

## Survey of Employers and Self-Employed 2005 Meta-data

This document sets out the information that is needed to access Survey of Employers and Self-Employed 2005 (SESE2005) data.

The files essential for accessing the data are provided in text format. This format was chosen to make the data usable with as many software packages as possible, and thus accessible to a wide range of people. Other files with relevant information are provided in Word 2000 format. If you do not have software appropriate for this format, please contact Stats SA and hard copies will be forwarded to you.

Other important information can be found in the:

Questionnaire  
SESE Report on methodology  
Statistical release  
Record layouts  
Code list  
Stats SA's website: [www.statssa.gov.za](http://www.statssa.gov.za)

## The data files

The files and the corresponding sections of the questionnaire are as follows:

<b>Business</b>	Data from question 4 to 18
<b>Operations</b>	Data from question 19 to 51
<b>General</b>	Data from question 52 to 71
<b>Costs</b>	Data from question 72 to 81
<b>Expenditure</b>	Data from question 82 to 84
<b>Capital</b>	Data from question 85 to 89
<b>Transport</b>	Data from question 90 to 93

The files also contain some derived variables.

The information in each file contains the following:

- Nature of records in the file and population covered
- Description of variables

## Description of variables

The description of the variables comprises of the following information:

**Descriptive name:** This is a short English description plus the variable name in the original file used by Stats SA to construct the ASCII file.

**Position of the variable:** The position of the data within the record, recorded in the format (@xxx y.). “@xxx” indicates that the data begins at position (i.e. column) xxx and “y.” indicates that it is y digits wide. All data is numeric. All data is right-justified.

**Final code list:** The range of valid values for variables. For continuous variables it only reflects the upper and lower limits.

**Source:** This is either the question in the questionnaire or, for derived variables, the method of derivation. Derived variables are usually found towards the end of a file.

**Valid range:** The range of valid values for the variable. For continuous variables this reflects the upper and lower limits as found in the data.

**Not applicable:** The code for not applicable is provided for each variable.

**Missing value:** A code for “missing”/“unspecified” values is given for each variable.

**Notes to users:** Specific observations to be noted by users.

Most questions in the Survey of Employers and Self-employed questionnaire are pre-coded, i.e. there is a set number of choices from which one or more must be selected. For open-ended ‘write-in’ questions, the description will note that post-coding occurred and explain how this was done. For most variables the coding is apparent from the questionnaire (available elsewhere in the documentation) and is not repeated in the variable description. Where the coding is not apparent, the description either provides the codes or indicates where code lists are to be found.

## Linking files

The data from different files can be linked on the basis of a record identifier. The record identifier is the first field/s in each file. Each record contains a number (*Unqr*) which constitutes a unique identifier. The unique number (*Unqr*) together with the person number (*Personnr*) can be used to link records from different files.

## Methodology

See the document on SESE report

## DATA FILE: Business

*Unique number (Unqr)* (@ 1 14.)

Unique Business Identifier

Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

*Person number (Personnr)* (@15 2.)

Person (respondent) number within Household

Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)* (@17 3.)

Valid range: 001 – 089

*Business number (BusNr)* (@20 1.)

Business number

Valid range: 1 – 3

*Gender (Gender)* (@21 1.)

D. Is ..... a male or a female?

Valid range: 1 – 2

1 = Male

2 = Female

*Population group (Popgrp)* (@22 1.)

F. What population group does ..... belong to?

Valid range: 1 – 4, 9

1 = African/Black

2 = Coloured

3 = Indian/Asian

4 = White

9 = Unspecified

*Province (Prov)* (@23 1.)

South African provinces

Valid range: 1 – 9

Values:

1 = Western Cape

2 = Eastern Cape

3 = Northern Cape

4 = Free State

5 = KwaZulu-Natal

6 = North West

7 = Gauteng

8 = Mpumalanga

9 = Limpopo

*Age (Age)* (@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
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### Note to users

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

**Derived from Age**

**Final code list**

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

10 = 45 - 49 years

11 = 50 - 54 years

12 = 55 - 59 years

13 = 60 - 64 years

14 = 65 - 69 years

15 = 70 - 74 years

16 = 75 - 79 years

17 = 80 - 84 years

18 = 85 +

99 = Unspecified

*Registered for VAT (Q4VAT)*

(@29 1.)

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b> 1 = YES 2 = No
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**Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If the response was “Yes” to this question the interviewer was asked to end the interview.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

2 = No

9 = Unspecified

*Income tax (Q5income)*

(@30 1.)

<b>5</b>	<b>Is your business registered for income tax? (repeat for each business)</b> 1 = YES 2 = No
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**Note to users**

This question seeks to establish, among businesses not registered for VAT, which ones are registered for income tax and which ones are not.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

9 = Unspecified

*Licence (Q6licenc)*

(@31 1.)

<b>6</b>	<b>Do you have any licenses or permits to operate this business?</b> 1 = YES 2 = No
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## Note to users

Licence refers to a legal document, which allows the business to operate. For example private doctors who run surgeries are supposed to register with the South African medical and dental council. Sometimes there are other licences that are less formal, especially in the informal business sector that people need to acquire in order to be able to run their businesses. These are referred to as permits in this survey.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

9 = Unspecified

*Who issued the license/s or permit/s?*

<b>7</b>	<b>Who issued the license/s or permit/s?</b> 1 = Municipality/ Provincial authority ..... 2 = Professional association ..... 3 = Business association ..... 4 = Regional Services Council ..... 5 = Traditional leader ..... 6 = Protection agency/ies ..... 7 = Friend/relative ..... 8 = Other, <i>specify</i> .....
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## Note to users

To run some businesses you need to get permission from more than one organisation. For example a private doctor who runs a surgery is supposed to register with the South African medical and dental council and he/she might also need to register with the municipality where the surgery is located. The enumerator was asked to read all the options to the respondent and record either “Yes” and “No” for each option.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1) *Municipality/Provincial authority (Q71Minic)* (@32 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 2) *Professional association (Q72ProfA)* (@33 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 3) *Business association (Q73Busas)* (@34 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 4) *Regional Services Council (Q74Regse)* (@35 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 5) *Traditional leader (Q75Tradl)* (@36 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 6) *Protection agency/ies (Q76Protc)* (@37 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified
- 7) *Friend/relative (Q77Frien)* (@38 1.)  
1 = Yes  
2 = No  
8 = Not applicable  
9 = Unspecified

8) *Other, specify (Q78Othr)*

(@39 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Registered for UIF (Q8UIFReg)*

(@40 1.)

<b>8</b>	<b>Is your business registered for Unemployment Insurance Fund, UIF?</b> 1 = Yes 2 = No
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**Note to users**

The interviewer should ask this question and record the answer in the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Sector (Q9Sector)*

(@41 1.)

<b>9</b>	<b>Do you consider this business to be.....</b> 1 = formal 2 = informal
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**Note to users**

Even though some questions have been asked to determine whether the business is formal or not, it is important to the perception of the owner on this. Here you don't have to have fixed definitions of formal or informal. You leave it to the respondent's discretion to decide whether he/she sees the business as formal or not.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Formal

2 = Informal

9 = Unspecified

*Employer (Q10Emplo)*

(@42 1.)

<b>10</b>	<b>In your business are you.....</b> 1 = Self-employed (without employees) 2 = Employer
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### Note to users

It is important to establish whether the person is working alone in his/her business or he/she has employees working for him/her. For this survey self-employed refers to a person who is working for him/herself in a business without any employees and an employers refers to someone who has people working for him/her even if the employer him/herself works in the business as well.

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

1 = Self-employed (without employees)

2 = Employer

9 = Unspecified

### Industry (Q12Indus)

(@43 3.)

11	<b>What kinds of goods or services does the business provide?</b> <i>Describe in at least three words. If more than one activity, answer for the one which usually generates the most net income.</i>
12	<b>What is the name of your business?</b> <i>Write 'No name', if relevant.</i>

### Note to users

This question is applicable to household members who have been performing certain economic activities in the seven days prior to the interview. It is important that the service or main goods are in English as the industry codes are only in this language. Although a person may have certain roles and responsibilities within the company she/he is working with, the enumerator is instructed to record the main goods or services produced by the company.

Questions 11 and 12 were written-in. The responses to these two questions were used to determine the industry. The industry was coded to three digits on the basis of the International Standard Industrial Classification of all Economic activities (ISIC) 1993 (see elsewhere in documentation for codes).

### Universe

All members of the households in selected dwelling units aged 15 years and above who were economically active in the seven days prior to the interview.

### Final code list

Valid range 111 - 990

Unspecified: 999

### Ownership (Q13Owner)

(@46 1.)

13	<b>Is the business owned by yourself as a single owner?</b> 1 = YES 2 = No
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**Note to users**

This question helps to establish whether the business is owned by one person or the owner is in partnership with other people. If “Yes” for this question the respondent is the sole owner of the business.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Multiple partners (Q14HsePa)*

(@47 1.)

<b>14</b>	<b>Is the business owned in partnership with other members of your household?</b> 1 = YES 2 = No
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**Note to users**

Partnership with members of the household refers to more than one person in the same household owning the same business. The interviewer was asked to skip to question 16 if the answer was “No”.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Partners in the household (Q15NrPar)*

(@48 2.)

<b>15</b>	<b>How many household members, including yourself, are partners in the business?</b>
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**Note to users**

The interviewer was asked to proceed if the answer was “Yes” to question 14.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 01 – 04, 10

Not applicable: 88

Unspecified: 99

*Other partners (Q16OthrP)*

(@50 1.)

<b>16</b>	<b>Are there any business partners living in other households?</b> 1 = YES 2 = No
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**Note to users**

If a business has more than one partner and the other partner(s) are not from the same household as the respondent, then the response was “Yes” to this question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Partners in neighbourhood (Q17NrPar)*

(@51 2.)

<b>17</b>	<b>How many of those partners live in other households?</b>
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**Note to users**

The interviewer was asked to proceed if the answer was “Yes” to question 16.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 01 – 12, 39

Not applicable: 88

Unspecified: 99

*Main owner (Q18MainO)*

(@53 1.)

<b>18</b>	<b>Who is the main owner of this business?</b> 1 = Yourself 2 = Another family or household member 3 = Another person in the partnership or cooperative, not a household member 4 = The ownership is equally shared between two or more owners 5 = Other, <i>specify</i> .....
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**Note to users**

People could be in a partnership equally or with some kind of hierarchy. Ask for the main owner. For this survey the partner who invests more money in the business is regarded as the main owner.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = Yourself
- 2 = Another family or household member
- 3 = Another person in the partnership or cooperative, not a household member
- 4 = The ownership is equally shared between two or more owners
- 5 = Other
- 8 = Not applicable
- 9 = Unspecified

*Official unemployment definition (Status1)*

(@54 1.)

### Derived variable:

**Derived from a logical series of questions from the Labour Force Survey, September 2005:**

- Work activities (Question 2.1)
- Temporary absence (Question 2.2)
- Reasons for not working (Question 3.1)
- Acceptance of job (Question 3.5)
- How soon to start work (Question 3.6)
- Work seeking action (Question 3.7)

### Note to users

According to the official unemployment definition, a person must satisfy the following three conditions the person did not work during the seven days prior to the survey interview, and does not have any job attachment; wants to work and is available to start work within 2 weeks; has taken active steps to look for work or to start own business in the 4 weeks prior to the interview.

### Final code list

- 0 = Not economically active
- 1 = Employed
- 2 = Unemployed

*Main industry (Indus)*

(@55 2.)

**Derived variable: Derived from Question 4.2 of the Labour Force Survey, September 2005.**

Valid range: 1 – 10

Not applicable: 88

### Final code list

- 1 = Agriculture, hunting, forestry and fishing
- 2 = Mining and quarrying
- 3 = Manufacturing
- 4 = Electricity, gas and water supply
- 5 = Construction

6 = Wholesale and retail trade  
 7 = Transport, storage and communication  
 8 = Financial intermediation, insurance, real estate and business services  
 9 = Community, social and personal services  
 10 = Private households  
 88 = Not applicable

*Weight (sese\_wgt)* (@57 9.4)  
 Valid range: 18.626715772 – 3881.3308166

### **DATA FILE: Operations**

*Unique number (Unqr)* (@1 14.)  
 Unique Business Identifier  
 Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

*Person number (Personnr)* (@15 2.)  
 Person (respondent) number within Household  
 Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)* (@17 3.)  
 Valid range: 001 – 089

*Business number (BusNr)* (@20 1.)  
 Business number  
 Valid range: 1 – 3

*Gender (Gender)* (@21 1.)  
 D. Is ..... a male or a female?  
 Valid range: 1 – 2  
 1 = Male  
 2 = Female

*Population group (Popgrp)* (@22 1.)  
 F. What population group does ..... belong to?  
 Valid range: 1 – 4, 9  
 1 = African/Black  
 2 = Coloured  
 3 = Indian/Asian  
 4 = White  
 9 = Unspecified

*Province (Prov)* (@23 1.)  
 South African provinces  
 Valid range: 1 – 9  
 Values:  
 1 = Western Cape

2 = Eastern Cape  
 3 = Northern Cape  
 4 = Free State  
 5 = KwaZulu-Natal  
 6 = North West  
 7 = Gauteng  
 8 = Mpumalanga  
 9 = Limpopo

*Age (Age)*

(@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
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#### **Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

#### **Derived from Age**

#### **Final code list**

04 = 15 - 19 years  
 05 = 20 - 24 years  
 06 = 25 - 29 years  
 07 = 30 - 34 years  
 08 = 35 - 39 years  
 09 = 40 - 44 years  
 10 = 45 - 49 years  
 11 = 50 - 54 years  
 12 = 55 - 59 years  
 13 = 60 - 64 years  
 14 = 65 - 69 years  
 15 = 70 - 74 years  
 16 = 75 - 79 years  
 17 = 80 - 84 years  
 18 = 85 +  
 99 = Unspecified

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b> 1 = YES 2 = No
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**Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If you get a “YES” in this question end the interview, if “NO” proceed to the next question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

2 = No

9 = Unspecified

<b>19</b>	<b>Does this business operate ....</b> 01 = Within the owner's dwelling/s – with its own space (e.g. a separate room) 02 = Within the owner's dwelling/s – without its own space (e.g. a family room) 03 = In a structure attached to owner's dwelling/s or on the same plot (e.g. a workshop in the back yard) 04 = Within another person's dwelling (e.g. a neighbour's dwelling) 05 = In a non-residential building (e.g. an office block or factory) 06 = From a taxi rank 07 = On a footpath, street or open space 08 = At a market 09 = No fixed location/mobile → <b>Go to Q27</b> 10 = At customer's homes or offices 11 = Other, <i>specify</i> .....
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**Note to users**

This question helps in establishing the location where the business operates. For example, if a person is selling cold drinks in his/her house without a separate room for this, you will mark 02. There are cases, though, where a person goes from door to door selling goods or from place to place rendering services and the administrative work is done somewhere else in a fixed position, for example, a taxi owner. In such cases the location where the business operates is where an individual actually does his/her work, so you mark “no fixed location/mobile”. An interviewer was asked to note a skip instruction for option 09 “no fixed location/mobile” and then go to question 27.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

01 = Within the owner's dwelling/s – with its own space (e.g. a separate room)

02 = Within the owner's dwelling/s – without its own space (e.g. a family room)

- 03 = In a structure attached to owner's dwelling/s or on the same plot (e.g. a workshop in the back yard)
- 04 = Within another person's dwelling (e.g. a neighbour's dwelling)
- 05 = In a non-residential building (e.g. an office block or factory)
- 06 = From a taxi rank
- 07 = On a footpath, street or open space
- 08 = At a market
- 09 = No fixed location/mobile
- 10 = At customer's homes or offices
- 11 = Other
- 99 = Unspecified

*Location arrangement (Q20Locar)*

(@32 1.)

<b>20</b>	<p><b>Is the location of the business a permanent</b> (e.g. over a period of time) <b>or a temporary arrangement</b>, (e.g. can change from day to day)?</p> <p>1 = PERMANENT</p> <p>2 = TEMPORARY</p> <p>3 = NOT APPLICABLE</p>
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**Note to users**

This question is asked to establish whether the business location is permanent or temporary. Permanent location here refers to a place where a business operates or has been operating over a period of time, for example selling vegetables at a street corner, same corner, every day and a person does not have to fight with anybody as it is considered a permanent location. A temporary location refers to a business place that can change from day to day, a temporary arrangement, for example, a person who asks to put a table outside a shop to sell his/her vegetables because there is a sale for that particular day since many people are frequenting the shop. The following day the same person is going to look for another shop with a sale to put his/her table there.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Permanent
- 2 = Temporary
- 3 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Temporary Structure (Q21Temps)*

(@33 1.)

<b>21</b>	<p><b>Is the arrangement set up and taken down every business day</b> (e.g. putting up tables or boxes for selling products)?</p> <p>1 = YES</p> <p>2 = No</p> <p>3 = NOT APPLICABLE</p>
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**Note to users**

This question helps in establishing whether the business has a permanent structure. Setting up and taking down every business day refers to a situation where the structure is not permanent, for example, putting up tables in

the morning to display your art work and taking the tables down after packing away your work at the end of a business day.

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Pay for location (Q22PayLo)*

(@34 1.)

	<p><b>Do you pay for use of this location for business purposes?</b></p> <p>1 = YES</p> <p>2 = NO</p> <p>3 = NOT APPLICABLE</p> <p style="margin-left: 150px;">} → <b>Go to Q24</b></p>
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### Note to users

The interviewer should ask whether the respondent pays for the use of the business location. A respondent may be paying for the use of the location for something else other than the business. For example, if a business is attached to a dwelling and a person is paying for the use of the location as a dwelling not as a business, the answer is “NO”

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = Yes
- 2 = No
- 3 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Cost of location (Q23costL)*

(@35 5.)

<b>23</b>	<b>How much did you pay in the last calendar month? (Rands)</b>
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### Note to users

Ask if the answer to question 22 is a “YES” and give the total amount in Rands.

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range : 00000 – 20000

Not applicable : 88888

Unspecified: 99999

*Availability of electricity (Q24Elect)*

(@40 1.)

<b>24</b>	<b>Is electricity available at this site?</b>  1 = YES 2 = NO 3 = NOT APPLICABLE
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**Note to users**

The interviewer should ask the question and record it in the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

3 = Not applicable

8 = Not applicable

9 = Unspecified

*Source of water (Q25Water)*

(@41 2.)

<b>25</b>	<b>What is the (main) source of water for the business (the main site)?</b>  01 = PIPED (TAP) WATER IN STRUCTURE 02 = PIPED (TAP) WATER ON SITE 03 = PUBLIC TAP/SHARED TAP WITH OTHERS 04 = BOREHOLE ON SITE 05 = BOREHOLE OFF SITE 06 = RAINWATER TANK ON SITE 07 = FLOWING WATER/STREAM 08 = DAM/POOL/STAGNANT WATER 09 = WELL 10 = SPRING 11 = OTHER, <i>specify</i> ..... 12 = NO WATER ACCESS 13 = NOT APPLICABLE
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**Note to users**

The interviewer should ask this question to every respondent. “Main” is emphasised here because of the possibility of a business having more than one source of water. If this is the case, record the one that is used most often.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 01 = Piped (tap) water in structure
- 02 = Piped (tap) water on site
- 03 = public tap/shared tap with others
- 04 = Borehole on site
- 05 = Borehole off site
- 06 = Rainwater tank on site
- 07 = Flowing water/stream
- 08 = Dam/pool/stagnant water
- 09 = well
- 10 = Spring
- 11 = Other
- 12 = No water access
- 13 = Not applicable
- 88 = Not applicable
- 99 = Unspecified

*Type of toilet (Q26Toilee)*

(@43 2.)

<b>26</b>	<b>What kind of toilet facility does the business have?</b> 1 = FLUSH TOILET ON SITE 2 = FLUSH TOILET OFF SITE 3 = CHEMICAL TOILET 4 = PIT LATRINE WITH VENTILATION PIPE 5 = PIT LATRINE WITHOUT VENTILATION PIPE 6 = BUCKET TOILET 7 = NONE 8 = OTHER, <i>specify</i> ..... 9 = NOT APPLICABLE
-----------	--

**Note to users**

The interviewer should ask this question to every respondent and mark the appropriate box, one box for each business. If there is more than one toilet only record the main (the one used most often).

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Flush toilet on site
- 2 = Flush toilet off site
- 3 = Chemical toilet
- 4 = Pit latrine with ventilation pipe
- 5 = Pit latrine without ventilation pipe
- 6 = Bucket toilet

- 7 = None  
 8 = Other  
 9 = Not applicable  
 88 = Not applicable  
 99 = Unspecified

*Telephone (Q27Telep)*

(@45 1.)

<b>27</b>	<b>Where is the nearest telephone that the business can use?</b> <i>Give only one answer, the main one</i> 1 = ON SITE (FIXED TELEPHONE) → <b>Go to Q29</b> 2 = NOT ON SITE (FIXED TELEPHONE) 3 = CELLULAR TELEPHONE → <b>Go to Q29</b> 4 = THE NEAREST TELEPHONE IS A PUBLIC TELEPHONE 5 = OTHER, <i>specify</i> .....
-----------	---

**Note to users**

A business can have a fixed telephone on site as well as a cellular phone for example. In a case where there is more than one telephone mark only the main one (the one used most often).

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = On site (fixed telephone)  
 2 = Not on site (fixed telephone)  
 3 = Cellular telephone  
 4 = The nearest telephone is a public telephone  
 5 = Other  
 9 = Unspecified

*Time travel (Q28timeT)*

(@46 1.)

<b>28</b>	<b>How many minutes do you have to travel to the nearest telephone you can use</b> (by your usual means of transport)? 1 = 0 - 5 MINUTES 2 = 6 - 15 MINUTES 3 = 16 - 30 MINUTES 4 = 31 - 60 MINUTES 5 = 1 - 2 HOURS 6 = MORE THAN 2 HOURS
-----------	---

**Note to users**

This question helps to establish the time it takes to get to the nearest telephone. It emphasises “by your usual means of transport”. If it takes a person 20 minutes to walk to the nearest telephone, but that very same person prefers to ride a bike and it takes him/her 5 minutes to get there, then a bike is his/her usual means of transport and you will mark box number 1.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = 0 – 5 Minutes
- 2 = 6 – 15 Minutes
- 3 = 16 – 30 Minutes
- 4 = 31 – 60 Minutes
- 5 = 1 – 2 Minutes
- 6 = More than 2 hours
- 8 = Not applicable
- 9 = Unspecified

*Type of record (Q29typRe)*

(@47 1.)

<b>29</b>	<b>What transactions do you record for this business?</b> 1 = Simple informal records of sales and/or expenditures 2 = Some accounts but not full (for example expenditures) 3 = Full annual accounts 4 = No accounts kept → <b>Go to Q33</b>
-----------	---

### Note to users

Some businessmen/women record each and every transaction in a business, others do not. Ask probing questions to establish the appropriate code. Note that professionals do full annual accounts. You will find that in most informal business either no accounts are kept or just simple informal records are kept. Note the skip instruction for option 4 “no accounts kept” then go to question 33.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

- 1 = Simple informal records of sales and/or expenditures
- 2 = Some accounts but not full (for example expenditures)
- 3 = Full annual accounts
- 4 = No accounts kept
- 9 = Unspecified

*Purchases recorded (Q30TypRe)*

(@48 1.)

<b>30</b>	<b>Are purchases for the business recorded in any way?</b> 1 = YES 2 = No → <b>Go to Q32</b>
-----------	--

### Note to users

Purchases for a business are one of the transactions. These are either materials or supplies bought with an intention of selling them at a profit. Note the skip instruction if “NO” then go to question 32.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

## Method of recording (Q31TypRe)

(@49 1.)

<b>31</b>	<b>How are the purchases recorded?</b> 1 = Formally (e.g. formal set of books, computer) 2 = Informally (e.g. ticks on the wall or on paper)
-----------	--

## Note to users

Some business men or women record their purchases informally, e.g. ticks on the wall or on paper. This has to be established by listening to the respondent and also by probing.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Formall (e.g formal set of books, computer)

2 = Informally (e.g ticks on the wall or on paper)

8 = Not applicable

9 = Unspecified

## Record (Q32Recor)

(@50 1.)

<b>32</b>	<b>Are the expenditures on the business recorded separately from expenditures on the household?</b> 1 = YES, THEY ARE ALL RECORDED SEPARATELY 2 = SOME ARE RECORDED SEPARATELY, SOME TOGETHER 3 = NO, THEY ARE ALL RECORDED TOGETHER 4 = NO, BUSINESS EXPENDITURES ARE NOT RECORDED
-----------	---

## Note to users

In some cases, especially in informal business, business expenditure is not separated from household expenditure. An example is someone who runs a kiosk and gets food items from the kiosk to use at home without recording it, or who does not keep separate records for electricity used for business and household.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes, they are all recorded separately

- 2 = Some are recorded separately, some together
- 3 = No, they are all recorded together
- 4 = No, business expenditures are not recorded
- 8 = Not applicable
- 9 = Unspecified

*Duration (Q33Durat)*

(@51 2.)

<b>33</b>	<b>How many months in the last twelve months did the business operate?</b>
-----------	--

**Note to users**

Ask the question and write down the figure in the appropriate box. The figure should not be bigger than 12 because the question is asking about the last twelve months.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range : 00 – 12

Unspecified : 99

*Less than 12 months (Q34Less1)*

(@53 2.)

<b>34</b>	<p><b>Ask if less than 12 months in Q33, otherwise go to Q35</b></p> <p><b>What was the main reason that the business had no activity in some months?</b></p> <p>01 = SEASONAL FACTORS</p> <p>02 = FAMILY REASONS (E.G. SICK CHILD)</p> <p>03 = NON PAYMENT OF GOVERNMENT CHARGES/TAXES</p> <p>04 = NO CUSTOMERS</p> <p>05 = SICKNESS OF YOURSELF OR STAFF</p> <p>06 = OTHER PERSONAL REASONS THAN SICKNESS (PREGNANCY, ETC)</p> <p>07 = LACK OF RAW MATERIALS</p> <p>08 = LACK OF FUNDS TO BUY SUPPLIES</p> <p>09 = NO ONE TO HELP DURING OWNER'S ABSENCE</p> <p>10 = BUSINESS CREATED DURING THE PAST 12 MONTHS</p> <p>11 = DUE TO VIOLENCE OR CRIMINAL INCIDENT/S</p> <p>12 = OTHER, <i>specify</i> .....</p>
-----------	--

**Note to users**

Ask the question only if less than 12 months to question 33, otherwise go to question 35.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

01 = Seasonal factors

02 = Family reasons (e.g. sick child)

03 = Non payment of government charges/taxes

- 04 = No customers
- 05 = Sickness of yourself or staff
- 06 = Other personal reasons than sickness (pregnancy, etc)
- 07 = Lack of raw materials
- 08 = Lack of funds to buy supplies
- 09 = No one to help during owner's absence
- 10 = Business created during the past 12 months
- 11 = Due to violence or criminal incident/s
- 12 = Other
- 99 = Unspecified

*Business started (Q35BusSt)*

(@55 1.)

<b>35</b>	<p><b>When did this business start operating?</b></p> <p>1 = LESS THAN A YEAR AGO</p> <p>2 = 1 BUT LESS THAN 3 YEARS AGO</p> <p>3 = 3 BUT LESS THAN 5 YEARS AGO</p> <p>4 = 5 BUT LESS THAN 10 YEARS AGO</p> <p>5 = 10 OR MORE YEARS AGO</p> <p>6 = DON'T KNOW</p>
-----------	---

**Note to users**

The interviewer should ask the respondent the question and mark the appropriate answer.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Less than a year ago
- 2 = 1 but less than 3 years ago
- 3 = 3 but less than 5 years ago
- 4 = 5 but less than 10 years ago
- 5 = 10 or more years ago
- 9 = Unspecified

<b>36</b>	<p><b>What was the main reason you started in this business?</b></p> <p>01 = INHERITED/FAMILY TRADITION</p> <p>02 = UNEMPLOYED/HAVE NO ALTERNATIVE INCOME SOURCE</p> <p>03 = RETRENCHED</p> <p>04 = INADEQUATE INCOME FROM THE OTHER SOURCE</p> <p>05 = I LIKE THE ACTIVITY</p> <p>06 = I HAVE THE SKILLS FOR THIS BUSINESS</p> <p>07 = I HAVE THE EQUIPMENT FOR THIS BUSINESS</p> <p>08 = ACTIVITY BRINGS HIGH INCOME</p> <p>09 = SMALL INVESTMENT NEEDED</p> <p>10 = UNHAPPINESS WITH PREVIOUS WORK</p> <p>11 = OTHER, <i>specify</i> .....</p>
-----------	--

**Note to users**

The interviewer should ask the respondent the question and mark the appropriate answer.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 01 = Inherited/family tradition
- 02 = Unemployed/ have no alternative income source
- 03 = Retrenched
- 04 = Inadequate income from the other source
- 05 = I like the activity
- 06 = I have the skills for this business
- 07 = I have equipment for this business
- 08 = Activity brings high income
- 09 = Small investment needed
- 10 = Unhappiness with previous work
- 11 = Other
- 99 = Unspecified

<b>37</b>	<p><b>Did you need any money to start the business?</b></p> <p>1 = YES</p> <p>2 = No</p> <p style="text-align: right;"><b>→ Go to Q52</b></p>
-----------	---

**Note to users**

The interviewer should ask the respondent the question and mark only one box. Note the skip instruction if the answer is "NO" then go to question 52.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Usage of own money (Q38OwnMo)*

(@59 1.)

<b>38</b>	<b>Did you use your own money to start the business?</b> 1 = YES 2 = No → <b>Go to Q41</b>
-----------	--

**Note to users**

The interviewer should ask the respondent the question and mark only one box. Note that this refers to own savings not loans. Note the skip instruction if the answer is “NO” then go to question 41.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Main source of money (Q39MainS)*

(@60 2.)

<b>39</b>	<b>What was the main source of your own money?</b> 01 = PREVIOUS AND/OR PRESENT WAGE EMPLOYMENT 02 = OTHER BUSINESS 03 = SALE OF LIVESTOCK/CROPS 04 = SALES OF OTHER ASSETS 05 = INHERITANCE 06 = PENSION FROM WORK 07 = RETIREMENT/SEVERANCE PAY 08 = A POLICY THAT MATURED 09 = MONEY PAID OUT FROM A STOKVEL 10 = OTHER SAVINGS, <i>specify</i> .....
-----------	--

**Note to users**

If a respondent used his/her own money to start a business ask the main source. The term main here is emphasised because it is possible that a person uses money from different sources, for example, a person using his/her bonus money plus inheritance. So in this case, you take the main source, where most of the money came from.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

01 = Previous and/or present wage employment

- 02 = Other business
- 03 = Sale of livestock/crops
- 04 = Sales of other assets
- 05 = Inheritance
- 06 = Pension from work
- 07 = Retirement/severance pay
- 08 = A policy that matured
- 09 = Money paid out from a stokvel
- 10 = Other savings
- 88 = Not applicable
- 99 = Unspecified

*Your total amount used (Q40Total)*

(@62 6.)

<b>40</b>	<b>What was the total sum used from your own money to start the business?</b>
-----------	---

#### **Note to users**

This question emphasises the respondent's own money. If the respondent used his/her inheritance plus a loan from the bank, the interviewer only records the amount from the inheritance.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

Valid range: 000002 – 250000

Not applicable: 888888

Unspecified: 999999

*Borrowing of money (Q41BorMo)*

(@68 1.)

<b>41</b>	<b>Did you borrow any money from a stokvel or any other cooperatives or collective arrangements to start the business?</b> 1 = YES 2 = No
-----------	---

#### **Note to users**

Sometimes a group of people come together, raise money every month and give to one member a lump sum on a rotational basis. This is called stokvel. The interviewer should ask whether the respondent raised money to start a business through this kind of arrangement or any other similar arrangement.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Total amount borrowed (Q42TotBo)*

(@69 6.)

42	How much money did you obtain from such arrangement/s to start the business?
----	--

**Note to users**

This question refers to the money obtained from the arrangement/s mentioned in question 41. If the respondent obtained money from this arrangement for other purposes than to start a business, it should not be recorded.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 000050 – 050000

Not applicable: 888888

Unspecified: 999999

*Paying off money borrowed (Q43PayOf)*

(@75 1.)

43	Are you presently paying off the money that you borrowed from such arrangement/s? 1 = YES 2 = No
----	--

**Note to users**

The interviewer should ask the question and mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Total paid (Q44TotPa)*

(@76 6.)

44	How much did you pay off in the last calendar month?
----	--

**Note to users**

The interviewer should ask the question and record the only numeric values in the space provided.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 000000 – 002400

Not applicable: 888888

Unspecified: 999999

*Borrow from other sources (Q45OthrM)*

(@82 1.)

<b>45</b>	<b>Did you borrow any money from anywhere else to start the business?</b> 1 = YES 2 = No <b>Go to Q50</b>
-----------	---

**Note to users**

This question refers to the loans a respondent got besides the ones from the arrangement/s mentioned in question 41. Note the skip instruction if “NO” then go to question 50.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*From where did you get the loan?*

<b>46</b>	<b>From where did you get the loan?</b> 1 = Loans from commercial banks ..... 2 = Loans from friends/relatives ..... 3 = Loans from credit societies ..... 4 = Loans from moneylenders/mashonisas..... 5 = Loans from (business) partners..... 6 = Loans from business association..... 7 = Loans from NGO/CBO..... 8 = Loans from others, <i>specify</i> .....
-----------	---

**Note to users**

The interviewer was asked to read all the options to the respondent and mark either “Yes” or “No” for each option.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

*1) Loans from commercial banks (Q461Comb)*

(@83 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*2) Loans from friends/relatives (Q462Frie)*

(@84 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

3) *Loans from credit societies (Q463CrSo)* (@85 1.)

2 = No

8 = Not applicable

9 = Unspecified

4) *Loans from moneylenders/mashonisas (Q464MnyL)* (@86 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

5) *Loans from (business) partners (Q465Part)* (@87 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

6) *Loans from business association (Q466Busa)* (@88 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

7) *Loans from NGO/CBO (Q467NGO)* (@89 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

8) *Loans from others, specify (Q468Othr)* (@90 1.)

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

*Total amount borrowed (Q47Totlo)* (@91 6.)

47

**What was the total sum of the money that you borrowed to start the business** (excluding loans from a stokvel, etc.)?

**Note to users**

This question excludes the money borrowed from the arrangement/s mentioned in question 41. Record the amount in the space provided.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

Valid range: 000002 – 700000

Not applicable: 888888

Unspecified: 999999

### *Paying off money borrowed (Q48Payof)*

(@97 1.)

<b>48</b>	<b>Are you presently paying off any money for the loan/s you took to start the business?</b> 1 = YES 2 = NO <b>Go to Q52</b>
-----------	--

## Note to users

This question refers to the loans/s discussed in question 46. Note the skip instruction if “NO” then go to question 52.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1 = Yes

2 = No

8 = Not applicable

9 = Unspecified

### *Total amount paid (Q49TotPa)*

(@98 6.)

<b>49</b>	<b>How much did you pay off in the last calendar month?</b>
-----------	---

## Note to users

The interviewer should record only the numeric values.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

Valid range: 000000 – 132947

Not applicable: 888888

Unspecified: 999999

### *Obtain grant (Q50Grant)*

(@104 1.)

<b>50</b>	<b>Did you obtain a grant to start this business?</b> 1 = YES 2 = NO <b>Go to Q52</b>
-----------	---

**Note to users**

This question refers to the money obtained by the respondent to start a business that he/she is not expected to pay back, for example, a government giving money to unemployed people to start a business as a way of dealing with unemployment. This constitutes a grant since those people are not supposed to pay it back. Note the skip instruction if “No” then got to question 52.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*From where did you obtain the business grant?*

<b>51</b>	<b>From where did you obtain the business grant?</b> 1 = From government..... 2 = From a non-governmental organisation / CBO..... 3 = Other, <i>specify</i> .....
-----------	--

**Note to users**

The interviewer was asked to read all the options to the respondent and mark either “Yes” or “No” for each option.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1) *From government (Q511Gove)* (@105 1.)

Valid range: 1-2

Not applicable: 8

Unspecified: 9

2) *From a non-governmental organisation (Q512NGO)* (@106 1.)

Valid range: 1-2

Not applicable: 8

Unspecified: 9

3) *Other, specified (Q513Othr)* (@107 1.)

Valid range: 1-2

Not applicable: 8

Unspecified: 9

*Weight (sese\_wgt)* (@108 9.4)

Valid range: 18.626715772 – 3881.3308166

## DATA FILE: General

*Unique number (Unqr)* (@ 1 14.)  
Unique Business Identifier  
Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

*Person number (Personnr)* (@15 2.)  
Person (respondent) number within Household  
Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)* (@17 3.)  
Valid range: 001 – 089

*Business number (BusNr)* (@20 1.)  
Business number  
Valid range: 1 – 3

*Gender (Gender)* (@ 21 1.)  
D. Is ..... a male or a female?  
Valid range: 1 – 2  
1 = Male  
2 = Female

*Population group (Popgrp)* (@22 1.)  
F. What population group does ..... belong to?  
Valid range: 1 – 4, 9  
1 = African/Black  
2 = Coloured  
3 = Indian/Asian  
4 = White  
9 = Unspecified

*Province (Prov)* (@23 1.)  
South African provinces  
Valid range: 1 – 9  
Values:  
1 = Western Cape  
2 = Eastern Cape  
3 = Northern Cape  
4 = Free State  
5 = KwaZulu-Natal  
6 = North West  
7 = Gauteng  
8 = Mpumalanga  
9 = Limpopo

Age (Age)

(@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
----------	---

**Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 015 – 094

Unspecified: 999

Age group (Agegrp)

(@27 2.)

**Derived from Age**

**Final code list**

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

10 = 45 - 49 years

11 = 50 - 54 years

12 = 55 - 59 years

13 = 60 - 64 years

14 = 65 - 69 years

15 = 70 - 74 years

16 = 75 - 79 years

17 = 80 - 84 years

18 = 85 +

99 = Unspecified

Registered for VAT (Q4VAT)

(@29 1.)

Q4.Is your business registered for VAT

Valid code: 2

Usage of raw material (Q52RawMa)

(@30 1.)

<b>52</b>	<b>Does the business use any raw materials, e.g. wood or steel? Raw material is something that you change in some way before selling it.</b>  1 = YES 2 = No
-----------	---

**Note to users**

Raw materials refer to something that a person changes before selling, for example, a person who makes and sells jerseys will buy wool to make those jerseys. So wool in this case is a raw material because it is changed to jerseys before selling it.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Supplier of raw material (Q53Supply)*

(@31 2.)

<b>53</b>	<b>From whom does the business obtain most of the raw materials?</b> 1 = OWN PRODUCE 2 = FROM PRIVATE INDIVIDUALS 3 = FROM WHOLESALERS 4 = FROM RETAILERS 5 = FROM FARMERS 6 = FROM FRESH PRODUCE MARKETS 7 = FREE SCRAP 8 = OTHER, <i>specify</i> .....
-----------	--

**Note to users**

This question is important in establishing the source of the raw materials. It seeks to identify the type of supplier who supplies the respondent with the raw material. Own produce in this case refers to a situation when the person produces his/her own raw materials, for example, a person who makes chutney using produce from his/her garden and sells it. So, the raw materials in this case are a person's own produce.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Own produce

2 = From private individuals

3 = From wholesalers

4 = From retailers

5 = From farmers

6 = From fresh produce markets

7 = Free scrap

8 = Other

88 = Not applicable

99 = Unspecified

*Source of materials (Q54SrceM)*

(@33 1.)

<b>54</b>	<b>Where does the business obtain most of the raw materials?</b> 1 = FROM VILLAGE/TOWN/CITY WHERE YOU LIVE (INCLUDING OWN PRODUCE) 2 = FROM SOMEWHERE ELSE WITHIN THIS PROVINCE 3 = FROM OTHER PROVINCES 4 = FROM ANOTHER SADC COUNTRY/IES 5 = FROM ANOTHER NON-SADC COUNTRY/IES
-----------	---

**Note to users**

This question, like the previous one, establishes the source of raw materials. Whilst question 53 seeks to identify the type of supplier, question 54 seeks to identify the place where the raw materials come from.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = From village/town/city where you live (including own produce)
- 2 = From somewhere else within this province
- 3 = From other provinces
- 4 = From another SADC country/ies
- 8 = Not applicable
- 9 = Unspecified

*Business arrangement for materials (Q55BusaR)*

(@34 1.)

<b>55</b>	<b>Does the business have any arrangement where it, and other similar businesses, pool money together to buy raw materials?</b> 1 = YES 2 = No
-----------	--

**Note to users**

This question tries to establish whether a person is involved in any arrangement with other businesses to put together some money to buy raw materials.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Special Price (Q56Speci)*

(@35 1.)

<b>56</b>	<b>Does the business get a special price for its raw materials or does it pay the same as any other private individual?</b> 1 = The business buys at the same price as other private individuals 2 = The business gets the goods at a discount/ a price lower than private individuals pay 3 = OTHER, <i>specify</i> ..... 4 = NOT APPLICABLE
-----------	---

**Note to users**

The interviewer was asked to read out the response categories to the respondent in order to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = The business buys at the same price as other private individuals
- 2 = The business gets the goods at a discount/ a price lower than private individuals pay
- 3 = Other
- 4 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Transportation of raw material (Q57Trans)*

(@36 1.)

<b>57</b>	<b>How are the raw materials transported to the business?</b> 1 = ON FOOT 2 = USING OWN TRANSPORT 3 = USING HIRED TRANSPORT 4 = USING PUBLIC TRANSPORT 5 = THE SUPPLIER DELIVERS 6 = OTHER, <i>specify</i> ..... 7 = NOT APPLICABLE
-----------	--

**Note to users**

This question is trying to find out how the raw materials are transported to the business. The interviewer was asked to mark one option only.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = On foot
- 2 = Using own transport
- 3 = Using hired transport
- 4 = Using public transport
- 5 = The supplier delivers
- 6 = Other
- 7 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Usage of any supplies (Q58Suppl)*

(@37 1.)

<b>58</b>	<b>Does the business use any supplies, e.g. beverages or fruit? Supply is something that you do <u>not</u> change before reselling it.</b> 1 = YES 2 = NO <b>Go to Q65</b>
-----------	--

**Note to users**

“Supplies” refer to something that an individual does not change before reselling it, for example, soft drinks for selling at a profit. The person is not changing anything on these soft drinks, so this is referred to as supplies. Note the skip if “No” then go to question 65.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Source of supplies (Q59Srcss)*

(@38 2.)

<b>59</b>	<b>From whom does the business obtain most of its supplies?</b> 1 = OWN PRODUCE 2 = FROM PRIVATE INDIVIDUALS 3 = FROM WHOLESALERS 4 = FROM RETAILERS 5 = FROM FARMERS 6 = FROM FRESH PRODUCE MARKETS 7 = FREE SCRAP 8 = OTHER, <i>specify</i>
-----------	---

**Note to users**

This question was to establish the source of supplies.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Own produce

2 = From private individuals

3 = From wholesalers

4 = From retailers

5 = From farmers

6 = From fresh produce markets

7 = Free scrap

8 = Other

88= Not applicable

99 = Unspecified

*Where obtain (Q60Obtai)*

(@40 1.)

<b>60</b>	<b>Where does the business obtain most of its supplies?</b> 1 = FROM VILLAGE/TOWN/CITY WHERE YOU LIVE (INCLUDING OWN PRODUCE) 2 = FROM SOMEWHERE ELSE WITHIN THIS PROVINCE 3 = FROM OTHER PROVINCES 4 = FROM ANOTHER SADC COUNTRY/IES 5 = FROM ANOTHER NON-SADC COUNTRY/IES
-----------	--

**Note to users**

This question refers to the place where an individual gets his/her supplies. It is possible that an individual gets his/her supplies from different places. The interviewer was asked to find out the place where the respondent gets most of the supplies in order to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = From village/town/city where you live (including own produce)
- 2 = From somewhere else within this province
- 3 = From other provinces
- 4 = From another SADC country/ies
- 8 = Not applicable
- 9 = Unspecified

*Business arrangement for supplies (Q61BuSAr)*

(@41 1.)

<b>61</b>	<b>Does the business have any arrangement with other similar businesses to pool money together to buy supplies?</b> 1 = YES 2 = NO
-----------	--

**Note to users**

This question is trying to establish whether a person was involved in any arrangement with other businesses to put together some money to buy business supplies.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Yes
- 2 = No
- 8 = Not applicable
- 9 = Unspecified

*Transportation of supplies (Q62Trans)*

(@42 1.)

<b>62</b>	<b>How are the supplies transported to the business?</b> 1 = ON FOOT 2 = USING OWN TRANSPORT 3 = USING HIRED TRANSPORT 4 = USING PUBLIC TRANSPORT 5 = THE SUPPLIER DELIVERS 6 = OTHER, <i>specify</i> ..... 7 = NOT APPLICABLE
-----------	---

**Note to users**

The interviewer was asked to find out from the respondent as to how the supplies are transported to the business.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = On foot
- 2 = Using own transport
- 3 = Using hired transport
- 4 = Using public transport
- 5 = The supplier delivers
- 6 = Other
- 7 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Special price (Q63Speci)*

(@43 1.)

<b>63</b>	<b>Does the business get a special price for its supplies or does it pay the same as any other private individual?</b> 1 = The business buys at the same price as other private individuals 2 = The business gets the goods at a discount/ a price lower than private individuals pay 3 = OTHER, <i>specify</i> ..... 4 = NOT APPLICABLE
-----------	--

**Note to users**

The interviewer was asked to read out the response categories to the respondent.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = The business buys at the same price as other private individuals
- 2 = The business gets the goods at a discount/ a price lower than private individuals pay
- 3 = Other
- 4 = Not applicable
- 8 = Not applicable
- 9 = Unspecified

*Costs (Q64Costs)*

(@44 6.)

<b>64</b>	<b>In the last calendar month, how much was spent on these supplies?</b>
-----------	--

**Note to users**

The interviewer was asked to write the amount in the provided space.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 000000 – 720000  
 Not applicable: 888888  
 Unspecified: 999999

<b>65</b>	<b>Where does the business sell most of its products/services?</b> 1 = IN VILLAGE/TOWN/CITY WHERE YOU LIVE 2 = SOMEWHERE ELSE WITHIN THIS PROVINCE 3 = TO OTHER PROVINCES 4 = TO ANOTHER SADC COUNTRY/IES 5 = TO ANOTHER NON-SADC COUNTRY/IES
-----------	--

**Note to users**

The interviewer was asked to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = From village/town/city where you live (including own produce)
- 2 = From somewhere else within this province
- 3 = From other provinces
- 4 = From another SADC country/ies
- 8 = Not applicable
- 9 = Unspecified

<b>66</b>	<b>To whom does the business mainly sell the products/ provide the services?</b> 1 = PRIVATE INDIVIDUALS 2 = LARGE BUSINESSES 3 = SMALL BUSINESSES 4 = GOVERNMENT 5 = OTHER, <i>specify</i> .....
-----------	--

**Note to users**

The interviewer was asked to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Private individuals
- 2 = Large businesses
- 3 = Small businesses
- 4 = Government
- 5 = Other
- 9 = Unspecified

*Transportation of products (Q67Trans)*

(@52 1.)

<b>67</b>	<p><b>How are the goods, or materials and equipment for the services, transported to the customers?</b></p> <p>1 = THE CUSTOMER COLLECTS THE GOODS/ MATERIALS/ EQUIPMENT OR COMES PERSONALLY FOR THE SERVICE</p> <p>2 = DELIVERED ON FOOT</p> <p>3 = DELIVERED BY USING OWN TRANSPORT</p> <p>4 = DELIVERED BY USING HIRED TRANSPORT</p> <p>5 = DELIVERED BY USING PUBLIC TRANSPORT</p> <p>6 = OTHER, <i>specify</i> .....</p> <p>7 = NOT APPLICABLE</p>
-----------	---

**Note to users**

The interviewer was asked to mark the appropriate box. This question refers to services rendered.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = The customer collects the goods/materials/equipment or comes personally for service
- 2 = Delivered on foot
- 3 = Delivered by using own transport
- 4 = Delivered by using hired transport
- 5 = Delivered by using public transport
- 6 = Other
- 7 = Not applicable
- 9 = Unspecified

*Gross income from sales (Q68Gross)*

(@53 6.)

<b>68</b>	<b>In the last calendar month, how much money came in to the business through sales, before any deductions?</b>
-----------	---

**Note to users**

The question refers to the money obtained through selling. For example, if a person was selling jerseys for R20 each and has sold 10 jerseys in the last calendar month that means R200 was recorded as money received from sales before deductions.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 000000 – 505000  
Unspecified: 999999

*Income from other sources (Q69OthrI)*

(@59 6.)

<b>69</b>	<b>In the last calendar month, how much money came into the business from other sources, e.g. loans?</b>
-----------	--

**Note to users**

The interviewer was asked to record the figure in the space provided.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

Valid range: 000000 – 151500

Unspecified: 999999

*Does the business need assistance with any of the following?*

<b>70</b>	<b>Does the business need assistance with any of the following?</b>
	1 = Provision of an alternative site .....
	2 = Better access to loans .....
	3 = Assistance with marketing .....
	4 = Better access to raw materials/supplies .....
	5 = Easing in government regulations .....
	6 = Access to modern technology .....
	7 = Forming contacts with others in similar businesses for cooperation.....
	8 = Other, <i>specify</i> .....

## Note to users

The interviewer was asked to read all the options to the respondent and to record either “Yes” or “No” for each option.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

1) *Provision of an alternative site (Q701AltL)* (@65 1.)

1 = Yes

2 = No

9 = Unspecified

2) *Better access to loans (Q702Loan)* (@66 1.)

1 = Yes

2 = No

9 = Unspecified

3) *Assistance with marketing (Q703Mark)* (@67 1.)

1 = Yes

2 = No

9 = Unspecified

4) *Better access to raw materials/supplies (Q704Mate)* (@68 1.)

1 = Yes

2 = No

9 = Unspecified

5) *Easing in government regulations (Q705GovR)* (@69 1.)

1 = Yes

2 = No

9 = Unspecified

6) Access to modern technology (Q706Tech) (@70 1.)

1 = Yes

2 = No

9 = Unspecified

7) Forming contacts with others in similar businesses for cooperation (Q707Cont) (@71 1.)

1 = Yes

2 = No

9 = Unspecified

8) Other, specify (Q708Othr) (@72 1.)

1 = Yes

2 = No

9 = Unspecified

Most business assistant (Q71Assis) (@73 1.)

71	Ask if more than one YES in Q70, otherwise go to Q72 Which of the above mentioned forms of assistance is the most important? Give response category number from Q70
----	---

#### Note to users

This question was only applicable if there was more than one “Yes” to question 70.

#### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### Final code list

1 = Provision of an alternative site

2 = Better access to loans

3 = Assistance with marketing

4 = Better access to raw materials/supplies

5 = Easing in government regulations

6 = Access to modern technology

7 = Forming contacts with others in similar businesses for cooperation

8 = Other

9 = Unspecified

Weight (sese\_wgt) (@74 9.4)

Valid range: 18.626715772 – 3881.3308166

#### DATA FILE: Costs

Unique number (Unqr) (@1 14.)

Unique Business Identifier

Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

Person number (Personnr) (@15 2.)

Person (respondent) number within Household

Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)* (@17 3.)  
Valid range: 001 – 089

*Business number (BusNr)* (@20 1.)  
Business number  
Valid range: 1 – 3

*Gender (Gender)* (@ 21 1.)  
D. Is ..... a male or a female?  
Valid range: 1 – 2  
1 = Male  
2 = Female

*Population group (Popgrp)* (@22 1.)  
F. What population group does ..... belong to?  
Valid range: 1 – 4, 9  
1 = African/Black  
2 = Coloured  
3 = Indian/Asian  
4 = White  
9 = Unspecified

*Province (Prov)* (@23 1.)  
South African provinces  
Valid range: 1 – 9  
Values:  
1 = Western Cape  
2 = Eastern Cape  
3 = Northern Cape  
4 = Free State  
5 = KwaZulu-Natal  
6 = North West  
7 = Gauteng  
8 = Mpumalanga  
9 = Limpopo

*Age (Age)* (@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
----------	---

#### **Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

**Derived from Age****Final code list**

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

10 = 45 - 49 years

11 = 50 - 54 years

12 = 55 - 59 years

13 = 60 - 64 years

14 = 65 - 69 years

15 = 70 - 74 years

16 = 75 - 79 years

17 = 80 - 84 years

18 = 85 +

99 = Unspecified

*Registered for VAT (Q4VAT)*

(@29 1.)

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b>
	1 = YES
	2 = No

**Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If you get a “Yes” in this question end the interview, if “No” proceed to the next question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

2 = No

9 = Unspecified

<b>72</b>	<b>Does the business employ any people, paid or unpaid, to work in this business, including household members, but excluding yourself?</b> 1 = YES 2 = No → <b>Go to Q82</b>
-----------	--

**Note to users**

Paid workers refer to people who are remunerated either in cash or in kind, for example, if a person works in a spaza and the owner gives him boarding and lodging in return for his/her services, that person is considered as paid, even though he/she does not receive any money. Usually unpaid workers are relatives. Note: the interviewer was asked to skip to question 82 if the response was "No".

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*How many paid and unpaid workers*

<b>73</b>	<b>How many paid and unpaid workers (anyone working more than 1 hour per week) were there at this business, including other household members:</b>
	1 = At this time last year .....
	2 = During the last calendar month .....
	3 = During the last seven days .....

**Note to users**

The question consists of two columns (see the questionnaire for the mentioned columns), one for the unpaid and the other for the paid workers. If a business has 5 workers and 2 of those are unpaid the interviewer was asked to record 2 under the unpaid column and 3 under the paid column.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list****1) At this time last year***Paid (Q731Pdls)*

(@31 2.)

Valid range: 00 – 45

Not applicable: 88

Unspecified: 99

*Unpaid (Q731Unpd)*

(@33 2.)

Valid range: 00 - 09

Not applicable: 88

Unspecified: 99

**2) During the last month of the year***Paid (Q732Pdl)*

(@35 2.)

Valid range: 00 - 13

Unspecified: 99

*Unpaid (Q732Unpd)*

(@37 2.)

Valid range: 00 - 39

Not applicable: 88

Unspecified: 99

**3) During the last seven days***Paid (Q733UnPd)*

(@39 2.)

Valid range: 00 - 05, 07, 39

Not applicable: 88

*Unpaid (Q733PdLs)*

(@41 2.)

Valid range: 00 - 13

Not applicable: 88

Unspecified: 99

*In the past seven days, how many of these workers were*

<b>74</b>	<b>In the past seven days, how many of these workers were:</b>
	1 = Full time workers (35 hours or more per week) .....
	2 = Part-time workers (less than 35 hours per week) .....

**Note to users**

The interviewer was asked to write down the figures in the spaces provided.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list****1) Full time workers (35 hours or more per week)**

(@43 2.)

*Paid (Q741PdFu)*

Valid range: 00 - 12

Not applicable: 88

Unspecified: 99

*Unpaid (Q741UnPd)*

(@45 2.)

Valid range: 00 - 39

Not applicable: 88

Unspecified: 99

**2) Part-time workers (less than 35 hours per week)**

(@47 2.)

*Paid (Q742PdPa)*

Valid range: 00 - 13

Not applicable: 88

Unspecified: 99

Unpaid (Q742UnPd)

(@49 2.)

Valid range: 00 - 05

Not applicable: 88

Unspecified: 99

*How many of these workers were*

<b>75</b>	<b>How many of these workers were:</b>
	1 = Male .....
	2 = Female .....

**Note to users**

The question was a follow-up of the previous question. It referred to the past seven days.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

**1) Male**

Paid (Q751PdMa)

(@51 2.)

Valid range: 00 - 30

Not applicable: 88

Unspecified: 99

Unpaid (Q751UnPd)

(@53 2.)

Valid range: 00 - 03

Not applicable: 88

Unspecified: 99

**2) Female**

Paid (Q752PdFe)

(@55 2.)

Valid range: 00 - 13

Not applicable: 88

Unspecified: 99

Unpaid (Q752Unpd)

(@57 2.)

Valid range: 00 - 06, 10,38

Not applicable: 88

Unspecified: 99

*How many of these workers were*

<b>76</b>	<b>How many of these workers were:</b>
	1 = African/Black .....
	2 = Coloured .....
	3 = Indian/Asian .....
	4 = White .....

	5 = Other, <i>specify</i> .....
--	---------------------------------

### Note to users

Note the reference period was still “the past seven days”.

### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### Final code list

#### 1) Black

*Paid (Q761PdBl)* (@59 2.)

Valid range: 00 - 20

Not applicable: 88

Unspecified: 99

*Unpaid (Q761UnPd)* (@61 2.)

Valid range: 00 - 39

Not applicable: 88

Unspecified: 99

#### 2) Coloured

*Paid (Q762PdCo)* (@63 2.)

Valid range: 00 - 06

Not applicable: 88

Unspecified: 99

*Unpaid (Q762UnPd)* (@65 2.)

Valid range: 00 - 03

Not applicable: 88

Unspecified: 99

#### 3) Indian/Indian

*Unpaid (Q763PdIn)* (@67 2.)

Valid range: 00 - 03

Not applicable: 88

Unspecified: 99

*Paid (Q763UnPd)* (@69 2.)

Valid range: 00 - 03

Not applicable: 88

Unspecified: 99

#### 4) White

*Paid (Q764PdWh)* (@71 2.)

Valid range: 00 - 02

Not applicable: 88

Unspecified: 99

*Unpaid (Q764Unpd)* (@73 2.)  
 Valid range: 00 - 02  
 Not applicable: 88  
 Unspecified: 99

**5) Other population group**

*Paid (Q765Pdot)* (@75 2.)  
 Valid code: 00 - 04  
 Not applicable: 88  
 Unspecified: 99

*Unpaid (Q765Unpd)* (@77 2.)  
 Valid range: 00  
 Not applicable: 88  
 Unspecified: 99

*How many of these workers were*

77	How many of these workers were:
	1 = Aged 15 - 65 years .....
	2 = Aged more than 65 years .....
	3 = Under 15 years of age .....

**Note to users**

Note that the reference period was still “the past seven days”.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

**1) Aged 15-65 years**

*Paid (Q771Pd15)* (@79 2.)  
 Valid range: 00 - 12  
 Not applicable: 88  
 Unspecified: 99

*Unpaid (Q771Unpd)* (@81 2.)  
 Valid range: 00 – 07  
 Not applicable: 88  
 Unspecified: 99

**2) Aged more than 65 years**

*Paid (Q772PdMo)* (@83 2.)  
 Valid range: 0 - 1  
 Not applicable: 88  
 Unspecified: 99

*Unpaid (Q772Unpd)* (@85 2.)  
 Valid range: 00 - 35

Unspecified: 99

### 3) Under 15 years of age

*Paid (Q773PdUn)*

(@87 2.)

Valid range: 00 - 03

Not applicable: 88

Unspecified: 99

*Unpaid (Q773Unpd)*

(@89 2.)

Valid range: 00 - 04

Not applicable: 88

Unspecified: 99

*What were the total wages, salaries and other benefits paid to all the employees during the last calendar month?*

78	<b>What were the total wages, salaries and other benefits paid to all the employees during the last calendar month?</b>
	1 = Wages and salaries, including overtime, bonuses, etc. ....
	2 = Payment in kind (food, clothing, drinks, etc). Give an estimated value. ....
	3 = Refund of transport costs .....
	4 = Other, <i>specify</i> .....

#### Note to users

The interviewer was asked to read out the options to the respondent and to write the figure in the appropriate space.

#### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### Final code list

##### 1) Wages and salaries, including overtime, bonuses, etc

*Paid (Q781Sala)*

(@91 6.)

Valid range: 000000 – 013800

Not applicable: 888888

Unspecified: 999999

##### 2) Payment in kind (food, clothing, drinks, etc.)

*Paid (Q782Inki)*

(@97 5.)

Valid range: 00000 - 03000

Unspecified: 99999

##### 3) Refund of transport costs

*Paid (Q783Tran)*

(@102 5.)

Valid range: 00000 - 00400

Not applicable: 88888

Unspecified: 99999

##### 4) Other

*Paid (Q784Othr)*

(@107 5.)

Valid range: 00000 - 00600

Not applicable: 88888

Unspecified: 99999

*Written agreement (Q79Wrtn)*

(@112 1.)

<b>79</b>	<b>Does the business have any fixed written agreement/contract with the paid employees?</b>  1 = Yes, with all ..... 2 = Yes, with some ..... 3 = No agreement .....
-----------	--

**Note to users**

The interviewer was asked to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Yes, with all
- 2 = Yes, with some
- 3 = No agreement
- 8 = Not applicable
- 9 = Unspecified

*Are the paid employees given .....*

<b>80</b>	<b>Are the paid employees given .....</b>  1 = Regular paid leave ..... 2 = Paid sick leave ..... 3 = Unpaid maternity leave ..... 4 = Paid maternity leave ..... 5 = Unpaid paternity leave ..... 6 = Paid paternity leave ..... 7 = Other family responsibility leave .....
-----------	---

**Note to users**

The interviewer was asked to read all the options to the respondent and mark the appropriate box for each option.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

*1) Regular paid leave (Q801Pdle)*

(@113 1.)

- 1 = All
- 2 = Some
- 3 = None
- 8 = Not applicable
- 9 = Unspecified

*2) Paid sick leave (Q802PdSi)*

(@114 1.)

- 1 = All
- 2 = Some

3 = None  
8 = Not applicable  
9 = Unspecified

3) *Unpaid maternity leave (Q803Unpd)*

(@115 1.)

1 = All  
2 = Some  
3 = None  
8 = Not applicable  
9 = Unspecified

4) *Paid maternity leave (Q804Pdma)*

(@116 1.)

1 = All  
2 = Some  
3 = None  
8 = Not applicable  
9 = Unspecified

5) *Unpaid paternity leave (Q805Unpd)*

(@117 1.)

1 = All  
2 = Some  
3 = None  
8 = Not applicable  
9 = Unspecified

6) *Paid paternity leave (Q806Pdpa)*

(@118 1.)

1 = All  
2 = Some  
3 = None  
8 = Not applicable  
9 = Unspecified

7) *Other family responsibility leave (Q807Othr)*

(@119 1.)

1 = All  
2 = Some  
3 = None  
8 = Not applicable  
9 = Unspecified

*Medical expenses (Q81Medai)*

(@120 1.)

81	<p><b>Does the business pay medical expenses for its paid employees (in part or in full)?</b></p> <p>1 = Yes, for all.....</p> <p>2 = Yes, for some .....</p> <p>3 = No .....</p>
----	---

**Note to users**

The interviewer was asked to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes, for all  
2 = Yes, for some  
3 = No  
8 = Not applicable  
9 = Unspecified

*Weight (sese\_wgt)* (@121 9.4)  
Valid range: 18.626715772 – 3881.3308166

**DATA FILE: Expenditure**

*Unique number (Unqr)* (@1 14.)  
Unique Business Identifier  
Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

*Person number (Personnr)* (@15 2.)  
Person (respondent) number within Household  
Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)* (@17 3.)  
Valid range: 001 – 089

*Business number (BusNr)* (@20 1.)  
Business number  
Valid range: 1 – 3

*Gender (Gender)* (@21 1.)  
D. Is ..... a male or a female?  
Valid range: 1 – 2  
1 = Male  
2 = Female

*Population group (Popgrp)* (@22 1.)  
F. What population group does ..... belong to?  
Valid range: 1 – 4, 9  
1 = African/Black  
2 = Coloured  
3 = Indian/Asian  
4 = White  
9 = Unspecified

*Province (Prov)* (@23 1.)  
South African provinces  
Valid range: 1 – 9  
Values:  
1 = Western Cape  
2 = Eastern Cape

3 = Northern Cape  
 4 = Free State  
 5 = KwaZulu-Natal  
 6 = North West  
 7 = Gauteng  
 8 = Mpumalanga  
 9 = Limpopo

*Age (Age)*

(@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
----------	---

#### **Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

#### **Derived from Age**

##### **Final code list**

04 = 15 - 19 years  
 05 = 20 - 24 years  
 06 = 25 - 29 years  
 07 = 30 - 34 years  
 08 = 35 - 39 years  
 09 = 40 - 44 years  
 10 = 45 - 49 years  
 11 = 50 - 54 years  
 12 = 55 - 59 years  
 13 = 60 - 64 years  
 14 = 65 - 69 years  
 15 = 70 - 74 years  
 16 = 75 - 79 years  
 17 = 80 - 84 years  
 18 = 85 +  
 99 = Unspecified

*Registered for VAT (Q4VAT)*

(@29 1.)

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b> 1 = YES 2 = No
----------	---

**Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If you get a “Yes” in this question end the interview, if “No” proceed to the next question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

2 = No

9 = Unspecified

*Raw materials (Q82Mater)*

(@30 1.)

<b>82</b>	<b>Did the business buy any raw materials, e.g. wood, steel, in the last calendar month?</b> 1 = YES 2 = No <b>→ Go to Q85</b>
-----------	---

**Note to users**

The interviewer was asked to mark “Yes” or “No” and to skip to question 85 if the response was “No”.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Payment for raw materials (Q83CostM)*

(@31 6.)

<b>83</b>	<b>How much did the business pay for all the raw materials it purchased in the last calendar month?</b>
-----------	---

**Note to users**

The interviewer was asked to write down the figure in the space provided.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 000000 - 032400

Not applicable: 888888

Unspecified: 999999

*How much did the business spend on each of the following items in the last calendar month?*

<b>84</b>	<b>How much did the business spend on each of the following items in the last calendar month? State if the amount can not be separated from that of the household and give the full amount.</b>
	01 = Electricity .....
	02 = Water .....
	03 = Fuel and lubricants .....
	04 = Spare parts .....
	05 = Rental of premises .....
	06 = Rental of machinery and equipment .....
	07 = Postage, telephone, printing and stationery .....
	08 = Transport of raw materials/supplies .....
	09 = Repairs and maintenance.....
	10 = Business services (accounting, legal, advertisement, etc) .....
	11 = Licenses, permits .....
	12 = Interest on loans .....
	13 = Repayment of loans .....
	14 = Insurance premiums, mortgages .....
	15 = Income tax/VAT/levies .....
	16 Protection agencies.....
	17 = Other, specify .....

#### **Note to users**

For every response category on this question the interviewer was asked to record the amount spent on that item in the space provided. If a respondent could not separate the business expenditure from that of a household then interviewer was asked to write down the combined amount, that is, expenditure for both household and business and mark the box for “not separated”,(see the questionnaire for the categories) to indicate that the figure represents “household” and “business” expenditure.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

01) Electricity (Q841Elec)

(@37 1.)

Valid range: 1

Unspecified: 9

01) Electricity costs (Q841cstE)	(@38 6.)
Valid range: 000000– 003000	
Unspecified: 999999	
02) Water (Q842Wate)	(@44 1.)
Valid range: 1	
Unspecified: 9	
02) Water costs (Q842cstw)	(@45 6.)
Valid range: 000000– 002500	
Unspecified: 999999	
03) Fuel and lubricants (Q843fuel)	(@51 1.)
Valid range: 1	
Unspecified: 9	
03) Fuel and lubricants costs (Q843cstf)	(@52 6.)
Valid range: 000000 – 012000	
Unspecified: 999999	
04) Spare parts (Q844Spar)	(@58 1.)
Valid range: 1	
Unspecified: 9	
04) Money spent on spare parts (Q844csts)	(@59 6.)
Valid range: 000000 – 008000	
Unspecified: 999999	
05) Rental of premises (Q845rent)	(@65 1.)
Valid range: 1	
Unspecified: 9	
05) Amount spent on rental of premises (Q845cstr)	(@66 6.)
Valid range: 000000 – 004500	
Unspecified: 999999	
06) Rental of machinery and equipment (Q846mach)	(@72 1.)
Valid range: 1	
Unspecified: 9	
06) Amount spent on rental of machinery and equipment (Q846cstm)	(@73 6.)
Valid range: 000000 – 003500	
Unspecified: 999999	
07) Postage, telephone, printing and stationery (Q847tele)	(@79 1.)
Valid range: 1	
Unspecified: 9	
07) Amount spent on postage, telephone, printing and stationery (Q847cstt)	(@80 6.)
Valid range: 000000 – 003000	
Unspecified: 999999	
08) Transport of raw materials/supplies (Q848tran)	(@86 1.)
Valid range: 1	

Unspecified: 9	
08) Amount spent on transport of raw materials/supplies (Q848cstt)	(@87 6.)
Valid range: 000000 – 007000	
Unspecified: 999999	
09) Repairs and maintenance (Q849repa)	(@93 1.)
Valid range: 1	
Unspecified: 9	
09) Amount spent on repairs and maintenance (Q849cstr)	(@94 6.)
Valid range: 000000 – 075000	
Unspecified: 999999	
10) Business services (accounting, legal, advertisement, etc.) (Q8410bus)	(@100 1.)
Valid range: 1	
Unspecified: 9	
10) Amount spent on business services (Q8410cst)	(@101 6.)
Valid range: 000000 – 010000	
Unspecified: 9999	
11) Licenses, permits (Q8411lic)	(@107 1.)
Valid range: 1	
Unspecified: 9	
11) Amount spent on licences, permits (Q8411cst)	(@108 6.)
Valid range: 000000 – 001800	
Unspecified: 999999	
12) Interest on loans (Q8412int)	(@114 1.)
Valid range: 1	
Unspecified: 9	
12) Amount spend on interest on loans (Q8412cst)	(@115 6.)
Valid range: 000000 – 010000	
Unspecified: 999999	
13) Repayment of loans (Q8413pay)	(@121 1.)
Valid range: 1	
Unspecified: 9	
13) Amount spent on repayment of loans (Q8413cst)	(@122 6.)
Valid range: 000000 – 005000	
Unspecified: 999999	
14) Insurance premiums, mortgages (Q8414ins)	(@128 1.)
Valid range: 1	
Unspecified: 9	
14) Amount spent on insurance premiums, mortgages (Q8414cst)	(@129 6.)
Valid range: 000000 – 003000	
Unspecified: 999999	

<i>15) Income tax/VAT/levies (Q8415tax)</i>	(@135 1.)
Valid range: 1	
Unspecified: 9	
<i>15) Amount spent on income tax/VAT/levies (Q8415cst)</i>	(@136 6.)
Valid range: 000000 – 005000	
Unspecified: 999999	
<i>16) Protection agencies (Q8416pro)</i>	(@142 1.)
Valid range: 1	
Unspecified: 9	
<i>16) Amount spent on protection agencies (Q8416cst)</i>	(@143 6.)
Valid range: 000000 – 000700	
Unspecified: 999999	
<i>17) Raw materials (Q8417oth)</i>	(@149 1.)
Valid range: 1	
Unspecified: 9	
<i>17) Amount spent on raw materials (Q8417cst)</i>	(@150 6.)
Valid range: 000000– 010000	
Unspecified: 999999	
<i>Weight (sese_wgt)</i>	(@156 9.4)
Valid range: 18.626715772 – 3881.3308166	

## **DATA FILE: Capital**

<i>Unique number (Unqr)</i>	(@ 1 14.)
Unique Business Identifier	
Valid range: 10101001005001 – 98486025008701	

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

<i>Person number (Personnr)</i>	(@15 2.)
Person (respondent) number within Household	
Valid range: 01 – 18	

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

<i>Primary sampling Unit (PSU)</i>	(@17 3.)
Valid range: 001 – 089	
<i>Business number (BusNr)</i>	(@20 1.)
Business number	
Valid range: 1 – 3	
<i>Gender (Gender)</i>	(@ 21 1.)
D. Is ..... a male or a female?	
Valid range: 1 – 2	
1 = Male	

2 = Female

*Population group (Popgrp)*

(@22 1.)

F. What population group does ..... belong to?

Valid range: 1 – 4, 9

1 = African/Black

2 = Coloured

3 = Indian/Asian

4 = White

9 = Unspecified

*Province (Prov)*

(@23 1.)

South African provinces

Valid range: 1 – 9

Values:

1 = Western Cape

2 = Eastern Cape

3 = Northern Cape

4 = Free State

5 = KwaZulu-Natal

6 = North West

7 = Gauteng

8 = Mpumalanga

9 = Limpopo

*Age (Age)*

(@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
----------	---

### **Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

### **Final code list**

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

### **Derived from Age**

#### **Final code list**

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years  
 10 = 45 - 49 years  
 11 = 50 - 54 years  
 12 = 55 - 59 years  
 13 = 60 - 64 years  
 14 = 65 - 69 years  
 15 = 70 - 74 years  
 16 = 75 - 79 years  
 17 = 80 - 84 years  
 18 = 85 +  
 99 = Unspecified

*Registered for VAT (Q4VAT)*

(@29 1.)

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b> 1 = YES 2 = No
----------	---

#### **Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If you get a “Yes” in this question end the interview, if “No” proceed to the next question.

#### **Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### **Final code list**

2 = No  
 9 = Unspecified

*In the past year, did the business buy any of the following? If YES, what was the cost?*

<b>85</b>	<b>In the past year, did the business buy any of the following? If YES, what was the cost?</b>
	1 = Machinery .....
	2 = Equipment and tools .....
	3 = Vehicles, trailers, etc. for transporting .....
	4 = Buildings and other structures .....
	5 = Furniture .....
	6 = Other capital items, <i>specify</i> .....

#### **Note to users**

This question consists of two columns (see questionnaire) for each option. If the business did not buy the above item, the interviewer should mark the box in the first column and leave the second column blank. If the business

did buy that item, the interviewer was asked to leave the first column blank and write the amount in the second column.

## Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

## Final code list

<i>1) Machinery (Q851mach)</i>	(@30 1.)
Valid range: 1	
Unspecified: 9	
<i>1) Amount spent on machinery (Q851cstm)</i>	(@31 7.)
Valid range: 0000000 – 0600000	
Unspecified: 9999999	
<i>2) Equipment and tools (Q852tool)</i>	(@38 1.)
Valid range: 1	
Unspecified: 9	
<i>2) Amount spent on equipment and tools (Q852CstT)</i>	(@39 7.)
Valid range: 0000000 – 0400000	
Unspecified: 9999999	
<i>3) Vehicles, trailers, etc. for transport (Q853vehi)</i>	(@46 1.)
Valid range: 1	
Unspecified: 9	
<i>3) Amount spent on vehicles, trailers, etc. (Q853cstv)</i>	(@47 7.)
Valid range: 0000000 – 0350000	
Unspecified: 9999999	
<i>4) Building and other structures (Q854Buil)</i>	(@54 1.)
Valid range: 1	
Unspecified: 9	
<i>4) Amount of money spent on building and other structures (Q854cstb)</i>	(@55 7.)
Valid range: 0000000 – 0018000	
Unspecified: 9999999	
<i>5) Furniture (Q855furn)</i>	(@62 1.)
Valid range: 1	
Unspecified: 9	
<i>5) Amount spent on furniture (Q855cstF)</i>	(@63 6.)
Valid range: 000000 – 001100	
Unspecified: 999999	
<i>6) Other capital items (Q856othr)</i>	(@69 1.)
Valid range: 1	
Unspecified: 9	

6) Amount spent on other capital items (Q856csto)

(@70 6.)

Valid range: 000000 – 040000

Unspecified: 999999

Net profit (Q86netpr)

(@76 6.)

86	How much money did the business make in the last calendar month after deductions (net profit)?
----	--

#### Note to users

This question refers to profit that a business made, not the money that came in through sales, the interviewer was asked to write the amount in the space provided.

#### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### Final code list

Valid range : 000000 – 125000

Unspecified: 999999

Average net profits (Q87Avene)

(@82 6.)

87	On average, how much money does the business make in a month after deductions (net profit)?
----	---

#### Note to users

This question referred to the average monthly income. The difference between this question and the previous one is that question 86 only referred to the previous month, whereas this question referred to money that a business normally makes in a month. The respondent was asked to give an estimate.

#### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

#### Final code list

Valid range : 000000 – 072000

Unspecified: 999999

Debts (Q88debts)

(@88 1.)

88	Does the business have any debts at present? 1 = YES 2 = NO → Go to Q90
----	---

#### Note to users

The interviewer was asked to mark “Yes” or “No” and to skip to question 90 if the response was “No”.

#### Universe

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

1 = Yes

2 = No

9 = Unspecified

*Total debts (Q89Total)*

(@89 6.)

89	How much money does the business owe at this point of time?
----	---

**Note to users**

The interviewer was asked to write the amount in the space provided.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range : 000025 – 500000

Not applicable: 888888

Unspecified: 999999

*Weight (sese\_wgt)*

(@95 9.4)

Valid range: 18.626715772 – 3881.3308166

**DATA FILE: Transport***Unique number (Unqr)*

(@1 14.)

Unique Business Identifier

Valid range: 10101001005001 – 98486025008701

**Note:** This is the unique identifier can be used to link data from this file with data from other files.

*Person number (Personnr)*

(@15 2.)

Person (respondent) number within Household

Valid range: 01 – 18

**Note:** The two fields above (unique number and person number) can be used to link data from this file with data for the same individuals from other files.

*Primary sampling Unit (PSU)*

(@17 3.)

Valid range: 001 – 089

*Business number (BusNr)*

(@20 1.)

Business number

Valid range: 1 – 3

*Gender (Gender)*

(@21 1.)

D. Is ..... a male or a female?

Valid range: 1 – 2

1 = Male

2 = Female

*Population group (Popgrp)*

(@22 1.)

F. What population group does ..... belong to?

Valid range: 1 – 4, 9

1 = African/Black

2 = Coloured

3 = Indian/Asian

4 = White

9 = Unspecified

*Province (Prov)*

(@23 1.)

South African provinces

Valid range: 1 – 9

Values:

1 = Western Cape

2 = Eastern Cape

3 = Northern Cape

4 = Free State

5 = KwaZulu-Natal

6 = North West

7 = Gauteng

8 = Mpumalanga

9 = Limpopo

*Age (Age)*

(@24 3.)

<b>D</b>	<b>How old is .....? (In completed years - In figures only)</b>
----------	---

**Note to users**

This question is asked to find out the age of the household members. This is asked for each member of the household that runs a business. The instruction is to write the age in completed years to the nearest whole numbers and not in words. Thus if a person is twenty years and six months, the instruction is to write the twenty completed years.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

Valid range: 015 – 094

Unspecified: 999

*Age group (Agegrp)*

(@27 2.)

**Derived from Age**

**Final code list**

04 = 15 - 19 years

05 = 20 - 24 years

06 = 25 - 29 years

07 = 30 - 34 years

08 = 35 - 39 years

09 = 40 - 44 years

- 10 = 45 - 49 years
- 11 = 50 - 54 years
- 12 = 55 - 59 years
- 13 = 60 - 64 years
- 14 = 65 - 69 years
- 15 = 70 - 74 years
- 16 = 75 - 79 years
- 17 = 80 - 84 years
- 18 = 85 +
- 99 = Unspecified

*Registered for VAT (Q4VAT)*

(@29 1.)

<b>4</b>	<b>Is your business registered for VAT? (repeat for each business)</b> 1 = YES 2 = NO
----------	---

**Note to users**

The SESE is only interested in businesses not registered for VAT. There is a difference between a business paying VAT for its purchases (which is not meant by this question) and a business that is registered with the receiver of revenue for VAT for its profits. If you get a “Yes” in this question end the interview, if “No” proceed to the next question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 2 = No
- 9 = Unspecified

*Transport services (Q90trans)*

(@30 1.)

<b>90</b>	<b>What transport services does the business offer?</b> 1 = Passenger transport with combis/mini-buses → <i>End of interview</i> 2 = Passenger transport with cabs → <i>End of interview</i> 3 = Transport of goods 4 = Both passenger transport and transport of goods 5 = Other, specify ..... → <i>End of interview</i>
-----------	---

**Note to users**

The interviewer was asked to read out the question and mark the appropriate box. Note: The interview ended if the answer was 1 or 2 or 5.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Passenger transport with combis/mini-buses
- 2 = Passenger transport with cabs
- 3 = Transport of goods
- 4 = Both passenger transport and transport of goods
- 5 = Other
- 9 = Unspecified

*Type of goods (Q91TypGo)*

(@31 1.)

<b>91</b>	<b>What type of goods does the business normally carry?</b> 1 = Sand and gravel 2 = Other construction materials 3 = Groceries 4 = Other, <i>specify</i> .....
-----------	--

**Note to users**

The interviewer was asked to read out the categories and to mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = Sand and gravel
- 2 = Other construction materials
- 3 = Groceries
- 4 = Other
- 8 = Not applicable
- 9 = Unspecified

*Not registered for VAT (Q92NotVa)*

(@32 1.)

<b>92</b>	<b>You indicated that your business is not registered for VAT, why is it not registered?</b> <b>(Repeat for each business)</b> 1 = THE BUSINESS DOES NOT MEET REGISTRATION REQUIREMENTS 2 = DIDN'T KNOW THAT THE BUSINESS HAS TO BE REGISTERED 3 = OTHER, <i>specify</i> .....
-----------	--

**Note to users**

The interviewer was asked to read out the categories and mark the appropriate box.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = The business does not meet registration requirements
- 2 = Didn't know that the business has to be registered
- 3 = Other
- 9 = Unspecified

Not registered for income tax (Q93NotRe)

(@33 1.)

93	<p><b>Refer to Q5 before asking this question</b></p> <p><b>You indicated that your business is not registered for income tax, why is it not registered? (Repeat for each business)</b></p> <p>1 = THE BUSINESS DOES NOT MEET REGISTRATION REQUIREMENTS</p> <p>2 = DIDN'T KNOW THAT THE BUSINESS HAS TO BE REGISTERED</p> <p>3 = OTHER, specify .....</p>
----	---

**Note to users**

The interviewer was asked to refer to question 5 before asking this question.

**Universe**

Every person who has stayed in the households in selected dwelling units for at least four nights a week in the four weeks prior to the interview.

**Final code list**

- 1 = The business does not meet registration requirements
- 2 = Didn't know that the business has to be registered
- 3 = Other
- 9 = Unspecified

Weight (sese\_wgt)

(@34 9.4)

Valid range: 18.626715772 – 3881.3308166