

FACILITY QUESTIONNAIRE: OCULAR INSPECTION

DIRECTIONS: Please answer all items completely and encircle the appropriate code/s

1 Date of Ocular Inspection

m	m	d	d	y	y	y	y

2 Time Started

		:			AM PM
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3 Time Finished

		:			AM PM
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4 Name of Enumerator:

5 Supervisor Name, Signature

6 Supervisor's Review Date

m	m	d	d	y	y	y	y

I. IDENTIFICATION

A1 Region _____

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A2 Province _____

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A3 City/Municipality _____

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A4 Name of Health Facility _____

XVI. ENUMERATOR OBSERVATIONS

	YES	NO	
P4 Was there a clear sign bearing the name of the facility?	1	3	can be read 20 feet away with or without glasses
P5 Was there a clear sign indicating that the facility is a PhilHealth provider?	1	3	
P6 Is there a large sign enumerating the health services that the facility provides?	1	3	read from 3 feet away (title) and read from 1 foot away (contents)
P7 Is there a poster or signage that indicates the components of the Primary Care Benefit Package?	1	3	read from 3 feet away (title) and read from 1 foot away (contents)
P8 Are there adequate signages indicating the exit?	1	3	if all exit points have "exit" signages
P9 Are there Emergency Preparedness Plans (Exit/Evacuation plans) posted on the wall?	1	3	exit/evacuation plan is posted on the wall that can be seen by all
P10 Is there a fire safety provision?	1	3	there is a fire extinguisher that is not obstructed
P11 Is there a signage that smoking is not allowed?	1	3	signage can be seen from patient's waiting room
P12 Are waste bins properly segregated and labeled for different kinds of wastes?	1	3	segregation has labels
P13 Are there puncture proof receptacles for disposal or pointed/sharp objects?	1	3	receptacles that are made of hard materials (plastic,metal, wood)
P14 Are floors non-slippery?	1	3	when in flat footwear - no feeling of slippery floor; caution sign when wet
P15 Is the sputum collection area well ventilated?	1	3	area has a door or window leading to outdoors; no wall obstruction less than one meter from door or window
P16 Was there interruption in electricity when you were in the facility?	1	3	power interruption during entire stay

CHECK THE MEDICINE STORAGE ROOM OR CABINET

	YES	NO
P17 Were the medicines organized according to expiry date (First Expiry First Out) on the shelf? (Randomly check at least 3 types before answering No.)	1	3
P18 Were there medicines about to expire in six months? (Randomly check at least 5 medicines before answering No.)	1	3
P19 Were there expired medicines not segregated from non-expired medicines? (Randomly check at least 5 types before answering No.)	1	3
P20 Were there expired medicines elsewhere in the facility but segregated from the non-expired medicines?	1	3
P21 Are the medicines off the floor protected from water/dampness?	1	3
P22 Are the medicines protected from the sun?	1	3
P23 Is the refrigerator or cold storage for medicines used solely for medicines and vaccines?	1	3
P24 Is the stockroom clear of any evidence of pests?	1	3

stock with earliest expiry is the one easiest to retrieve

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CHECK THE CONSULTATION AND EXAMINATION ROOM

	Yes	No
P25 Is there visual privacy in the doctor's consultation room?	1	3
P26 Is there auditory privacy in the doctor's consultation room?	1	3
P27 Doctor's consultation room		

P27.1 How clean is the floor of the doctor's consultation room?

	Clean	Somewhat Clean	Somewhat Dirty	Dirty
	4	3	2	1
Clean	- dry and no clutter or any other visible dirt			
Somewhat clean	- dry but with some clutter or visible dirt although not distracting nor obstructing the conduct of consultation			
Somewhat dirty	- with some clutter (bits of paper, trash, dust, liquid) and somewhat distracting to the persons in the room			
Dirty	- with clutter (bits of paper, trash, dust, liquid and any other visible clutter or dirt and is obstructing the conduct of consultation)			

P27.2 How clean are the walls of the doctor's consultation room?

	Clean	Somewhat Clean	Somewhat Dirty	Dirty
	4	3	2	1
Clean	- dry, well-painted, and no visible dirt			
Somewhat clean	- dry but with some chipped paint or unpainted but not distracting nor obstructing the conduct of consultation			
Somewhat dirty	- with visible dirt or spiderwebs paint or stains or moisture and somewhat obstructing the conduct of consultation			
Dirty	- with dirt or spiderwebs or stains or moisture which obstruct the conduct of consultation			

P27.3 How clean is the ceiling of the doctor's consultation room?

	Clean	Somewhat Clean	Somewhat Dirty	Dirty
	4	3	2	1
Clean	- dry, well-painted, and no visible dirt			
Somewhat clean	- dry but with some chipped paint or unpainted but not distracting nor obstructing the conduct of consultation			
Somewhat dirty	- with visible dirt or spiderwebs or stains or moisture and somewhat obstructing the conduct of consultation			
Dirty	- with dirt or spiderwebs or stains or moisture which obstruct the conduct of consultation			

P28 Is there a curtain or any other division that encloses the examination area & separates it from the consultation room?

- 1 Yes
- 3 No

P29 Does the physician's examination area have:

	Yes	No	
P29.1	1	3	
P29.2	1	3	(enough light - can read the questionnaire)
P29.3	1	3	(there's an open & unobstructed window or door leading to outdoors)
P29.4	1	3	
P29.5	1	3	
P29.6	1	3	
P29.7.	1	3	

CHECK STORAGE OF PATIENT RECORDS

P30 Is there a cabinet or place to store patient records?

- 1 Yes
- 3 No

P31 If yes, did you observe it being utilized during your visit e.g. patient records were retrieved from it?

- 1 Yes
- 3 No

OBSERVE THE LABORATORY (IF THERE IS NO LABORATORY, SKIP TO P35)

P32 Please rate the following questions about the laboratory.

		Clean	Somewhat Clean	Somewhat Dirty	Dirty	Not Applicable
P32.1	How clean is the floor of the laboratory?	4	3	2	1	-88
P32.2	How clean are the walls of the laboratory?	4	3	2	1	-88
P32.3	How clean is the ceiling of the laboratory?	4	3	2	1	-88

P33 Does the laboratory have running water?

- 1 Yes
- 3 No

-88 Not applicable (if there is no laboratory)

P34 Is there a garbage can in the laboratory?

- 1 Yes
- 3 No

-88 Not applicable (if there is no laboratory)

OBSERVE THE DELIVERY ROOM. (IF THERE IS NO DELIVERY ROOM, SKIP TO P38)

P35 Please rate the condition of the delivery room.

		Clean	Somewhat Clean	Somewhat Dirty	Dirty	Not Applicable
P35.1	How clean is the floor of the delivery room?	4	3	2	1	-88
P35.2	How clean are the walls of the delivery room?	4	3	2	1	-88
P35.3	How clean is the ceiling of the delivery room?	4	3	2	1	-88

P36 Does the delivery room have running water?

- 1 Yes
- 3 No

-88 Not applicable (If there is no delivery room)

P37 Is there a garbage can in the delivery room?

- 1 Yes
- 3 No

-88 Not applicable (If there is no delivery room)

OBSERVE THE WAITING AREA

P38 Is there a waiting area for clients where they are protected from the sun and rain?

- 1 Yes
- 3 No

P39 Please rate the condition of clients' waiting area.

		Clean	Somewhat Clean	Somewhat Dirty	Dirty	Not Applicable
P39.1	How clean is the floor of the RHU waiting area?	4	3	2	1	88
P39.2	How clean are the walls of the RHU waiting area?	4	3	2	1	-88
P39.3	How clean is the ceiling of the RHU waiting area?	4	3	2	1	-88

OBSERVE THE WAITING AREA

P40 Does the waiting area have:

		Yes	No
P40.1	Enough light	1	3
P40.2	Adequate ventilation	1	3
P40.3	Fan	1	3
P40.4	Trash can	1	3
P40.5	Adequate chairs or benches	1	3

CHECK THE TOILET FOR CLIENTS

P41 Is there a toilet in the RHU that is available for general client use?

- 1 Yes
- 3 No

(SKIP TO P44)

P42 Please rate the condition of the toilet for general use.

		Clean	Somewhat Clean	Somewhat Dirty	Dirty
P42.1	How clean is the floor of the toilet?	4	3	2	1
P42.2	How clean are the walls of the toilet?	4	3	2	1
P42.3	How clean is the ceiling of the toilet?	4	3	2	1
P42.4	How clean is the toilet bowl?	4	3	2	1

P43 Does the toilet for general use have:

		Yes	No
P43.1	Enough light	1	3
P43.2	Wash basin	1	3
P43.3	Running water	1	3
P43.4	Trash can	1	3

OTHER PATIENT AREAS

P44 Is there a donation box in the facility visible to the clients?

1 Yes

3 No (SKIP TO P46)

P45 If P44 is yes, did you observe anyone giving donation in the donation box?

1 Yes

3 No

P46 Is there a suggestion box in the facility visible to the clients?

1 Yes

3 No

P47 Did you observe anyone reading the bulletin board during your RHU visit?

1 Yes

3 No

-88 Not applicable, there is no bulletin board

P48 Did you observe anyone reading specifically the PhilHealth-related notices during your RHU visit?

1 Yes

3 No

-88 Not Applicable (if there are no PhilHealth-related notices)