

MALAWI THIRD INTEGRATED HOUSEHOLD SURVEY (2010/11)

Supplementary Instructions on for the Second Visit to the Panel Households

For the Visit 2 interview of each IHS3 panel household, each enumerator **MUST** take with him/her the Household Questionnaire as well as the Agriculture Questionnaire completed in Visit 1.

PANEL HOUSEHOLDS AGRICULTURE VISIT 2 QUESTIONNAIRE

- All panel households that have an Agriculture Visit 1 Questionnaire **MUST** also be administered the Agriculture Visit 2 Questionnaire.
- **BEFORE** the Visit 2 interview, sections of the Agriculture Visit 2 Questionnaire (Cover Page, Module K, and Module L) **MUST** be filled-in using information from the Agriculture Visit 1 Questionnaire.

PANEL A HOUSEHOLD ROSTER UPDATE

Add new household members to the Household Roster.

- Indicate a new household member by writing “**NEW**” to the left of the ID CODE, on the first page of the Visit 1 Household Roster (see the example below).

MODULE B: HOUSEHOLD ROSTER

IN ORDER TO MAKE A COMPREHENSIVE LIST OF INDIVIDUALS CONNECTED TO THE HOUSEHOLD, USE THE FOLLOWING PROBE QUESTIONS:

First, give me the names of all the members of your immediate family who normally live and eat their meals together here.

WRITE DOWN NAMES, SEX, AND RELATIONSHIP TO HH HEAD (B02 to B04). LIST HOUSEHOLD HEAD ON LINE 1.

Then, give me the names of any other persons related to you or other household members who normally live and eat their meals together here.

FILL IN B02 to B04.

Are there any other persons not here now who normally live and eat their meals here? For example, household members studying elsewhere or traveling.

FILL IN B02 to B04.

Then, give me the names of other persons not related to you or other household members, but who normally live and eat their meals together here, such as servants, lodgers, or other who are not relatives.

B01	B02	B03	B04
	NAME	SEX	RELATIONSHIP TO HEAD:
	MAKE A COMPLETE LIST OF ALL INDIVIDUALS WHO NORMALLY LIVE AND EAT THEIR MEALS TOGETHER IN THIS HOUSEHOLD, STARTING WITH THE HEAD OF HOUSEHOLD.		HEAD. 1 WIFE/HUSBAND. 2 CHILD/ADOPTED CHILD. 3 GRANDCHILD. 4 NIECE/NEPHEW. 5 FATHER/MOTHER. 6 SISTER/BROTHER. 7 SON/DAUGHTER-IN-LAW. 8 BROTHER/SISTER-IN-LAW. 9 GRANDFATHER/MOTHER. 10 FATHER/MOTHER-IN-LAW. 11 OTHER RELATIVE. 12 SERVANT OR SERVANT'S RELATIVE. 13 LODGER/LODGER'S RELATIVE. 14 OTHER NON-RELATIVE. 15 OTHER (SPECIFY) 16
1	Gift Phiri	1	1
2	Missi Phiri	2	2
3	John Banda	1	12
4	Peter Manda	1	5
5			
6			

- For new household members, complete the **Visit 1** Household Roster Questions B02 through B28. The Household Roster data for the new household members **MUST** be keyed in by the data entry operators. For new household members, Do NOT administer any other modules of the Panel A Household Questionnaire.
- Do NOT make any other changes to the Household Roster. For example, if a household member has left the household or died, do NOT change the roster.

PANEL B HOUSEHOLD ROSTER UPDATE

Add new household members to the Household Roster:

- Indicate a new household member by writing “NEW” to the left of the ID CODE, on the first page of the Visit 1 Household Roster (see the example below).

MODULE B: HOUSEHOLD ROSTER

IN ORDER TO MAKE A COMPREHENSIVE LIST OF INDIVIDUALS CONNECTED TO THE HOUSEHOLD, USE THE FOLLOWING PROBE QUESTIONS:

First, give me the names of all the members of your immediate family who normally live and eat their meals together here.

WRITE DOWN NAMES, SEX, AND RELATIONSHIP TO HH HEAD (B02 to B04). LIST HOUSEHOLD HEAD ON LINE 1.

Then, give me the names of any other persons related to you or other household members who normally live and eat their meals together here.

FILL IN B02 to B04.

Are there any other persons not here now who normally live and eat their meals here? For example, household members studying elsewhere or traveling. FILL IN B02 to B04.

Then, give me the names of other persons not related or other household members, but who normally live and eat their meals together here, such as servants, lodgers, or other who are not relatives.

B01	B02	B03	B04
ID CODE	NAME	SEX	RELATIONSHIP TO HEAD:
	MAKE A COMPLETE LIST OF ALL INDIVIDUALS WHO NORMALLY LIVE AND EAT THEIR MEALS TOGETHER IN THIS HOUSEHOLD, STARTING WITH THE HEAD OF HOUSEHOLD.		
	(CONFIRM THAT HOUSEHOLD HEAD HERE IS SAME AS HOUSEHOLD HEAD LISTED ON COVER.)		
	FILL IN B02 TO B04 BEFORE COMPLETING QUESTIONS B05 AND FOLLOWING.		
		MALE.....1 FEMALE...2	HEAD.....1 WIFE/HUSBAND.....2 CHILD/ADOPTED CHILD.....3 GRANDCHILD.....4 NIECE/NEPHEW.....5 FATHER/MOTHER.....6 SISTER/BROTHER.....7 SON/DAUGHTER-IN-LAW.....8 BROTHER/SISTER-IN-LAW.....9 GRANDFATHER/MOTHER.....10 FATHER/MOTHER-IN-LAW.....11 OTHER RELATIVE.....12 SERVANT OR SERVANT'S RELATIVE.....13 LODGER/LODGER'S RELATIVE.....14 OTHER NON-RELATIVE.....15 OTHER (SPECIFY).....16
1	Gift Phiri	1	1
2	Missi Phiri	2	2
3	John Banda	1	12
4	Peter Manda	1	5
5			
6			

Survey Flap

SURVEY HOUSEHOLD MEMBER LIST

B02	B03	B05
NAMES OF HOUSEHOLD MEMBERS	SEX	AGE
ONLY LIST HOUSEHOLD MEMBERS, NO OTHERS.		
	MALE.....1 FEMALE...2	YEARS MONTHS
1 Gift Phiri	1	30
2 Missi Phiri	2	24
3 John Banda	1	12
4 Peter Manda	1	18
5		
6		

- For new household members, complete the Visit 1 Household Roster Questions B02 through B28. The Household Roster data for the new household members MUST be keyed in by the data entry operators.
- New household members MUST also be added to the Visit 1 Survey Flap on the proper row. Write “NEW” to the left of the ID CODE (see the example above).

Indicate which household members have left the household:

- Indicate which household members no longer reside in the household (either moved out permanently or died). Write “GONE” or “DIED” on the first page of the Visit 1 Household Roster (see the example below).

MODULE B: HOUSEHOLD ROSTER

IN ORDER TO MAKE A COMPREHENSIVE LIST OF INDIVIDUALS CONNECTED TO THE HOUSEHOLD, USE THE FOLLOWING PROBE QUESTIONS:

First, give me the names of all the members of your immediate family who normally live and eat their meals together here.

WRITE DOWN NAMES, SEX, AND RELATIONSHIP TO HH HEAD (B02 to B04). LIST HOUSEHOLD HEAD ON LINE 1.

Then, give me the names of any other persons related to you or other household members who normally live and eat their meals together here.

FILL IN B02 to B04.

Are there any other persons not here now who normally live and eat their meals here? For example, household members studying elsewhere or traveling. FILL IN B02 to B04.

Then, give me the names of other persons not related or other household members, but who normally live and eat their meals together here, such as servants, lodgers, or other who are not relatives.

B01	B02	B03	B04
ID CODE	NAME	SEX	RELATIONSHIP TO HEAD:
	MAKE A COMPLETE LIST OF ALL INDIVIDUALS WHO NORMALLY LIVE AND EAT THEIR MEALS TOGETHER IN THIS HOUSEHOLD, STARTING WITH THE HEAD OF HOUSEHOLD.		
	(CONFIRM THAT HOUSEHOLD HEAD HERE IS SAME AS HOUSEHOLD HEAD LISTED ON COVER.)		
	FILL IN B02 TO B04 BEFORE COMPLETING QUESTIONS B05 AND FOLLOWING.		
		MALE.....1 FEMALE...2	HEAD.....1 WIFE/HUSBAND.....2 CHILD/ADOPTED CHILD.....3 GRANDCHILD.....4 NIECE/NEPHEW.....5 FATHER/MOTHER.....6 SISTER/BROTHER.....7 SON/DAUGHTER-IN-LAW.....8 BROTHER/SISTER-IN-LAW.....9 GRANDFATHER/MOTHER.....10 FATHER/MOTHER-IN-LAW.....11 OTHER RELATIVE.....12 SERVANT OR SERVANT'S RELATIVE.....13 LODGER/LODGER'S RELATIVE.....14 OTHER NON-RELATIVE.....15 OTHER (SPECIFY).....16
1	Gift Phiri	1	1
2	Missi Phiri	2	2
3	John Banda	1	12
4	Peter Manda	1	5
5			
6			

Survey Flap

SURVEY HOUSEHOLD MEMBER LIST

B02	B03	B05
NAMES OF HOUSEHOLD MEMBERS	SEX	AGE
ONLY LIST HOUSEHOLD MEMBERS, NO OTHERS.		
	MALE.....1 FEMALE...2	YEARS MONTHS
1 Gift Phiri	1	30
2 Missi Phiri	2	24
3 John Banda	1	12
4 Peter Manda	1	18
5		
6		

- Also indicate the leavers on the Visit 1 Survey Flap, by writing “**GONE**” or “**DIED**” to the left of the ID CODE (see the example above).
- Do NOT erase the leavers from the Visit 1 Household Roster or the Visit 1 Survey Flap.
- If the household head no longer resides in the household (either moved out permanently or died), identify the new household head and ask **B04** again for everyone on the household roster. To update B04, simply scratch the old answer and record the Visit 2 answer. Make sure the change is easy for the data entry team to read.

Ask B08 again for everyone in Panel B households:

- For Panel B households, re-ask question **B08** in Module B: Household Roster (“How many days did [NAME] eat in this household in the past 7 days?”) for **everyone on the household roster** (except those who have moved out permanently or died). If the Visit 2 answer is different, scratch the old answer and record the Visit 2 answer. Make sure the change is easy for the data entry team to read (see the example below).

SURVEY HOUSEHOLD MEMBER LIST					MODULE B: HOUSEHOLD ROSTER (CONTINUED)			
ID CODE	B02 NAMES OF HOUSEHOLD MEMBERS ONLY LIST HOUSEHOLD MEMBERS, NO OTHERS.	B03 SEX	B05 AGE		B07 ID CODE	B08	B09	B10
			MALE.....1 FEMALE.....2	YEARS MONTHS		How many days did [NAME] eat in this household in the past 7 days?	Where was [NAME] born? THIS VILLAGE.....1>B11 OTHER VILLAGE IN THIS DISTRICT.....2>B11 VILLAGE IN OTHER DISTRICT.....3 THIS TOWN OR URBAN CENTRE.....4>B11 OTHER TOWN OR URBAN CENTRE IN THIS DISTRICT.....5>B11 TOWN OR URBAN CENTRE IN OTHER DISTRICT.....6 OUTSIDE PALAU.....7	In which district was [NAME] born? IF BORN IN AN DISTRICT IN MA THE DISTRICT CODE: IF BORN LIST THE COUN & CODE. REFER TO THE FOR DISTRICT/ COUNTRY CODE
	1 Gift Phiri	1	30		1	5	5	
GONE	2 Missi Phiri	2	24		2	2	6	
	3 John Banda	1	12		3	7	1	
NEW	4 Peter Manda	1	18		4	4	1	
	5				5			
	6				6			
	7				7			

Panel B Visit 2 Survey Flap:

Complete the Visit 2 Survey Flap after updating the Household Roster:

- Transfer the **updated** Visit 1 Survey Flap onto the Visit 2 Survey Flap. The Visit 2 Survey Flap **MUST** be **IDENTICAL** to the **updated** Visit 1 Survey Flap. It **MUST** include movers, those who died, and new household members.
- Members who have moved out permanently must have “**GONE**” written to the left of their ID Code.
- Members who have died must have “**DIED**” written to the left of their ID Code.
- New household members must have “**NEW**” written to the left of their ID Code.

Panel B Instructions on Completing the Household Questionnaire:

After updating the Visit 1 Household Roster and completing the Visit 2 Survey Flap, administer the Panel B Visit 2 Household Questionnaire package.

- The Visit 2 Household Questionnaire package for Panel B households will include:
 - o Cover page from the Visit 1 Household Questionnaire (A01-A08: to be prefilled by the enumerators),
 - o Survey staff details pertaining to the Visit 2 interview,
 - o Visit 2 Survey Flap (as described above), and
 - o Modules C through W.
- Modules C, D, E: The rows for those who have moved or died **MUST** be **left blank (skipped)**.
- If the member who moved out is the son or daughter of the head of household and/or spouse and 15+ years, include this person in Module O (Children Living Elsewhere).

Panel B Fishery Questionnaire:

During Visit 2, Panel B households that reported during Visit 1 to have engaged in fishing and/or fish trading (in Household Questionnaire: Module X) **MUST** also be given the Fishery Questionnaire.