## Quarterly Labour Force Survey

A. Particulars of the dwelling Unique

A1. PSU segment no.
A3. Assignment number
A2. Dwelling unit Number

A5. Physical identification of the dwelling unit
$\left.\begin{array}{|l|l|l|l|l|}\hline \text { A4. Survey Date } & 1 & 2 & 0 & 1\end{array}\right) 5$

A6. Telephone number for enumerated household (if any)
A7. Total number of persons in the household
A8. Total number of persons aged 15 years and above in the household
A9. Questionnaire no. for this household (for person no. 01-10=1, etc.)

## B. Households at selected dwelling unit

1A
B1. Household number for this household
B2. Total number of households at selected dwelling unit
C. Response details

| Visit no. | Date (actual) |  |  |  |  |  |  |  | Result |  |  | ext | isit | pl | n |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  | d | d | m | m | y | y | y | y | code | d | d | m | m | y | y | y | y |
| C1. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| C2. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| C3. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| C4. |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| C5. FINAL RESULT |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |



SECTION 1 This section covers particulars of each person in the household
The following information must be obtained for every person who has stayed in this household for at least four nights on average per week during the last four weeks. Do not forget babies. If there are more than 10 persons in the household, use a second questionnaire.


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$+$

## Person number

1.7 What is the highest level of education that... has successfully completed?

98 = No SchOOLING
$00=$ GRade R/0
$01=$ GRade 1/SUB A
$02=$ GRADE 2/SUB B
03 = GRade 3/Standard 1/AbeT 1 (Khari Ri Gude, Sanli)
04 = GRADE 4/StANDARD 2
$05=$ GRADE 5/STANDARD 3/ABET 2
06 = GRADE 6/STANDARD 4
$07=$ GRADE 7/STANDARD 5/ABET 3
$08=$ GRADE 8/STANDARD 6/FORM 1
$09=$ GRADE 9/STANDARD 7/FORM 2/ABET 4
$10=$ GRADE 10/STANDARD 8/FORM 3
11 = GRADE 11/STANDARD 9/FORM 4
12 = GRADE 12/StandARD 10/FORM 5/MATRIC
If code 98 or 00-12, Go to Q1.9
13 = NTC I/N1/NIC/(v)LEVEL 2
$14=$ NTC II/N2/NIC/(v)LEVEL 3
$15=$ NTC III/N3/NIC/(v)LEVEL 4
$16=$ N4/NTC 4
$17=$ N5/NTC 5
18 = N6/NTC 6
19 = CERTIFICATE WITH LESS THAN GRADE 12/StD 10
20 = DIPLOMA WITH LESS THAN GRADE 12/StD 10
21 = CERTIFICATE WITH GRADE 12/STD 10
22 = DIPLOMA WITH GRADE 12/STD 10
23 = HIGHER DIPLOMA
24 = POSt Higher Diploma (MASters, Doctoral Diploma)
25 = BAChelors Degree
$26=$ Bachelors Degree and Post Graduate Diploma
27 = HoNOURS DEGREE
$28=$ HIGHER DEGREE (MASTERS/PHD)
$29=$ OTHER, specify in the box at the bottom
30 = DON T KNOW
If code 13-28, Go to Q1.8
If code 29-30, Go to Q1.9
Diploma or certificate should have been at least six months
study duration full time (or equivalent)

Write the appropriate code in the boxes

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Person number

1 C


Person number
1.8 If Diploma, Certificate or Degree (Code 13-28 in Q1.7):

In which field is ......'s highest post-school qualification?

## UNIVERSITY/TECHNIKON/COLLEGE

01 = AGriculture or Renewable Natural Resources
$02=$ ARCHITECTURE OR ENVIRONMENTAL DESIGN
$03=$ ARTS, VISUAL OR PERFORMING
04 = Business, COMMERCE OR MANAGEMENT SCIENCES
05 = COMMUNICATION
$06=$ COMPUTER SCIENCES
$07=$ EdUCATION, TRAINING OR DEVELOPMENT
$08=$ ENGINEERING OR ENGINEERING TECHNOLOGY
$09=$ HEALTH CARE OR HEALTH SCIENCES
10 = HOME ECONOMICS
11 = Industrial Arts, Traders or Technology
$12=$ LANGUAGES, LINGUISTICS OR LITERATURE
13 = LAW
14 = LIBRARIES OR MUSEUMS
$15=$ LIFE SCIENCES OR PHYSICAL SCIENCES
$16=$ MATHEMATICAL SCIENCES
$17=$ MIIITARY SCIENCES
18 = PHILOSOPHY, RELIGION OR THEOLOGY
19 = PHYSICAL EDUCATION OR LEISURE
$20=$ PSYCHOLOGY
21 = Public Administration or Social Services
$22=$ SOCIAL SCIENCES OR SOCIAL STUDIES
23 = OTHER
FURTHER EDUCATION AND TRAINING (FET)
$24=$ MANAGEMENT
$25=$ MARKETING
$26=$ InFORMATION TECHNOLOGY AND COMPUTER SCIENCE
$27=$ FINANCE, ECONOMICS AND ACCOUNTING
$28=$ OFFICE ADMINISTRATION
$29=$ ELECTRICAL INFRASTRUCTURE CONSTRUCTION
$30=$ CIVIL ENGINEERING AND BUILDING CONSTRUCTION
31 = ENGINEERING
$32=$ PRIMARY AGRICULTURE
$33=$ HOSPITALITY
34 = TOURISM
35 = SAFETY IN SOCIETY
$36=$ MECHATRONICS
37 = EDUCATION AND DEVELOPMENT
$38=$ OTHER

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0
$\otimes$

Person number

1D



## Household questions



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SECTION 2
This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? $\begin{aligned} & 1=Y_{\text {ES }} \quad \rightarrow \text { Go to } \mathbf{Q} 2.2 \\ & 2=\mathrm{No} \end{aligned}$ | $2$ |
| :---: | :---: | :---: |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? $\begin{aligned} & \left.\begin{array}{l} 1=\text { YES } \\ 2=\text { No } \\ 3=\text { Don T Know } \end{array}\right\} \rightarrow \text { Go to Q } 2.4 \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 2.3 | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week (Monday to Sunday).... <br> (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? <br> Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. <br> (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? <br> Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. <br> (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? <br> Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. <br> If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 | Yes No 1 $\square$ 2 1 <br> 2 $\square$ 1 2 |

Person no.

## INDIVIDUAL 1

2.5 In the last week (Monday to Sunday), YES No even though you did not do any work for pay, profit or did not help without pay in a household business, .........
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7,
otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your
household that you would definitely return to?

$$
\rightarrow \text { Go to Q } 3.1
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

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2.7 What was the main reason you were absent from your job/business in the last week (Monday to Sunday)?

| $01=$ Health Reasons | 01 |
| :---: | :---: |
| $02=$ Vacation Leave | 02 |
| $03=$ Caring For Family Or Other (Except Maternity/Paternity Leave) | 03 |
| $04=$ Maternity or Paternity Leave | 04 |
| $05=$ Other Family/Community Obligations (Funerals, Meetings) | 05 |
| $06=$ Strike/Stay-Away/Lockout | 06 |
| $07=$ Problems With Transport | 07 |
| $08=$ Bad Weather | 08 |
| $09=$ Study Or Training Leave | 09 |
| $10=$ UnREST (VIolence) | 10 |
| 11 = Temporarily Laid Off/Reduction In Economic Activity | 11 |
| $12=$ SEASONAL Work $\rightarrow$ Go to Q 3.1 | 12 |
| $13=$ Start A New Job/Business At A Definite Date in The Future $\quad \rightarrow$ Go to $\mathbf{Q} 3.1$ | 13 |
| 14 = Other Reason, specify | 14 |

For all reasons, except options 12 \& 13, go to Section 4

SECTION 3
This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks,.... <br> (a) Were you looking for any kind of work? |
| :--- | :--- |

$1=$ Yes
$2=$ No $\quad \rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 2} \quad 12$

## (b) Were you trying to start any kind of

 business?$1=\mathrm{YES}$
$2=\mathrm{No} \quad \rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 3}$
3.2 In the last four weeks what have you done to search for work or to start a business?
Mark all applicable options
$01=$ Waited/Registered At Employment Agency/Trade Union
$02=$ EnQuired At Workplaces, Farms factories Or Called On Other Possible Employers
03 = PLaced/Answered Advertisment(s)
04 = Searched Through Job Advertisment(s) / Searched The Internet
$05=$ Sought Assistance From Relatives Or Friends
06 = Looked For Land, Building, Equipment Or Applied For Permit To Start Own Business Or Farming
$07=$ Waited At The Street Side Where Casual Workers Are Found
$08=$ Sought Financial Assistance To Look
For Work Or Start A Business
$09=$ Other, specify
$10=$ Nothing $\quad \rightarrow$ Go back to $\mathbf{Q} 3.1$

$$
\rightarrow \text { Go to Q } 3.6
$$

3.3 Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{aligned}
& 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} 3.6 \\
& 2=\mathrm{No}
\end{aligned}
$$

|  | $\begin{aligned} & 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 6} \\ & 2=\mathrm{No} \end{aligned}$ |
| :---: | :---: |
| 3.4 | Would you have liked to work last week (Monday to Sunday)? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\mathrm{No} \end{aligned} \quad \rightarrow \text { Go to } \mathbf{Q} 3.8$ |

3.6 For how long have you been without work and trying to find a job or start a business?
$01=$ Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years - 5 Years
$07=$ More Than 5 YEARS
$08=$ Don T Know

$04=9$ Months - LEss Than 1 Year
3.7 What was your main activity before you started looking for work?
1 = Working
$2=$ Managing A Home
3 = Going To School
4 = Other, specify
$\rightarrow$ Go to Q 3.9
3.8 What was the main reason why you did not
try to find work or start a business in the last four weeks?
01 = Awaiting The Season For Work
$02=$ Waiting To Be Recalled To Former Job
$03=$ Health Reasons
$04=$ Pregnancy
05 = Disabled Or Unable To Work (Handicapped)
$06=$ Housewife/Homemaker (Famlı
Considerations/Child Care)
$07=$ Undergoing Training To Help Find Work
$08=$ No Jobs Available in The Area
09 = Lack Of Money To Pay For Transport
To Look For Work
$10=$ Unable To Find Work Requiring His/Her Skills
11 = Lost Hope Of Finding Any Kind Of Work
$12=$ No Transport Available
13 = Scholar Or Student
14 = Retired/Too Old to Work
15 = Too Young To Work
16 = Other Reason, Specify

If a suitable job had been offered, would you have been able to start work last week (Monday to Sunday)?

$$
\begin{aligned}
& 1=\text { YES } \quad \rightarrow \text { Go to Q } 3.12 \\
& 2=\text { No }
\end{aligned}
$$

3=Don TKNOW

If circumstances had allowed, would you have started a business last week (Monday to Sunday)?
$1=\mathrm{YES}$$\quad \rightarrow$ Go to $\mathbf{Q} 3.12$ $2=$ No 3 =Don T Know
3.11 What was the main reason why you were What was the main reason why
not available for work last week (Monday to Sunday)?
1 = Scholar Or Student
2 = Housewife/Homemaker (Family
Considerations/Child Care)
3 = Health Reasons
4 = Retired/Too Old to Work
5 = No Desire To Work
6 = Too Young To Work
7 = Pregnancy
8 = DISABLED OR UNABLE TO WORK
9 = ОTHER, specify
3.11.b How soon can you start work or a business?

1 = WITHIN A WEEK
2 = WITHIN TWO WEEKS
3 = Within four weeks
4 = LATER THAN FOUR WEEKS FROM NOW
5 = No DESIRE TO WORK
6 = Don T Know
3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be:
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=\text { YES } \\
& 2=\text { No } \quad \rightarrow \text { Go to Q } \mathbf{3 . 1 9}
\end{aligned}
$$

$$
\begin{aligned}
& 1 \\
& 2
\end{aligned}
$$

3.13 How long ago was it since you last worked?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years - 5 Years
07 = More Than 5 Years $\rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 1 9}$
08 = Don T KNOW
3.14 What was the main reason you stopped working in your last job/business?
$01=$ Health Reasons
$03=$ Pregnancy
04 = Other Family/Community
Responsibilities
$05=$ Going To School
06 = Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
07 = Changed Residence
08 = Dissatisfied With Job
09 = Retired/Too Old to Work
$10=$ Other, specify

+ Person no. Age

[^0]

$+$

SECTION 4
This section covers main work activity in the last week for persons aged 15 years and above

| 4.1 | In the last week (Monday to Sunday) did <br> you have more than one job/business? |  |
| :--- | :--- | :--- |
|  | $1=$ Yes | 1 |
|  | 2=No | 2 |
|  | 3=Don T Know | 3 |

If yes, read out: The question that follows refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it the last week.


[^1]4.3.a What is the name of the establishment / institution / business / organisation that you work for (the one that pays your salary)?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
For individuals who worked from home and their businesses don't have names write "Own house"
For individuals who worked in private household write "Private household"
For individuals who worked for businesses without names write "No Name"
4.3.b What are the main goods or services produced at your place of work or its main functions?
Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household".

## CODE BOXES FOR OFFICE USE

4.4 When did you start working for this employer or started running this business? Give year and month.

State year in four figures, e.g. 2001
State month in two figures, e.g. 08 for August


FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.6 | Does your employer contribute to any pension/retirement fund for you? |  |
| :---: | :---: | :---: |
|  | $1=Y$ ES | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | $3=$ Don T Know | 3 |
| 4.7 | Are you entitled to any paid vacation leave? |  |
|  | $1=$ Yes | 1 |
|  | $2=$ No | 2 |
|  | 3=Don T Know | 3 |
| 4.7. b | Are you entitled to any ... | YES NO |
|  | 1 = paid sick leave? | 12 |
|  | $2=$ maternity / paternity leave? | 12 |
| 4.7. c | In t he last twelve months, did you take.... | YES NO |
|  | 1 = paid vacation leave? | 12 |
|  | $2=$ paid sick leave? | 12 |
|  | 3 = maternity / paternity leave? | 12 |
| 4.8 | Does your employer pay UIF contributions for you? |  |
|  | $1=Y$ ES | 1 |
|  | $2=$ No | 2 |
|  | 3=Don K Know $^{\text {a }}$ | 3 |
| 4.9 | Are you entitled to medical aid benefits from your employer? |  |
|  | $1=Y$ ES | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | 3=Don T Know | 3 |

4.10 Does your employer deduct income tax (PAYE / SITE) from your salary/wage?

$$
\begin{aligned}
& 1=\text { YES } \\
& 2=\text { No } \\
& 3=\text { DON T KNOW }
\end{aligned}
$$

$\square$
3
4.11 Are you employed on the basis of.........
$1=$ A written contract?
$2=$ A verbal agreement?
4.12 Is the contract/agreement of a
$1=$ Limited duration?
$2=$ Permanent nature $? \rightarrow$ Go to $\mathbf{Q}$ 4.12b
$3=$ Unspecified duration?
2
3
4.12. a What is the duration of your contract or agreement?

1 =LESS THAN A YEAR
$2=1$ YEAR TO LESS THAN 3 YEARS
$3=3$ YEARS OR MORE
4.12. b Are you a member of a trade union or other workers' organisations?
$1=$ YES
$2=$ No
$3=$ Don T Know
4.12. C Who determines your annual salary increase?
$1=\begin{gathered}\text { Negotiation between myself and employer } \\ \text { ATcompany }\end{gathered}$
at Company
$2=$ NeGotiation between union and employer 2
$3=\begin{gathered}\text { BARGAINING Council or other sector } \\ \text { BARGAIING ARRANGEMENT }\end{gathered}$
bargaining arrangement
4 = Employer only
$5=$ No reGular annual salary increase
$6=$ Other, specify
$1=$ YES
$2=\mathrm{No}$
$\rightarrow$ Go to Q 4.15

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSHOLD BUSINESSES (Options 2, 3, and 4 in Q 4.5)


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## Person no.

Age


FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

\begin{tabular}{|c|c|c|}
\hline 4.15 \& \begin{tabular}{l}
Is the establishment / institution / business / organisation you work for (the one that pays your salary) classified as .... \\
1 = National/Provincial/Local government? \\
\(2=\) Government controlled business (e.g. Eskom/Telkom)? \\
3 = A private enterprise? \\
4 = Non-profit organisation (NGO/CBO)? \\
5 = A private household? \\
\(6=\) Don T Know
\end{tabular} \& 1
2

3
4
5
6 <br>
\hline 4.16 \& How many employees are there at your place of work?

$$
\begin{aligned}
& 01=0 \\
& 02=1 \\
& 03=2-4 \\
& 04=5-9 \\
& 05=10-19 \\
& 06=20-49 \\
& 07=50 \text { OR MORE } \\
& 08=\text { DON T KNOW }
\end{aligned}
$$ \& 01

02
03
04
05
06
07
08 <br>
\hline 4.16.a \& Are you satisfied with your main job?

$$
\begin{aligned}
& 1=Y_{E S} \\
& 2=\mathrm{No}
\end{aligned}
$$ \& 1

2 <br>
\hline
\end{tabular}

Ask for those with one job (Option 2 in Q4.1)

| 4.18 | How many hours do you usually work each week (Monday to Sunday)? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work....... |  |
|  | Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

$+$

Ask for those with more than one job (Option 1 in Q 4.1)

| 4.20 | How many hours do you usually work each week (Monday to Sunday)........ |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 1. In your first job/business? <br> 2. In your second job/business? <br> 3. In all other job/businesses? <br> Total hours for all jobs/businesses |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |
| 4.21 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work. |  |  |  |
|  | Hours in ....... |  |  |  |
|  | Day | First job/ business | Second job/ business | All other jobs/ businesses |
|  | On Monday? |  |  |  |
|  | On Tuesday? |  |  |  |
|  | On Wednesday? |  |  |  |
|  | On Thursday? |  |  |  |
|  | On Friday? |  |  |  |
|  | On Saturday? |  |  |  |
|  | On Sunday? |  |  |  |
|  | Total hours |  |  |  |
| 4.22 | Last week (Mon have liked to wo actually worked had been paid? $\begin{aligned} & 1=\text { YES, in the C } \\ & 2=\text { YES, in takin } \\ & 3=\text { YES, in anoth } \\ & 4=\text { No } \\ & 5=\text { Don T Know } \end{aligned}$ | to Sunday) more hour provided the <br> nt job <br> n additiona <br> job with mo <br> $\rightarrow$ Go to | would you than you extra hours <br> job e hours <br> Section 5 | 2 3 4 5 |
| 4.23 | How many additional hours could you have worked last week (Monday to Sunday)? |  |  |  |
| 4.24 | Do you want to work more hours at your current rate of pay? |  |  |  |
|  | $1=Y \mathrm{ES}$ |  |  | 1 |
|  | $2=\mathrm{No}$ |  |  | 2 |
|  | $3=$ Don $T$ Know |  |  | 3 |
| 4.25 | If extra work became available, would you be able to start such work in the next four weeks?$\begin{aligned} & 1=\text { YES } \\ & 2=\text { No } \\ & 3=\text { Don T KNOW } \end{aligned}$ |  |  | 1 |
|  |  |  |  | 2 |
|  |  |  |  | 3 |

SECTION 5
This section covers earnings in the main job for employees, employers and own-account workers aged 15 years and above

| 5.1 | Copy response from Q4.5 |  |
| :---: | :---: | :---: |
|  | $1=$ Working for someone else for pay <br> $\longrightarrow$ Go to Q 5.2 | 1 |
|  | $2=$ An employer (employing one or more employees) $\longrightarrow$ Go to $\mathbf{Q} 5.6$ | 2 |
|  | 3 = Own-account worker (not employing any employees) <br> $\longrightarrow$ Go to Q 5.6 | 3 |
|  | $4=$ Helping without pay in a household <br> business $\longrightarrow$ Go to $\mathbf{Q} 5.9$ | 4 |

## FOR EMPLOYEES

| 5.2 | In your main job, what is the easiest way for you to tell us your wages or salary before taxes or any other deductions? Would it be..... $\begin{aligned} & 1 \text { = Monthly? } \\ & 2 \text { = Weekly? } \\ & 3 \text { = Fortnightly (Every two weeks)? } \\ & 4 \text { = Daily? } \\ & 5 \text { = Hourly? } \\ & 6=\text { Annually? } \\ & 7 \text { = Refused/Don T Know } \longrightarrow \text { Go to } \mathbf{Q} 5.8 \end{aligned}$ | 1 2 3 4 5 6 7 |
| :---: | :---: | :---: |
| 5.3 | Do you usually receive any tips or commission? $\begin{aligned} & 1=Y E S \\ & 2=\mathrm{No} \end{aligned}$ | 1 2 |
| 5.4.a | What is your (choose one) annual/monthly/ weekly/daily/hourly wage or salary before deductions? (Include tips and commissions) |  |
| 5.4.b | If amount not stated $\left.\begin{array}{l} 1=\operatorname{Don~T~KNOW~} \\ 2=\text { REFUSED } \end{array}\right\} \longrightarrow \text { Go to } \mathbf{Q} \mathbf{5 . 8}$ | 1 2 |

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS
W.6
Wour is the easiest way for you to tell us
yofter expenses? your earnings after expenses? Would it be.....

$$
1 \text { = Monthly? }
$$

2 = Weekly?
$3=$ Fortnightly (Every two weeks)?
4 = Daily?
$5=$ Hourly?
$6=$ Annually?
7 = Refused/Don t Know $\longrightarrow$ Go to $\mathbf{Q} 5.8$
5.7.a What are your (choose one) annual/monthly/ weekly/daily earnings after expenses? (Include tips and commissions)

R
$\longrightarrow$ Go to Q 5.9
5.7.b If amount not stated
$\left.\begin{array}{l}1=\operatorname{Dont~KNOW} \\ 2=\text { REFUSED }\end{array}\right\} \longrightarrow$ Go to $\mathbf{Q} \mathbf{5 . 8}$

For those who don't know, refused or prefer to provide ranges, please use the Prompt Card. Indicate earnings using the weekly, monthly or annual figures as indicated on the Prompt Card (do not forget to include tips and commission).

| 5.8 | Weekly | Monthly | Annually |  |
| :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & 01 \\ & 02 \\ & 03 \end{aligned}$ | None <br> R1-R46 <br> R47-R115 | None <br> R1-R200 <br> R201-R500 | None <br> R1 - R2 400 <br> R2 401 - R6 000 | 01 02 03 |
| $\begin{aligned} & 04 \\ & 05 \\ & 06 \end{aligned}$ | $\begin{aligned} & \text { R116 - R231 } \\ & \text { R232 - R346 } \\ & \text { R347-R577 } \end{aligned}$ | R501-R1 000 <br> R1 001-R1500 <br> R1 501-R2 500 | R6 001 - R12 000 R12 001 - R18 000 R18 001 - R30 000 | 04 05 06 |
| $\begin{aligned} & 07 \\ & 08 \\ & 09 \end{aligned}$ | R578-R808 <br> R809-R1 039 <br> R1 040-R1 386 | R2 501 - R3 500 <br> R3 501-R4 500 <br> R4 501 - R6 000 | $\begin{aligned} & \text { R30 } 001 \text { - R42 } 000 \\ & \text { R42 } 001 \text { - R54 } 000 \\ & \text { R54 } 001 \text { - R72 } 000 \end{aligned}$ | 07 08 09 |
| $\begin{aligned} & 10 \\ & 11 \\ & 12 \end{aligned}$ | R1 387-R1 848 <br> R1 849-R2540 <br> R2 541-R3 695 | R6 001 - R8 000 <br> R8 001 - R11 000 <br> R11 001 - R16 000 | R72 001 - R96 000 R96 001 - R132 000 <br> R132 001 - R192 000 | 10 11 12 |
| $\begin{aligned} & 13 \\ & 14 \\ & 15 \end{aligned}$ | R3 696-R6 928 <br> R6 929 - R8 654 <br> R8 655 - R12 500 | R16 001-R30 000 R30 001 - R37 500 R37 501-R54 167 | R192 001 - R360 000 R360 001 - R450 000 R450 001 - R650 000 | 13 14 15 |
| $\begin{aligned} & 16 \\ & 17 \\ & 18 \\ & 19 \end{aligned}$ | R12 501-R14 423 <br> R14 424-R16 346 <br> R16 347-R19 231 <br> R19 232 ormore | R54 168-R62 500 <br> R62 501-R70 800 <br> R70 801 - R83 300 <br> R83 301 or more | R650 001 - R750 000 <br> R750 001 - R850 000 <br> R850 001 - R1 000000 <br> R1 000001 or more | 16 17 18 19 |
| $\begin{aligned} & 20 \\ & 21 \end{aligned}$ | Dontknow <br> Refuse | Dontknow <br> Refuse | Dontknow Refuse | 20 21 |

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Person no.
Age
$+$

## Ask for all persons aged 15 years and above



## SECTION 6

This section covers job creation programme or expanded public works programme in the last twelve months.

Ask for all persons 15 years and above
6.1 Have you ever heard of the Expanded Public Works Programme (EPWP)?
$\left.\begin{array}{l}1=\text { YES } \\ 2=\text { No } \\ 3 \\ =\text { Don T Know }\end{array}\right\} \longrightarrow$ Go to Q6.3
6.2 Have you participated in any EPWP programme or during the past twelve (12) months?
$1=Y$ ES
$2=\mathrm{No}$
3=Don T KNOW
6.3 Did you work in any government job creation or project during the past twelve (12) months?

$$
\begin{aligned}
& \left.\begin{array}{l}
1=\text { YES } \\
2=\text { No } \\
3=\text { Don T Know }
\end{array}\right\} \longrightarrow \text { Go to Q9.0 }
\end{aligned}
$$

at is the name of the programme or
project that you worked / participated in project that you worked / participated
during the past twelve (12) months?

6.5 What, if any, were/are the benefits of YES No participating in the programme or projec mentioned in Q6.4?
a) Got a permanent job

b) Started own business using skills and $\quad 1$| 2 |
| :---: | experience acquired

c) Opportunity for further training
d) Obtained temporary work
e) Other, specify
9.0 INTERVIEW END TIME

End of questions for individual 1
Thank the respondent for his/her co-operation


INTERVIEW START TIME

## SECTION 2

 last week for persons aged 15 years and above
2.3 May I please have a number where I can contact you at a later stage?
2.4 In the last week (Monday to Sunday).... YES No
(a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour?

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour?

Examples: Commercial farming, selling things making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour?

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5

## INDIVIDUAL 2

2.5 In the last week (Monday to Sunday), Yes No even though you did not do any work for pay, profit or did not help without pay in a household business,
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7,
otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7,
otherwise continue

Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your household that you would definitely return to?

$$
\rightarrow \text { Go to Q } 3.1
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

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 $+$2.7 What was the main reason you were absent from your job/business in the last week (Monday to Sunday)?
$01=$ HEALTH REASONS 0
$02=$ Vacation Leave
$03=$ Caring For Family Or Other (Except Maternity/Paternity Leave)
02
$04=$ Maternity or Paternity Leave
$05=$ Other Family/Community Obligations (Funerals, Meetings)
$06=$ Strike/Stay-Away/Lockout
06
$07=$ Problems With Transport
07
08 = Bad Weather
08
$09=$ Study Or Training Leave 09
$10=$ UnREST (VIOLENCE)
11 = Temporarily Laid Off/Reduction In ECONOMIC Activity 11
$12=$ SEASONAL WORK $\rightarrow$ Go to $\mathbf{Q} 3.1$
4A
13 = Start A New Job/Business At A Definite Date In The Future $\rightarrow$ Go to $\mathbf{Q} 3.1$
$14=$ Other Reason, SPECIF
14

For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks,.... |
| :--- | :--- |
|  | (a) Were you looking for any kind of work? |

## (b) Were you trying to start any kind of

 business?$1=Y E S$
$2=\mathrm{No} \quad \rightarrow$ Go to $\mathbf{Q} 3.3$
3.2 In the last four weeks what have you done to search for work or to start a business?
Mark all applicable options
$01=$ Waited/Registered At Employment Agency/Trade Union
$02=$ Enquired At Workplaces, Farms Factories Or Called On Other Possible Employers
03 = Placed/Answered Advertisment(S)
$04=$ Searched Through Job
Advertisment(s) / Searched The Internet
$05=$ Sought Assistance From Relatives Or Friends
06 = Looked For Land, Building, Equipment Or Applied For Permit To Start Own Business Or Farming
$07=$ Waited At The Street Side Where Casual Workers Are Found
$08=$ Sought Financial Assistance To Look For Work Or Start A Business
$09=$ Other, specify
$10=$ NOTHING $\quad \rightarrow$ Go back to $\mathbf{Q} 3.1$

$$
\rightarrow \text { Go to Q } 3.6
$$

3.3 Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{aligned}
& 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} 3.6 \\
& 2=\mathrm{No}
\end{aligned}
$$

3.4 Would you have liked to work last week (Monday to Sunday)?

$$
\begin{array}{lll}
1=Y_{E S} & \rightarrow \text { Go to Q } \mathbf{3 . 8} & 1 \\
2=\text { No } & & 2
\end{array}
$$


3.5 What was the main reason you did not want to work last week (Monday to Sunday)?

1 = Scholar Or Student
2 = Housewife/Homemaker (FAMIY
Considerations/Child Care)
3 = Health Reasons
4 = Retired Or Too Old For Work
5 = No Desire To Work
6 = Too Young To Work
7 = Pregnancy
8 = Disabled or Unable to work
9 = OTHER, specify
$\rightarrow$ Go to $Q 3.12$
3.6 For how long have you been without work and trying to find a job or start a business?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ MONths - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years - 5 Years
$07=$ More Than 5 Years
$08=$ Don T Know
$08=$ DON TKNOW 08
3.7 What was your main activity before you started looking for work?
1 = Working
2 = MANAGING A Home
3 = Going To School
4 = Other, specify
$\rightarrow$ Go to Q 3.9

| 3.8 | What was the main reason why you did not try to find work or start a business in the last four weeks? |  |
| :---: | :---: | :---: |
|  | 01 = Awatiting The Season For Work | 01 |
|  | $02=$ Wating To Be Recalled To Former Job | 02 |
|  | $03=$ Health Reasons | 03 |
|  | $04=$ Pregnancy | 04 |
|  | $05=$ Disabled Or Unable To Work | 05 |
|  | (HAndicapped) |  |
|  | $06=$ Housewife/Homemaker (Famly | 06 |
|  | Consilerations/Child Care) |  |
|  | $07=$ Undergoing Training To Help Find | 07 |
|  | Work |  |
|  | $08=$ No Jobs Avallable in the Area | 08 |
|  | $09=$ Lack Of Money To Pay For Transport | 09 |
|  | To Look For Work |  |
|  | $10=$ Unable To Find Work Requiring | 10 |
|  | HII/HER SkILLS |  |
|  | 11 = Lost Hope Of Finding Any Kind Of | 11 |
|  | Work |  |
|  | $12=$ No Transport Avallable | 12 |
|  | $13=$ Scholar Or Student | 13 |
|  | $14=$ Retiked/Too OLD To Work | 14 |
|  | $15=$ Too Young To Work | 15 |
|  | $16=$ Other Reason, Spelify | 16 |
| 3.9 | If a suitable job had been offered, would you have been able to start work last week (Monday to Sunday)? |  |
|  | $1=$ YES $\quad \rightarrow$ Go to Q 3.12 | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | 3=Don T Know | 3 |
| 3.10 | If circumstances had allowed, would you have started a business last week (Monday to Sunday)? |  |
|  | $1=$ YES $\quad \rightarrow$ Go to Q 3.12 | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | $3=$ Dont Know | 3 |
| 3.11 | What was the main reason why you were not available for work last week (Monday to Sunday)? <br> 1 = Scholar Or Student | 1 |
|  | 2 = Housewife/Homemaker (Family Considerations/Child Care) | 2 |
|  | 3 = Health Reasons | 3 |
|  | 4 = Retireo/Too OLD to Work | 4 |
|  | 5 = No DEsIRE To Work | 5 |
|  | $6=$ Too Young To Work | 6 |
|  | 7 = Pregnancy | 7 |
|  | $8=$ Disabled or unable to work | 8 |
|  | $9=$ OTHER, specity | 9 |

3.11.b How soon can you start work or a business?
$1=$ Within A WEEK
2 = WITHIN TWO WEEKS
3 = Within four weeks
4 = LATER THAN FOUR WEEKS FROM NOW
5 = No DESIRE TO WORK
6 = Don T Know
3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be.
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
2=\mathrm{No} \quad \rightarrow \text { Go to } \boldsymbol{Q} 3.19
$$

$$
2
$$

3.13 How long ago was it since you last worked?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years -5 Years
07 = More Than 5 Years $\rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 1 9}$
08 = Don T KNOW
08
3.14 What was the main reason you stopped working in your last job/business?
$01=$ Health Reasons
03 = Pregnancy
04 = Other Family/Community
Responsibilities
$05=$ Going To School
$06=$ Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
$07=$ Changed Residence
08 = Dissatisfied With Job
09 = Retired/Too Old to Work
$10=$ Other, specify01

| 08 |
| :--- | :--- |

3.15.a What kind of work did you do in your last job/business? Work includes all the activities mentioned earlier. Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.
3.15.b What were your main tasks or duties in this work?

Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.

CODE BOXES FOR OFFICE USE
3.16. What was the name of the establishment / institution / business / organisation that you worked for (the one that paid your salary?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div
For individuals who worked from home and their businesses don't have names write "Own house"
For individuals who worked in private household write "Private household"
For individuals who worked for businesses without names write "No Name"
3.16.b What were the main goods or services produced at you place of work or its main functions?
Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"

CODE BOXES FOR OFFICE USE
3.17 In your last job/business, were you.........

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees: Full-time, part-time, casual work and piecework.

2 = An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?
$4=$ Helping without pay in a household business?
3.19 How do you support yourself? YES NO Mark all applicable options
a = Did you do odd jobs during the last week
(Monday to Sunday)?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
$c=$ Are you supported by persons not in the household?
$d=$ Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
$\mathrm{f}=$ From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$\mathrm{h}=$ Do you receive child support/foster care grants?
$i=$ Do you receive any other welfare grants?
12
$j=$ Do you have any other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q 5.9

SECTION 4
This section covers main work activity in the last week for persons aged 15 years and above

| 4.1 | In the last week (Monday to Sunday) did you have more than one job/business? |  |
| :---: | :---: | :---: |
|  | $1=Y_{\text {ES }}$ | 1 |
|  | 2=No | 2 |
|  | 3=Dont Know | 3 |

If yes, read out: The question that follows refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it the last week.

4.3. What is the name of the establishment / institution / business / organisation that you work for (the one that pays your salary)?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
For individuals who worked from home and their businesses don't have names write "Own house"
For individuals who worked in private household write "Private household"
For individuals who worked for businesses without names write "No Name"
4.3.b What are the main goods or services produced at your place of work or its main functions?
Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"

CODE BOXES FOR OFFICE USE
4.4 When did you start working for this employer or started running this business? Give year and month.

State year in four figures, e.g. 2001
State month in two figures, e.g. 08 for August


FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.6 | Does your employer contribute to any pension/retirement fund for you? |  |
| :---: | :---: | :---: |
|  | $1=Y$ ES | 1 |
|  | $2=$ No | 2 |
|  | $3=$ Don T Know | 3 |
| 4.7 | Are you entitled to any paid vacation leave? |  |
|  | $1=$ Yes | 1 |
|  | $2=$ No | 2 |
|  | 3=Don T Know | 3 |
| 4.7. b | Are you entitled to any ... | Yes No |
|  | 1 = paid sick leave? | 12 |
|  | 2 = maternity / paternity leave? | 12 |
| 4.7. c | In t he last twelve months, did you take.... | Yes No |
|  | 1 = paid vacation leave? | 12 |
|  | 2 = paid sick leave? | 12 |
|  | 3 = maternity / paternity leave? | 12 |
| 4.8 | Does your employer pay UIF contributions for you? |  |
|  | $1=Y$ ES | 1 |
|  | $2=$ No | 2 |
|  | 3=Don T Know | 3 |
| 4.9 | Are you entitled to medical aid benefits from your employer? |  |
|  | $1=Y$ ES | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | 3=Don K Know $^{\text {a }}$ | 3 |

4.10 Does your employer deduct income tax (PAYE / SITE) from your salary/wage?

| $1=$ Yes | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ Don T Know | 3 |

4.11 Are you employed on the basis of........
$1=$ A written contract?
$2=$ A verbal agreement?
4.12 Is the contract/agreement of a.
$1=$ Limited duration?
$\begin{array}{lll}2=\text { Permanent nature } ? \rightarrow \text { Go to } \mathbf{Q} \mathbf{4 . 1 2 b} & 2 \\ 3=\text { Unspecified duration? } & 3\end{array}$
4.12. a What is the duration of your contract or agreement?
$1=$ LESS THAN A YEAR
$2=1$ YEAR TO LESS THAN 3 YEARS
$3=3$ YEARS OR MORE
4.12. b Are you a member of a trade union or other workers' organisations?
$1=Y E S$
$2=$ No
3=Don T Know
4.12. c Who determines your annual salary increase?

1 = Negotiation between myself and employer 1 at company
$2=$ NeGotiation between union and employer 2
$3=$ BARGAIING COUNCIL OR OTHER SECTOR 3
BARGAINING ARRANGEMENT
4 = Employer only
5 = No regular annual salary increase 5
$6=$ OTHER, specify 6
$+$

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSHOLD BUSINESSES (Options 2, 3, and 4 in Q 4.5)


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Person no.
Age


31

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

\begin{tabular}{|c|c|c|}
\hline 4.15 \& \begin{tabular}{l}
Is the establishment / institution / business / organisation you work for (the one that pays your salary) classified as .... \\
1 = National/Provincial/Local government? \\
\(2=\) Government controlled business (e.g. Eskom/Telkom)? \\
\(3=\) A private enterprise? \\
4 = Non-profit organisation (NGO/CBO)? \\
5 = A private household? \\
\(6=\) Don T Know
\end{tabular} \& 1
2

3
4
5
6 <br>
\hline 4.16 \& How many employees are there at your place of work?

$$
\begin{aligned}
& 01=0 \\
& 02=1 \\
& 03=2-4 \\
& 04=5-9 \\
& 05=10-19 \\
& 06=20-49 \\
& 07=50 \text { OR MORE } \\
& 08=\text { DON T KNOW }
\end{aligned}
$$ \& 01

02
03
04
05
06
07
08 <br>
\hline 4.16.a \& Are you satisfied with your main job?

$$
\begin{aligned}
& 1=Y E S \\
& 2=\mathrm{No}
\end{aligned}
$$ \& <br>

\hline
\end{tabular}

Ask for those with one job (Option 2 in Q4.1)

| 4.18 | How many hours do you usually work <br> each week (Monday to Sunday)? |  |
| :--- | :--- | :--- | :--- |
| 4.19 | Thinking of each day last week (Monday to <br> Sunday), how many hours did you actually <br> work...... <br> Day <br> On Monday? <br> On Tuesday? <br> On Wednesday? | Hours |
|  | On Thursday? <br> On Friday? <br> On Saturday? <br> On Sunday? |  |

$+$

Ask for those with more than one job (Option 1 in Q 4.1)


SECTION 5
This section covers earnings in the main job for employees, employers and own-account workers aged 15 years and above

| 5.1 | Copy response from Q4.5 |  |
| :---: | :---: | :---: |
|  | 1 = Working for someone else for pay <br> $\longrightarrow$ Go to Q 5.2 | 1 |
|  | $2=$ An employer (employing one or more employees) $\longrightarrow$ Go to $\mathbf{Q} 5.6$ | 2 |
|  | 3 = Own-account worker (not employing any employees) <br> $\longrightarrow$ Go to Q 5.6 | 3 |
|  | $4=$ Helping without pay in a household <br> business $\longrightarrow$ Go to $\mathbf{Q} 5.9$ | 4 |

FOR EMPLOYEES

| 5.2 | In your main job, what is the easiest way for you to tell us your wages or salary before taxes or any other deductions? <br> Would it be..... $\begin{aligned} & 1 \text { = Monthly? } \\ & 2 \text { = Weekly? } \\ & 3 \text { = Fortnightly (Every two weeks)? } \\ & 4 \text { = Daily? } \\ & 5 \text { = Hourly? } \\ & 6=\text { Annually? } \\ & 7 \text { = Refused/Don T Know } \longrightarrow \text { Go to } \mathbf{Q} 5.8 \end{aligned}$ | 1 2 3 4 5 6 7 |
| :---: | :---: | :---: |
| 5.3 | Do you usually receive any tips or commission? $\begin{aligned} & 1=Y E S \\ & 2=N O \end{aligned}$ | 1 2 |
| 5.4.a | What is your (choose one) annual/monthly/ weekly/daily/hourly wage or salary before deductions? (Include tips and commissions) |  |
| 5.4.b | If amount not stated $\left.\begin{array}{l} 1=\operatorname{DoN~T~KNOW~} \\ 2=\text { Refused } \end{array}\right\} \longrightarrow \text { Go to } \mathbf{Q} \mathbf{5 . 8}$ | 1 2 |

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS
5.6 What is the easiest way for you to tell us your earnings after expenses?
Would it be.....

$$
1 \text { = Monthly? }
$$

2 = Weekly?
$3=$ Fortnightly (Every two weeks)?
4 = Daily?
5 = Hourly?
$6=$ Annually?
7 = Refused/Don t Know $\longrightarrow$ Go to $\mathbf{Q} 5.8$
5.7.a What are your (choose one) annual/monthly/ weekly/daily earnings after expenses? (Include tips and commissions)

R
$\longrightarrow$ Go to Q 5.9
5.7.b If amount not stated
$\left.\begin{array}{l}1=\text { Don T KNOW } \\ 2=\text { Refused }\end{array}\right\} \longrightarrow \boldsymbol{G o}$ to $\mathbf{Q} \mathbf{5 . 8}$ $\begin{aligned} & 1 \\ & 2\end{aligned}$

For those who don't know, refused or prefer to provide ranges, please use the Prompt Card. Indicate earnings using the weekly, monthly or annual figures as indicated on the Prompt Card (do not forget to include tips and commission).

| 5.8 | Weekly | Monthly | Annually |  |
| :---: | :---: | :---: | :---: | :---: |
| $\begin{aligned} & 01 \\ & 02 \\ & 03 \end{aligned}$ | None <br> R1-R46 <br> R47-R115 | None <br> R1 - R200 <br> R201-R500 | None <br> R1 - R2 400 <br> R2 401 - R6 000 | 01 02 03 |
| $\begin{aligned} & 04 \\ & 05 \\ & 06 \end{aligned}$ | R116-R231 <br> R232-R346 <br> R347-R577 | R501-R1 000 R1 001 - R1 500 R1 501 - R2 500 | R6 001 - R12 000 R12 001 - R18 000 R18 001 - R30 000 | 04 05 06 |
| $\begin{aligned} & 07 \\ & 08 \\ & 09 \end{aligned}$ | R578-R808 <br> R809-R1 039 <br> R1 040-R1 386 | $\begin{aligned} & \text { R2 } 501-\text { R3 } 500 \\ & \text { R3 } 501-\text { R4 } 500 \\ & \text { R4 } 501-R 6000 \end{aligned}$ | R30 001 - R42 000 <br> R42 001 - R54 000 <br> R54 001-R72 000 | 07 08 09 |
| $\begin{aligned} & 10 \\ & 11 \\ & 12 \end{aligned}$ | R1 387-R1 848 <br> R1 849-R2540 <br> R2 541 - R3 695 | R6 001 - R8 000 <br> R8 001 - R11 000 <br> R11 001 - R16 000 | R72 001-R96 000 <br> R96 001 - R132 000 <br> R132 001 - R192 000 | 10 11 12 |
| $\begin{aligned} & 13 \\ & 14 \\ & 15 \end{aligned}$ | R3 696-R6 928 R6 929 - R8 654 R8 655 - R12 500 | $\begin{aligned} & \text { R16 } 001 \text { - R30 } 000 \\ & \text { R30 } 001 \text { - R37 } 500 \\ & \text { R37 } 501 \text { - R54 } 167 \end{aligned}$ | R192 001 - R360 000 R360 001 - R450 000 R450 001 - R650 000 | 13 14 15 |
| $\begin{aligned} & 16 \\ & 17 \\ & 18 \\ & 19 \end{aligned}$ | R12 501-R14 423 <br> R14 424-R16 346 <br> R16 347 - R19 231 <br> R19 232 ormore | R54 168-R62 500 <br> R62 501 - R70 800 <br> R70 801 - R83 300 <br> R83 301 or more | R650 001 - R750 000 <br> R750 001 - R850 000 <br> R850 001 - R1 000000 <br> R1 000001 or more | 16 17 18 19 |
| 20 21 | Dont know <br> Refuse | Dontknow <br> Refuse | Dontknow <br> Refuse | 20 21 |

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## Person no.

## Ask for all persons aged 15 years and above



## SECTION 6

This section covers job creation programme or expanded public works programme in the last twelve months.

Ask for all persons 15 years and above
6.1 Have you ever heard of the Expanded Public Works Programme (EPWP)?
$\left.\begin{array}{l}1=\text { YES } \\ 2=\text { No } \\ 3 \\ =\text { DON T KNOW }\end{array}\right\} \longrightarrow$ Go to Q6.3
6.2 Have you participated in any EPWP programme or during the past twelve (12) months?
$1=Y E S$
$2=\mathrm{No}$
3=Don T Know
6.3 Did you work in any government job creation or project during the past twelve (12) months?
$\left.\begin{array}{l}1=\text { YES } \\ 2=\text { No } \\ 3 \\ =\text { Don T KNOW }\end{array}\right\} \longrightarrow$ Go to Q9.0

What is the name of the programme or project that you worked / participated in during the past twelve (12) months?
6.5 What, if any, were/are the benefits of

Yes No participating in the programme or projec mentioned in Q6.4?
a) Got a permanent job
b) Started own business using skills and experience acquired
c) Opportunity for further training
d) Obtained temporary work
e) Other, specify

INTERVIEW END TIME

End of questions for individual 2

## Thank the respondent for his/her co-operation


$+$

SECTION 2
This section covers economic activities in the last week for persons aged 15 years and
above


## INDIVIDUAL 3

$$
\begin{array}{|l|l|}
\hline 2.5 & \text { In the last week (Monday to Sunday), } \\
\hline
\end{array}
$$

Yes No even though you did not do any work for pay, profit or did not help without pay in a household business, .......
(a) Did you have a paid job that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7,
otherwise continue

Examples: Commercial farming, selling things, making things for sale,
construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your
household that you would definitely return to?

$$
\rightarrow \text { Go to } Q 3.1
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

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|
$\stackrel{\circ}{\otimes}$
$+$

### 2.7 What was the main reason you were absent from your job/business in the last week (Monday to Sunday)?



For all reasons, except options 12 \& 13, go to Section 4

## SECTION 3

This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks,.... <br> (a) Were you looking for any kind of work? $\begin{aligned} & 1=\text { YES } \\ & 2=N \mathrm{No} \end{aligned} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 2}$ | 2 |
| :---: | :---: | :---: |
|  | (b) Were you trying to start any kind of business? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\mathrm{NO} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 3} \end{aligned}$ | 2 |
| 3.2 | In the last four weeks what have you done to search for work or to start a business? <br> Mark all applicable options <br> $01=$ WAIted/Registered At Employment <br> Agency/Trade Union <br> $02=$ Enquired At Workplaces, Farms, <br> Factories Or Called On Other <br> Possible Employers <br> $03=$ PLAced/Answered Advertisment(S) <br> 04 = Searched Through Job <br> Advertisment(s) / Searched The INTERNET <br> $05=$ Sought Assistance From Relatives Or Friends <br> $06=$ Looked For Land, Building, Equipment Or Applied For Permit To Start Own Business Or Farming <br> 07 = Waited At The Street Side Where Casual Workers Are Found <br> $08=$ Sought Financial Assistance To Look For Work Or Start A Business <br> $09=$ Other, specify | 01 02 03 04 05 06 06 07 08 09 |
|  | $\begin{aligned} 10= & \text { NotHING } \quad \rightarrow \text { Go back to Q } 3.1 \\ & \rightarrow \text { Go to Q 3.6 } \end{aligned}$ | 10 |
| 3.3 | Was this because you had already arranged to take up a job or to start a business at some later date? $\begin{aligned} & 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 6} \\ & 2=\mathrm{No} \end{aligned}$ | 2 |
| 3.4 | Would you have liked to work last week (Monday to Sunday)? $\begin{aligned} & 1=Y \text { YES } \quad \rightarrow \text { Go to Q } \mathbf{3 . 8} \\ & 2=\text { No } \end{aligned}$ |  |


3.6 For how long have you been without work and trying to find a job or start a business?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ YEAR - Less Than 3 Years
$06=3$ Years - 5 Years
$07=$ More Than 5 Years
08 = Don T Know
3.7 What was your main activity before you started looking for work?
1 = Working
2 = MANAGING A Home
3 = Going To School
4 = Other, specify
$\rightarrow$ Go to Q 3.9

| 3.8 | What was the main reason why you did not try to find work or start a business <br> in the last four weeks? |  |
| :---: | :---: | :---: |
|  | 01 = Awating The Season For Work | 01 |
|  | $02=$ Wating To Be Recalled To Former Job | 02 |
|  | $03=$ Health Reasons | 03 |
|  | $04=$ Pregnancy | 04 |
|  | 05 = Disabled Or Unable To Work | 05 |
|  | (Handicapped) |  |
|  | $06=$ Housewife/Homemaker (Family | 06 |
|  | Considerations/Chlld Care) |  |
|  | $07=$ Undergoing Training To Help Find | 07 |
|  | WORK |  |
|  | $08=$ No Jobs Avallable In The Area | 08 |
|  | $09=$ Lack Of Money To Pay For Transport | 09 |
|  | To Look For Work |  |
|  | $10=$ Unable To Find Work Requiring | 10 |
|  | His/HER Skills |  |
|  | 11 = Lost hope Of Finding Any Kind Of | 11 |
|  | Work |  |
|  | $12=$ No Transport Avallable | 12 |
|  | $13=$ Scholar Or Student | 13 |
|  | $14=$ Retired/Too OLD to Work | 14 |
|  | 15 = Too Young To Work | 15 |
|  | $16=$ Other Reason, SPECIFY | 16 |
| 3.9 | If a suitable job had been offered, would you have been able to start work last week (Monday to Sunday)? |  |
|  | $1=$ YES $\quad \rightarrow$ Go to Q 3.12 | 1 |
|  | 2=No | 2 |
|  | 3=Dont Know | 3 |
| 3.10 | If circumstances had allowed, would you have started a business last week (Monday to Sunday)? |  |
|  | $1=$ YES $\rightarrow$ Go to $\mathbf{Q} 3.12$ | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | 3=Dont Know | 3 |
| 3.11 | What was the main reason why you were not available for work last week (Monday to Sunday)? <br> 1 = Scholar Or Student | 1 |
|  | 2 = Housewife/Homemaker (Family Considerations/Chld Care) | 2 |
|  | $3=$ Health Reasons | 3 |
|  | 4 = Retired/Too Old to Work | 4 |
|  | 5 = No DESIRE To Work | 5 |
|  | $6=$ Too Young To Work | 6 |
|  | 7 = Pregnancy | 7 |
|  | $8=$ DISABLED OR UNABLE TO work | 8 |
|  | $9=$ Other, specity | 9 |

3.11.b How soon can you start work or a business?

1 = Within A Week
$2=$ WITHIN TWO WEEKS
3 = Within four weeks
4 = LATER THAN FOUR WEEKS FROM NOW
5 = No DESIRE TO WORK
6 = Don TKNow
3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be:
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=Y E S \\
& 2=\text { No } \quad \rightarrow \text { Go to Q } \mathbf{3 . 1 9}
\end{aligned}
$$

3.13 How long ago was it since you last worked?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years -5 YeARS
$07=$ More Than 5 Years $\rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 1 9}$
$08=$ Don T KNOW
What was the main reason you stopped working in your last job/business?
$01=$ Health Reasons
$02=$ Caring For Own Children/Relatives
03 = Pregnancy
04 = Other Family/Community
Responsibilities
$05=$ Going To School
06 = Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
07 = Changed Residence
08 = Dissatisfied With Job
09 = Retired/Too Old to Work
$10=$ Other, specity
3.15.a What kind of work did you do in your last job/business?

Work includes all the activities mentioned earlier. Record at least two words: Car sales person, Office cleaner, Vegetable farmer, Primary School teacher, etc.
3.15.b What were your main tasks or duties in this work?

Examples: Selling fruit, repairing watches, keeping accounts feeding and watering cattle, teaching children.

CODE BOXES FOR OFFICE USE
3.16.a What was the name of the establishment / institution / business / organisation that you worked for (the one that paid your salary?

For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
For individuals who worked from home and their businesses don't have names write "Own house"
For individuals who worked in private household write
"Private household"
For individuals who worked for businesses without names write "No Name"
3.16.b What were the main goods or services produced at your place of work or its main functions?
Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household".

CODE BOXES FOR OFFICE USE
3.17 In your last job/business, were you.........

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.
$2=$ An employer (employing one or more employees)?

3 = Own-account worker (not employing any employees)?
$4=$ Helping without pay in a household business?
3.19 How do you support yourself? YES NO Mark all applicable options
a = Did you do odd jobs during the last week
(Monday to Sunday)?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
b = Are you supported by persons in the household?
$c=$ Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
e = Do you receive Unemployment Insurance Fund (UIF)?
$f=$ From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$h=$ Do you receive child support/foster care grants?
$i=$ Do you receive any other welfare grants?
$j=$ Do you have any other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q 5.9

SECTION 4
This section covers main work activity in the last week for persons aged 15 years and above

| 4.1 | In the last week (Monday to Sunday) did <br> you have more than one job/business? |  |
| :--- | :--- | :--- |
|  | 1=YES | 1 |
|  | 2=No | 2 |
|  | 3=Don t Know | 3 |

If yes, read out: The question that follows refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it the last week.

4.3.a What is the name of the establishment / institution / business / organisation that you work for (the one that pays your salary)?
For government or large organisations, give the name of the establishment and branch or division:
e.g. Education Dept - Rapele Primary School; Harmony Gold Mining - Maintenance Div.
For individuals who worked from home and their businesses don't have names write "Own house"
For individuals who worked in private household write "Private household"
For individuals who worked for businesses without names write "No Name"
4.3.b What are the main goods or services produced at your place of work or its main functions?
Examples: Repairing cars, Selling commercial real estate, Sell food wholesale to restaurants, Retail clothing shop, Manufacture electrical appliances, Bar/restaurant, Primary Education, Delivering newspapers to homes. For domestic workers write "private household"

CODE BOXES FOR OFFICE USE
4.4 When did you start working for this employer or started running this business? Give year and month.

State year in four figures, e.g. 2001
State month in two figures, e.g. 08 for August

| 4.5 | In the job/business, that you had during the last week (Monday to Sunday) were you. |  |
| :---: | :---: | :---: |
|  | 1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards) | 1 |
|  | Payment in cash or in kind (e.g. food, accommodation). <br> Option 1 includes all employees: <br> Full-time, part-time, casual work and piecework. |  |
|  | $2=$ An employer (employing one or more employees)? <br> $\rightarrow$ Go to Q 4.13 | 2 |
|  | 3 = Own-account worker (not employing any employees)? | 3 |
|  | $4=$ Helping without pay in a household business? | 4 |
|  | $\rightarrow$ Go to Q 4.13 |  |

FOR EMPLOYEES ONLY (option 1 in Q 4.5)

| 4.6 | Does your employer contribute to any pension/retirement fund for you? |  |
| :---: | :---: | :---: |
|  | $1=Y$ ES | 1 |
|  | $2=$ No | 2 |
|  | $3=$ Don T Know | 3 |
| 4.7 | Are you entitled to any paid vacation leave? |  |
|  | $1=Y_{\text {ES }}$ | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | $3=$ Don T Know | 3 |
| 4.7. b | Are you entitled to any ... | YeS No |
|  | 1 = paid sick leave? | 12 |
|  | $2=$ maternity / paternity leave? | 12 |
| 4.7. c | In t he last twelve months, did you take.... | YES NO |
|  | 1 = paid vacation leave? | 12 |
|  | 2 = paid sick leave? | 12 |
|  | 3 = maternity / paternity leave? | 12 |
| 4.8 | Does your employer pay UIF contributions for you? |  |
|  | $1=Y$ ES | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | $3=$ Don $T$ Know | 3 |
| 4.9 | Are you entitled to medical aid benefits from your employer? |  |
|  | $1=Y_{E S}$ | 1 |
|  | $2=\mathrm{No}$ | 2 |
|  | 3=Don T Know | 3 |

4.10 Does your employer deduct income tax (PAYE / SITE) from your salary/wage?

| $1=$ YES | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ Don T Know | 3 |

4.11 Are you employed on the basis of.........
$1=$ A written contract?
$2=$ A verbal agreement?
4.12 Is the contract/agreement of a.
$1=$ Limited duration?
$2=$ Permanent nature? $\rightarrow$ Go to $\mathbf{Q}$ 4.12b
$3=$ Unspecified duration?
4.12. a What is the duration of your contract or agreement?
$1=$ LESS THAN A YEAR
$2=1$ YEAR TO LESS THAN 3 YEARS
$3=3$ YEARS OR MORE
4.12. b Are you a member of a trade union or other workers' organisations?
$1=$ YES
$2=$ No
$3=$ Don T Know
4.12. C Who determines your annual salary increase?

1 = Negotiation between myself and employer 1
at company
$2=$ Negotiation between union and employer 2
$3=$ BARGAIING COUNCIL OR OTHER SECTOR 3
BARGAINING ARRANGEMENT
4 = Employer only
5 = No regular annual salaby increase
$6=$ Other, specify
$\rightarrow$ Go to Q 4.15

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSHOLD BUSINESSES (Options 2, 3, and 4 in Q 4.5)

| 4.13 | Is your business (or household business where you work) registered for VAT? |  |  |
| :---: | :---: | :---: | :---: |
|  | $1=$ YES |  | 1 |
|  | $2=\mathrm{No}$ |  | 2 |
|  | 3=Don TKnow |  | 3 |
| 4.14 | Is the business (or household business where you work) registered for income tax? |  |  |
|  | $1=Y$ ES |  | 1 |
|  | $2=\mathrm{No}$ |  | 2 |
|  | 3=Don T Know |  | 3 |
| 4.14.a | Does your business or the business where you work belong to any organisation / association that protects your business interests? |  |  |
|  | 1 = YES |  | 1 |
|  | 2 = No |  | 2 |
|  | $3=$ Don T Know $^{\text {a }}$ |  | 3 |
| 4.14.b | How are vacancies being filled? |  |  |
|  |  | (A) <br> Administration / professional worke | (B) <br> Manual / production worker |
|  | Main method |  |  |
|  | $1=$ Advertisements$2=$ From education / training insitutions | 1 | 1 |
|  |  | 2 | 2 |
|  | 3 = From public employment services | 3 | 3 |
|  | 4 = Through relatives or friends | 4 | 4 |
|  | 5 = Promoting from within (employees already in the enterprise / business) | 5 | 5 |
|  | $6=$ Other | 6 | 6 |
| 4.14.c | For your kind of business / enterprise, if you were to hire someone would you prefer to hire ...? |  |  |
|  |  | (A) <br> Administration / professional worke | (B) <br> Manual production worker |
| 4.14.c1 | Age |  |  |
|  | 1 = Workers < 15 years of age | 1 | 1 |
|  | $2=$ Workers aged 15 to 29 years | 2 | 2 |
|  | $3=$ Workers aged 30 years or older | 3 | 3 |
|  | 4 = No preference | 4 | 4 |
| 4.14.c2 | Sex |  |  |
|  | 1 = Female workers | 1 | 1 |
|  | 2 = Male workers | 2 | 2 |
|  | $3=$ No preference | 3 | 3 |
| 4.14.c3 | Marital status |  |  |
|  | 1 = Unmarried workers | 1 | 1 |
|  | $2=$ Married workers | 2 | 2 |
|  | 3 = No preference | 3 | 3 |

$+$

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Person no.
Age


FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

| 4.15 | Is the establishment / institution / business / organisation you work for (the one that pays your salary) classified as .... <br> $1=$ National/Provincial/Local government? <br> $2=$ Government controlled business (e.g. Eskom/Telkom)? <br> 3 = A private enterprise? <br> 4 = Non-profit organisation (NGO/CBO)? <br> 5 = A private household? <br> $6=$ Don T Know | 1 2 3 4 5 6 |
| :---: | :---: | :---: |
| 4.16 | How many employees are there at your place of work? $\begin{aligned} & 01=0 \\ & 02=1 \\ & 03=2-4 \\ & 04=5-9 \\ & 05=10-19 \\ & 06=20-49 \\ & 07=50 \text { OR MORE } \\ & 08=\text { DON T KNOW } \end{aligned}$ | 01 02 03 04 05 06 07 08 |
| 4.16.a | Are you satisfied with your main job? $\begin{aligned} & 1=Y E S \\ & 2=\mathrm{No} \end{aligned}$ | 1 2 |

Ask for those with one job (Option 2 in Q4.1)

| 4.18 | How many hours do you usually work each week (Monday to Sunday)? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work....... |  |
|  | Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

$+$

Ask for those with more than one job (Option 1 in Q 4.1)

| 4.20 | How many hours do you usually work each week (Monday to Sunday)........ |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 1. In your first <br> 2. In your sec <br> 3. In all other <br> Total hours fo | /business? job/busin /businesse lll jobs/bu | ess? $s ?$ <br> inesses |  |
| 4.21 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work. |  |  |  |
|  | Hours in ....... |  |  |  |
|  | Day | First job/ business | Second job/ business | All other jobs/ businesses |
|  | On Monday? |  |  |  |
|  | On Tuesday? |  |  |  |
|  | On Wednesday? |  |  |  |
|  | On Thursday? |  |  |  |
|  | On Friday? |  |  |  |
|  | On Saturday? |  |  |  |
|  | On Sunday? |  |  |  |
|  | Total hours |  |  |  |
| 4.22 | Last week (Mon have liked to w actually worked had been paid? <br> $1=Y_{E S}$, in the <br> $2=$ YEs, in takin <br> $3=$ YEs, in anot <br> $4=\mathrm{No}$ <br> $5=$ Don T Know | to Sunday) more hours provided the <br> ent job <br> n additiona <br> job with mo <br> $\rightarrow$ Go to | , would you than you extra hours <br> job <br> re hours <br> Section 5 | 1 2 3 4 5 |
| 4.23 | How many additional hours could you have worked last week (Monday to Sunday)? |  |  |  |
| 4.24 | Do you want to work more hours at your current rate of pay? |  |  |  |
|  | $1=Y$ ES |  |  | 1 |
|  | $2=$ No |  |  | 2 |
|  | $3=$ Don T Know $^{\text {a }}$ |  |  | 3 |
| 4.25 | If extra work became available, would you be able to start such work in the next four weeks? |  |  |  |
|  | $2=$ No |  |  | 2 |
|  | $3=$ Don T Know |  |  | 3 |

SECTION 5
This section covers earnings in the main job for employees, employers and own-account workers aged 15 years and above

| 5.1 | Copy response from Q4.5 |  |
| :---: | :---: | :---: |
|  | $1=$ Working for someone else for pay <br> $\longrightarrow$ Go to Q 5.2 | 1 |
|  | 2 = An employer (employing one or more employees) $\longrightarrow$ Go to $\mathbf{Q} 5.6$ | 2 |
|  | 3 = Own-account worker (not employing any employees) <br> $\longrightarrow$ Go to Q 5.6 | 3 |
|  | 4 = Helping without pay in a household <br> business $\longrightarrow$ Goto $\mathbf{Q} 5.9$ | 4 |

## FOR EMPLOYEES

> | $\mathbf{5 . 2}$ | $\begin{array}{l}\text { In your main job, what is the easiest way } \\ \text { for you to tell us your wages or salary } \\ \text { before taxes or any other deductions? } \\ \text { Would it be..... }\end{array}$ |
| :--- | :--- |
| 1 = Monthly? |  |
| $2=$ Weekly? |  |
| $3=$ Fortnightly (Every two weeks)? |  |
| $4=$ Daily? |  |
| $5=$ Hourly? |  |
| $6=$ Annually? |  |
| 7 | $=$ REFUSED/Don T Know $\longrightarrow$ Go to Q 5.8 |

5.3 Do you usually receive any tips or commission?
$1=\mathrm{YES}$
$2=\mathrm{No}$
5.4.a What is your (choose one) annual/monthly/ weekly/daily/hourly wage or salary before deductions? (Include tips and commissions)

## R

$\longrightarrow$ Go to Q 5.9
5.4.b If amount not stated
\(\left.\begin{array}{l}1=Don t Know <br>

2=Refused\end{array}\right\} \longrightarrow\) Go to $\mathbf{Q} \mathbf{5 . 8}$$\quad$| 1 |
| :--- |
| 2 |

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS
5.6 What is the easiest way for you to tell us your earnings after expenses?
Would it be.....

1 = Monthly?
2 = Weekly?
$3=$ Fortnightly (Every two weeks)?
4 = Daily?
$5=$ Hourly?
$6=$ Annually?
7 = Refused/Don T Know $\longrightarrow$ Go to $\mathbf{Q} 5.8$
5.7.a What are your (choose one) annual/monthly/ weekly/daily earnings after expenses? (Include tips and commissions)

R
$\longrightarrow$ Go to Q 5.9
5.7.b If amount not stated
$\left.\begin{array}{l}1=\operatorname{DoNTKNOW} \\ 2=\text { REFUSED }\end{array}\right\} \longrightarrow$ Go to $\mathbf{Q} \mathbf{5 . 8}$

| 1 |
| :--- |
| 2 |
| 3 |
| 4 |
| 5 |
| 6 |
| 7 |

For those who don't know, refused or prefer to provide ranges, please use the Prompt Card. Indicate earnings using the weekly, monthly or annual figures as indicated on the Prompt Card (do not forget to include tips and commission).

| 5.8 | Weekly | Monthly | Annually |  |
| :---: | :---: | :---: | :---: | :---: |
| 01 | None | None | None | 01 |
| 02 | R1-R46 | R1-R200 | R1-R2 400 | 02 |
| 03 | R47-R115 | R201-R500 | R2 401 - R6 000 | 03 |
| 04 | R116-R231 | R501-R1 000 | R6 001 - R12 000 | 04 |
| 05 | R232-R346 | R1 001 - R1 500 | R12 001 - R18 000 | 05 |
| 06 | R347-R577 | R1 501 - R2 500 | R18 001 - R30 000 | 06 |
| 07 | R578-R808 | R2 501 - R3 500 | R30 001 - R42 000 | 07 |
| 08 | R809-R1 039 | R3 501 - R4 500 | R42 001 - R54 000 | 08 |
| 09 | R1 040-R1 386 | R4 501-R6 000 | R54 001 - R72 000 | 09 |
| 10 | R1 387-R1 848 | R6 001 - R8 000 | R72 001-R96 000 | 10 |
| 11 | R1 849 - R2 540 | R8 001 - R11 000 | R96001-R132 000 | 11 |
| 12 | R2 541-R3 695 | R11 001 - R16 000 | R132 001 -R192 000 | 12 |
| 13 | R3 696 - R6 928 | R16 001 - R30 000 | R192 001 - R360 000 | 13 |
| 14 | R6 929-R8 654 | R30 001 - R37 500 | R360 001 - R450 000 | 14 |
| 15 | R8 655-R12 500 | R37 501 - R54 167 | R450 001 - R650 000 | 15 |
| 16 | R12 501-R14 423 | R54 168-R62 500 | R650 001 - R750 000 | 16 |
| 17 | R14 424-R16 346 | R62 501 - R70 800 | R750 001 - R850 000 | 17 |
| 18 | R16 347-R19 231 | R70 801 - R83 300 | R850 001 - R1 000000 | 18 |
| 19 | R19 232 Ormore | R83 301 Or More | R1 000001 ormore | 19 |
| 20 | Dontknow | Dont know | Dontknow | 20 |
| 21 | Refuse | Refuse | Refuse | 21 |

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## Person no.

## Ask for all persons aged 15 years and above


$+$

## SECTION 6

This section covers job creation programme or expanded public works programme in the last twelve months.

Ask for all persons 15 years and above
6.1 Have you ever heard of the Expanded

Public Works Programme (EPWP)?

$$
\left.\begin{array}{l}
1=\text { YES } \\
2=\text { No } \\
3=\text { Don T Know }
\end{array}\right\} \longrightarrow \text { Go to Q6.3 }
$$

6.2 Have you participated in any EPWP programme or during the past twelve (12) months?
$1=Y$ ES
2=No
3=Don $T$ Know
6.3 Did you work in any government job creation or project during the past twelve (12) months?
$1=Y$ ES
$\left.\begin{array}{l}\begin{array}{l}2=\text { No } \\ \text { 3=Don T KNOW }\end{array}\end{array}\right\} \longrightarrow$ Go to Q9.0 $\quad \begin{aligned} & 2 \\ & 3\end{aligned}$
6.4 What is the name of the programme or project that you worked / participated in during the past twelve (12) months?
6.5 What, if any, were/are the benefits of

Yes No participating in the programme or project mentioned in Q6.4?
a) Got a permanent job
b) Started own business using skills and experience acquired
c) Opportunity for further training
d) Obtained temporary work
e) Other, specify
h h m m
INTERVIEW END TIME

End of questions for individual 3
Thank the respondent for his/her co-operation


SECTION 2
This section covers economic activities in the last week for persons aged 15 years and above

| 2.0 | Interviewer to answer Is the person him/herself responding to questions? |  |
| :---: | :---: | :---: |
|  | $1=$ YES $^{\text {a }}$ ( Go to Q 2.2 | 1 |
|  | $2=\mathrm{No}$ | 2 |
| 2.1 | Give person number for the proxy respondent |  |
| 2.2 | Do you have a landline or cellular telephone where you can be contacted? |  |
|  | $1=Y_{\text {ES }}$ | 1 |
|  | 2=No $\quad \rightarrow$ Go to Q 2.4 | 2 |
|  | 3=Don T Know | 3 |
| 2. | May I please have a number where I can contact you at a later stage? |  |
| 2.4 | In the last week (Monday to Sunday).... | Yes No |
|  | (a) Did you work for a wage, salary, commission or any payment in kind (including paid domestic work), even if it was for only one hour? | 12 |
|  | Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work. |  |
|  | (b) Did you run or do any kind of business, big or small, for yourself or with one or more partners, even if it was for only one hour? | 2 |
|  | Examples: Commercial farming, selling things, making things for sale, construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc. |  |
|  | (c) Did you help without being paid in any kind of business run by your household, even if it was for only one hour? | 2 |
|  | Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc. |  |
|  | If yes to any part of Q 2.4 go to Section 4, otherwise go to Q 2.5 |  |

$+$

Person no.
$\stackrel{0}{8}$
$\otimes$
2.5 In the last week (Monday to Sunday), Yes No even though you did not do any work for pay, profit or did not help without pay in a household business, .........
(a) Did you have a paid job that you would definitely return to?
$\rightarrow \quad \begin{aligned} & \text { If yes, go to Q 2.7, } \\ & \text { otherwise continue }\end{aligned}$
otherwise continue

Examples: a regular job, contract, casual or piece work for pay, work in exchange for food or housing, paid domestic work.
(b) Did you have a business that you would definitely return to?
$\rightarrow$ If yes, go to Q 2.7, otherwise continue

Examples: Commercial farming, selling things, making things for sale,
construction, repairing things, guarding cars, brewing beer, collecting wood or water for sale, hairdressing, cr che businesses, taxi or other transport business, having a legal or medical practice, performing in public, having a public phone shop, etc.
(c) Did you have an unpaid job in any kind of business run by your
household that you would definitely return to?

$$
\rightarrow \text { Go to } Q 3.1
$$

Examples: Commercial farming, help to sell things, make things for sale or exchange, doing the accounts, cleaning up for the business, etc.

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|

### 2.7 What was the main reason you were absent from your job/business in the last week (Monday to Sunday)?



For all reasons, except options 12 \& 13, go to Section 4

SECTION 3
This section covers unemployment and economic inactivity for persons aged 15 years and above

| 3.1 | In the last four weeks,.... <br> (a) Were you looking for any kind of work? |
| :--- | :--- |

business?
$1=Y \mathrm{ES}$
$1=Y$ ES
$2=$ No $\rightarrow$ Go to $\mathbf{Q} 3.3$
1
2
3.2 In the last four weeks what have you done to search for work or to start a business?

Mark all applicable options
01 = Waited/Registered At Employment Agency/Trade Union
$02=$ Enquired At Workplaces, Farms factories Or Called On Other Possible Employers
03 = Placed/Answered Advertisment(S)
04 = Searched Through Job
Advertisment(s) / Searched The Internet
$05=$ Sought Assistance From Relatives Or Friends
06 = Looked For Land, Building, Equipment Or Applied For Permit to Start Own Business Or Farming
07 = Waited At The Street Side Where Casual Workers Are Found
$08=$ Sought Financial Assistance To Look For Work Or Start A Business
09 = ОтнЕR, specify
$10=$ Nothing $\quad \rightarrow$ Go back to $\mathbf{Q} 3.1$

$$
\rightarrow \text { Go to Q } 3.6
$$

3.3 Was this because you had already arranged to take up a job or to start a business at some later date?

$$
\begin{aligned}
& 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 6} \\
& 2=\mathrm{No}
\end{aligned}
$$

3.4 Would you have liked to work last week (Monday to Sunday)?

$$
\begin{aligned}
& 1=\mathrm{YES} \quad \rightarrow \text { Go to } \mathbf{Q} 3.8 \\
& 2=\text { No }
\end{aligned}
$$

2

| 3.8 | What was the main reason why you did not try to find work or start a business in the last four weeks? <br> 01 = Awaiting The Season For Work <br> $02=$ Waiting To Be Recalled To Former Job <br> $03=$ Health Reasons <br> $04=$ Pregnancy <br> $05=$ Disabled Or Unable To Work <br> (HANDICAPPED) <br> 06 = Housewife/Homemaker (Family <br> Considerations/Child Care) <br> 07 = Undergoing Training To Help Find Work <br> 08 = No Jobs Avallable In The Area <br> 09 = Lack Of Money To Pay For Transport <br> To Look For Work <br> $10=$ Unable To Find Work Requiring His/Her Skills <br> 11 = Lost Hope Of Finding Any Kind Of Work <br> $12=$ No Transport Avallable <br> 13 = Scholar Or Student <br> 14 = Retired/Too OLd to Work <br> $15=$ Too Young To Work <br> $16=$ Other Reason, Specify | 01 02 03 04 05 06 07 08 08 09 10 11 12 12 13 145 16 |
| :---: | :---: | :---: |
| 3.9 | If a suitable job had been offered, would you have been able to start work last week (Monday to Sunday)? $\begin{aligned} & 1=\text { Yes } \quad \rightarrow \text { Go to Q } 3.12 \\ & 2=\text { No } \\ & 3=\text { Don T Know } \end{aligned}$ | 1 2 3 |
| 3.10 | If circumstances had allowed, would you have started a business last week (Monday to Sunday)? $\begin{aligned} & 1=\text { YES } \quad \rightarrow \text { Go to Q } \mathbf{3 . 1 2} \\ & 2=\text { No } \\ & 3=\text { Don T KNOW } \end{aligned}$ | 2 3 |
| 3.11 | What was the main reason why you were not available for work last week <br> (Monday to Sunday)? <br> 1 = Scholar Or Student <br> 2 = Housewife/Homemaker (Famlı <br> Considerations/Child Care) <br> 3 = Health Reasons <br> 4 = Retired/Too Old to Work <br> 5 = No Desire To Work <br> 6 = Too Young To Work <br> 7 = Pregnancy <br> $8=$ DISABLED OR UNABLE TO WORK <br> 9 = Other, specify | 2 3 4 |

3.11.b How soon can you start work or a business?

1 = Within A WEEK
2 = WITHIN TWO WEEKS
3 = Within four weeks
4 = LATER THAN FOUR WEEKS FROM NOW
5 = No DESIRE TO WORK
6 = Don T Know
3.12 Have you ever worked for pay or profit or helped unpaid in a household business?

Work could be:
Formal work for salary, wage, profit or unpaid work in household business;
informal work such as making things for sale, selling things or providing a service for payment; work on a farm or land for a wage or as part of the household's farming business

$$
\begin{aligned}
& 1=\mathrm{YES} \\
& 2=\mathrm{No} \quad \rightarrow \text { Go to } \mathbf{Q} \mathbf{3 . 1 9}
\end{aligned}
$$

3.13 How long ago was it since you last worked?

01 = Less Than 3 Months
$02=3$ Months - Less Than 6 Months
$03=6$ Months - Less Than 9 Months
$04=9$ Months - Less Than 1 Year
$05=1$ Year - Less Than 3 Years
$06=3$ Years - 5 Years
$07=$ More Than 5 Years $\rightarrow$ Go to $\mathbf{Q} \mathbf{3 . 1 9}$
$08=$ Don T KNOW

What was the main reason you stopped working in your last job/business?
$01=$ Health Reasons
$02=$ Caring For Own Children/Relatives
03 = Pregnancy
04 = Other Famlıy/Community
Responsiblilities
$05=$ Going To School
06 = Lost Job/Job Ended/Laid Off/
Business Sold/Closed Down
07 = Changed Residence
08 = Dissatisfied With Job
09 = Retired/Too Old to Work
$10=$ Other, specify

+ Personno. Age

3.17 In your last job/business, were you.........

1 = Working for someone else for pay? (Including paid domestic workers, gardeners or security guards)

Payment in cash or in kind (e.g. food, accommodation).
Option 1 includes all employees:
Full-time, part-time, casual work and piecework.

2 = An employer (employing one or more
employees)?
3 = Own-account worker (not employing any employees)?
$4=$ Helping without pay in a household business?
3.19 How do you support yourself? YES NO Mark all applicable options
$\mathrm{a}=$ Did you do odd jobs during the last week
(Monday to Sunday)?
$\rightarrow$ If yes, go back to Q 2.4, otherwise continue
$b=$ Are you supported by persons in the household?
$c=$ Are you supported by persons not in the household?
d = Are you supported by charity, church, welfare, etc.?
$\mathrm{e}=$ Do you receive Unemployment Insurance Fund (UIF)?
$f=$ From savings or money previously earned?
$\mathrm{g}=$ Do you receive old age or disability pension?
$h=$ Do you receive child support/foster care grants?
$i=$ Do you receive any other welfare grants?

12
$j=$ Do you have any other sources of support, e.g. bursary, study loan?
$\rightarrow$ Go to Q 5.9

SECTION 4
This section covers main work activity in the last week for persons aged 15 years and above

| 4.1 | In the last week (Monday to Sunday) did <br> you have more than one job/business? |  |
| :--- | :--- | :--- |
|  | $1=$ YES | 1 |
|  | $2=$ No | 2 |
| $3=$ DON T KNOW | 3 |  |

If yes, read out: The question that follows refer to your main job/business. That is the one where you usually work the most hours per week, even if you were absent from it the last week.

8A

| 4.6 | Does your employer contribute to any <br> pension/retirement fund for you? <br> $1=$ YES <br> $2=$ No <br> $3=$ Don t KNow |  |  |
| :--- | :--- | :--- | :--- | :--- |


4.10 Does your employer deduct income tax (PAYE / SITE) from your salary/wage?

| $1=$ YES | 1 |
| :--- | :--- |
| $2=$ No | 2 |
| $3=$ DON T KNOW | 3 |

4.11 Are you employed on the basis of..........
$1=$ A written contract?
$2=$ A verbal agreement?
Option 1 includes all employees: Full-time, part-time, casual work and piecework.

$$
\rightarrow \text { Go to Q } 4.6
$$

$$
2=\text { An employer (employing one or more } \quad 2
$$

employees)? any employees)?
$\rightarrow$ Go to
Helping without pay in a household business?

FOR EMPLOYEES ONLY (option 1 in Q 4.5)
$1=$ Limited duration?
$\qquad$
$2=$ Permanent nature? $\rightarrow$ Go to $\mathbf{Q}$ 4.12b
3 = Unspecified duration?
1
2
3
4.12. a What is the duration of your contract or agreement?
$1=$ LESS THAN A YEAR
$2=1$ YEAR TO LESS THAN 3 YEARS
$3=3$ YEARS OR MORE
4.12. b Are you a member of a trade union or other workers' organisations?
$1=Y E S$
$2=N o$
$3=$ Don $T$ Know
4.12. C Who determines your annual salary increase?
$1=$ NeGOTIATION BETWEEN MYSELF AND EMPLOYER 1 AT COMPANY
$2=$ NeGotiation between union and employer 2
$3=$ Bargaining Council or other sector 3
BARGAINING ARRANGEMENT
4 = Employer only
5 = No regular annual salapy increase
$6=$ Other, specity 6


Does your employer contribute to any
$1=Y E S$
2=No
you entitled to any paid vacation leave?

Ne
=No
e you entitled to any ..
2
1 = paid sick leave? 6

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS AND PERSONS HELPING UNPAID IN HOUSHOLD BUSINESSES (Options 2, 3, and 4 in Q 4.5)

| 4.13 | Is your business (or household business where you work) registered for VAT? |  |  |
| :---: | :---: | :---: | :---: |
|  | $1=Y_{\text {ES }}$ |  | 1 |
|  | $2=$ No |  | 2 |
|  | 3=Dont Know |  | 3 |
| 4.14 | Is the business (or household business where you work) registered for income tax? |  |  |
|  | $1=$ Yes |  | 1 |
|  | 2=No |  | 2 |
|  | 3=Don T Know |  | 3 |
| 4.14.a | Does your business or the business where you work belong to any organisation / association that protects your business interests? |  |  |
|  | $1=\mathrm{YES}$ |  | 1 |
|  | $2=$ No |  | 2 |
|  | $3=$ Dont Know |  | 3 |
| 4.14.b | How are vacancies being filled? |  |  |
|  |  | (A) <br> Administration / professional worker | (B) <br> Manual / production worker |
|  | Main method |  |  |
|  | $1=$ Advertisements$2=$ From education /training insitutions | 1 | 1 |
|  |  | 2 | 2 |
|  | 2 = From education / training insitutions <br> 3 = From public employment services | 3 | 3 |
|  | 4 = Through relatives or friends | 4 | 4 |
|  | 5 = Promoting from within (employees already in the enterprise / business) | 5 | 5 |
|  | 6 = Other | 6 | 6 |
| 4.14.c | For your kind of business / enterprise, if you were to hire someone would you prefer to hire ...? |  |  |
|  |  | (A) <br> Administration professional worker | (B) Manual / production worker |
| 4.14.c1 | Age |  |  |
|  | $1=$ Workers $<15$ years of age | 1 | 1 |
|  | $2=$ Workers aged 15 to 29 years | 2 | 2 |
|  | $3=$ Workers aged 30 years or older | 3 | 3 |
|  | 4 = No preference | 4 | 4 |
| 4.14.c2 | Sex |  |  |
|  | 1 = Female workers | 1 | 1 |
|  | 2 = Male workers | 2 | 2 |
|  | $3=$ No preference | 3 | 3 |
| 4.14.c3 | Marital status |  |  |
|  | 1 = Unmarried workers | 1 | 1 |
|  | $2=$ Married workers | 2 | 2 |
|  | $3=$ No preference | 3 | 3 |

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+ Person no. Age

|  | (A) <br> Administration / professional worker | (B) <br> Manual / production worker |
| :---: | :---: | :---: |
| 4.14.c4 | Education <br> 1 = Completed primary education 1 <br> 2 = Completed vocational training 2 <br> 3 = Completed secondary education 3 <br> 4 = Completed a certificate / diploma 4 <br> 5 = Completed university degree 5 <br> 6 = Completed post-graduate studies 6 <br> 7 = Other, specify 7 <br> $8=$ No preference 8 | 1 <br> 2 <br> 3 <br> 4 <br> 5 <br> 6 <br> 7 |
| 4.14.d | Do you have any vacancies that you have not filled? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\text { No } \rightarrow \text { Go to } \mathbf{Q} \text { 4.14.f } \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |
| 4.14.e | Why are the vacant positions not filled? <br> $1=$ CAN T FIND PEOPLE WITH REQUIRED SKILLS <br> $2=$ FEAR OF LABOUR LAWS / REGULATIONS <br> 3 = Other, specify | $\begin{aligned} & 1 \\ & 2 \\ & 3 \end{aligned}$ |
| 4.14.f | Do you have any arrangement with an educational institution for recruitment purposes? $\begin{aligned} & 1=Y E S \\ & 2=\mathrm{No} \end{aligned}$ | $\begin{aligned} & 1 \\ & 2 \end{aligned}$ |

$+$
$+$

FOR ALL EMPLOYED PERSONS (employees, employers, own account workers and persons helping unpaid in household businesses)

| 4.15 | Is the establishment / institution / business / organisation you work for (the one that pays your salary) classified as .... <br> $1=$ National/Provincial/Local government? <br> $2=$ Government controlled business (e.g. Eskom/Telkom)? <br> 3 = A private enterprise? <br> $4=$ Non-profit organisation (NGO/CBO)? <br> 5 = A private household? <br> $6=$ Don T Know | $\begin{aligned} & 1 \\ & 2 \\ & 3 \\ & 4 \\ & 5 \\ & 6 \end{aligned}$ |
| :---: | :---: | :---: |
| 4.16 | How many employees are there at your place of work? $\begin{aligned} & 01=0 \\ & 02=1 \\ & 03=2-4 \\ & 04=5-9 \\ & 05=10-19 \\ & 06=20-49 \\ & 07=50 \text { OR MORE } \\ & 08=\text { DON T KNOW } \end{aligned}$ | 01 02 03 04 05 06 07 08 |
| 4.16.a | Are you satisfied with your main job? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\mathrm{No} \end{aligned}$ |  |

Ask for those with one job (Option 2 in Q4.1)

| 4.18 | How many hours do you usually work each week (Monday to Sunday)? |  |
| :---: | :---: | :---: |
| 4.19 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work....... |  |
|  | Day | Hours |
|  | On Monday? |  |
|  | On Tuesday? |  |
|  | On Wednesday? |  |
|  | On Thursday? |  |
|  | On Friday? |  |
|  | On Saturday? |  |
|  | On Sunday? |  |
|  | Total hours actually worked |  |
|  | $\rightarrow$ Go to Q 4.22 |  |

$+$

Ask for those with more than one job (Option 1 in Q 4.1)

| 4.20 | How many hours do you usually work each week (Monday to Sunday)........ |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | 1. In your first <br> 2. In your sec <br> 3. In all other <br> Total hours fo | /business job/busin businesse all jobs/bus | ess? <br> s? <br> inesses |  |
| 4.21 | Thinking of each day last week (Monday to Sunday), how many hours did you actually work. |  |  |  |
|  | Hours in ....... |  |  |  |
|  | Day | First job/ business | Second job/ business | All other jobs/ businesses |
|  | On Monday? |  |  |  |
|  | On Tuesday? |  |  |  |
|  | On Wednesday? |  |  |  |
|  | On Thursday? |  |  |  |
|  | On Friday? |  |  |  |
|  | On Saturday? |  |  |  |
|  | On Sunday? |  |  |  |
|  | Total hours |  |  |  |
| 4.22 | Last week (Mon have liked to w actually worked had been paid? $\begin{aligned} & 1=\text { YES, in the C } \\ & 2=\text { YES, in takin } \\ & 3=\text { YES, in anot } \\ & 4=\text { No } \\ & 5=\text { Don T KnOw } \end{aligned}$ | to Sunday more hour provided the <br> ent job <br> n additiona job with m | , would you than you extra hours <br> job <br> re hours <br> Section 5 | 1 3 4 5 |
| 4.23 | How many additional hours could you have worked last week (Monday to Sunday)? |  |  |  |
| 4.24 | Do you want to work more hours at your current rate of pay? |  |  |  |
|  | $1=$ Yes |  |  | 1 |
|  | $2=$ No |  |  | 2 |
|  | $3=$ Don T Know |  |  | 3 |
| 4.25 | If extra work became available, would you be able to start such work in the next four weeks? |  |  |  |
|  | $2=\mathrm{No}$ |  |  | 2 |
|  | 3=Don T Know |  |  | 3 |

SECTION 5
This section covers earnings in the main job for employees, employers and own-account workers aged 15 years and above

| 5.1 | Copy response from Q4.5 |  |
| :---: | :---: | :---: |
|  | $\begin{aligned} 1= & \text { Working for someone else for pay } \\ & \longrightarrow \text { Go to } \mathbf{Q} 5.2 \end{aligned}$ | 1 |
|  | $2=$ An employer (employing one or more employees) $\longrightarrow$ Go to $\mathbf{Q} 5.6$ | 2 |
|  | 3 = Own-account worker (not employing any employees) <br> $\longrightarrow$ Go to Q 5.6 | 3 |
|  | $4=$ Helping without pay in a household <br> business $\longrightarrow$ Goto $\mathbf{Q} 5.9$ | 4 |

## FOR EMPLOYEES

| 5.2 | In your main job, what is the easiest way for you to tell us your wages or salary before taxes or any other deductions? <br> Would it be..... <br> $1=$ Monthly? <br> 2 = Weekly? <br> 3 = Fortnightly (Every two weeks)? <br> 4 = Daily? <br> 5 = Hourly? <br> $6=$ Annually? <br> 7 = Refused/Don t Know $\longrightarrow$ Go to $\mathbf{Q} 5.8$ | 1 2 3 4 5 6 7 |
| :---: | :---: | :---: |
| 5.3 | Do you usually receive any tips or commission? $\begin{aligned} & 1=\mathrm{YES} \\ & 2=\mathrm{No} \end{aligned}$ | 1 2 |
| 5.4.a | What is your (choose one) annual/monthly/ weekly/daily/hourly wage or salary before deductions? (Include tips and commissions) <br> R <br> $\longrightarrow \quad$ Go to Q 5.9 |  |
| 5.4.b | If amount not stated $\left.\begin{array}{l} 1=\operatorname{Don~T~KNOW} \\ 2=\text { REFUSED } \end{array}\right\} \longrightarrow \text { Go to } \mathbf{Q} \mathbf{5 . 8}$ | 1 2 |

FOR EMPLOYERS AND OWN-ACCOUNT WORKERS
5.6 What is the easiest way for you to tell us your earnings after expenses? Would it be.....

$$
1 \text { = Monthly? }
$$

2 = Weekly?
3 = Fortnightly (Every two weeks)?
4 = Daily?
5 = Hourly?
$6=$ Annually?
7 = Refused/Don TKnow $\longrightarrow$ Go to $\mathbf{Q} 5.8$
5.7.a What are your (choose one) annual/monthly/ weekly/daily earnings after expenses? (Include tips and commissions)

R
$\longrightarrow$ Go to Q 5.9
5.7.b If amount not stated
$\left.\begin{array}{l}1 \\ = \\ \text { Don TKNOW } \\ 2=\text { Refused }\end{array}\right\} \longrightarrow$ Go to $\mathbf{Q} \mathbf{5 . 8}$ $\begin{aligned} & 1 \\ & 2\end{aligned}$

For those who don't know, refused or prefer to provide ranges, please use the Prompt Card. Indicate earnings using the weekly, monthly or annual figures as indicated on the Prompt Card (do not forget to include tips and commission).

| 5.8 | Weekly | Monthly | Annually |  |
| :---: | :---: | :---: | :---: | :---: |
| 01 | None | None | None | 01 |
| 02 | R1-R46 | R1-R200 | R1-R2 400 | 02 |
| 03 | R47-R115 | R201-R500 | R2 401-R6 000 | 03 |
| 04 | R116-R231 | R501-R1000 | R6 001-R12 000 | 04 |
| 05 | R232-R346 | R1 001 -R1 500 | R12 001-R18 000 | 05 |
| 06 | R347-R577 | R1 501-R2 500 | R18 001 -R30 000 | 06 |
| 07 | R578-R808 | R2 501-R3 500 | R30 001-R42 000 | 07 |
| 08 | R809-R1 039 | R3 501 - R4 500 | R42 001-R54 000 | 08 |
| 09 | R1 040-R1 386 | R4 501 - R6 000 | R54 001-R72 000 | 09 |
| 10 | R1 387-R1 848 | R6 001 - R8 000 | R72 001-R96 000 | 10 |
| 11 | R1 849 - R2 540 | R8 001 - R11 000 | R96 001 - R132 000 | 11 |
| 12 | R2 541-R3 695 | R11 001 - R16 000 | R132001-R192 000 | 12 |
| 13 | R3 696 - R6 928 | R16 001 - R30 000 | R192 001 - R360 000 | 13 |
| 14 | R6 929-R8 654 | R30 001 - R37 500 | R360 001 - R450 000 | 14 |
| 15 | R8 655 -R12 500 | R37 501 - R54 167 | R450 001 - R650 000 | 15 |
| 16 | R12 501 - R14 423 | R54 168-R62 500 | R650 001 - R750 000 | 16 |
| 17 | R14 424-R16 346 | R62 501 - R70 800 | R750 001 - R850 000 | 17 |
| 18 | R16 347-R19 231 | R70 801 - R83 300 | R850 001 - R1 000000 | 18 |
| 19 | R19 232 Or more | R83 301 or more | R1 000001 or more | 19 |
| 20 | Dontknow | Dont know | Dontknow | 20 |
| 21 | Refuse | Refuse | Refuse | 21 |

## Ask for all persons aged 15 years and above

5.9 In the last week (Monday to Sunday)....
(a1) Did you do any work on your own or the household's plot, farm, food garden cattle post or kraal or help in growing farm produce or in looking after animals for the household's own consumption?
Examples: ploughing, harvesting, looking after livestock.
(a2) If yes, for how many hours?
(b1) Did you fetch water or collect wood/dung for household use?
12
(b2) If yes, for how many hours?
(c1) Did you produce any other goods for household use?
Examples: Clothing, furniture, clay pots, etc.
(c2) If yes, for how many hours?
(d1) Did you do any construction or major repair work on your own home, plot, cattle
12 post or business or those of the household?
(d2) If yes, for how many hours?
(e1) Did you catch any fish, prawns, shells, wild animals or other food for household consumption?
(e2) If yes, for how many hours?

## SECTION 6

This section covers job creation programme or expanded public works programme in the last twelve months.

Ask for all persons 15 years and above
6.1 Have you ever heard of the Expanded Public Works Programme (EPWP)?
$\left.\begin{array}{l}1=\text { YES }^{\prime} \\ 2=\text { No } \\ 3 \\ =\text { DON T KNOW }\end{array}\right\} \longrightarrow$ Go to Q6.3
6.2 Have you participated in any EPWP programme or during the past twelve (12) months?
$1=$ YES
$2=\mathrm{No}$
3=Don T Know
6.3 Did you work in any government job creation or project during the past twelve (12) months?
$\left.\begin{array}{l}1=\text { YES } \\ 2=\text { No } \\ 3 \\ =\text { Don T KNOW }\end{array}\right\} \longrightarrow$ Go to Q9.0

What is the name of the programme or project that you worked / participated in during the past twelve (12) months?
6.5 What, if any, were/are the benefits of participating in the programme or project mentioned in Q6.4?
a) Got a permanent job

b) Started own business using skills and $\quad 1$| 2 |
| :--- | experience acquired

c) Opportunity for further training
d) Obtained temporary work
e) Other, specify

| 6.5 | What, if any, were/are the benefits of <br> participating in the programme or project <br> mentioned in Q6.4? | Yes | No |
| :--- | :--- | :--- | :--- |
| a) Got a permanent job <br> b) Started own business using skills and <br> experience acquired | 1 | 2 |  |
|  | c) Opportunity for further training | 1 | 2 |
| d) Obtained temporary work | 1 | 2 |  |
| e) Other, specify | 1 | 2 |  |

INTERVIEW END TIME

End of questions for individual 4

## Thank the respondent for his/her co-operation

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| $\square$ Comment |  |  |
| :--- | :--- | :--- |
| PERSON NO. | QUESTION NO. |  |
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