

## FACILITY QUESTIONNAIRE: OCULAR INSPECTION

**DIRECTIONS:** Please answer all items completely and encircle the appropriate code/s

**1 Date of Ocular Inspection**

m	m	d	d	y	y	y	y

**2 Time Started**

		:			AM PM
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**3 Time Finished**

		:			AM PM
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**4 Name of Enumerator:**

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**5 Supervisor Name, Signature**

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**6 Supervisor's Review Date**

m	m	d	d	y	y	y	y

### I. IDENTIFICATION

**A1 Region**

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**A2 Province**

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**A3 City/Municipality**

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**A4 Name of Health Facility**

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## XVI. ENUMERATOR OBSERVATIONS

	YES	NO	
P4 Was there a clear sign bearing the name of the facility?	1	3	can be read 20 feet away with or without glasses
P5 Was there a clear sign indicating that the facility is a PhilHealth provider?	1	3	
P6 Is there a large sign enumerating the health services that the facility provides?	1	3	read from 3 feet away (title) and read from 1 foot away (contents)
P7 Is there a poster or signage that indicates the components of the Primary Care Benefit Package?	1	3	read from 3 feet away (title) and read from 1 foot away (contents)
P8 Are there adequate signages indicating the exit?	1	3	if all exit points have "exit" signages
P9 Are there Emergency Preparedness Plans (Exit/Evacuation plans) posted on the wall?	1	3	exit/evacuation plan is posted on the wall that can be seen by all
P10 Is there a fire safety provision?	1	3	there is a fire extinguisher that is not obstructed
P11 Is there a signage that smoking is not allowed?	1	3	signage can be seen from patient's waiting room
P12 Are waste bins properly segregated and labeled for different kinds of wastes?	1	3	segregation has labels
P13 Are there puncture proof receptacles for disposal of pointed/sharp objects?	1	3	receptacles that are made of hard materials (plastic, metal, wood)
P14 Are floors non-slippery?	1	3	when in flat footwear - no feeling of slippery floor; caution sign when wet
P15 Is the sputum collection area well ventilated?	1	3	area has a door or window leading to outdoors; no wall obstruction less than one meter from door or window
P16 Was there interruption in electricity when you were in the facility?	1	3	power interruption during entire stay

# CHECK THE MEDICINE STORAGE ROOM OR CABINET

	YES	NO	
P17 Were the medicines organized according to expiry date (First Expiry First Out) on the shelf? (Randomly check at least 3 types before answering No.)	1	3	stock with earliest expiry is the one easiest to retrieve
P18 Were there medicines about to expire in six months? (Randomly check at least 5 medicines before answering No.)	1	3	
P19 Were there expired medicines not segregated from non-expired medicines? (Randomly check at least 5 types before answering No.)	1	3	
P20 Were there expired medicines elsewhere in the facility but segregated from the non-expired medicines?	1	3	
P21 Are the medicines off the floor protected from water/dampness?	1	3	
P22 Are the medicines protected from the sun?	1	3	
P23 Is the refrigerator or cold storage for medicines used solely for medicines and vaccines?	1	3	-88
P24 Is the stockroom clear of any evidence of pests?	1	3	

# CHECK THE CONSULTATION AND EXAMINATION ROOM

	Yes	No
P25 Is there visual privacy in the doctor's consultation room?	1	3
P26 Is there auditory privacy in the doctor's consultation room?	1	3
P27 Doctor's consultation room		

**P27.1 How clean is the floor of the doctor's consultation room?**

	Clean 4	Somewhat Clean 3	Somewhat Dirty 2	Dirty 1
Clean - dry and no clutter or any other visible dirt				
Somewhat clean – dry but with some clutter or visible dirt although not distracting nor obstructing the conduct of consultation				
Somewhat dirty – with some clutter (bits of paper, trash, dust, liquid) and somewhat distracting to the persons in the room				
Dirty - with clutter (bits of paper, trash, dust, liquid and any other visible clutter or dirt and is obstructing the conduct of consultation				

**P27.2 How clean are the walls of the doctor's consultation room?**

	Clean 4	Somewhat Clean 3	Somewhat Dirty 2	Dirty 1
Clean – dry, well-painted, and no visible dirt				
Somewhat clean – dry but with some chipped paint or unpainted but not distracting nor obstructing the conduct of consultation				
Somewhat dirty – with visible dirt or spiderwebs paint or stains or moisture and somewhat obstructing the conduct of consultation				
Dirty – with dirt or spiderwebs or stains or moisture which obstruct the conduct of consultation				

**P27.3 How clean is the ceiling of the doctor's consultation room?**

	Clean 4	Somewhat Clean 3	Somewhat Dirty 2	Dirty 1
Clean – dry, well-painted, and no visible dirt				
Somewhat clean – dry but with some chipped paint or unpainted but not distracting nor obstructing the conduct of consultation				
Somewhat dirty – with visible dirt or spiderwebs or stains or moisture and somewhat obstructing the conduct of consultation				
Dirty – with dirt or spiderwebs or stains or moisture which obstruct the conduct of consultation				

**P28 Is there a curtain or any other division that encloses the examination area & separates it from the consultation room?**

- 1 Yes  
3 No

**P29 Does the physician's examination area have:**

	Yes	No	
<b>P29.1</b> Window	1	3	
<b>P29.2</b> Enough Light	1	3	(enough light - can read the questionnaire)
<b>P29.3</b> Ventilation	1	3	(there's an open & unobstructed window or door leading to outdoors)
<b>P29.4</b> Wash basin	1	3	
<b>P29.5</b> Running water	1	3	
<b>P29.6</b> Examination table	1	3	
<b>P29.7.</b> Trash can	1	3	

## CHECK STORAGE OF PATIENT RECORDS

**P30 Is there a cabinet or place to store patient records?**

- 1 Yes
- 3 No

**P31 If yes, did you observe it being utilized during your visit e.g. patient records were retrieved from it?**

- 1 Yes
- 3 No

## OBSERVE THE LABORATORY (IF THERE IS NO LABORATORY, SKIP TO P35)

**P32 Please rate the following questions about the laboratory.**

		Clean	Somewhat Clean	Somewhat Dirty	Dirty	Not Applicable
<b>P32.1</b>	How clean is the floor of the laboratory?	4	3	2	1	-88
<b>P32.2</b>	How clean are the walls of the laboratory?	4	3	2	1	-88
<b>P32.3</b>	How clean is the ceiling of the laboratory?	4	3	2	1	-88

**P33 Does the laboratory have running water?**

- 1 Yes
- 3 No

-88 Not applicable (if there is no laboratory)

**P34 Is there a garbage can in the laboratory?**

- 1 Yes
- 3 No

-88 Not applicable (if there is no laboratory)

**OBSERVE THE DELIVERY ROOM. (IF THERE IS NO DELIVERY ROOM, SKIP TO P38)**

**P35 Please rate the condition of the delivery room.**

		Clean 4	Somewhat Clean 3	Somewhat Dirty 2	Dirty 1	Not Applicable -88
<b>P35.1</b>	How clean is the floor of the delivery room?	4	3	2	1	-88
<b>P35.2</b>	How clean are the walls of the delivery room?	4	3	2	1	-88
<b>P35.3</b>	How clean is the ceiling of the delivery room?	4	3	2	1	-88

**P36 Does the delivery room have running water?**

- 1 Yes
- 3 No

-88 Not applicable (If there is no delivery room)

**P37 Is there a garbage can in the delivery room?**

- 1 Yes
- 3 No

-88 Not applicable (If there is no delivery room)

**OBSERVE THE WAITING AREA**

**P38 Is there a waiting area for clients where they are protected from the sun and rain?**

- 1 Yes
- 3 No

**P39 Please rate the condition of clients' waiting area.**

		Clean 4	Somewhat Clean 3	Somewhat Dirty 2	Dirty 1	Not Applicable 88
<b>P39.1</b>	How clean is the floor of the RHU waiting area?	4	3	2	1	88
<b>P39.2</b>	How clean are the walls of the RHU waiting area?	4	3	2	1	-88
<b>P39.3</b>	How clean is the ceiling of the RHU waiting area?	4	3	2	1	-88

**OBSERVE THE WAITING AREA****P40 Does the waiting area have:**

		Yes	No
<b>P40.1</b>	Enough light	1	3
<b>P40.2</b>	Adequate ventilation	1	3
<b>P40.3</b>	Fan	1	3
<b>P40.4</b>	Trash can	1	3
<b>P40.5</b>	Adequate chairs or benches	1	3

**CHECK THE TOILET FOR CLIENTS****P41 Is there a toilet in the RHU that is available for general client use?**

1 Yes

3 No

**(SKIP TO P44)****P42 Please rate the condition of the toilet for general use.**

		Clean	Somewhat Clean	Somewhat Dirty	Dirty
<b>P42.1</b>	How clean is the floor of the toilet?	4	3	2	1
<b>P42.2</b>	How clean are the walls of the toilet?	4	3	2	1
<b>P42.3</b>	How clean is the ceiling of the toilet?	4	3	2	1
<b>P42.4</b>	How clean is the toilet bowl?	4	3	2	1

**P43 Does the toilet for general use have:**

		Yes	No
P43.1	Enough light	1	3
P43.2	Wash basin	1	3
P43.3	Running water	1	3
P43.4	Trash can	1	3

**OTHER PATIENT AREAS**

**P44 Is there a donation box in the facility visible to the clients?**

1 Yes

3 No (SKIP TO P46)

**P45 If P44 is yes, did you observe anyone giving donation in the donation box?**

1 Yes

3 No

**P46 Is there a suggestion box in the facility visible to the clients?**

1 Yes

3 No

**P47 Did you observe anyone reading the bulletin board during your RHU visit?**

1 Yes

3 No

-88 Not applicable, there is no bulletin board

**P48 Did you observe anyone reading specifically the PhilHealth-related notices during your RHU visit?**

1 Yes

3 No

-88 Not Applicable (if there are no PhilHealth-related notices)