



SNAP SURVEY

Ordinary Schools

2007

[illegible]

24 January 2007 (Inland Schools)
31 January 2007 (Coastal Schools)

I,.....,Principal of
 fully understand the provision made in the South African Schools Act, No. 84 of 1996 (Section 59 [1] and [2]), regarding the duty of
 schools to provide information.
 This Act provides that every school **must** supply such information about the school as is reasonably required by the Head of
 Education.

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

Circuit Manager:
Please print surname and initials Signature Date

Checked by the Provincial Education Manager:

I certify that the information provided on this form is to the best of my knowledge and belief correct and complete.

.....

Please print surname and initials	Signature	Date
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Designation

Please use the following table when completing the survey form.

Provincial codes:		
<u>Code</u>		<u>Province Name</u>
1	=	Western Cape
2	=	Eastern Cape
3	=	Northern Cape
4	=	Free State
5	=	KwaZulu-Natal
6	=	North West
7	=	Gauteng
8	=	Mpumalanga
9	=	Limpopo



1	GENERAL INFORMATION (Complete <i>ONLY</i> the blocks where particulars have changed, are incorrect or are missing.)														
1.1	School Name														
1.2	Province code	(Codes on the cover page)													
1.3	School level	[1=Pre-Primary; 2=Primary; 3=Secondary; 4=Intermediate; 5=Combined]													
1.4	School sector	[1=Public; 2=Independent]													
1.5	Ownership of land	[1=State;2=Church;3=Mine;4=Farm;5=Hospital;6=Trust;7=Company;8=Private Individual;9=Factory; 10=Other: (specify)]													
1.6	Educational region														
1.7	Educational district														
1.8	Circuit (If applicable)														
1.9	Municipality														
1.10	Nearest town/city														
1.11	Distance to nearest town/city (Km)														
1.12	Email														

NOTE: PLEASE LEAVE THE BLOCKS BLANK WHERE THERE IS NO INFORMATION IN SECTION 2 AND 3. DO NOT USE LEADING ZEROS, ZEROS OR DASHES TO INDICATE AN ABSENCE OF DATA.

2	LEARNER INFORMATION (Complete the following based on the number of learners according to grade and gender)														
2.1	Total number of LEARNERS enrolled at the school on the survey date according to grade and gender. (Total number of learners per grade including the SNE learners in the mainstream classes from Pre grade R – Post -Matric.) (SNE learners in the fulltime separate classes must be counted in the SNE column.)														
	Pre Grade R	Grade R	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6	Grade 7						
Male															
Female															
Total															
	Grade 8	Grade 9	Grade 10	Grade 11	Grade 12	Post-Matric	SNE	Total							
Male															
Female															
Total															

Pre Grade R = Learners that are not yet in grade R.

Grade R = Learners in the grade before grade 1.

SNE = Special Needs Education. Refers to a class, that learners who experience barriers to learning, attend on a full-time basis so that their curriculum support needs can be individually addressed.

Post-Matric = Any other classes offered after matric for learners who have completed matric.

2.2	Language of Learning and Teaching (More than one language can be marked.)														
Afrikaans		English		IsiNdebele		Sepedi		SiSwati		Xitsonga					
Tshivenda		Setswana		IsiXhosa		IsiZulu		Sesotho		SASL					
Other (Specify)															

SASL = South African Sign Language.



3 EDUCATOR INFORMATION

All staff employed at the school on the survey date must be indicated on the survey form.
 Staff members who are on leave must be indicated even if they have been replaced by substitutes.
 Independent schools must indicate their staff under the heading "governing body".
NO STAFF MEMBER SHOULD BE COUNTED MORE THAN ONCE.

3.1 Number of STAFF remunerated by the STATE (Do not include employees paid by the governing body.)

CATEGORY	Permanent				Temporary				Substitutes				Total			
	Full-time		Part-time		Full-time		Part-time		Full-time		Part-time					
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female				
Educators																
Prof. non-teaching staff																
Admin. Staff																
Support staff																
Hostel staff																

3.2 Number of STAFF remunerated by the GOVERNING BODY (Do not include employees paid by the state.)

CATEGORY	Permanent				Temporary				Substitutes				Total		
	Full-time		Part-time		Full-time		Part-time		Full-time		Part-time				
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female			
Educators															
Prof. non-teaching staff															
Admin. Staff															
Support staff															
Hostel staff															

Educators = Staff working in a teaching position including the principal, remedial educators and specialist educators.

Prof. non-teaching staff = Personnel who are classified as paramedics, social workers, caregivers, therapists and psychologists.

Admin. Staff = Personnel who are classified as secretaries, typists and administrative clerks.

Support Staff = Personnel who are classified as laboratory assistants, cleaners, kitchen staff, gardeners, caretakers, messengers, pre primary and Grade R assistants.

Hostel Staff = Personnel appointed at the hostel. Educators supervising at the hostel must not be included.

Substitutes = An educator who is filling in for another educator who has been included in the permanent or temporary column.

Full-time = Appointed in a full-time substantive post who works a full week.

Part-time = Appointed to work fewer hours than a full-time employee.

