PSU no ⊔⊔⊔⊔⊔⊔⊔⊔   **DU no** ⊔⊔⊔⊔   **Hh. no** ⊔⊔   **Pers. no** ⊔⊔   +

INTERVIEW START TIME ⊔⊔⊔⊔

INTRODUCTION

Read out: The last time we spoke to you or a member of your household, we found out that you were engaged in certain business activities. We need more information about such activities for better government planning. In order for the government to undertake planning and development, comprehensive information on business activities is essential. We hope you will answer the following questions as honestly and as accurately as possible. All information you provide will be held strictly confidential and used only in combination with data from other selected employers and self-employed to provide statistics for your province and the Republic of South Africa.

1	**Do you run any kind of business, big or small, for yourself or with one or more partners?** 1 = YES 2 = NO → *End of interview*	☐ 1 ☐ 2
2	**Do you run more than one business?** 1 = YES 2 = NO → *Go to Q 4*	☐ 1 ☐ 2
3	**How many businesses do you run?**	

If more than one business, ask which business has normally the highest turnover. Record that business as Business 1. Record the business with the second highest turnover as Business 2, etc. If only one business, complete the column for Business 1.

		Business 1	Business 2	Business 3
4	**Is your business registered for VAT?** *(repeat for each business)* 1 = YES → *End of interview for this business* 2 = NO	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
5	**Is your business registered for income tax?** *(repeat for each business)* 1 = YES 2 = NO	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
6	**Do you have any licenses or permits to operate this business?** 1 = YES 2 = NO → *Go to Q8*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2

+   +

		Yes No	Yes No	Yes No
7	**Who issued the license/s or permit/s?**			
	1 = Municipality/ Provincial authority ………………………………………………………..	☐1 ☐2	☐1 ☐2	☐1 ☐2
	2 = Professional association ……………………………………………………………………	☐1 ☐2	☐1 ☐2	☐1 ☐2
	3 = Business association ……………………………………………………...………………...	☐1 ☐2	☐1 ☐2	☐1 ☐2
	4 = Regional Services Council …………………………………………….……….…………..	☐1 ☐2	☐1 ☐2	☐1 ☐2
	5 = Traditional leader …………………………………………………………………………...	☐1 ☐2	☐1 ☐2	☐1 ☐2
	6 = Protection agency/ies ……………………………………………….………………….…..	☐1 ☐2	☐1 ☐2	☐1 ☐2
	7 = Friend/relative …………………………………………………………………...…………..	☐1 ☐2	☐1 ☐2	☐1 ☐2
	8 = Other, *specify* …………………………………………………………………..………….	☐1 ☐2	☐1 ☐2	☐1 ☐2
8	**Is your business registered for Unemployment Insurance Fund, UIF?**			
	1 = Yes	☐1	☐1	☐1
	2 = No	☐2	☐2	☐2
9	**Do you consider this business to be……..**			
	1 = formal	☐1	☐1	☐1
	2 = informal	☐2	☐2	☐2
10	**In your business are you……**			
	1 = Self-employed (without employees)	☐1	☐1	☐1
	2 = Employer	☐2	☐2	☐2
11	**What kinds of goods or services does the business provide?** *Describe in at least three words. If more than one activity, answer for the one which usually generates the most net income.*			

		Business 1	Business 2	Business 3
12	**What is the name of your business?** *Write 'No name', if relevant.*			
	For coding			
13	**Is the business owned by yourself as a single owner?** 1 = YES → ***Go to Q19*** 2 = NO	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
14	**Is the business owned in partnership with other members of your household?** 1 = YES 2 = NO → ***Go to Q16***	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
15	**How many household members, including yourself, are partners in the business?**			
16	**Are there any business partners living in other households?** 1 = YES 2 = NO → ***Go to Q18***	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
17	**How many of those partners live in other households?**			
18	**Who is the main owner of this business?** 1 = Yourself 2 = Another family or household member 3 = Another person in the partnership or cooperative, not a household member 4 = The ownership is equally shared between two or more owners 5 = Other, *specify* ………………………………………………………………………	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

Questions about the site for operation

19	**Does this business operate ….**			
	01 = Within the owner's dwelling/s – with its own space (e.g. a separate room)	☐ 01	☐ 01	☐ 01
	02 = Within the owner's dwelling/s – without its own space (e.g. a family room)	☐ 02	☐ 02	☐ 02
	03 = In a structure attached to owner's dwelling/s or on the same plot (e.g. a workshop in the back yard)	☐ 03	☐ 03	☐ 03
	04 = Within another person's dwelling (e.g. a neighbour's dwelling)	☐ 04	☐ 04	☐ 04
	05 = In a non-residential building (e.g. an office block or factory)	☐ 05	☐ 05	☐ 05
	06 = From a taxi rank	☐ 06	☐ 06	☐ 06
	07 = On a footpath, street or open space	☐ 07	☐ 07	☐ 07
	08 = At a market	☐ 08	☐ 08	☐ 08
	09 = No fixed location/mobile → **Go to Q27**	☐ 09	☐ 09	☐ 09
	10 = At customer's homes or offices	☐ 10	☐ 10	☐ 10
	11 = Other, *specify* ……………………………………………………………………………	☐ 11	☐ 11	☐ 11
20	**Is the location of the business a permanent** (e.g. over a period of time) **or a temporary arrangement,** (e.g. can change from day to day)**?**			
	1 = PERMANENT	☐ 1	☐ 1	☐ 1
	2 = TEMPORARY	☐ 2	☐ 2	☐ 2
	3 = NOT APPLICABLE	☐ 3	☐ 3	☐ 3
21	**Is the arrangement set up and taken down every business day** (e.g. putting up tables or boxes for selling products)**?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO	☐ 2	☐ 2	☐ 2
	3 = NOT APPLICABLE	☐ 3	☐ 3	☐ 3
22	**Do you pay for use of this location for business purposes?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO → **Go to Q24**	☐ 2	☐ 2	☐ 2
	3 = NOT APPLICABLE	☐ 3	☐ 3	☐ 3
23	**How much did you pay in the last calendar month? (Rands)**			

24	**Is electricity available at this site?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO	☐ 2	☐ 2	☐ 2
	3 = NOT APPLICABLE	☐ 3	☐ 3	☐ 3
25	**What is the** (main) **source of water for the business** (the main site)**?**			
	01 = PIPED (TAP) WATER IN STRUCTURE	☐ 01	☐ 01	☐ 01
	02 = PIPED (TAP) WATER ON SITE	☐ 02	☐ 02	☐ 02
	03 = PUBLIC TAP/SHARED TAP WITH OTHERS	☐ 03	☐ 03	☐ 03
	04 = BOREHOLE ON SITE	☐ 04	☐ 04	☐ 04
	05 = BOREHOLE OFF SITE	☐ 05	☐ 05	☐ 05
	06 = RAINWATER TANK ON SITE	☐ 06	☐ 06	☐ 06
	07 = FLOWING WATER/STREAM	☐ 07	☐ 07	☐ 07
	08 = DAM/POOL/STAGNANT WATER	☐ 08	☐ 08	☐ 08
	09 = WELL	☐ 09	☐ 09	☐ 09
	10 = SPRING	☐ 10	☐ 10	☐ 10
	11 = OTHER, *specify* …………………………………………………………………	☐ 11	☐ 11	☐ 11
	12 = NO WATER ACCESS	☐ 12	☐ 12	☐ 12
	13 = NOT APPLICABLE	☐ 13	☐ 13	☐ 13
26	**What kind of toilet facility does the business have?**			
	1 = FLUSH TOILET ON SITE	☐ 1	☐ 1	☐ 1
	2 = FLUSH TOILET OFF SITE	☐ 2	☐ 2	☐ 2
	3 = CHEMICAL TOILET	☐ 3	☐ 3	☐ 3
	4 = PIT LATRINE WITH VENTILATION PIPE	☐ 4	☐ 4	☐ 4
	5 = PIT LATRINE WITHOUT VENTILATION PIPE	☐ 5	☐ 5	☐ 5
	6 = BUCKET TOILET	☐ 6	☐ 6	☐ 6
	7 = NONE	☐ 7	☐ 7	☐ 7
	8 = OTHER, *specify* ………………………………………………………………..	☐ 8	☐ 8	☐ 8
	9 = NOT APPLICABLE	☐ 9	☐ 9	☐ 9

27	**Where is the nearest telephone that the business can use?** *Give only one answer, the main one* 1 = ON SITE (FIXED TELEPHONE) → *Go to Q29* 2 = NOT ON SITE (FIXED TELEPHONE) 3 = CELLULAR TELEPHONE → *Go to Q29* 4 = THE NEAREST TELEPHONE IS A PUBLIC TELEPHONE 5 = OTHER, *specify ………………………………………………………………………*	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
28	**How many minutes do you have to travel to the nearest telephone you can use** (by your usual means of transport)**?** 1 = 0 - 5 MINUTES 2 = 6 - 15 MINUTES 3 = 16 - 30 MINUTES 4 = 31 - 60 MINUTES 5 = 1 - 2 HOURS 6 = MORE THAN 2 HOURS	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6
29	**What transactions do you record for this business?** 1 = Simple informal records of sales and/or expenditures 2 = Some accounts but not full (for example expenditures) 3 = Full annual accounts 4 = No accounts kept → *Go to Q33*	☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ 1 ☐ 2 ☐ 3 ☐ 4	☐ 1 ☐ 2 ☐ 3 ☐ 4
30	**Are purchases for the business recorded in any way?** 1 = YES 2 = NO → *Go to Q32*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
31	**How are the purchases recorded?** 1 = Formally (e.g. formal set of books, computer) 2 = Informally (e.g. ticks on the wall or on paper)	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2

32	**Are the expenditures on the business recorded separately from expenditures on the household?**			
	1 = YES, THEY ARE ALL RECORDED SEPARATELY	☐ 1	☐ 1	☐ 1
	2 = SOME ARE RECORDED SEPARATELY, SOME TOGETHER	☐ 2	☐ 2	☐ 2
	3 = NO, THEY ARE ALL RECORDED TOGETHER	☐ 3	☐ 3	☐ 3
	4 = NO, BUSINESS EXPENDITURES ARE NOT RECORDED	☐ 4	☐ 4	☐ 4
33	**How many months in the last twelve months did the business operate?**			
34	*Ask if less than 12 months in Q33, otherwise go to Q 35*			
	What was the main reason that the business had no activity in some months?			
	01 = SEASONAL FACTORS	☐ 01	☐ 01	☐ 01
	02 = FAMILY REASONS (E.G. SICK CHILD)	☐ 02	☐ 02	☐ 02
	03 = NON PAYMENT OF GOVERNMENT CHARGES/TAXES	☐ 03	☐ 03	☐ 03
	04 = NO CUSTOMERS	☐ 04	☐ 04	☐ 04
	05 = SICKNESS OF YOURSELF OR STAFF	☐ 05	☐ 05	☐ 05
	06 = OTHER PERSONAL REASONS THAN SICKNESS (PREGNANCY, ETC)	☐ 06	☐ 06	☐ 06
	07 = LACK OF RAW MATERIALS	☐ 07	☐ 07	☐ 07
	08 = LACK OF FUNDS TO BUY SUPPLIES	☐ 08	☐ 08	☐ 08
	09 = NO ONE TO HELP DURING OWNER'S ABSENCE	☐ 09	☐ 09	☐ 09
	10 = BUSINESS CREATED DURING THE PAST 12 MONTHS	☐ 10	☐ 10	☐ 10
	11 = DUE TO VIOLENCE OR CRIMINAL INCIDENT/S	☐ 11	☐ 11	☐ 11
	12 = OTHER, *specify* ………………………………………………………………………	☐ 12	☐ 12	☐ 12
35	**When did this business start operating?**			
	1 = LESS THAN A YEAR AGO	☐ 1	☐ 1	☐ 1
	2 = 1 BUT LESS THAN 3 YEARS AGO	☐ 2	☐ 2	☐ 2
	3 = 3 BUT LESS THAN 5 YEARS AGO	☐ 3	☐ 3	☐ 3
	4 = 5 BUT LESS THAN 10 YEARS AGO	☐ 4	☐ 4	☐ 4
	5 = 10 OR MORE YEARS AGO	☐ 5	☐ 5	☐ 5
	6 = DON'T KNOW	☐ 6	☐ 6	☐ 6

		Business 1	Business 2	Business 3
36	**What was the main reason you started in this business?**			
	01 = INHERITED/FAMILY TRADITION	☐ 01	☐ 01	☐ 01
	02 = UNEMPLOYED/HAVE NO ALTERNATIVE INCOME SOURCE	☐ 02	☐ 02	☐ 02
	03 = RETRENCHED	☐ 03	☐ 03	☐ 03
	04 = INADEQUATE INCOME FROM THE OTHER SOURCE	☐ 04	☐ 04	☐ 04
	05 = I LIKE THE ACTIVITY	☐ 05	☐ 05	☐ 05
	06 = I HAVE THE SKILLS FOR THIS BUSINESS	☐ 06	☐ 06	☐ 06
	07 = I HAVE THE EQUIPMENT FOR THIS BUSINESS	☐ 07	☐ 07	☐ 07
	08 = ACTIVITY BRINGS HIGH INCOME	☐ 08	☐ 08	☐ 08
	09 = SMALL INVESTMENT NEEDED	☐ 09	☐ 09	☐ 09
	10 = UNHAPPINESS WITH PREVIOUS WORK	☐ 10	☐ 10	☐ 10
	11 = OTHER, *specify* …………………………………………………………………	☐ 11	☐ 11	☐ 11
37	**Did you need any money to start the business?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO → ***Go to Q52***	☐ 2	☐ 2	☐ 2
38	**Did you use your own money to start the business?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO → ***Go to Q 41***	☐ 2	☐ 2	☐ 2
39	**What was the main source of your own money?**			
	01 = PREVIOUS AND/OR PRESENT WAGE EMPLOYMENT	☐ 01	☐ 01	☐ 01
	02 = OTHER BUSINESS	☐ 02	☐ 02	☐ 02
	03 = SALE OF LIVESTOCK/CROPS	☐ 03	☐ 03	☐ 03
	04 = SALES OF OTHER ASSETS	☐ 04	☐ 04	☐ 04
	05 = INHERITANCE	☐ 05	☐ 05	☐ 05
	06 = PENSION FROM WORK	☐ 06	☐ 06	☐ 06
	07 = RETIREMENT/SEVERANCE PAY	☐ 07	☐ 07	☐ 07
	08 = A POLICY THAT MATURED	☐ 08	☐ 08	☐ 08
	09 = MONEY PAID OUT FROM A STOKVEL	☐ 09	☐ 09	☐ 09
	10 = OTHER SAVINGS, *specify*…………………………………………………………	☐ 10	☐ 10	☐ 10
40	**What was the total sum used from your own money to start the business?**			

		Business 1	Business 2	Business 3
41	**Did you borrow any money from a stokvel or any other cooperatives or collective arrangements to start the business?** 1 = YES 2 = NO → *Go to Q45*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
42	**How much money did you obtain from such arrangement/s to start the business?**			
43	**Are you presently paying off the money that you borrowed from such arrangement/s** 1 = YES 2 = NO	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
44	**How much did you pay off in the last calendar month?**			
45	**Did you borrow any money from anywhere else to start the business?** 1 = YES 2 = NO → *Go to Q50*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
46	**From where did you get the loan?** 1 = Loans from commercial banks …………………………………………….…….. 2 = Loans from friends/relatives ……………………………………….…..…….. 3 = Loans from credit societies ……………………………….…………….…….. 4 = Loans from moneylenders/mashonisas …………………..…………….…… 5 = Loans from (business) partners………………………………………….…… 6 = Loans from business association…………………………………..…..…….. 7 = Loans from NGO/CBO…………………………………………….……..……. 8 = Loans from others, *specify*……………………………………….……..……	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2
47	**What was the total sum of the money that you borrowed to start the business** (excluding loans from a stokvel, etc.)**?**			
48	**Are you presently paying off any money for the loan/s you took to start the business?** 1 = YES 2 = NO → *Go to Q52*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
49	**How much did you pay off in the last calendar month?**			

		Business 1	Business 2	Business 3
50	**Did you obtain a grant to start this business?** 1 = YES 2 = NO → *Go to Q52*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2

		Yes No	Yes No	Yes No
51	**From where did you obtain the business grant?** 1 = From government…………………………………………………………………………... 2 = From a non-governmental organisation / CBO………………………………………… 3 = Other, *specify* ………………………………………………………………..........	☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2

General information

		Business 1	Business 2	Business 3
52	**Does the business use any raw materials, e.g. wood or steel? Raw material is something that you change in some way before selling it.** 1 = YES 2 = NO → *Go to Q58*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
53	**From whom does the business obtain most of the raw materials?** 1 = OWN PRODUCE 2 = FROM PRIVATE INDIVIDUALS 3 = FROM WHOLESALERS 4 = FROM RETAILERS 5 = FROM FARMERS 6 = FROM FRESH PRODUCE MARKETS 7 = FREE SCRAP 8 = OTHER, *specify*…………………………………………………………………………	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8
54	**Where does the business obtain most of the raw materials?** 1 = FROM VILLAGE/TOWN/CITY WHERE YOU LIVE (INCLUDING OWN PRODUCE) 2 = FROM SOMEWHERE ELSE WITHIN THIS PROVINCE 3 = FROM OTHER PROVINCES 4 = FROM ANOTHER SADC COUNTRY/IES 5 = FROM ANOTHER NON-SADC COUNTRY/IES	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5

		Business 1	Business 2	Business 3
55	**Does the business have any arrangement where it, and other similar businesses, pool money together to buy raw materials?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO	☐ 2	☐ 2	☐ 2
56	**Does the business get a special price for its raw materials or does it pay the same as any other private individual?**			
	1 = The business buys at the same price as other private individuals	☐ 1	☐ 1	☐ 1
	2 = The business gets the goods at a discount/ a price lower than private individuals pay	☐ 2	☐ 2	☐ 2
	3 = OTHER, *specify* ……………………………………………………………………..	☐ 3	☐ 3	☐ 3
	4 = NOT APPLICABLE	☐ 4	☐ 4	☐ 4
57	**How are the raw materials transported to the business?**			
	1 = ON FOOT	☐ 1	☐ 1	☐ 1
	2 = USING OWN TRANSPORT	☐ 2	☐ 2	☐ 2
	3 = USING HIRED TRANSPORT	☐ 3	☐ 3	☐ 3
	4 = USING PUBLIC TRANSPORT	☐ 4	☐ 4	☐ 4
	5 = THE SUPPLIER DELIVERS	☐ 5	☐ 5	☐ 5
	6 = OTHER, *specify* ……………………………………………………………………..	☐ 6	☐ 6	☐ 6
	7 = NOT APPLICABLE	☐ 7	☐ 7	☐ 7
58	**Does the business use any supplies, e.g. beverages or fruit? Supply is something that you do not change before reselling it.**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO → **Go to Q65**	☐ 2	☐ 2	☐ 2
59	**From whom does the business obtain most of its supplies?**			
	1 = OWN PRODUCE	☐ 1	☐ 1	☐ 1
	2 = FROM PRIVATE INDIVIDUALS	☐ 2	☐ 2	☐ 2
	3 = FROM WHOLESALERS	☐ 3	☐ 3	☐ 3
	4 = FROM RETAILERS	☐ 4	☐ 4	☐ 4
	5 = FROM FARMERS	☐ 5	☐ 5	☐ 5
	6 = FROM FRESH PRODUCE MARKETS	☐ 6	☐ 6	☐ 6
	7 = FREE SCRAP	☐ 7	☐ 7	☐ 7
	8 = OTHER, *specify*	☐ 8	☐ 8	☐ 8

		Business 1	Business 2	Business 3
60	**Where does the business obtain most of its supplies?**			
	1 = FROM VILLAGE/TOWN/CITY WHERE YOU LIVE (INCLUDING OWN PRODUCE)	☐ 1	☐ 1	☐ 1
	2 = FROM SOMEWHERE ELSE WITHIN THIS PROVINCE	☐ 2	☐ 2	☐ 2
	3 = FROM OTHER PROVINCES	☐ 3	☐ 3	☐ 3
	4 = FROM ANOTHER SADC COUNTRY/IES	☐ 4	☐ 4	☐ 4
	5 = FROM ANOTHER NON-SADC COUNTRY/IES	☐ 5	☐ 5	☐ 5
61	**Does the business have any arrangement with other similar businesses to pool money together to buy supplies?**			
	1 = YES	☐ 1	☐ 1	☐ 1
	2 = NO	☐ 2	☐ 2	☐ 2
62	**How are the supplies transported to the business?**			
	1 = ON FOOT	☐ 1	☐ 1	☐ 1
	2 = USING OWN TRANSPORT	☐ 2	☐ 2	☐ 2
	3 = USING HIRED TRANSPORT	☐ 3	☐ 3	☐ 3
	4 = USING PUBLIC TRANSPORT	☐ 4	☐ 4	☐ 4
	5 = THE SUPPLIER DELIVERS	☐ 5	☐ 5	☐ 5
	6 = OTHER, *specify* …………………………………………………………………..	☐ 6	☐ 6	☐ 6
	7 = NOT APPLICABLE	☐ 7	☐ 7	☐ 7
63	**Does the business get a special price for its supplies or does it pay the same as any other private individual?**			
	1 = The business buys at the same price as other private individuals	☐ 1	☐ 1	☐ 1
	2 = The business gets the goods at a discount/ a price lower than private individuals pay	☐ 2	☐ 2	☐ 2
	3 = OTHER, *specify* …………………………………………………………………….	☐ 3	☐ 3	☐ 3
	4 = NOT APPLICABLE	☐ 4	☐ 4	☐ 4
64	**In the last calendar month, how much was spent on these supplies?**			
65	**Where does the business sell most of its products/services?**			
	1 = IN VILLAGE/TOWN/CITY WHERE YOU LIVE	☐ 1	☐ 1	☐ 1
	2 = SOMEWHERE ELSE WITHIN THIS PROVINCE	☐ 2	☐ 2	☐ 2
	3 = TO OTHER PROVINCES	☐ 3	☐ 3	☐ 3
	4 = TO ANOTHER SADC COUNTRY/IES	☐ 4	☐ 4	☐ 4
	5 = TO ANOTHER NON-SADC COUNTRY/IES	☐ 5	☐ 5	☐ 5

		Business 1	Business 2	Business 3
66	**To whom does the business mainly sell the products/ provide the services?** 1 = PRIVATE INDIVIDUALS 2 = LARGE BUSINESSES 3 = SMALL BUSINESSES 4 = GOVERNMENT 5 = OTHER, *specify*…………………………………………………………………………	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5
67	**How are the goods, or materials and equipment for the services, transported to the customers?** 1 = THE CUSTOMER COLLECTS THE GOODS/ MATERIALS/ EQUIPMENT OR COMES PERSONALLY FOR THE SERVICE 2 = DELIVERED ON FOOT 3 = DELIVERED BY USING OWN TRANSPORT 4 = DELIVERED BY USING HIRED TRANSPORT 5 = DELIVERED BY USING PUBLIC TRANSPORT 6 = OTHER, *specify* …………………………………………………………………….. 7 = NOT APPLICABLE	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7	☐ 1 ☐ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7
68	**In the last calendar month, how much money came in to the business through sales, before any deductions?**			
69	**In the last calendar month, how much money came into the business from other sources, e.g. loans?**			
70	**Does the business need assistance with any of the following?** 1 = Provision of an alternative site ………………………………………………….. 2 = Better access to loans ……………..……………………………………………… 3 = Assistance with marketing ………………………………………………………….. 4 = Better access to raw materials/supplies ………………………………………… 5 = Easing in government regulations ………………………………………………... 6 = Access to modern technology …………………………………………………… 7 = Forming contacts with others in similar businesses for cooperation……………………… 8 = Other, *specify* ………………………………………………………………………	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2	Yes No ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2 ☐ 1 ☐ 2
71	*Ask if more than one* YES *in Q70, otherwise go to Q72* **Which of the above mentioned forms of assistance is the most important?** *Give response category number from Q70*			

People employed and labour costs

		Business 1	Business 2	Business 3
72	**Does the business employ any people, paid or unpaid, to work in this business, including household members, but excluding yourself?** 1 = YES 2 = NO → **Go to Q82**	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2

		Business 1		Business 2		Business 3	
73	**How many paid and unpaid workers** (anyone working more than 1 hour per week) **were there at this business, including other household members:**	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid
	1 = At this time last year ………………………………………………………..…………						
	2 = During the last calendar month ……………………………………………….…….…						
	3 = During the last seven days ……………………………………………………....…						

Please note that the reference period for Q74 to Q77 is the past 7 days

		Business 1		Business 2		Business 3	
74	**In the past seven days, how many of these workers were:**						
	1 = Full time workers (35 hours or more per week) ………………………………………						
	2 = Part-time workers (less than 35 hours per week) ………………….………………						
75	**How many of these workers were:**	Unpaid	Paid	Unpaid	Paid	Unpaid	Paid
	1 = Male ………………………………………………………………………………………						
	2 = Female …………………………………………………………………………………...						

		Business 1		Business 2		Business 3	
76	**How many of these workers were:**						
	1 = African/Black ………………………………………………………………………						
	2 = Coloured ………………………………………………………….....………..						
	3 = Indian/Asian …………………………………………....………………………						
	4 = White ………………………………………………………………………………						
	5 = Other, *specify* ………………………………………………………………						
77	**How many of these workers were:**						
	1 = Aged 15 - 65 years ………………………………………………………………						
	2 = Aged more than 65 years ………………………………….……………………						
	3 = Under 15 years of age ……………………………………………………………						
78	**What were the total wages, salaries and other benefits paid to all the employees during the last calendar month?**						
	1 = Wages and salaries, including overtime, bonuses, etc. ……………………………						
	2 = Payment in kind (food, clothing, drinks, etc). Give an estimated value. ………………						
	3 = Refund of transport costs …………………………………………………....……						
	4 = Other, *specify* …………………………………………………………………						

		Business 1			Business 2			Business 3		
79	**Does the business have any fixed written agreement/contract with the paid employees?**									
	1 = Yes, with all ………………………………………..…………………………………	☐ 1			☐ 1			☐ 1		
	2 = Yes, with some ………………………..………………………..……………………	☐ 2			☐ 2			☐ 2		
	3 = No agreement ……………………..…..…………………………..………………	☐ 3			☐ 3			☐ 3		
80	**Are the paid employees given …..**	**All**	**Some**	**None**	**All**	**Some**	**None**	**All**	**Some**	**None**
	1 = Regular paid leave ……………………..…………………………….……..………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	2 = Paid sick leave ………………..…………………………………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	3 = Unpaid maternity leave …………………..……………….………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	4 = Paid maternity leave …………………..……………………………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	5 = Unpaid paternity leave …………………..………………………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	6 = Paid paternity leave …………………..……………………………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
	7 = Other family responsibility leave …………………..………………………………	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3	☐ 1	☐ 2	☐ 3
81	**Does the business pay medical expenses for its paid employees (in part or in full)?**									
	1 = Yes, for all…………………..……………………………………………………	☐ 1			☐ 1			☐ 1		
	2 = Yes, for some ………………..………………..……………………………………	☐ 2			☐ 2			☐ 2		
	3 = No ………………..…………………………………..……………………………	☐ 3			☐ 3			☐ 3		

Expenditures on fuels, materials and services

		Business 1		Business 2		Business 3	
82	**Did the business buy any raw materials, e.g. wood, steel, in the last calendar month?** 1 = YES 2 = NO　　　　　　　→ *Go to Q85*	☐ 1 ☐ 2		☐ 1 ☐ 2		☐ 1 ☐ 2	
83	**How much did the business pay for all the raw materials it purchased in the last calendar month ?**						
84	**How much did the business spend on each of the following items in the last calendar month?** *State if the amount can not be separated from that of the household and give the full amount.*	**Not sepa-rated**	**Rand**	**Not sepa-rated**	**Rand**	**Not sepa-rated**	**Rand**
	01 = Electricity …………………………………………………………….……	☐		☐		☐	
	02 = Water ……………………………………………………………………	☐		☐		☐	
	03 = Fuel and lubricants ………………………………………………………	☐		☐		☐	
	04 = Spare parts ……………………………………………………………...	☐		☐		☐	
	05 = Rental of premises ……………………………………………………...	☐		☐		☐	
	06 = Rental of machinery and equipment …………………………….………	☐		☐		☐	
	07 = Postage, telephone, printing and stationery …………………………………	☐		☐		☐	
	08 = Transport of raw materials/supplies …...…………………………………	☐		☐		☐	

+ +

		Business 1		Business 2		Business 3	
		Not sepa-rated	Rand	Not sepa-rated	Rand	Not sepa-rated	Rand
84	*Cont.*						
	09 = Repairs and maintenance ………………………………………………..…	☐		☐		☐	
	10 = Business services (accounting, legal, advertisement, etc) ……………………………	☐		☐		☐	
	11 = Licenses , permits ……………………………………………………………	☐		☐		☐	
	12 = Interest on loans ………………………………………………………………	☐		☐		☐	
	13 = Repayment of loans ……………………………………………………………	☐		☐		☐	
	14 = Insurance premiums , mortgages ..…………..………………………………	☐		☐		☐	
	15 = Income tax/VAT/levies …………………………………..……………………	☐		☐		☐	
	16 Protection agencies.………………………………………………………..……	☐		☐		☐	
	17 = Other, *specify* ………………………………………………………………	☐		☐		☐	

PSU no |_____| **DU no** |_____| **Hh. no** |_____| **Pers. no** |_____|

Fixed capital formation

		Business 1		Business 2		Business 3	
		No, did not buy in the past year	**Yes, did buy in the past year** **Rand**	**No, did not buy in the past year**	**Yes, did buy in the past year** **Rand**	**No, did not buy in the past year**	**Yes, did buy in the past year** **Rand**
85	**In the past year, did the business buy any of the following? If YES, what was the cost?**						
	1 = Machinery ……………………………………………………………………………..	☐		☐		☐	
	2 = Equipment and tools ……………………………………………………………..	☐		☐		☐	
	3 = Vehicles, trailers, etc. for transporting ………………………..…………………..………	☐		☐		☐	
	4 = Buildings and other structures ……………………………………………………	☐		☐		☐	
	5 = Furniture ……………………………………………………………………………	☐		☐		☐	
	6 = Other capital items, *specify* ……………………………………………………..	☐		☐		☐	

		Rand	Rand	Rand
86	**How much money did the business make in the last calendar month after deductions (net profit)?**			
87	**On average, how much money does the business make in a month after deductions (net profit)?**			
88	**Does the business have any debts at present?** 1 = YES 2 = NO → *Go to Q90*	☐ 1 ☐ 2	☐ 1 ☐ 2	☐ 1 ☐ 2
89	**How much money does the business owe at this point of time?**			

Transport

To be answered by those offering a transport service. For others → End of interview

		Business 1	Business 2	Business 3
90	**What transport services does the business offer?**	☐ 1	☐ 1	☐ 1
	1 = Passenger transport with combis/mini-buses → *End of interview*	☐ 2	☐ 2	☐ 2
	2 = Passenger transport with cabs → *End of interview*	☐ 3	☐ 3	☐ 3
	3 = Transport of goods	☐ 4	☐ 4	☐ 4
	4 = Both passenger transport and transport of goods	☐ 5	☐ 5	☐ 5
	5 = Other, *specify* …………………………………………. → *End of interview*			
91	**What type of goods does the business normally carry?**	☐ 1	☐ 1	☐ 1
	1 = Sand and gravel	☐ 2	☐ 2	☐ 2
	2 = Other construction materials	☐ 3	☐ 3	☐ 3
	3 = Groceries	☐ 4	☐ 4	☐ 4
	4 = Other, *specify* ………………………………………………………………..			

Now I am going to ask you about the registration of your businesse(s)

		Business 1	Business 2	Business 3
92	**You indicated that your business is not registered for VAT, why is it not registered?** *(Repeat for each business)*			
	1 = THE BUSINESS DOES NOT MEET REGISTRATION REQUIREMENTS	☐ 1	☐ 1	☐ 1
	2 = DIDN'T KNOW THAT THE BUSINESS HAS TO BE REGISTERED	☐ 2	☐ 2	☐ 2
	3 = OTHER, *specify* ……………………………………………………………………	☐ 3	☐ 3	☐ 3
93	*Refer to Q5 before asking this question*			
	You indicated that your business is not registered for income tax, why is it not registered? *(Repeat for each business)*			
	1 = THE BUSINESS DOES NOT MEET REGISTRATION REQUIREMENTS	☐ 1	☐ 1	☐ 1
	2 = DIDN'T KNOW THAT THE BUSINESS HAS TO BE REGISTERED	☐ 2	☐ 2	☐ 2
	3 = OTHER, specify …………………………………………………………………..	☐ 3	☐ 3	☐ 3

INTERVIEW END TIME

End of the interview.

Thank the respondent for his/her participation

PSU no **DU no** **Hh. no** **Pers. no**

+   +   **PSU no** [ ] **DU no** [ ] **Hh. no** [ ] **Pers. no** [ ]   +

FOR PROCESSING

	NAME	NUMBER	DATE
QUALITY ASSURER			
HQ CHECK			
CODING			

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