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SNAP SURVEY 2003 Ordinary Schools



SCHOOL NA	ME		
I,	the headings and instructions care	Principal of	
fully understar provide inform This Act requi	nd the provision made in the South African ation.	Schools Act No 84, 1996 (Section 59), 1 & 2) regarding the duty of schools to
By signing, I cel	tify that the information provided on this form is	correct and complete to the best of my kno	owledge.
Principal:	Please print surname and initials	Signature	Date
SGB Chair:	Please print surname and initials	Signature	Date
Checked by th	e District Manager:		
By signing, I cel	tify that the information provided on this form is	correct and complete to the best of my kno	owledge.
District Manage	r:Please print surname and initials	Signature	Date

Please use the following table when completing the survey.

The followin	g provinc	ial codes should be used:	The followi	The following codes for Type of School should be u						
EC	=	Eastern Cape	1	=	Pre-Primary School					
FS	=	Free State	2	=	Primary School					
GT	=	Gauteng	3	=	Secondary School					
KZ	=	Kwazulu Natal	4	=	Combined School					
LP	=	Limpopo Province	5	=	Intermediate/Middle School					
MP	=	Mpumalanga								
NC	=	Northern Cape								
NW	=	North West								
WC	=	Western Cape								

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3 EDUCATOR INFORMATION

All staff employed at the school on the survey date must be indicated on the survey. Staff who are on leave must be indicated even if they have been replaced by substitutes Independent schools must indicate their staff under the heading "governing body" NO staff member should be counted more than once.

3.1.1	Numb	er of S	TAFF	remur	erated	by ST	TE (Do	o not inclu	ude emp	loyees pa	id by the	governin	ng body)
		Perma	nent			Tempo	orary			E			
CATEGORY	Full-t	ime	Part	-time	Full	-time	Part-	-time	Full	-time	Part	Total	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	
Educators													
Prof. non- teaching staff													
Admin. staff													
Support staff													
Hostel staff													

Educators = staff working in a teaching position including principal, remedial educators and specialist educators.

Prof. non-teaching staff = personnel who are classified as paramedics, social workers, caregivers, therapists and psychologists.

Admin. Staff = personnel who are classified as secretaries, typists and administrative clerks.

Support Staff = personnel who are classified as laboratory assistants, cleaners, kitchen staff, gardeners, caretakers, messengers, preprimary and grade R assistants.

Hostel Staff = personnel appointed at the hostel. Educators supervising at the hostel must not be included.

Substitutes = an educator who is filling in for another educator who has been included in the permanent or temporary column.

Full-time = an employee appointed in a full-time substantive post who works a full week.

Part-time = an employee appointed to work fewer hours than a full-time employee.

3.1.2	Number the state)		TAFF	remun	erated	by GC	VERN	IING B	ODY (Do not inc	lude em	ployees p	aid by
		Perma	nent			Temp	orary			Subst	itutes		a
CATEGORY	Full-ti	me	Part	-time	Full-	time	Part	-time	Full	-time	Part	-time	Tota
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	_
Educators													
Prof. non- teaching staff													
Admin. staff													
Support staff													
Hostel staff													