD Communication and Advocacy Strategy ( <i>m'mera mpoyamba</i> )			

**SECTION 10: CBCC Supervision**

*Interview the caregiver(s) present today. If more than one CG is present, please ask them to answer the questions collectively.*

**Now I would like to ask you about how the supervision and monitoring activities that take place at this CBCC.**

District ECD Coordinator (Name: _____)	
1	Did the District ECD Coordinator visit your CBCC this academic year (Sept 2013 until now)? Yes ..... 1 No ..... 2 >>Q5 I don't know ..... 3 >>Q5
2	Were you present for any of these visits? Yes ..... 1 No ..... 2
3	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i> # <input type="text"/> times per ..... week 1 ..... month 2 ..... term 3 ..... year 4
4	In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i> a) use of play and learning materials 1    n) CG position while engaging 1    y) Child attendance 1 b) use of teaching materials 1    with children    z) portfolios/reports 1 c) methods to control child behavior 1    o) developmental milestones 1    aa) gardening 1 d) time management 1    p) interactions between CGs 1    ab) linkages with 1 e) hygiene 1    and children    primary schools f) use of activity corners 1    q) # of caregivers 1    ac) interactions with 1 g) academic calendar 1    r) caregiver trainings 1    other institutions h) supervision of children 1    s) CBCC Mgmt committee 1    ad) other (specify): 1 i) attention to safety 1    t) CBCC facilities 1 j) growth monitoring 1    u) Kitchen 1    ae) other (specify): 1 k) nutrition/food 1    v) Storage facilities 1 L) child-related displays 1    w) Water sources 1    af) other (specify): 1 m) lessons/song suggestions 1    x) Economic activities 1
District Social Welfare Staff (apart from District ECD Coordinator)	
5	Did any District Social Welfare staff visit your CBCC this academic year (Sept 2013 until now)? Yes ..... 1 No ..... 2 >>Q9 I don't know ..... 3 >>Q9
6	Were you present for any of these visits? Yes ..... 1 No ..... 2
7	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i> # <input type="text"/> times per ..... week 1 ..... month 2 ..... term 3 ..... year 4

In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>																																																																															
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In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>						
16	a) use of play and learning materials	1	n) CG position while engaging with children	1	y) Child attendance	1
	b) use of teaching materials	1	o) developmental milestones	1	z) portfolios/reports	1
	c) methods to control child behavior	1	p) interactions between CGs and children	1	aa) gardening	1
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	j) growth monitoring	1	w) Water sources	1		
	k) nutrition/food	1	x) Economic activities	1		
	L) child-related displays	1				
	m) lessons/song suggestions	1				
Mentor						
17	Did a (caregiver) mentor visit your CBCC this academic year (Sept 2013 until now)?	Yes	1			
		No	2 >Q22			
		I don't know	3 >Q22			
18	Where is this mentor from?	This CBCC	1			
		Another nearby CBCC	2			
		Other, specify:	3			
19	Were you present for any of these visits?	Yes	1			
		No	2			
20	How often in this academic year did they visit the CBCC? <i>Ask for best guess</i>	#				
		times per week	1			
		times per month	2			
		times per term	3			
		times per year	4			
In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>						
21	a) use of play and learning materials	1	n) CG position while engaging with children	1	y) Child attendance	1
	b) use of teaching materials	1	o) developmental milestones	1	z) portfolios/reports	1
	c) methods to control child behavior	1	p) interactions between CGs and children	1	aa) gardening	1
	d) time management	1	q) # of caregivers	1	ab) linkages with primary schools	1
	e) hygiene	1	r) caregiver trainings	1	ac) interactions with other institutions	1
	f) use of activity corners	1	s) CBCC Mgmt committee	1	ad) other (specify):	1
	g) academic calendar	1	t) CBCC facilities	1	ae) other (specify):	1
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	i) attention to safety	1	v) Storage facilities	1		
	j) growth monitoring	1	w) Water sources	1		
	k) nutrition/food	1	x) Economic activities	1		
	L) child-related displays	1				
	m) lessons/song suggestions	1				
Anyone else?						
22	Did anyone else supervise your CBCC this academic year (Sept 2013 until now)?	Yes	1			
		No	2 >>next section			
		I don't know	3 >>next section			
23	Who?					
24	Were you present for any of these visits?	Yes	1			
		No	2			
	How often in this academic year did they visit the	#				
		times per week	1			

25 CBCC?  
*Ask for best guess*

per month 2  
term 3  
year 4

In what areas did they give feedback after visiting your CBCC? <i>Do NOT read responses, multiple answers allowed</i>						
26	a) use of play and learning materials	1	n) CG position while engaging with children	1	y) Child attendance	1
	b) use of teaching materials	1	o) developmental milestones	1	z) portfolios/reports	1
	c) methods to control child behavior	1	p) interactions between CGs and children	1	aa) gardening	1
	d) time management	1	q) # of caregivers	1	ab) linkages with primary schools	1
	e) hygiene	1	r) caregiver trainings	1	ac) interactions with other institutions	1
	f) use of activity corners	1	s) CBCC Mgmt committee	1	ad) other (specify):	1
	g) academic calendar	1	t) CBCC facilities	1	ae) other (specify):	1
	h) supervision of children	1	u) Kitchen	1	af) other (specify):	1
	i) attention to safety	1	v) Storage facilities	1		
	j) growth monitoring	1	w) Water sources	1		
	k) nutrition/food	1	x) Economic activities	1		
	L) child-related displays	1				
	m) lessons/song suggestions	1				

**SECTION 14: Qualitative Questions**

SELECT ONE CAREGIVER WORKING TODAY TO INTERVIEW INDIVIDUALLY

CG Name : _____		CG ID (on CG Roster): _____	
1a	Did you participate in any caregiver trainings between 2012 and now?	Yes No	1 2 >Q3
1b	Did you complete your training?	Yes No	1 >Q2 2
1c	Why did you not complete your training?		
2	How has your participation in this/these training(s) improved your work as a caregiver?		
3	In what areas do you think you still need training on?		
4	What helps, encourage, or inspires you to perform your role well as a caregiver?		
5	Do you interact with primary school teachers?	Yes No	1 2 >END
6	What are your interactions with primary school teachers?		

ENUMERATOR CHECK: IS THERE A SECOND CG WORKING TODAY IN WHICH TO CONDUCT A QUALITATIVE INTERVIEW?		Yes	1
		No	2 >Next Section
CG Name : _____		CG ID (on CG Roster): _____	
7a	Did you participate in any caregiver trainings between 2012 and now?	Yes	1
		No	2 >Q9
7b	Did you complete your training?	Yes	1 >Q8
		No	2
7c	Why did you not complete your training?		
8	How has your participation in this/these training(s) improved your work as a caregiver?		
9	In what areas do you think you still need training on?		
10	What helps, encourage, or inspires you to perform your role well as a caregiver?		
11	Do you interact with primary school teachers?	Yes	1
		No	2 >END
12	What are your interactions with primary school teachers?		

**SECTION 6: CAREGIVER ROSTER**

For this section, you will need the CBCC Chair or other committee members in order to answer up to Question 2d

Now I would like to ask you some questions about your regular caregivers. By "regular" I mean CGs who are expected to work at least twice this month.

[Questions 1-2 are directed to CBCC directors. Questions 4-19 are directed to caregivers. Before caregiver questions, read caregiver verbal consent script.]

<-----Questions for CBCC Chairs----->						<-----Questions for Caregivers (thru ----->					<----->				
1.	1b	1c	1d.	1e	2a.	2b.	2c.	2d.	3.	4.	5.	6.	7.	8.	9.
<b>Name:</b> First list names of all caregivers who were listed as volunteers/workers at this CBCC at baseline and midline, using the same ID codes as on the provided list. Then, list any additional caregivers /volunteers /workers who currently work at this CBCC even if they are not present at the time of your visit. LIST ALL CAREGIVER NAMES BEFORE CONTINUING ON TO QUESTION 2.	Listed as part of the baseline?	Listed as part of the midline?	Issues to resolve?  1 = baseline 2 = midline 3= NO 0>>next person	Changes needed?  1= YES (write note in margin) 2=NO	Is this CG working today?  1=YES>>3 2= NO	Why not? 1- no longer works here  2= absent: sick>>3 3= absent: does not normally work this weekday >>3 4= absent: personal /family illness >>3 5 =absent: HH/farm chores>>3 6 = absent: other >>3	Why does this CG no longer work here?  1 = moved away 2 = sick/passed 3 = works at another CBCC 4 = works at another job 5 = quit 6 = other, specify:	When did this CG last work here?  [mm/yy]  >>NEXT PERSON	ARE YOU ABLE TO OBTAIN VERBAL CONSENT DIRECTLY FROM THE CG?  1 = Yes, in person 2 = Yes, by phone 3 = No >>NEXT PERSON	How are you remunerated for your work at the CBCC?  1 = Given money by CBCC 2 = Given money by outside organization 3 = Community works in your garden 4 = Given foodstuffs 5 = Voluntary	Why did you become a CG? DO NOT READ LIST. 1= Earn money 2=Help children 3=child could attend CBCC 4= Nothing else to do 5= Learn skills 6= Help community 7= Like teaching 8= Other, specify REASONS FIRST SECOND	Gender:  1=Male 2=Female	Current Age:  YEARS	How long have you been a CG at this location?  1 = 0-1 mo. 2 = 1-6 mo. 3 = 7-12 mo. 4 = 1-2 years 5 = 2+ years	Over the past 2 weeks, how many days have you worked? (incl. Children's Corner)  NUMBER 1-14
1															
2															
3															
4															
5															
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19															
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tick if more than 20 CGs are listed on the roster and a CG supplemental roster is attached

SEC  
For  
Now

-----Questions for Caregivers (thru19)----->

	Name:	14.	15.	16.	17.	10a	10b	10c	10d.	10e.	11a	11b	11c	12a	12b	12c	18.	19.	
I D C O D E		What is the highest level of education you have attended?	What is the highest educational qualification you have received?	Are you currently attending school?	What is your marital status?	Did you receive any training in 2012?	Who conducted it? (mult responses allowed)	How long did this training last?	Did you receive monthly payments in 2012?	How many months did you receive payment for?	Did you receive any training in 2013?	Who conducted it? (mult responses allowed)	How long did this training last?	Have you received any training so far in 2014?	Who conducted it? (mult responses allowed)	How long did this training last?	Are you a mentor for other CGs?	Do you receive mentoring by other CGs?	
		1 = No education 2 = Std 1-4 3 = Std 5 – 8 4 = Form 1-2 5 = Form 3-4  6 = Adult literacy 7 = Training college  IF 1 >> Q17	1=None 2=PSLC 3=JCE 4=MSCE  5=Completed a post-secondary program	1 = Yes 2 = No	1=Monogamous married or non-formal union 2= Polygamous married or non-formal union 3 = Separated 4 = Divorced  5 = Widow 6 = Never married	1= Yes  2 = No >>Q11a	1= Save the Children 2= other NGO 3=FBO 4=APPM/AECDM 5=DSWO 6=CBO 7= Other	1 = 1-5 days 2 = 1 week 3 = 2weeks  4 = 5 weeks or more	1= Yes  2 = No >>Q11a	NUMBER	1= Yes  2 = No >>Q18	1= Save the Children 2= other NGO 3=FBO 4=APPM/AECDM 5=DSWO 6=CBO 7= Other	1 = 1-5 days 2 = 1 week 3 = 2weeks 4= 3-4 weeks 4 = 5 weeks or more	1= Yes  2 = No >>Q18	1= Save the Children 2= other NGO 3=FBO 4=APPM/AECDM 5=DSWO 6=CBO 7= Other	1 = 1-5 days 2 = 1 week 3 = 2weeks 4= 3-4 weeks 4 = 5 weeks or more	1= Yes >>next person 2 = No	1= Yes 2 = No	
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**SECTION 2: GENERAL INFORMATION ON CBCC**

This section can be answered by the CBCC Chair, CBCC Committee members, or caregivers

Please indicate who answered this section: 1= CBCC Chair 2=CBCC Committee member 3= Caregiver 4= Combination of CG and committee

6	How many days per week does this CBCC operate (incl Children's Corner)?		1-7:
7	In the past 7 days, how many days did this CBCC operate (incl CC)?		0-7:
8	Does this CBCC operate year-round (12 months of the year)?	1= No, follows school year 2= No, closed during "lean" season 3= No, both #1 & #2	4= Yes, year round 5 = Other, specify # of months open: [ ]
9	What time does this CBCC regularly open?	HH:MM	[ ] [ ] : [ ] [ ]
10	What time does this CBCC regularly close?	HH:MM	[ ] [ ] : [ ] [ ]
18	What are the problems that this CBCC faces?  <b>CIRCLE ALL THAT APPLY. DO NOT READ OPTIONS ALOUD.</b>	a) Poor quality of facility 1 b) Caregiver turnover 1 c) Insufficient space for children 1 d) Insufficient secure/locked storage 1 Lack of... e) Funding 1 f) Toilets 1 g) Caregivers 1 h) Medicines 1 i) Food 1 j) CG motivation/commitment 1 k) Water 1 L) Building 1 m) Teaching materials 1	n) Play materials 1 o) Dishes/utensils 1 p) Training for caregivers 1 q) Incentives for caregivers 1 r) (Natural) light 1 s) Outdoor play equipment 1 t) Supplies for CBCC garder 1 u) Community involvement 1 v) Materials for napping 1 w) Washing materials 1 x) Firewood 1 y) Training for CBCC Committee 1 z) Transportation/bicycle 1 aa) Kitchen 1 ab) Other (specify): 1
19	Now, of the problems you listed, please tell me which are the three biggest concerns, in order of priority. <b>NOTE: YOU CAN RE-READ ONLY THE ONES THEY SELECTED.</b>	#1 PROBLEM: #2 PROBLEM: #3 PROBLEM:	
20	How do parents contribute to the CBCC?  <b>DO NOT READ LIST. CIRCLE ALL THAT APPLY.</b>	Required Kw monthly contribution 1 Suggested Kw monthly contribution 1 In kind contributions, food 1 In kind contributions, time 1 In kind contribution, construction/materials 1 Don't contribute at all 1 Other, specify: 1	Specify Kw: Specify Kw:
21	Are parents or guardians involved in the following CBCC activities?  1=Yes 2=No  <b>READ ALL. CIRCLE CORRECT ANSWER</b>	a. Telling stories 1 2 b. Making play/learning materials 1 2 c. Cooking/preparing meals 1 2 d. Assisting with childcare at CBCC 1 2 e. Cleaning 1 2 f. Gardening 1 2 g. Other activities, specify 1 2 h. Don't do anything 1 2	if yes, how many times in the past month?
22	Do you have a parents group at your CBCC?	Yes ..... 1 No ..... 2 >>Q25	
23	How often in this academic year did the parents group meet? <i>Ask for best guess</i>	# [ ] times per [ ] week [ ] [ ] month [ ] [ ] term [ ] [ ] year [ ]	
24	Who facilitates the parents group meetings? (circle all that apply)	CBCC chair 1 Other CBCC Committee Member 1 Caregivers 1 Child protection worker 1 Parents 1 Other, specify: _____ 1	
25	What are the native languages of the children who attend this CBCC? (circle all that apply)	children caregivers Chichewa 1 1 Chitonga 1 1	
26	What are the languages spoken by the caregivers at this CBCC? (circle all that apply)	Timbuka 1 1 Lomwe 1 1 Yao 1 1 Other: specify: 1 1 Other: specify: 1 1	

**SECTION 5: STAFF INFORMATION**

*This section can be answered by the CBCC Chair or CBCC Committee member(s),*

**Now I would like to ask you some information about the staff of this CBCC.**

1	How many caregivers in total have worked in the CBCC in the last six (6) months?	NUMBER, MALE	
		NUMBER, FEMALE	
2	On average, how frequently do caregivers usually work? [ ] days per	week 1	
		month 2	
		year 3	
3	On average, how many caregivers work in this CBCC per day?	NUMBER, MALE	
		NUMBER, FEMALE	
4	What are important characteristics of a caregiver?  <i>DO NOT READ THE LIST. CIRCLE ALL THAT ARE MENTIONED.</i>	a. Available during the day ..... 1 b. Good with children ..... 1 c. Has kids of their own ..... 1 d. Has previous work experience with young children ..... 1 e. Level of education or literacy ..... 1 f. Highly respected community member ..... 1 g. Spiritual/religion ..... 1 h. Knowledge of child development/learning ..... 1 i. Other, specify: _____ 1	
5	How do you find candidates to be caregivers?  <i>READ ALL OPTIONS</i>	a. Do you put out announcements? 1=Yes 2=No b. Do you get recommendations or advise from CBCC management committ 1 2 c. Do you get recommendations or advise from community members? 1 2 d. Do you accept everyone who volunteers? 1 2 e. Do you screen and select some of the people who offer to volunteer? 1 2 f. Do you get recommendations by DSWO or Ministry of Gender? 1 2 g. Other, specify: _____ 1 2	
7	Have the caregivers been trained to use the learning and play materials you have?	1= None trained      3= All have been trained 2= No materials      4= Some have been trained 5= Only 1 has been trained	[ ]
8	Do you have a CBCC committee?	YES..... 1 NO ..... 2 >>NEXTSECTION	
11	What role does the committee play in the CBCC?  I'm going to read you a list of possible roles, please let me know which ones are true for your committee <i>READ EACH OPTION</i>	Does the committee.... 1=Yes 2=No a. Handle the management of CBCC? 1 2 b. Mobilize resources for CBCC? 1 2 c. Monitor & supervise activities of the CBCC? 1 2 d. Monitor attendance of children and caregivers? 1 2 e. Keep financial records? 1 2 f. Conduct planning & review meetings with community? 1 2 g. Cook/prepare meals? 1 2 h. Cultivate in the communal garden? 1 2 i. Help needy children? 1 2 j. Construct/renovate/repair CBCC facilities? 1 2 k. Cleaning? 1 2 L. Collecting firewood? 1 2 m. Other, specify: _____ 1 2 n. Nothing [NOTE: IF L=1, ALL OTHERS MUST=2] 1 2	
12a	How many committee members have received training from 2013 until now? Was it...?	All 1 Most 2 Some 3 Just a few 4 None 5 I don't know/remember 6	
12b	How many committee members have ever received training? Was it... ?	All 1 Most 2 Some 3 Just a few 4 None 5 >>NEXTSECTION I don't know/remember 6 >>NEXTSECTION	
13	Who provided this training(s)?  <i>DO NOT READ CIRCLE THE CORRECT ANSWER FOR EACH</i>	a. Save the Children 1 b. another NGO 1 c. DSWO 1 d. FBO 1 e. APPM/AECDM 1 f. World Bank 1 g. UNICEF 1 h. Other, specify: _____ 1	

**SECTION 11: OBSERVATIONS (CONT.)**

CBCC ID: [ ][ ][ ][ ]

**ENUMERATOR NOTE: This section must be filled out based on enumerator observations.**

19	Are they preparing food today?	1= No signs of cooking/preparations on site 2= Food is being prepared now 3= Food already served ( observation-based)	[ ]
22b	Did you observe children using the toilets today?	1. Yes, all 2. Yes, most 3. Yes, but only some 4. No (CBCC has toilet facilities) 5. No (CBCC does not have toilet facilities)	[ ]

**Question for respondent(s):**

A	Have you had any upgrades to your facilities (building, toilets, grounds) in the past 12 months?	Yes..... 1 No ..... 2 >DONE
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**ENUMERATOR NOTE: This section must be filled out based on enumerator observations.**

It is ok to ask CBCC representatives questions such as "may I see your bathrooms" etc.

Do not ask them the questions on this page. Write answers based only on what you are able to observe yourself.

**MAIN STRUCTURE**

1	Is the CBCC located in a building?	Yes, its own 1 Yes, shared 2 No ..... 3 >> Q10
5	Is the structure completely enclosed?	Yes..... 1 No ..... 2
6	Are the children's indoor play and learning areas generally clean?	Yes..... 1 No ..... 2
7	Is there sufficient air ventilation in the classroom(s)?	Yes, in all classrooms/only classroom 1 Yes, in some but not all classrooms 2 No 3
8	Are there lights in the classroom(s)?	Yes, working and in use 1 Yes, working but not on during visit 2 Yes, but do not work 3 No 4
9	Is there sufficient light in the classroom(s)?	Yes..... 1 No ..... 2

**OUTDOOR SPACE**

10a	Is there a barrier (ex: wall, fence, etc) around the CBCC's grounds?	Yes..... 1 No ..... 2 >>Q11
11	Is the ground free of dangerous materials (ex: bits of glass, etc)?	1= Yes 2= No [ ]
12	Is there a shaded area for children to play?	1= Yes 2= No [ ]

**KITCHEN**

13	Does this CBCC have a kitchen or cooking area where food is prepared for the children?	Yes, in a separate structure 1 Yes, in a separate room 2 Yes, in a space also used for other activities 3 No 4 >>Q20
17	Overall the kitchen is....	1 = Clean 2 = Not clean [ ]
18	Does the kitchen area have proper ventilation (i.e., does not ventilate into main classrooms)?	1 = Yes 2 = No [ ]

**TOILETS**

20	How many toilets are there? <i>IF NONE, WRITE 0.</i> <i>IF A-D ARE ALL 0 &gt;&gt; Q23</i>	a. Traditional pit latrine b. Flush toilet c. Ventilated Improved Pit latrines d. Other specify...	[ ] [ ] [ ] [ ]
21	Overall, the toilet(s) are....	1 = Clean 2 = Not clean	[ ]
22	Are any of the toilets child-accessible?	1. Children are allowed to use them 2. They are correct size/height for children 3. Both 1 & 2 4. No	[ ]

**REST AREA**

23	Is there a place where children can rest or sleep?	Yes, in a separate room 1 Yes, in a separate area of a common room 2 Yes, in the common room (no separate area) 3 No 4 >> <b>DONE</b>	
24	How many of the following does the rest area have? <i>IF NONE, WRITE 0.</i>	Blankets/Beddings AMOUNT Mats AMOUNT Mattresses AMOUNT	[ ] [ ] [ ]

