



GOVERNMENT OF MALAWI
NATIONAL STATISTICAL OFFICE

INTEGRATED HOUSEHOLD PANEL SURVEY, 2013

ENUMERATOR MANUAL
FOR THE
AGRICULTURE QUESTIONNAIRE
AND
FISHERY QUESTIONNAIRE

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1. INTRODUCTION TO THE IHPS AGRICULTURE QUESTIONNAIRES

As part of the INTEGRATED HOUSEHOLD PANEL SURVEY (IHPS), all sample households that are identified as (i) owning or cultivating land during the 2012/13 rainy season, (ii) owning or cultivating land during the 2013 dry (dimba) season, and/or (iii) owning livestock in the last 12 months preceding the visit 1 interview date will be given an Agriculture Questionnaire.

The Agriculture Questionnaire is administered after the Household Questionnaire to households that are identified as agricultural in the last module, Module X, of the Household Questionnaire. Module X is a filter to establish whether the enumerator should administer the agricultural or fishery questionnaire.

You will need to refer to the Household Roster (the list of all household members and their ID codes) throughout the Agriculture Questionnaire.

The majority of the questions throughout the Agriculture Questionnaire include detailed instructions noted in capital letters, which are not noted again in this manual in the interest of brevity. You **MUST** be as familiar with these instructions as you are familiar with the questions. Do **NOT** forget to remember "Michael Jordan (MJ)."

1A. GENERAL GUIDELINES

The general guidelines for completing the Agricultural Questionnaire are the same as those pertaining to the Household Questionnaire. They are presented below.

- Record monetary amounts in Kwacha with no decimal point. Do **NOT** include tambala. For any tambala amounts, round to the nearest Kwacha. Do **NOT** write a K before the value instead just write the value.
- For any amounts over MK 1,000, include a comma.
- We do **NOT** expect to see a considerable number of "Don't Know (DK)" recorded across the questionnaire. It is your responsibility to probe and help the respondent to determine the answer, and only accept DK as a last resort. You **MUST** record "DK" in the questionnaire for "Don't Know".
- If a question is not asked, the cell **MUST** be blank. A blank cell indicates that the question was **NOT** asked. Otherwise, every asked question **MUST** have a response.
- You **MUST NEVER** enter "Not Applicable (N/A)" as a response. The skip patterns in the questionnaire guarantee that a question asked is always applicable.
- Whenever up to 2 answers could be solicited, the enumerator **MUST** probe the respondent for a second response. At the same time the enumerator should not force the respondent to have a second response if only one is applicable.

1B. DEFINITION AND EXAMPLES OF GARDENS AND PLOTS

In IHPS we will be identifying both GARDENS (MUNDA) and PLOTS that are owned or cultivated by our sample households. In order to correctly identify these pieces of land and to track the rainy season gardens from the IHS3, it is important to distinguish between what is meant by GARDEN (MUNDA) vs. PLOT.

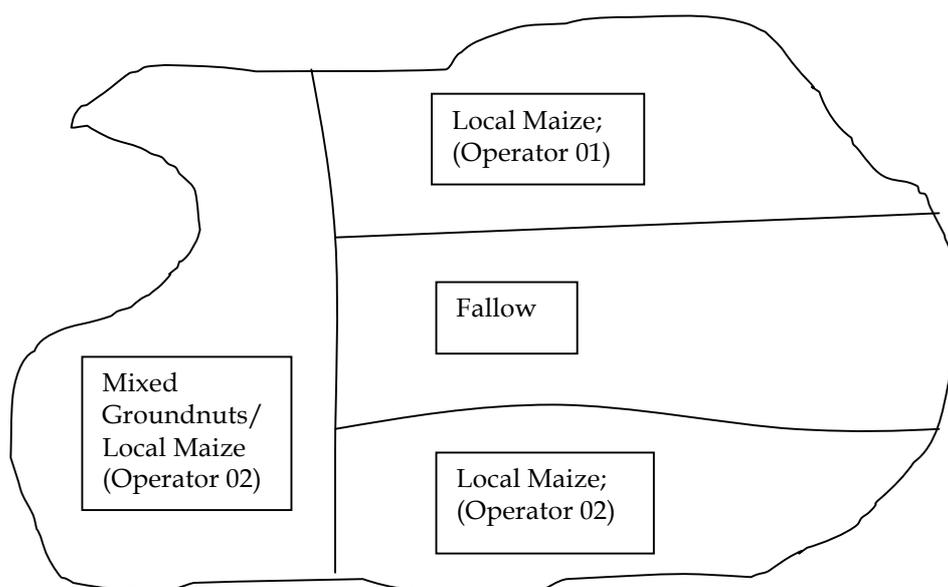
A **GARDEN** is a continuous piece of land that is NOT split by a river or a path wide enough to fit an ox-cart or vehicle. A **GARDEN** can be made up of **ONE** or **MORE** plots.

A **PLOT** is a continuous piece of land on which a unique crop or a mixture of crops is grown, under a uniform, consistent crop management system. It **MUST** be a continuous piece of land and **MUST NOT** be split by a path of more than one metre in width. Plot boundaries are defined according to the *crops grown* and the *operator*.

Before administering AG-MODULE B_1: GARDEN (MUNDA) ROSTER – 2012/13 RAINY SEASON and subsequently, AG-MODULE C: PLOT ROSTER – 2012/13 RAINY SEASON, you **MUST** have a detailed conversation with the farmer(s) concerning the organization of the household farm, using your notepad and relying on drawings concerning locations and boundaries of MUNDA, and definitions/boundaries of PLOTS within each MUNDA.

The farmer(s) and you need to be on the same page regarding the definition of MUNDA and PLOT before proceeding with AG-MODULE B_1 and the rest of the AGRICULTURE QUESTIONNAIRE. As there is an inherent tendency to use the word “MUNDA” to refer to GARDEN and PLOT, the distinction between GARDEN and PLOT, and the fact that this is understood by the farmer is essential. The correct identification of PLOTS in AG-MODULE C: PLOT ROSTER – 2012/13 RAINY SEASON, where each plot is listed on a separate row and associated with a GARDEN listed in AG-MODULE B_1, **REQUIRES** you to be sure that the farmer is listing plots, and NOT a garden with multiple plots. Below are some examples that are useful for establishing the existence of gardens and plots.

Example #1: One GARDEN that is divided into four PLOTS:



Example # 2: The 1st piece of land has an area of 3.0 acres, and is planted only with local maize. The land is divided into two equal portions by a river that is 2 meters in width. Both sides are managed by Abraham.

Explanation: First, we identify that there are two gardens as the land is split by a river that is more than one metre wide. The 1st garden is managed by a single operator – hence, the management system is uniform and consistent throughout this piece of land. The garden is also pure-stand, planted only with local maize. Hence, the same cropping arrangement is seen throughout. These features along with the fact that the plot is continuous would qualify the 1st garden as containing a single plot. The same can be said for the 2nd garden, so each of the 2 gardens contains 1 plot.

Example # 3: The garden has an area of 1.0 acre, and is divided by a path 0.5 meters in width. It is mixed-stand, intercropped with hybrid maize and beans in its entirety, and managed only by Elizabeth.

Explanation: The garden is managed by a single operator – hence, the management system is uniform and consistent throughout this piece of land. The garden is mixed stand, with hybrid maize intercropped with beans. The same cropping arrangement is seen throughout the garden which can also be considered continuous, as it is divided by a path that is only 0.5 meters in width, i.e. less than 1 meter. Hence, there is only 1 plot in this case.

Example # 4: The garden has an area of 1,000 square meters, and is an undivided piece of land, managed by Abraham. Approximately ½ of the garden is mixed-stand, intercropped with hybrid maize and beans with pumpkin planted along the edges. The remaining portion of the garden is cultivated with oriental/burley tobacco.

Explanation: The garden is managed by a single operator – hence, the management system is uniform and consistent throughout this piece of land. It is also continuous. So far, these features would qualify the garden as a single plot. However, the cropping arrangement is not consistent throughout; ½ is cropped with hybrid maize, beans and pumpkins, whereas the other half is cultivated with oriental/burley tobacco. Since there are two unique mixture of crops planted in different halves of the garden, we can conclude that it is made up of 2 plots.

Example #5: The garden has an area of 1 hectare, and is pure-stand, planted only with groundnuts. Approximately ¼ of the garden is managed by Moses, while the rest is managed by Abraham.

Explanation: The garden can be assumed to be continuous, and the same cropping arrangement (pure-stand groundnuts) is witnessed throughout. So far, these features would qualify the garden as a single plot. However, there are two different operators on two different portions of the garden. Hence, the management system is not uniform and consistent throughout, implying that the garden is made up of 2 plots.

Farmer Estimation of GARDEN & PLOT Areas

We ask the farmer to estimate the area of all GARDENS, all PLOTS in each GARDEN. The respondent can choose the appropriate area unit to report the area of the GARDEN and PLOT. You **MUST** encourage them to estimate the area in acres, hectares, or square meters, if possible.

- GARDEN and PLOT area can be recorded with two decimal places. If the farmer reports 1 acre, enter:

AREA		UNIT
_ _ _ 1	.	0 0 1

- Many smallholders are likely to report areas in acres and/or fractions of acres, and probably not more detailed than $\frac{3}{4}$, $\frac{1}{2}$ or $\frac{1}{4}$ of an acre. You **MUST** convert the fractions to decimals as follows: $\frac{3}{4}=0.75$, $\frac{1}{2}= 0.50$, $\frac{1}{4}=0.25$, and fill in the areas with two decimals. You **MUST** make sure that the decimals are correctly entered in order to avoid data entry errors.

Note the following conversions:

1 acre \approx 4000 m² \approx 0.4 hectares
1 hectare =10,000 m² \approx 2.5 acres

- If any local area measurement unit is used, it **MUST** be converted into acres and recorded in this column. The following guidelines can be used:
 - An acre is a measure on the ground of approximately 70 yd x 70 yd or $\frac{3}{4}$ of a standard football field;
 - By casually walking round a square of 50 steps by 50 steps, one covers an area of approximately $\frac{1}{4}$ or 0.25 acres;
 - An area measuring 22 yd x 22 yd covers 0.1 acres; and
 - An area measuring 16 yd x 16 yd covers 0.05 acres.

The farmer-reported estimates of GARDEN and PLOT areas will be complemented by GPS-based measurement of GARDEN and PLOT areas. This is covered in detail in ANNEX 2.

1C. NETWORK ROSTER INSTRUCTIONS

The “network roster” is a list of all the individuals (non-household members), companies or organizations that the respondent has done business with over a given period of time.

The network roster is built up gradually by the enumerator throughout the interview, as the respondents answer questions on the sources/points of contact associated with their business dealings.

You **MUST NOT** wait until the end of the questionnaire to complete the network roster, but rather do it gradually during the course of the interview.

Throughout the entire Agriculture Questionnaire, for each question that asks “who” outside the household, you **MUST** record their network roster ID code. For example, “From whom did you obtain the input coupons?”, “Who was the first source of the input that you purchased without coupons/vouchers or purchased on credit...”, “... from whom did you receive most of the input for free?”, “From whom did your household purchase most [LIVESTOCK]...”

When the respondent lists a person for the first time as someone with whom they have done farm-related business, you **MUST** add their name to the network roster, and assign them a *Network Roster ID Code* (N1, N2, N3, etc...). You **MUST** then enter for appropriate question in the Agriculture Questionnaire the *network roster ID code* pertaining to the individual of interest.

The next time the respondent mentions the **SAME** person or institution, you **MUST** use the unique *network roster ID code* (N01, N02, N03, etc...) that has already been assigned to that entity.

Each **UNIQUE** person/institution **MUST** be listed on the network roster **SEPARATELY**.

Do **NOT** list the same entity more than once in the roster, *even if* the same person/institution's *network roster ID code* may be used a number of times as answers to different questions across the Agriculture Questionnaire.

It is acceptable for the respondent not to be able to provide a name if he/she has difficulty remembering it. In this case, the enumerator has to understand that even if a name cannot be recorded in the network roster, the network individual/entity exists and that a general description should be noted to identify the network roster entry. The description should include enough details that it is possible to differentiate between the individuals on the roster even if an actual name is not listed e.g. the tall woman/man selling fertilizer at the product market. Each time same individual/entity is associated with a transaction/phenomenon, his/her/its *unique network roster ID code* would be recorded.

For "Sales/Storage" Modules, if the households sell crops on a retail basis in different markets/ locations, the names that are entered into the network roster could be differentiated with respect to the market's location, for instance Zomba City Market, Namwera Turn-Off, etc...

Refer to **ANNEX 1** for examples of possible network roster entries, and how they could be classified in the network roster.

The network roster is located towards the end of the agriculture questionnaire, just before the crop codes. Here are guidelines on how each network roster column **MUST** be filled.

Network Roster **Q1**. Enter the name of the individual, company or organization you are referring to. Do not write "relative", "neighbour" or any of the other codes from the box at the right. The answer to this question **MUST** be more specific. For instance, perhaps the respondent rents land from "James Banda" or sold their crops at the "Muzuzu Market Place" or received inputs from the "Karonga Sisal Growers Cooperative."

Network Roster **Q2**. Select one of the codes from the box to the right, labelled as "Codes for Question 2." These codes classify the entities in the network roster into different categories. Note that this question is in caps (CODE). You do not need to read it to the respondent, **IF** it is clear from their answer that this is, say, a neighbour or relative.

Network Roster **Q3**. Select one of the codes from the box to the right, labelled as "Codes for Question 3." These codes simply state where the individual or organization is located. The location should be assessed with respect to the date that the transaction took place.

If a farmer in a village of the Kasungu district sold maize to a certain buyer whose permanent office is in the Kasungu town, but who came with his truck to the village to collect the maize, then enter the location as 1, "WITHIN THE VILLAGE" for this network roster entry that would identify the buyer.

1D. HOW TO ADMINISTER THE QUESTIONNAIRE

- All IHPS households will be visited **TWICE**: the first visit will be in the first half (Months 1-3) of the six-month survey period, and the second visit will be 3 months after, in the second half (Months 4-6) of the survey period. The EAs are further broken into **Groups A and B**.

- In Visit 1, all Panel Group A Households will be administered the Full Household Questionnaire, which will be followed by, if applicable, the Visit 1 Portions of the Agriculture Questionnaire, and the Fishery Questionnaire.

In Visit 2, the enumerators will be required ONLY to update Household Questionnaire Modules B & X for all Panel A Households, administer Household Questionnaire Modules B1 through B8 to selected Panel A Households, and administer the Visit 2 Portions of the Agriculture Questionnaire to Agricultural Panel A Households identified in Visit 1.

- In Visit 1, the Household Questionnaire Modules A, B and X, will be administered to all Panel B Households; the Household Questionnaire Modules B1 through B8 will be administered to selected Panel B Households, and the Visit 1 Portions of the Agriculture Questionnaire will be administered to agricultural Panel B Households.

In Visit 2, the enumerators will be required to administer (i) the rest of the Household Questionnaire for all Panel B Households, (ii) the Visit 2 Portions of the Agriculture Questionnaire to Agricultural Panel B Households identified in Visit 1, and (iii) the Fishery Questionnaire, if applicable.

2. MODULE BY MODULE DESCRIPTION FOR THE AGRICULTURE QUESTIONNAIRES

The Agriculture Questionnaire that will be administered to the **IHPS** households will be administered in **TWO VISITS**, in roughly two equal portions.

Visit 1 to the IHPS households will be in the *first half* of the field work, i.e. the *post-planting period* with respect to the **2012/2013 rainy season**. In this visit, the panel households will report information pertaining to land area, labour and non-labour input use, cultivation, and access to subsidized inputs in the 2012/2013 rainy season. In addition, they will be administered a short, “crop-level” module that collects data on the 2011/2012 rainy season pertaining to planted area, quantification and disposition of production (including quantity & value of sales, quantity lost in storage/used for other purposes/stolen, and amount purchased for maize varieties only, since the end of the harvest period).¹ Finally, they will be administered modules on livestock ownership/management and production of livestock products.

Visit 2 to the IHPS-panel households will be in the *second half* of the field work, i.e. the *post-harvest period* with respect to the **2012/2013 rainy season**. The panel households will report information on the production and post-harvest related matters (sales and storage) pertaining to the 2012/2013 rainy season, complete information on the 2013 **dry (dimba) season**, production and disposition of tree/permanent crops in the last 12 months, as well as access to extension services.

The **two-visit** structure aims to ensure that the information sought for is recent and pertinent to agriculture calendar. This will reduce the recall period and improve the quality of the information collected. The content of the Agriculture Questionnaire that will be administered to the IHPS-Panel households in two visits is as follows:

¹ As the three-four month window starting in March 2013 is the optimal time frame for accurately gauging the extent of storage losses and hence getting the most complete picture for the previous rainy season, administering a short-module on the 2011/12 rainy season production and storage losses to the panel households increases the size of the sample that could be used to obtain accurate production and storage loss estimates for that season. This allows us to track the trends (chronic vs. transient nature) in production losses among the households, as a similar module pertaining to the 2008/09 rainy season was administered during the IHS3. Collecting full data on the 2011/2012 rainy season among the households has been avoided as this would constitute a significant increase in the workload for the households (in terms of the length of the questionnaire causing respondent and enumerator fatigue).

Panel Visit 1 Questionnaire	Modules
Household Identification & Survey Staff Details	A
Overview of 2011/2012 Rainy Season	B
2012/13 Rainy Season: Garden (Munda) Roster Plot Roster & Plot Details Input Coupon Use Other Farm Inputs Crops Cultivated Seed Use	B_1 C & D E F G H
Livestock & Livestock Products	I & J
Network Roster	Placed at the end; Completed throughout the questionnaire administration.
Panel Visit 2 Questionnaire	Modules
Household Identification & Survey Staff Details	A
2012/13 Rainy Season: Harvest Labour Production Sales/Storage	K L M
2013 Dry (Dimba) Season: Garden (Munda) Roster Plot Roster & Plot Details Other Farm Inputs Production Seed Use Sales/Storage	M_1 N & O P Q R S
Tree /Permanent Crops (Last 12 Months): Garden Roster Plot Roster Production Sales/Storage	S_1, T, U & V
Access to Extension Services	W
Attitudes & Arithmetic & Short Term Memory Test	X_1, X_2, X_3 & X_4
Network Roster	Placed at the end; Partially filled from Visit 1; completed throughout the questionnaire administration.

3A. VISIT 1 AGRICULTURE QUESTIONNAIRE

AG-MODULE A: IDENTIFICATION

Refer to the instructions in the Enumerator Manual for the Household Questionnaire for filling out the identification page.

AG-MODULE B: 2011/2012 RAINY SEASON

Module B gathers information on the production and disposition of crops pertaining to the 2011/2012 rainy season.

Record date and start time for MODULE B ONLY IF the answer to Question B0A is “YES.”

Each row in MODULE B is a separate/unique crop grown by the household. The module **MUST** be administered one row/crop at a time, **NOT** page by page.

You **MUST** first list all crops that the household grew in 2011/2012. Maize, tobacco, rice and groundnuts **MUST** be reported according to their variety. Refer to the crop codes on the last page of the questionnaire for a list of crop codes and the varieties of maize, tobacco, rice and groundnuts.

B01. Record the farmer’s estimate of the area planted with each crop. Many smallholders are likely to give areas as acres and as fractions of acres, probably not more detailed than $\frac{3}{4}$, $\frac{1}{2}$, and $\frac{1}{4}$ of an acre. You **MUST** convert the fractions to decimals as follows: $\frac{3}{4}=0.75$, $\frac{1}{2}= 0.50$ and $\frac{1}{4}=0.25$, and fill in the areas with two decimals. You **MUST** make sure that the decimals are correctly registered in order to avoid data entry errors at a later stage. Note the following conversions. See conversions listed on page 6 under **Farmer Estimation of GARDEN and PLOT areas.**

Quantities are required in questions B04, B07, B11–16, B20, B31, B32, and B35-B38). You **MUST** assist the respondent as much as possible to record quantities in terms of KGs **WITHOUT** giving answers for him/her.

- **Tobacco Varieties:** Please try not to use BALE as a unit of measurement for tobacco. The tobacco farmers will almost always be able to report their production and disposition in KGs.

B07. Ask how much of the crop was sold. For crops that can be sold shelled or unshelled, you **MUST** indicate if the amount refers to shelled or unshelled.

B11-B16. Ask for other uses of the harvested crop: given out as gifts or to reimburse land or labour, used for animal feed, used for crop by-products, saved for seed, or lost.

B11. Note that reimbursements for inputs borrowed or acquired on credit **MUST** be **excluded**, because we ask about that in the next question, B12.

B13. Note that the quantity of crop used as animal feed due to pest damage **MUST** be **excluded**, because we include that quantity in B16.

B14. Note that the quantity of crop used as input for own-produced by-products consumed at home **MUST** be **excluded**. This question is meant to capture only the quantity of crop that was utilized as an input for crop by-products that the household sold on the market.

B16. Note that the quantity of crop the farmer used as animal feed because it was damaged by pests **MUST** be **included** here.

AG-MODULE B1: GARDEN (MUNDA) ROSTER – 2012/2013 RAINY SEASON

1. This is a filter question for the Modules B_1, C and D. Note that there are **two elements** to this question: **cultivation** and **ownership** of agricultural GARDENS.

Fill in the date, and start time for MODULE B_1 ONLY IF the answer to Question 1 is “YES.”

This module is to be administered to the most knowledgeable household member regarding the household farm operations, who may be assisted by other farm managers and labourers within the household.

Each row of the module on the questionnaire represents **one GARDEN**.

You **MUST** ask the respondent to list ALL GARDENS owned by the household (regardless of whether they cultivated the GARDENS) and also ask them to list GARDENS that the household does not own but that were cultivated by the household, during the 2012/2013 rainy season.

The GARDENS owned by the household may be cultivated, left fallow, covered with a forest, or wholly/partly used for grazing livestock, or rented to someone else. Hence, if a survey household does not farm but does control agricultural land, Modules B_1, C and D **MUST** be administered.

2 - 3. According to the GARDEN definition provided in Section 1B of this manual, you **MUST** obtain a list of all GARDENS owned or cultivated by household members before moving on to the questions about EACH GARDEN. Names of GARDENS **MUST** be distinct **AND** include location. Try to solicit GARDEN names that are used by the household.

3_1. If this GARDEN was in household’s domain during the 2009/2010 rainy season, please record the IHS3 GARDEN ID from Question 22 on the T-0 form, otherwise 99. The GARDEN ID recorded in this column therefore has to start with the “RG” prefix, as recorded on the T-0 form, or should be listed as “99.”

3_2. EACH PLOT will be listed separately in its own row in MODULE C, but this question asks you to report the total number of PLOTS found on EACH GARDEN based on your discussions with the farmer, and in accordance with the GARDEN vs. PLOT definitions provided in Section 1B of this manual.

After listing all GARDENS, and administering Questions 2, 3_1, and 3_2, and obtaining farmer-estimated area for EACH GARDEN, record the primary respondent and end time for the module, WITHOUT waiting for the completion of GPS-based GARDEN area measurements.

4, 5 and 6. GPS Measurement of GARDEN area, coordinates for the starting point and number of satellites used. During the IHPS, you will measure all GARDEN areas using a handheld GPS device. Detailed directions on GPS use can be found in the **ANNEX 2**.

- The GARDEN area measurement **MUST** be done **AFTER** the interview is completed.
- You **MUST** walk around the GARDEN with the holder/respondent to determine the GARDEN boundaries, as well as the PLOTS in the GARDEN- since you will record the GPS-based PLOT area measurement in Module C.

- The area of a given GARDEN should be revealed to the farmer, **ONLY IF** he/she is interested in knowing.
- For a GARDEN that lies more than **2 hours of walking distance** from the dwelling (regardless of being in a rural or urban EA), the enumerator **MUST** consult their supervisor concerning the decision about measuring the GARDEN. You are expected to capture as many GARDENS as possible by possibly grouping together measurements of distant gardens that are close to one another.
- For GARDENS that cannot be measured due to distance, enter code 1 “TOO FAR” on the questionnaire. This code is **ONLY** acceptable if the supervisor has received explicit permission from headquarters that this plot does not need to be measured. If the plot is too far for you to travel with the respondent at the time of the interview, you **MUST** schedule a time to meet with the respondent to travel to the plot **OR** collect information on an individual you can meet with closer to the plot that can assist you in the measurement.

7. Record the code that best describes the weather conditions at the time of measurement. See descriptions and pictures of weather conditions located in the Household Manual.

AG-MODULE C: PLOT ROSTER – 2012/2013 RAINY SEASON

This module is to be administered to the most knowledgeable household member regarding the household farm operations, who may be assisted by farm managers and labourers within the household. **Each row** of the module on the questionnaire represents **one plot**.

Fill in the date, and start time for MODULE C as the first step.

C02 - C03. According to the PLOT definition described in Section 1B (page 5) of this manual, you **MUST** obtain a list of all PLOTS owned or cultivated by household members before moving on to the questions about EACH PLOT.

Names of PLOTS **MUST** be distinct **AND** include location. Try to solicit PLOT names that are used by the household. For instance “pigeon peas by path to primary school.” If the household grows the same crop on two PLOTS, you must have two different names. For example, “Mussa’s maize plot nearby the river” and “James’ maize plot off Namwera turn-off.”

C03_2. In Module B_1 we identified all GARDENS that the household owned or cultivated during the 2012/13 rainy season. In C03_1 you must identify the GARDEN (as listed in MODULE B_1) that each PLOT belongs to, and record the 2012/13 rainy season GARDEN ID.

C03_3. If the 2012/13 rainy season GARDEN associated with a given PLOT was in household’s domain during the 2009/2010 rainy season, please record the IHS3 GARDEN ID from Question 22 on the T-0 form associated with the GARDEN in question, otherwise 99. The GARDEN ID recorded in this column therefore has to start with the “RG” prefix, as recorded on the T-0 form, or should be listed as “99.”

After listing all PLOTS on all GARDENS, and administering Questions 2, 3, 3_2, and 3_3, and obtaining farmer-estimated area for EACH PLOT, record the primary respondent and end time for the module, WITHOUT waiting for the completion of GPS-based PLOT area measurements.

C04, C05, C06 and C07. GPS Measurement of PLOT area, coordinates for the starting point, number of satellites used and weather conditions at time of measurement. See instructions under Module B-1 for questions 4, 5, 6 and 7 on how to fill out questions relating to GPS-based area measurement.

PLOT SKETCH MAP

After you complete the first page of Module C, draw a sketch map with the farmer's input on the location of all GARDENS and PLOTS. The dwelling (the household's house) is at the centre of this map. You **MUST**:

- Do a sketch map for all households that have any and all GARDENS and PLOTS listed in Module B_1 and Module C,
- Label each GARDEN and PLOT using names from Module B_1 and Module C,
- Include landmarks, such as roads, churches, rivers, etc... and
- Note the approximate walking distance in minutes/hours from the dwelling to each GARDEN/PLOT.

Refer to Annex 6 for examples on how to appropriately fill MODULES B_1, C, M_1, N, S_1 and T. Note (i) the links you establish between THREE MODULE PAIRS, namely **B_1 & C**, **M_1 & N**, and **S_1 & T**, (ii) the links you establish in MODULE N with respect to **unique** gardens identified in MODULES B_1 and M_1, and (iii) the links you establish in MODULE T with respect to **unique** gardens identified in MODULES B_1, M_1 and S_1.

AG-MODULE D: PLOT DETAILS RAINY SEASON

You **MUST** ask the questions in this module for **EACH PLOT** identified in the previous module, **one plot at a time** (i.e. not page by page).

Fill in the plot flap before beginning this section. Before asking any questions on any of the household plots, you **MUST** first copy the ID codes of the plots identified in Module C.

If a household has more than one plot, you **MUST** start with the first plot and ask all possible questions. When you finish, you **MUST** move to the next plot, and again go through the entire module.

Throughout this module, when the questions inquire about the **timing of planting activities**, in the case of multiple failed planting attempts earlier in the rainy season you must report on the **last** planting attempt.

D01. Identify whom in the household made the decisions about the cropping activities on each plot. If possible, questions concerning an individual plot should be asked of this

individual. While this individual is the primary decision maker/manager on the plot, he/she should not be assumed to be necessarily the household head.

D03. This question asks how the plot was acquired.

- Most smallholder farmers will have acquired their plots through customary procedures from local leaders or from the family of their spouse.
- In some areas, particularly around the urban centres, land may be purchased, either officially (with title) or unofficially.
- Customary land is granted by local leaders.
- Land can also be acquired by inheritance.
- Leasehold is a common method for estate owners to acquire their estate land. Leasehold means the land has been surveyed, has sketch map, and has a title deed. The land is leased (rented) from the government on a long-term basis, i.e. for a 33-year term, a 99-year term, or similar long terms.

Note that this question is not interested in whether land has title deeds or not or whether money change hands or not. The real interest is how the present owners or controllers, **NOT** their parents or grandparents, got the access to that piece of land.

D04. The owner of the plot may be different than the person reported in D01 as making decisions on the plot.

- Do **NOT** assume this person will be the household head.

D04_1& D04_2. In these questions collateral is defined as chikole/pinyolo.

D05-D06. Emphasize to the farmer that these are hypothetical questions. They may be difficult for the respondent to answer. If the respondent is unable to answer, try also soliciting information on how much he/she would pay to sell/rent a plot identical to the plot of interest.

D06. This is not a straightforward question and it is not simple to arrive at an answer. Much land under cultivation in Malawi is under customary land, which means there is no land market price (the land cannot be sold). Probe the respondent for an answer to this question.

- If you are unable to get a response, enter “DK” for “don’t know”

D07- D09 These questions ask about plots that the household has rented, by paying either cash or kind to someone else, during the 2012/2013 rainy season.

D12- D13 These questions ask about plots that the household owns but rented to someone else during the 2012/2013 rainy season.

D14. You must list the crop codes for the crops grown on this plot. Refer to the crop codes on the last page of the questionnaire.

- The first crop listed should be the major crop in the plot, whether defined in terms of yield or in terms of significance for the household. If the plot is intercropped, this crop will usually be the staple food crop, such as maize. BUT we do not want to list cassava, tea, coffee or fruits in this question, as we will get information in Visit 2 on these crops in a module on Tree/Permanent Crops
- Note that you **MUST** distinguish between local, composite, hybrid and varieties of maize, or recycled hybrid as well as Mchewere and Mawere.
- List **ALL** crops grown on the plot, including minor crops, with the exception of tree/permanent crops, such as cassava, tea, coffee or any fruits.

D15. Soil texture concerns the “heaviness” of the soil in the plot. Soil texture is useful for understanding potentially how productive the plot might be in producing crops.

- Sandy soil is “light”, whereas clay soil is “heavy”.
- Usually soil in dambos will be relatively heavy with considerable amounts of clay in it, whereas soil between dambos will be relatively light with much sand.
- Clay soils are good for making bricks. Sandy soils are too loose to make good bricks.

D19. Vetiver grass and trees may be established as permanent vegetative barriers in the bed of the gully to slow down runoff. They also trap sediment and organic matter, which enhances regeneration of vegetation and terrace formation within the gully.

D20. The respondent should estimate the slope of the plot.

- If water does not readily drain from the plot, it is flat. Steep and hilly plots will be somewhat difficult to cultivate because of the slope.
- Note that many important farming areas of the country will not have any steep or even moderately steep slopes. Examples include the relatively flat farming zones in Lilongwe, Kasungu, Mchinji, and Mzimba districts, as well as most farmed areas of Nsanje and Chikwawa districts. Many areas of the lakeshore and the Lake Chilwa plain are also relatively flat.

D22. A *treadle pump* is a low-cost, simple manual pump. It has two pistons placed side by side and a chain or rope that passes over a pulley that connects the two pistons together so that when one piston is pushed down, the other comes up. Each piston is connected to a treadle. A suction or intake pipe connects the pump to the water source. At the end of this pipe is a non-return valve that only allows water to enter the pipe and stops it from flowing back.

Motorized pumps are water-lifting devices that are propelled by diesel, petrol or electricity. An example of a motor pump is the radial flow pump commonly known as centrifugal pump.

D23. *Watering can or bucket* irrigation is the simplest form of overhead irrigation, and is widely used by smallholder farmers. This method is best for small plots of land, such as vegetable gardens, that are close to various water sources.

Sprinkler irrigation is a way of applying irrigation that is similar to natural rainfall. It can be used on many crops, soils and geographic conditions.

Micro (drip) irrigation includes a number of technologies, where water is applied only to part of the field surface. It can save on water and improve crop yield. The costs of purchasing, operating and maintaining the equipment are high.

D26 - D27. This refers to the most recent year the plot was fallow and the number of consecutive years the plot was left fallow.

- Example: Suppose a plot was left fallow for 2 years, from 2007 to 2008. It was planted in both 2006 and again in 2009. The answer to **D26** is “2008”, and the answer to **D27** is “2”.

D30. Manures are used to improve soil fertility and water holding capacity by adding nutrients and organic matter to the soil. There are different types of manure, such as compost, green and animal (*khola*) manure.

Compost manure can be made using different methods, such as conical or *changu*, *chimato*, pit and stack methods.

Green manure is composed of crops grown for the specific purpose of plowing them in and subsequently, increasing soil fertility through incorporation of nutrients and organic matter into the soil.

Animal manure also enhances soil fertility through incorporation of nutrients essential for plant growth, and improves soil structure as it allows for the land to hold more nutrients and water.

D33. In this question we are asking for the amount of inorganic fertilizer applied to each plot. There is space for to record two applications, if the farmer applied fertilizer twice.

If the farmer **DID NOT MIX** different types of inorganic fertilizers, it is quite straightforward to fill this out, as shown in the following two examples:

Example 1 (Without Mixing of Inorganic Fertilizers):

The first plot is intercropped with hybrid maize and beans, managed by Peace. She applied 140 kgs of manure and combined it with two fertilizer applications; the first one in December and the second on in January. For the first application, she used a 50 KG bag of UREA, whereas for the second application, she used 30 KGs of DAP.

In D31, you would record 140 for Quantity and 2 for Unit (KGs). In D33, under first application, you would record 4 (for UREA) for Type, 1 for Quantity, and 7 (for 50 KG-Bag) for Unit. For the Enumerator: Total KGs, you would record 50, and for the month of application, you would record 12 (for December). Under second application, you would record 2 (for DAP) for Type, 30 for Quantity, and 2 (for KG) for Unit. For the Enumerator: Total KGs, you would record 30, and for the Month of Application, you would record 1(for January).

Example 2 (Without Mixing of Inorganic Fertilizers):

The second plot is cultivated by oriental tobacco, managed by Kondwani. Kondwani applied an ox cart of manure, and applied inorganic fertilizer twice, once in January and once in February. He used one 50 KG bag of Chitowe for each application.

In D31, you would record 1 for Quantity and 12 for Unit (Ox Cart). In D33, under first application, you would record 1 (for Chitowe) for Type, 1 for Quantity and 7 (for 50 KG-Bag) for Unit. For the Enumerator: Total KGs, you would record 50, and for the month of application, you would record 1 (for January). Under second application, you would record 1 (for Chitowe) for Type, 1 for Quantity and 7 (for 50 KG-Bag) for Unit. For the Enumerator: Total KGs, you would record 50, and for the Month of Application, you would record 2 (for February).

The next two examples explain how to fill out D33 If the farmer **MIXED** inorganic fertilizers in a given application for a given plot.

NOTE: WHENEVER TWO OR MORE TYPES OF FERTILIZERS WERE MIXED IN A GIVEN APPLICATION FOR A GIVEN PLOT, YOU **MUST** MAKE NOTES TO YOURSELF ON THE QUESTIONNAIRE, IDENTIFYING FOR EACH OF THE RELEVANT CASES, THE TYPES AND QUANTITIES OF INORGANIC FERTILIZERS MIXED. THIS INFORMATION WILL BE REQUIRED LATER IN THE QUESTIONNAIRE, AS WE WILL ASK ABOUT THE SOURCES OF DIFFERENT BITS OF INORGANIC FERTILIZER USED BY THE FARMER.

Example 3 (With Mixing of Inorganic Fertilizers):

The third plot is cultivated by hybrid maize, managed by Kondwani. He applied only inorganic fertilizer on this plot, for one time, in January. For that application, he mixed 30 KGs Chitowe with 10 KGs of D-Compound.

In D30 you would record 2 since no manure/organic fertilizer was used on this plot. You will see a comment in D33 that says " IF TWO TYPES OF FERTILIZER WERE MIXED IN A GIVEN APPLICATION, RECORD THE CODE FOR THE MAIN FERTILIZER IN THE COLUMN FOR "TYPE," BUT NOTE THE SUM OF BOTH TYPES OF FERTILIZER IN THE COLUMN FOR QUANTITY. "

In this example, Chitowe and D-Compound were mixed, and Chitowe was the main fertilizer, since the share of Chitowe in the inorganic fertilizer mix was greater than that of D-Compound. Thus, in D33, under the first application, you would record 1 (for Chitowe) for Type, 40 for Quantity (The Sum of 30 KGs of Chitowe and 10 KGs of D-Compound), and 2 (for KG) for Unit. For the Enumerator: Total KGs, you would record 40, and for the month of application, you would record 1 (for January). Under second application, you would not record anything since Kondwani applied inorganic fertilizer only once on this plot.

Example 4 (With Mixing of Inorganic Fertilizers):

The fourth plot is cultivated with maize, managed by Johnson. Johnson applied inorganic fertilizer only once in January, mixing half a 50 KG bag of UREA with half of a 50 kg bag of Chitowe. He kept the rest of the UREA and the Chitowe for another plot.

This example is the most difficult, since the UREA and Chitowe were mixed in equal amounts. In this case, you have to choose one of them to record as the main inorganic fertilizer. Thus, in D33, under the first application, you would record 1 (for Chitowe – we could have also chosen UREA) for Type,

50 for Quantity (The Sum of 25 KGs of Chitowe and 25 KGs of UREA), and 2 (for KG) for Unit. For the Enumerator: Total KGs, you would record 50, and for the month of application, you would record 1 (for January). Under second application, you would not record anything since Johnson applied inorganic fertilizer only once on this plot.

D34. Pesticides are chemicals used to protect crops from fungal diseases as well as external and soil-borne pests. Herbicides are chemicals used to control the spread of unwanted weeds and plants.

Some of the common pesticides are: Cypemethrins (Ripcord, Cymbush, Sherpa) for the control of insect pests; Chlorothalonil (Daconil) for the control of fungal diseases; and Primiphos methyl (Actelic) for the control of storage pests.

In **D34**, there is space to record up to two types of pesticide or herbicides used in the 2012/2013 rainy season.

D36-D37. These questions collect information on the work that different household members put into the various activities over the course of the 2012/2013 rainy season. An added layer of complexity is that we are collecting this information for each plot listed in this module.

For each household member, collect number of weeks that s/he worked in each plot.

Days/week that a member worked should be an average days per week that s/he worked.

Hours/Day that a member worked should also be an average hours per day that s/he worked.

This information will need to be built up by the enumerator from the information given out by the respondent. Children going to school, adults working outside their homes will have a different working pattern than those staying home, care must be taken not to overestimate or underestimate their average hours worked by following a general pattern. It is important to understand that each member may have a specific working pattern that can be slowly built up by asking detailed information from the respondent.

When recording the hours/days that household members have worked in different activities you **MUST** confirm that they do not report working more than 7 days a week or 12 hours a day. This will flag an error in the data entry application but you need to identify this as you conduct the initial interview so that you do not need to return to these questions to correct errors.

D36. Land Preparation. Land preparation may happen over several months. It is therefore necessary to aid households in reporting information using a similar scale of time evaluation across the rainy season. Ask which household members helped to prepare the land, and then ask the questions of the number of weeks, how many days per week, and the hours they worked per day.

Example: In a household, there are Nelson, the household head (ID 01), Grace his wife (ID 02), and their son, Samuel (ID 03). The respondent (Nelson) said he and his son worked on the land preparation for Plot 1, the maize plot. Nelson reported that he worked the land for 8 weeks, 5 days a week, and he usually worked about 5 hours per day.

For Plot 1, you would record his information: ID Code: 01; Weeks: 8; Days/Week: 5; Hours/Day: 5.

Nelson stated that his son Samuel worked for 4 weeks, every day after school for about 2 hours, and another 2 hours on Saturday.

For Plot 1, for Samuel, you would record in the second set of columns: ID Code: 03; Weeks: 4; Days/Week: 6; Hours/Day: 2.

Note that for another plot of this household, the household members who worked on the plot, as well as the hours that they worked could be quite different. For instance, Grace has a plot of cucumbers, for which she prepares the land alone, we would record information concerning Grace (ID 02) on a different row (for the cucumber plot) in C36.

C37: Unlike land preparation, weeding, planting, fertilizing and other non-harvest activities are intensive and wrap up more quickly. Thus, they may be easier to report. The format used for C36 is also used for this question.

- Note that different household members may be involved in different aspects of the cultivation of each plot.

D38. Hired labour, include people working for pay as well as pay in-kind such as paying a pail of maize grain after a day's work. Hired labour expenditures exclude the cost of meals given as part of exchange labour arrangement (*chipeleganyu*), which is captured in C39-40.

This question has columns to record (i) the number of days the household hired men, women and children, (ii) cash payments and/or (iii) payments by crop. Note that you are expected to code the person-days for men, for women and for children for all activities for which the household used hired labour on the plot.

Example: If the household hired 3 men for 6 days to do the harvest on this plot, you would write 18 (3 men x 6 days) under "Men: Number of Days", and then record the average daily wage (the rate in MKs for one day of one hired man's work) in the next column.

The second part of C38 asks for the amount of crop, if any, that the household gave in total for hired workers who worked on a given plot.

D39-40. These questions refer to exchange labor (*chipeleganyu*) or work done for free as assistance.

Example: Suppose that the nephews come to help their uncle who is sick. They are 12 and 14 years old (They are **children** as their ages are less than 15 years). Each boy worked for 2 days on the weekend to help. In this case, you would record, in D39, 4 (2 boys x 2 days) under "Children: Number of Days."

D41. Ask for the number of trees removed in the previous year from the plot including border. *Trees* here refer to perennial crops that have economic value. Here trees include cassava, coffee, tea, macadamia nuts, and fruits.

D42. Here ask about the previous (2011/2012) season.

D43-D44. This question refers to what happened in the last cropping seasons (before the cultivation of the current season). A cover crop is a crop planted primarily to manage soil

fertility, soil quality, water, weeds, pests, diseases, biodiversity and wildlife in an *agro ecosystem*. So cover crops are either additional crops planted on the field post-harvest or can also be crops inter-cropped with the main crop. If the respondent responds NO, ask again, and ask the respondent if the household left on the plots are any of these various crops: Mucuna, Pigeonpea, Lablab, Sesbania sesban.

D45. This question asks the respondents what s/he did with the crop residues left on the plot after the 2011/2012 harvest. *Crop residues* here refer to materials left on plots after the crop has been harvested. These residues include stalks and stubble (stems), leaves, and seed pods.

D47. This question refers to land preparation and asks the respondents how the plot was prepared for planting during the 2012/13 rainy season. The potential answers include the following: Traditional Ridging, Tied or Box Ridging, Planting Pits. The use of planting pits refers to where small holes are dug and seeds deposited.

D50-D53. These questions will be asked at the household level (not plot level) and focus on the neighbours of the respondents.

D50. Ask the respondents how many of his/her neighbours and relatives have invested in agro forestry. Agro-forestry here refers to trees planted that have economic value or trees planted to improve the soil quality.

AG-MODULE E: COUPON USE 2012/2013 RAINY SEASON

This section asks about each person in the household and each coupon they received for the 2012/2013 rainy season. We are interested in **ALL** the coupons the household acquired in the last completed rainy season, whether it is through official or unofficial means, including purchases or gifts. We also would like to know about the coupons the household had access to, even if they later sold or traded them.

The questions are asked for **each input coupon** acquired by **each household member**. On each row in Table A, you will write the name and ID code of the household member that obtained a unique type of input coupon in the last completed rainy season and the number received.

To do so, first fill out Table A and determine the household members that obtained any coupons in the last completed rainy season. Once the list is compiled, establish for each member, the different types of coupons obtained, regardless of how they were obtained and/or used. Then report the number received.

This information will then be used to fill out the table for the remainder of the module. Each row represents **one** coupon so every coupon received is assigned a unique coupon ID code.

Example 1: Charles (household head) and his wife Mary received 3 UREA coupons and 1 Maize seed coupon. The village headman gave these to Charles:

In Table A the information is reported at the Individual – Coupon Type level so two rows of information are recorded. The first row represents the 3 UREA coupons received – “Code 4”. The second row represents the 1 Maize seed coupon received – “Code 10”.

Table A.

Name	Household Roster ID Code	Coupon Type	Number Received
Charles	01	4	3
Charles	01	10	1

Filled-in rows regarding which questions are asked

Name	Household Roster ID Code	Coupon Type
Charles	01	4
Charles	01	4
Charles	01	4
Charles	01	10

Example 2: Charles, his wife Mary, and their son James live together. They received 4 UREA coupons and 1 Maize seed coupon. Charles was given 1 UREA coupon by the village headman, and 2 by the MP. James got the rest of the coupons from the MP.

Table A.

Name	Household Roster ID Code	Coupon Type	Number Received
Charles	01	4	3
James	03	4	1
James	03	10	1

Filled-in rows regarding which questions are asked

Name	Household Roster ID Code	Coupon Type
Charles	01	4
Charles	01	4
Charles	01	4
James	03	4
James	03	10

E02. The Network Roster is at the end of the Agriculture Questionnaire and links with multiple Modules throughout the questionnaire. See Network Roster instructions in Section 1C of this Manual (pages 7-9).

E06. This is the number of coupons that a member of household redeemed to acquire the input at a subsidized rate, regardless what happened to the input later.

- Coupons that were sold cannot be considered as redeemed, so do not include them here.
- Coupons that were kept to be used in the future cannot be considered as redeemed, so do not include them here.

E08. This question asks for the total input recovered as a result of redeeming a given coupon, prior to any sharing, exchange, and other input utilization arrangements.

- This does NOT have to be the quantity of the input that the farmer used on his/her plots. It is possible that the farmer did not use all of the input he/she received when the coupon was redeemed.

E09. This question asks if any of this type of input was exchanged with another farmer for another type of input, and if so, you record the amount given and the type and amount of the other input the farmer received in the trade in **E10**.

Example: If Clement redeemed a coupon for a 50 kg bag of UREA, and exchanged half of it for half of a 50 kg bag of Chitowe from his brother, Thompson, you would record:

- For "Input Given:" 25 for Quantity 25, 2 (for KGs) for Unit.
- For "Input Received:" 1 (for Chitowe) for Type, 25 for Quantity and 2 (for KGs) for Unit.

E11-E12. You record any input that was purchased with a coupon and that the farmer gave away for free.

E13. In addition to the instructions stated in the questionnaire, the answer to this question **MUST** also include the transport expenses for trips that were not successful in purchasing an input of interest since the subsidized input depot ran out of stocks.

- The transportation expenditures should include money spent on hired vehicles or ox-carts.
- If the household used its own vehicle to bring back the input purchased with a coupon, the transportation expenditures should include the fuel and other consumables used during that trip.
- The transportation expenditures should include the fares for any bicycle taxis used and the payments of labourers hired to transport.
- Put zero if the transport was free i.e. free rides from relatives and neighbours.

E15. Sum ALL costs that the farmer incurred in order to redeem the coupon for the subsidized input, including estimated value of in-payments but excluding transportation expenditures. Include tips if there were any.

E17. Starts the accounting of coupons obtained by household members to see how they were utilized. Were all coupons redeemed for inputs? Or were some stolen/given away for free/sold?

E18-E25. You are supposed to keep track of all unaccounted coupons. If the number of coupons obtained and redeemed tallies in E17 (i.e. all coupons received by a household member were redeemed for inputs), then the tracking is complete and you **MUST NOT** ask **E18-E25**. Bear in mind that the tracking can be completed at any point before reaching **E25**. So to avoid embarrassing yourself, please keep a track of all unaccounted coupons at all times!

E26. This question applies only if there are coupons that were neither redeemed nor lost/stolen nor sold nor given out for free.

E27. The question is asked separately for Fertilizer and Maize Seed coupon receipts, for each of the previous agricultural seasons, starting with 2008/09.

E29. Open Forum Allocation is equivalent to the identification of coupon recipients in a village as part of an open forum attended by the village residents. Open Forum Distribution is equivalent to the actual distribution of paper coupons to the beneficiaries in a village as part of an open forum attended by the village residents.

The meetings where beneficiaries are identified and coupons are distributed should ideally be separate. If coupon recipients are identified and allocated their coupons in one open forum, then mark Open Forum Allocation as an event that has not taken place while marking Open Forum Distribution as an event that has taken place.

Redistribution Following Open Forum could be identified as having taken place if there are any sharing arrangements observed in the village. These sharing arrangements could have been agreed upon following Open Forum Allocation or Open Forum Distribution.

Later Supplementary Allocation refers to the arrival of additional coupons to the village that are in turn assigned to village residents, likely outside of Open Forum Arrangements.

Example 1 for Module E, Coupon Use:

This interview concerns the household, whose members are TIKUKUONANI PARAPANDU (HHID 01), GRACE PARAPANDU (HHID 02), and LIGHT PARAPANDU (HHID 03).

Tikukuonani obtained two input coupons during the 2012/2013 rainy season. One of the coupons was for Chitowe whereas the other one was for Maize Seed. The Chitowe coupon was obtained from the village headman for free in October, and the Maize Seed coupon was obtained from his neighbour Jonah in November for MK 1000. He resold the Maize Seed coupon for MK 1,500 to his brother Alexander, and redeemed the Chitowe coupon for a 50 KG bag of Chitowe.

For Tikukuonani, we will use two rows of information in Table A.

On the first row of Table A, you write: Tikukuonani, his ID code 01, put 1 under Coupon Type (for Chitowe) and 1 under number received.

Then, in the full module each of his coupons will be listed separately. For the first coupon (type - Chitowe) that Tikukuonani obtained the following will be reported.

E01= 2 because he obtained the coupon directly from the village headman, and skip to E03.

E03= 2 for no, and skip to E05.

E05= 10 as the code for October.

E06= 1 since he redeemed 1 coupon of this type (Chitowe) for inputs.

E07 = 1 for the Chitowe purchased.

E08= 1 for Quantity and 7 (for 50 KG-bag) for Unit.

Then we continue finishing this row for all questions concerning the Chitowe coupon obtained by Tikukuonani.

On the second row of Table A, you write: Emmanuel, his ID code 01, put 1 under Coupon Type (for Chitowe) and 1 under number received.

On the second row of the full module, we write: Tikukuonani, his ID code 01, and we put 10 under Coupon Type (for Maize Seed).

E01= 4 because he purchased the coupon from another individual.

E02= The code from this household's network roster for neighbour Jonah, let's say it's N05.

E03= 1 for yes, since Tikukuonani did pay for the coupon.

E04= 1,000, the amount of MK that Tikukuonani paid for the coupon.

E05= 11, the code for November

ED06= 0 because he did not redeem the coupon for inputs, then skip to **E18**.

E18 = 1 for yes, because he did sell a coupon of this type (Maize Seed).

E19= 1

E20= 1,500, for the price that he received from his brother Alexander for the coupon.

E21 = The code from this household's network roster for brother Alexander, let's say it's N3.

Since you have fully accounted for the maize seed coupon, you can put the appropriate answers 2, 2, and 9 for E22, E24, and E26, respectively.

AG-MODULE F: OTHER INPUTS 2012/2013 RAINY SEASON

This module refers to all different types of inputs used on all rainy season plots, as reported in Module D. You **MUST** refer back to Module D to be able to administer this module correctly. The "Input Type Codes" are those recorded in Module D.

Note that in Module D, we were asking for organic fertilizer (manure), inorganic fertilizer and pesticide/herbicide use at the plot-level. In the case of inorganic fertilizer, the information is solicited also **by application**.

"Input Type Name" and "Input Type Code":

- To start, note that the first row, **row 101** is for organic fertilizer (manure). There is no code to put for organic fertilizer, so the "input type code" cell has an "X" in it.
- The next 4 rows, **rows 102-105** are for inorganic fertilizers. You **MUST** refer back to D33, on page 15, and write the names and codes for any fertilizers listed in D33. You **MUST** be careful in the sense that if the farmer mixed two (or more) fertilizers, only the main ones were recorded in D33. Here, we want to record **ALL** types of inorganic fertilizers used by the farmer (up to a maximum of 4, the number of rows we have available), hence your notes on any mixing of inorganic fertilizers in a given application on a given plot would be of great value.
- The next 4 rows, **rows 106-109** are for herbicides and pesticides. You **MUST** refer look back to D35, on page 15, and write the names codes for any herbicides or pesticides listed in D35. In D35, we were only able to list 2 types of herbicides or pesticides used on a given plot. Ask the farmer if he used any others, and record up to a maximum of 4 types, on **rows 106-109**.

- Each input listed should have its own Input Type Code. No two rows **MUST** have the same code!

Example 1:

We will take the example of Kondwani, used for Module D (Page 22 of this manual, Examples 2 and 3). As you may recall, he had two plots:

- On the first plot, he planted oriental/burley tobacco. He applied an oxcart of manure on this plot, and applied inorganic fertilizer twice, once in January and once in February. He used one 50 KG bag of Chitowe for each application.
- On the second plot, he cultivated hybrid maize. He made one application of inorganic fertilizer on this plot in January. He mixed 30 KGs Chitowe with 10 KGs of D-Compound. In addition, he used 10 kilograms of fumigant along with a litre of insecticide.

Remember that in Module F, we do not care about the plots the inputs were used on, just the types and quantities used on the whole in the 2012/2013 rainy season. Kondwani used manure, two types of fertilizer, Chitowe and D-Compound, a fumigant and insecticide on his plots. This is how we would record the input type names and input type codes:

		INPUT TYPE NAME	INPUT TYPE CODE	1.	
				QUANTITY	UNIT
ORGANIC FERTILIZER	101	ORGANIC FERTILIZER	X		
INORGANIC FERTILIZER TYPE # 1	102	<i>Chitowe</i>	<i>1</i>		
INORGANIC FERTILIZER TYPE # 2	103	<i>D-Compound</i>	<i>5</i>		
INORGANIC FERTILIZER TYPE # 3	104				
INORGANIC FERTILIZER TYPE # 4	105				
PESTICIDES/HERBICIDES TYPE # 1	106	<i>Fumigant</i>	<i>9</i>		
PESTICIDES/HERBICIDES TYPE # 2	107	<i>Insecticide</i>	<i>7</i>		

Note that even though D-compound was not recorded in D33 (as it was part of a mixture and we could only report the main component - Chitowe), we list it here.

F01: Now that we have listed all the types of inputs, we are ready to proceed to F01 to list the quantities. For Manure, Kondwani used 1 ox cart. For Chitowe, Kondwani used 50 kg+ 50 kg + 30 kg = 130 kg. For D-Compound, he used 10 KGs. He also applied 10 KGs of fumigant and 1 litre of insecticide.

		INPUT TYPE NAME	INPUT TYPE CODE	1.	
				QUANTITY	UNIT
ORGANIC FERTILIZER	101	ORGANIC FERTILIZER	1	1	12
INORGANIC FERTILIZER TYPE # 1	102	<i>Chitowe</i>	1	130	2
INORGANIC FERTILIZER TYPE # 2	103	<i>D-Compound</i>	5	10	2
INORGANIC FERTILIZER TYPE # 3	104				
INORGANIC FERTILIZER TYPE # 4	105				
PESTICIDES/HERBICIDES TYPE # 1	106	<i>Fumigant</i>	9	10	2
PESTICIDES/HERBICIDES TYPE # 2	107	<i>Insecticide</i>	7	1	8

You **MUST** check that the total quantity of manure, inorganic fertilizer and herbicides/pesticides use, as reported in D31, D33 and D35 correspond to the totals reported here, i.e. row 101, the sum of rows 102-105, and the sum of rows 106-109.

Look at the total for all plots and inorganic fertilizer applications in Kondwani's example: The total in D33 was 140 kgs, which is the total reported here for inorganic fertilizers; the sum of chitowe (130 kgs) and D-Compound (10 kgs).

Example 2:

James has 3 plots. On plot #1, he used 1 50kg bag of UREA, 1 50Kg bag of CAN, and 2 litres of herbicide. On plot #2, he used 1 50kg bag of CAN. On plot #3, he used 1 litre of insecticide.

In **F01**, you must list:

- UREA, Type Code 4, 50 kgs
- CAN, Type Code 3, 100 kgs
- HERBICIDE, Type Code 8, 2 litres, and
- INSECTICIDE, Type Code 7, 1 litre.

F02 Remember to ask the respondent if the calculation you make as in the example above correspond to the quantity of each type of input used during the 2012/13 rainy season. If they do not correspond adjust F01 and D31, D33 and D35 accordingly.

Now, you must proceed through the rest of the questions in this module **one row at a time**: first ask for row 101 - organic fertilizer (manure), then for row 102 - the first row of inorganic fertilizers, and so on.

F05 - F26. These questions refer to input purchases without coupons, either using cash or by credit, for up to three commercial outlets.

- Note that inputs can come from different commercial outlets and using different financing arrangements.
- Acquisition of input on credit **MUST** cash loans obtained by the household to purchase agricultural inputs. Here, our interest only pertains to in-kind input loans that the household will have to pay back in the near future with cash or other in-kind means (crop, labour services, etc...).

AG-MODULE G: CROPS BY PLOT 2012/2013 RAINY SEASON

This module collects information about **each crop** planted in the last completed rainy season on **each plot**.

- For **each plot**, list all crops reported in Module D Question 14, including those that were not the main crop. This module is at the plot-crop level so if there were multiple crops listed for a single plot then this will require multiple rows in Module G. For example, if plot R01 in Module D reported hybrid maize and beans then in Module G we will have one line for R01 - hybrid maize and another for R01 - beans. Do **not** list cassava, tea, coffee and fruits, which should not be listed in D14 (they will be dealt with in Module T in Visit 2).

Note that there are different varieties for maize, tobacco, rice and groundnuts. For example, the varieties of groundnuts include: CHALIMBANA CG7, MANIPINTA, MAWANGA and OTHER GROUNDNUT.

The crop codes, including the codes for varieties, are listed on the last page of the questionnaire. **ANNEX 3** provides descriptions of the main varieties of rice, groundnuts and tobacco.

Example: Willie's household grows local maize and pumpkin on a plot near the river (Plot 1), and grows local maize only on a plot near the road (Plot 2). In this case, you **MUST** list three rows in Module G.

After the listing each crop planted on each plot cultivated by the household, ask all questions starting with F01, one row at a time, for each crop on a given plot.

DO NOT ask F01 until you have listed all plots and crops.

G04 - Consult below the recommended seed quantities per acre, so that you will see if the figures provided by the farmer are reasonable.

- **Maize Seed:** Seed for hybrid maize should be bought every season. Recommended maize seed rate per acre: 10 KGs.

- **Tobacco:** Tobacco seeds often come in 2 gram packages and tobacco farmers are advised by the extension workers to use 2 grams of seed per acre.
 - Farmers often plant tobacco seeds by using bottle caps. You **MUST** use the information on the recommended seed rate to gather as much information as possible in standard units (Grams or KGs) as opposed to accepting answers such as “3 Bottle Caps” for seed use.
 - Our main focus is the quantity of tobacco seeds planted, as opposed to the weight of the tobacco seedlings. If seedlings were received from a relative, the enumerator should try and solicit data on the amount of seed that would have generated the seedlings received.
- **Sweet Potatoes & Irish Potatoes:** Farmers often use “cuttings” instead of seeds for sweet potatoes and Irish potatoes. In these cases, the “other (specify)” category should be used: write down “PIECE” as the unit category and the number of pieces/cuttings used for cultivation.
 - It is common concerning sizeable plots for a farmer to use 50kg bags as his/her container to carry the cuttings to the field. In these cases, ask how many 50kg bags of cuttings there were, and how many half, three-quarters, one-quarter bags there were. And then estimate the quantity with the farmer in KGs.
- If the crop was self-germinating (residual crop from previous crop) and it is not possible to capture the quantity of seeds planted, you must comment beneath the page on the seed module that the crop was self-germinating.

AG-MODULE H: SEEDS 2012/2013 RAINY SEASON

This module collects information about all different types of seeds used by the household during the 2012/2013 rainy season. To be able to determine the different seed types used, refer to the crops identified in Module G, question G01. Please note that the range of questions asked regarding seed acquisition processes in this module are identical to those in module F asking about other input acquisition processes.

CHECK: The number of different seed varieties on which information is collected in Module H has to be equal to the number of unique crops grown by the household as reported in Module G. Make sure that the set of seeds listed in Module H covers all of the unique crops reported in Module G, and excludes any crop that was not listed as cultivated.

Example: Frank’s household has 3 plots. In Module D & G, the household reports growing on:

- Plot 1: Local maize and pigeon peas
- Plot 2: Local maize, pigeon peas and sweet potatoes
- Plot 3: Hybrid maize

In Module G, we would collect 6 rows of information. In Module H, we would collect 4 rows of information, for each different type of seed planted by the household: local maize, pigeon peas, sweet potatoes, and hybrid maize.

AG-MODULE I: LIVESTOCK

This module collects detailed information on the ownership and alternative uses of livestock in the past 12 months. Each row of the module represents one type of livestock, including poultry. This module is to be administered to the household head and others in the survey household who are concerned with managing the household's livestock.

I01. This is a filter question for the entire module. If no member of the household raised or owned any livestock during the past twelve months, the rest of this module is skipped.

Keep in mind that even if the household owns only **ONE CHICKEN**, this household is still considered active in livestock so you **MUST** administer this module. Probe for more information if households (especially in rural areas) answer "no" to this question and confirm that they do not have **ANY** livestock.

If the household does not own any of a specific type of livestock at present, but did own such livestock at some point in the past twelve months, the answer to this question should be yes, and the rest of the questions concerning that specific type of livestock should be asked.

When administering this module please keep in mind the following accounting equation:

$$Q2 = Q7 + Q8 + Q9_1 + Q10 - Q14 - Q15 - Q16 - Q19 - Q21$$

In words, the number of livestock owned by the household **should be equal to** the number of livestock the household owned 12 months ago **PLUS** the number of livestock born in the last 12 months **PLUS** the number of livestock the household received as gifts or payment for services rendered **PLUS** the number of livestock the household bought to raise **MINUS** number of livestock the household gave away as gifts **MINUS** the number of livestock lost or stolen **MINUS** the number of livestock sold alive **MINUS** the number of livestock slaughtered **MINUS** the number of livestock lost to disease/injury.

I02. If the household does not own any of a specific type of livestock at present, but did own such livestock at some point in the past 12 months, answer zero.

I04. The price should reflect the average current sales prices for the livestock in local markets, adjusted for the quality of the livestock owned by the household, e.g., age, size, nutritional status, etc.

I08-I16. This series of questions is asked to better understand how the stock of animals owned by the household varied over the past 12 months.

I17. The value reported here should correspond to the total sales of a given type of livestock. It is **NOT** the average sales price received.

If the household traded the livestock for crops or other in-kind payments, the cash value of the in-kind payments should be calculated, and added here as part of the total amount received for sale of the livestock.

I21. If any livestock suffered from any disease, I21 asks for the disease and the number of livestock lost to the main disease per type of livestock. In **ANNEX 4** of this manual is a list of

the disease names with the corresponding local names for the disease, as well as a table in ANNEX 5 showing the diseases that can affect each type of livestock.

I26-I29. The respondent is to provide you with the total costs of animal husbandry for all different types of livestock owned over the past 12 months. These costs include the costs of special feed, animal medicines, salaries and in-kind benefits provided to herders, and so on.

I29. Remember that the household questionnaire Module M has already dealt with the cost of building and structure maintenance on the farm. Housing equipment and utensils costs relate to “indoor” items that are used for accommodating and feeding the animals, such as battery cages and feeding troughs.

AG-MODULE J: LIVESTOCK PRODUCTS

This module collects detailed information on the production and sales of livestock products over the past 12 months. Each row of the module on the questionnaire represents one type of livestock product, including milk, eggs, meat, honey, animal skins and manure.

J03. This question asks about the average production during the months of production in the last 12 months. It is not about the total production in the last 12 months.

Note that hides are outer coverings of animals such as cattle, sheep and goats, while skins are outer coverings of animals such as rabbits and pigs.

3B. VISIT 2 AGRICULTURE QUESTIONNAIRE

The second visit will cover agriculture activities that were not yet done by the time of the first visit. The focus for this visit is rainy season harvest labour input, rainy season crop production and disposition, 2013 dry (dimba) season agricultural activities, tree crop production and disposition in the last 12 months, access to extension services, and farmer attitudes and short term memory.

AG-MODULE K: HARVEST LABOUR – 2012/2013 RAINY SEASON

For Module K, there is information that we can use from the Visit 1 Module D. From Module D, refer to the plot id and personal id for people responsible for decision asking of the plot.

K03. For each household member, collect number of weeks that s/he worked in each plot.

Days/week that a member worked should be an average days per week that s/he worked.

Hours/Day that a member worked should also be an average hours per day that s/he worked.

This information will need to be built up by the enumerator from the information given out by the respondent. Children going to school, adults working outside their homes will have a different working pattern than those staying home, care must be taken not to overestimate or underestimate their average hours worked by following a general pattern. It is important

to understand that each member may have a specific working pattern that can be slowly built up by asking detailed information from the respondent. Time spent harvesting can be influenced by a lot of factors like sex, garden size, method used for harvesting, hired labour etc.

K04. Hired labour, include people working for pay as well as pay in-kind such as paying as paying a pail of maize grain after a day's work. It excludes meals given as part of exchange labour arrangement (*chipeleganyu*).

K05. These questions refer to exchange labor (*chipeleganyu*) or work done for free as assistance. For example, suppose the farmer has been very sick and a nearby relative (a nephew) works on the plot for free.

AG-MODULE L: PRODUCTION - 2012/2013 RAINY SEASON

Production information during the second visit is for 2012/2013 rainy season will be collected in this module. You will refer to Module G for a list of crops planted on each of the plots cultivated by the household.

On the whole, you MUST assist the respondent as much as possible to record quantities in terms of KGs.

- **Tobacco Varieties:** Please try not to use BALE as a unit of measurement for tobacco. The tobacco farmers will almost always be able to report their production and disposition in KGs.

In this module you must report the condition of the crop when harvest. You must report whether the crop was shelled or unshelled OR not applicable if this designation does not apply to the crop.

The crop condition MUST be either shelled or unshelled for the following crops: All MAIZE varieties, all RICE varieties, other CEREALS, including Wheat, Sorghum, Finger Millet, and Pearl Millet, and all LEGUMES, including Beans, Pigeon Peas, Soya beans, Ground beans, Groundnut Varieties, Sunflower.

All other crop conditions should be reported as "not applicable."

AG-MODULE M: SALES/STORAGE - 2012/2013 RAINY SEASON

List all harvested crops reported in Module L. Do NOT list crops reported in Module L for which there was no amount harvested (L03 = 0).

Note that the range of questions in this module is the same as those asked in Module B sales storage for the 2011/2012 rainy season.

Note that information on crop sales are collected up to two commercial buyers/outlets.

AG-MODULE M1: GARDEN (MUNDA) ROSTER - 2013 DRY (DIMBA) SEASON

Module M_1 is the first module that asks about the 2013 dry (dimba) season.

TABLE A: If the respondent already reported GARDENS in MODULE B_1 n, you should mention those GARDENS, then ask if there were any other (**additional**) GARDENS that the household owned or operated during the 2013 dry (dimba) season. These additional gardens will now get unique IDs (DG01-DG06).

Refer to the description of MODULE B_1 for further information on how MODULE M_1 should be populated for unique, additional 2013 dry (dimba) season GARDENS.

Note that by choice, we are **NOT** establishing a link between additional 2013 dry (dimba) season GARDENS, and the IHS3 dry (dimba) season GARDENS.

AG-MODULE N: PLOT ROSTER - 2013 DRY (DIMBA) SEASON

In this Module the respondent **MUST** provide a complete list of all PLOTS that the household owned or operated during the last dry (dimba) season regardless of whether they are a part of a GARDEN listed in MODULES B_1 or M_1.

At the top of the module there is space for you to record the list of **ALL UNIQUE** GARDENS listed in MODULES B_1 and M_1, so it is easier for you to identify the GARDEN that EACH dry (dimba) season PLOT belongs to.

Refer to the description of MODULE C for further information on how MODULE N should be populated for all PLOTS on all GARDENS cultivated during the 2013 dry (dimba) season.

Refer to Annex 6 for examples on how to appropriately fill MODULES B_1, C, M_1, N, S_1 and T. Note (i) the links you establish between THREE MODULE PAIRS, namely **B_1 & C**, **M_1 & N**, and **S_1 & T**, (ii) the links you establish in MODULE N with respect to **unique** gardens identified in MODULES B_1 and M_1, and (iii) the links you establish in MODULE T with respect to **unique** gardens identified in MODULES B_1, M_1 and S_1.

AG-MODULE O: PLOT DETAILS - 2013 DRY (DIMBA) SEASON

This module collects information on the 2013 dry (dimba) season.

List all plots from Module N. This is a complete list of all plots owned and/or cultivated during the 2012/2013 rainy and 2013 dry (dimba) season.

Refer to the instructions of Module D.

AG-MODULE P: OTHER INPUTS - DIMBA SEASON

This module collects information on the 2013 dry (dimba) season.

Refer to the instructions of Module F.

AG-MODULE Q: CROPS - DIMBA SEASON

This module collects information on the 2013 dry (dimba) season.

Refer to the instructions of Module G.

AG-MODULE R: SEEDS - DIMBA SEASON

This module collects information about all different types of seeds used by the household during the 2013 dry (dimba) season. To be able to determine the different seed types used, refer to the crops identified in Module Q.

CHECK: The number of different seed varieties on which information is collected in Module R has to be equal to the number of unique crops grown by the household as reported in Module Q. Make sure that the set of seeds listed in Module R covers all of the unique crops reported in Module Q, and excludes any crop that was not listed as cultivated.

Example: Frank's household has 3 plots. In Module O & Q, the household reports growing on:

- Plot 1: Local maize and pigeon peas
- Plot 2: Local maize, pigeon peas and sweet potatoes
- Plot 3: Hybrid maize

In Module Q, we would collect 6 rows of information. In Module R, we would collect 4 rows of information, for each different type of seed planted by the household: local maize, pigeon peas, sweet potatoes, and hybrid maize.

AG-MODULE S: SALES/STORAGE - DIMBA SEASON

List all harvested crops reported in Module Q. Do **NOT** list crops reported in Module R for which there was no amount harvested (Q07 or Q10 = 0).

Please note that these questions are identical to Module M: Sales Storage – Rainy Season. Please refer to Module M for further guidance on administering this module.

Note that information on crop sales are collected up to two commercial buyers/outlets.

AG-MODULE S1: TREE / PERMANENT GARDEN ROSTER

Permanent crops include cassava. Other tree/permanent crops include coffee, tea, macadamia nuts, and fruits. Fruits in the wild are **NOT** to be listed here because they are **NOT** owned by one household.

This module is to be administered to the most knowledgeable household member regarding the household farm operations, who may be assisted by other farm managers and labourers within the household.

Note that it is possible for respondent to grow the tree crops on areas that have not been identified as gardens in the rainy or dry (dimba) season modules (such as areas around the house or elsewhere). In these cases, assign unique garden (munda) IDs to the new areas, starting with TG01, TG02, and so on, to be recorded specifically in this module.

Note that “cultivated” is being used in a “broader sense” to mean ownership and/or caring for a tree/permanent crop. For example, a household may own mango trees that are not systematically cared for. On the other hand, the same household may own a tea plantation that requires close attention throughout the production period. Both scenarios will need to be captured in this module.

TABLE A: If the respondent already reported GARDENS in MODULE B_1 or MODULE M_1, you should mention those GARDENS, and then ask if there were any other (**additional**) GARDENS that the household owned or cultivated with tree/permanent crops in the last 12 months. These **additional** gardens that have not been recorded thus far will now get unique IDs (TG01-TG06).

Refer to the description of MODULE B_1 for further information on how MODULE S_1 should be populated for unique, additional tree/permanent crop GARDENS.

Note that we are NOT establishing a link between additional tree/permanent crop GARDENS, and the IHS3 tree/permanent crop GARDENS.

AG-MODULE T: PLOT ROSTER - TREE / PERMANENT CROPS

In this Module the respondent must provide a complete list of all plots that the household owned or cultivated with tree/permanent crops during the last 12 months regardless of whether they are a part of a garden listed in MODULES B_1, M_1 or S_1.

At the top of the module there is space for you to record the list of **ALL** gardens from Modules B_1, M_1 and S_1 so it is easier for you to identify the GARDEN that EACH PLOT belongs to.

Refer to the description of Module C for further information.

Refer to ANNEX 6 for examples on how to appropriately fill MODULES B_1, C, M_1, N, S_1 and T. Note (i) the links you establish between THREE MODULE PAIRS, namely **B_1 & C**, **M_1 & N**, and **S_1 & T**, (ii) the links you establish in MODULE N with respect to **unique** gardens identified in MODULES B_1 and M_1, and (iii) the links you establish in MODULE T with respect to **unique** gardens identified in MODULES B_1, M_1 and S_1.

AG-MODULE U: TREE / PERMANENT CROP PRODUCTION - LAST 12 MONTHS

U01. Trees are planted in a plantation when an area of land is specifically dedicated to the cultivation of the tree – this is commonly known as an orchard. Trees in a plantation will usually be planted in a regular pattern with uniform spacing between the trees. Typically,

tea and coffee are grown in a plantation pattern. Fruit trees when grown in an orchard are also usually grown in plantation.

You can consider cassava as grown in a plantation even if other plots are interplanted with it – a plantation means a regular arrangement of plants as opposed to scattered plants.

U03. This question applies to both tree crops grown in a plantation pattern or grown scattered in a field.

U04-U05. Questions are intending for crops that are actually “planted” by the farmer. Crops like bananas and sugarcane have tendency to sprout shoots, which are not necessarily planted by the farmer. This should not be captured here! In any case, the production will include self-germinating crop but here the intention is to capture the effort by the farmer to replenish his/her field with trees/permanent crops in the last 12 months.

AG-MODULE V: TREE / PERMANENT CROP SALES/STORAGE - LAST 12 MONTHS

This module collects information on sales and alternative uses, other than home consumption, of all tree/permanent crops harvested in the last 12 months.

In the first two columns, list the name and crop code for all tree/permanent crops which were reported as harvested in Module T in question **T09**. Please note that all the questions are similar to those of module M. Refer to the description of Module M for more information.

AG-MODULE W: ACCESS TO EXTENSION SERVICES

This module collects detailed information on access to extension service past twelve months.

W01 - W02. Each row represents an extension service topic.

W03 - W09. Each row represents a source for extension service topics.

AG-MODULES X 1 - X 4:

These modules are to be asked of up to 2 rainy season plot managers identified in Module D. Modules X_1 and X-2 are asked of the primary plot manager and modules X_3 and X_4 of the secondary plot manager, if one exists.

AG-MODULES X 1 & X 3: ATTITUDES

Modules X-1 and X_3 are identical in terms of content. In questions 1 - 28 you will read a statement expressing an opinion to the respondent for them to then report that they strongly agree, agree, neither agree or disagree, disagree or strongly disagree with the statement. These are two of the more difficult modules to administer, as you must be sure to get the meaning of the statement correct so you have been provided with the Chichewa translation for these 28 questions on a separate sheet of paper. You **MUST** be sure to take this

translation sheet with you to ALL interviews so that the message in each of the statements is exactly the same to ALL respondents.

AG-MODULES X 2 & X 4: ARITHMETIC & SHORT TERM MEMORY TEST

Modules X-2 and X_4 are identical in terms of content.

1-4. The first four questions ask you to read four mental math problems to the respondent and record the answer.

5-18. This set of questions asks you to read a series of numbers to the respondent and then have the respondent repeat them back to you. Please note that if the respondent is getting answer incorrect then we do not want you to continue with these questions so the skip patterns throughout are crucial.

16-32. This set of questions is similar to questions 5-18 except that in these the respondent must repeat the digits backwards

In this module the speed at which you read the questions is absolutely crucial to the analysis of these answers. You **MUST** read the questions at the pace practiced during training. The numbers cannot be read so quickly that the respondent cannot understand you; however, they must not be read so slowly that the respondent is given an advantage.

4. FISHERY QUESTIONNAIRE

Households that have engaged any fishing or fish trading in the last 12 months are identified in the Module X (X16_1) of the Household Questionnaire, and MUST be administered the Fishery Questionnaire.

You need the completed Household Roster (Module B) to be able to complete the Fishery Questionnaire.

The content of the Fishery questionnaires is as follows:

Content	Modules
Survey information	A
Fisheries calendar	B
High season	
Labour	C
Input	D
Output	E
Trading	F
Low season	
Labour	G
Input	H
Output	I
Trading	J

The questionnaire asks about fishing during the high season and during the low season.

MODULE B: FISHERIES CALENDAR

This section asks the respondent about the fishing activity that takes place in his community during the calendar year. Note that the question asks about the community as a whole, not about the individual respondent. For example, if March is typically considered as part of the high season, but the respondent didn't fish during this March because of illness, the respondent should still indicate "H" for high season in the blank below the month of March.

Mark each month of the calendar for a typical year with "H" for high season, "L" for low season and "NF" if little or no fishing typically takes place.

If the respondent says there are no distinct high or low months, record H (High) for all months in which any fishing takes place.

Below the calendar there is a question for the enumerator and should not be read to the respondent. This question asks about the level of comprehension of the respondent. You should mark yes if the respondent was able to tell you which months are typically high season versus low season months. If the respondent did not understand, or if all months are basically the same, you should mark no in this section.

MODULE C: FISHERIES LABOUR (LAST HIGH SEASON)

List every member of the household who was engaged in fishing-related activities (fishing, fish processing, or fish trading) during any of the High months reported in Module B. Do not include those members that worked only during the low season, information on these members will be included in a later section of the questionnaire.

C01 - C02. These questions are similar to those in the labour section of the household questionnaire for estimating the amount of time a household member spends engaged in fishing. You should use common sense and estimation techniques to ensure that the respondent correctly understands the question. For example, if the respondent indicated the high fishing season is 5 months long, it cannot be that a household member works 50 weeks during the high season. By using these estimation checks, you can collect better data by ensuring the respondent understands well.

C03 - C04. The definitions of fish processing and fish trading are written in the questionnaire and should be explained to the respondent before this question is answered. The most important distinction between these two categories is that fish processing refers to fish caught directly by household members and fishing trading refers to fish caught by people outside the household but sold by household members. Note that households can engage in both of these activities if, for example, a household members has a place in the market and sells both the household's own catch and fish caught by a neighbour.

MODULE D: FISHERIES INPUT (LAST HIGH SEASON)

D01 - D06. This section asks a series of questions about a number of different types of fishing techniques practiced here in Malawi. Note that different areas may have local names for these techniques and the interviewer should make sure to properly identify the techniques practiced by the respondent.

The following table may help in the question for D05, fishing gear:

Table D1. FISHING GEAR USED IN MALAWI

Gear ID 1 & 2: **Beach Seines.** These include Mosquito net, Chambo seine, Kambuzi seine, and Matemba seine. Similar in construction except for headline length and mesh size.

Gear ID3: **Long-lines Mbedza:** Passive gear consists of a strong length of cord with mono-filament traces and hooks attached at intervals. The hooks are baited with pieces of fish. The long-line is then weighted to the bottom and is generally set overnight and lifted following morning. Long-line hooks are generally larger than those on handlines.

Handlines Mbedza-Consist of mono-filament nylon with hooks attached and at the bottom of the line a weight is attached. The hooks are baited with earthworms or Usipa depending on fish being targeted.

Gear ID 4: **Gill nets-**rectangular gear usually surface set or bottom set and used normally as passive gear. Set in the morning and retrieved the following morning. But at times this net may be used as active gear in open-water operated like *chilimiranet*; slowly dragged behind two boats; set in shallow water and fish chased into it by pounding the water-*chiombera*.

Gear ID 5: **Fish Traps Mono.** Generally funnel-valve made of bamboo set in shallow river or lake areas to catch *chambo* and predators like *Mlamba* overnight. The fish trap may be used with a weir or fence, which serves to guide the fish into the trap.

Gear ID 6: **Cast Net Chavi.** Conical shape with footrope weighted with small stones. Generally used by two people, one paddles the other casts while standing in front of the canoe indicating to the paddler in which direction he wishes to be propelled. Immediately prior to the net being cast, the paddling ceases. As soon as the thrown net sinks to the bottom, the canoe is propelled forward so that the cast net is retrieved almost vertically.

Other fishing gear used in Malawi:

Chilimila Net. Open water seine net conical in shape operated from two canoes and one plank boat with a total crew of nine. When a shoal of fish is located the dugout canoes lay the net. Then it is towed in the opposite direction to the movement of the fish. After some time the net is finally hauled into the plank boat and if necessary fishing starts all over again. Fishing using Chilimila nets is common around submerged mounds known as *Chilundu* (*Virundu* plural).

Nkacha Net. Rectangular gear with a length of 120m to 500m and mesh size from ¼" to 1" (6mm to 25mm), operated using two plank boats and several crew members. For effective operation the foot-rope of net is weighted to the bottom. The net is cast by one of the two boats in a circular manner till the casting boat meets the other "stationary" boat. A diver goes down and ties foot-rope together effectively forming a bag within which fish is trapped.

Scoop Net. Nets with bamboo as handle and netting of smaller mesh size attached to a ring. Used at night generally but during the rainy season taking advantage of muddy conditions the net is used during the day. Canoe is used as a platform and net operated by dipping it in the water on the downstream bringing it out of the water from the opposite side of the platform. It is more convenient to have two people one paddling the other scooping.

Psyailo. Encircling fence used mainly in the Lower Shire River. It is an elaborate gear which consists of a team of 6 to 8 labourers and the owner. It is a number of sections of reed fencing 1.5 to 1.8m high joined together and set in shallow water to form a large, square enclosure, left open at one end to allow fish to enter.

Usually fixed in position in a pre-selected area in the afternoon and set upright using the poles spaced around 2m apart stuck in the mud forming a large square. The sides are approximately 35m around on which the fence is

tied. Once set, the area is left until nightfall when the crew return and drive the fish into the psyailo by beating the water with sticks. Then fence is closed and fish is removed when day breaks.

Kandwindwi. New gear named by fishers themselves. It is found in southeast arm of Lake Malawi. It is essentially a miniature trawl net trawled as it were behind two dugout canoes.

Chomanga. Passive gear used in densely vegetated areas where it is difficult to find enough space for long line. A large hook of size 1-3/0 is attached to a length of a line onto which a large float is attached. The float should be buoyant enough not to be submerged by the hooked fish. Chomanga are normally set over night and baited with small dead fish.

D14. This question is similar to labour questions found in the agriculture section in that it estimates the total number of weeks worked by different people hired by the household.

Note that this question D14 is a standalone question – it does not relate to the boat questions just before (Questions D7-D13). The 5 rows in Question D14 are to record up to a maximum of 5 different groups that worked differing amounts of weeks in the last HIGH fishing season.

Example 1: If the household employs 3 men throughout the entire high season to work on the boat (and assuming our hypothetical high season is five months), then the first line of D14 would have “3” in the column for “number of adults” and the second column would have “20” (the number of weeks in 5 months).

In addition to these three men, the household also hires 4 men and one boy of 13 (that we classify as a child) for one week at the beginning of the high season to repair the fishing nets. Since the time frame this group of 4 men and one boy worked is different from the 3 people hired throughout the high season, we use the next row to record their time. The 4 men should be included on the next line, with “4” in the first column and “1” (one week) in the second column, followed by the boy, with a “1” in the third column and a “1” (1 week) in the 4th column.

The responses for D14 should look like this:

HIRED LABOUR			
14. How many fishing men and/or children did you <u>hire</u> during the last HIGH fishing season?			
NUMBER OF ADULTS	NUMBER OF WEEKS/ADULTS	NUMBER OF CHILDREN	NUMBER OF WEEKS/CHILD
<i>3</i>	<i>20</i>		
<i>4</i>	<i>1</i>	<i>1</i>	<i>1</i>

D16. This question asks about weekly wages. If the respondent gives a daily wage, it is necessary to either ask the respondent for the total weekly value, or to ask the respondent

how many days are typically worked and do the necessary multiplication. Only the weekly value should be reported in the questionnaire.

D18. This question is similar to D16 discussed above, but related to in-kind payments. It is important to remember that values should be reported by week per person. If the respondent is not able to split the amount into what was paid to each individual, ask for the total amount per week and divide by the number of workers (as listed in D14).

D23. This question is different from most in the questionnaire in that it requires a written response rather than using a pre-coded answer. The response should have enough information that it is helpful to the research team but at the same time is not too long. Many sources of cost have already been covered in previous questions so it is important to exclude them. An example of a possible response in this section could be if the respondent must pay a fee to a local leader in order to have permission to fish in this area and could be recorded as “FEE TO LOCAL LEADER” in the space provided for text. Be brief and concise.

MODULE E: FISHERIES OUTPUT (LAST HIGH SEASON)

E02. This question lists a number of different types of locally caught fish. Note that some fish might have different local names and it is important that the respondent knows exactly what type of fish about which is being asked. Note that the “aggregated” category is appropriate if the household caught many different types of fish together at the same time.

E07, E10. These questions provide a consistency check between the values recorded in questions E05 and E06 and between E03 and E09, respectively. If these values are not consistent, it is necessary to discuss the inconsistency with the respondent and change one or both of the values to that they are consistent. If it is necessary to make changes, note the change in the text space provided.

E13. Similarly to the questions described above, this is a consistency check question. It checks that the values recorded in E06 are the sum of the values in E08 and E11. If it is necessary to make changes, note the change in the text space provided.

Table E1: Major fish species by location:

Water Body	Examples of Major Fish Species Found	
Lake Malawi	Mbuna Chambo Utaka Chisawasawa	Kampango Ncheni Usipa Ndunduma
Lake Malombe	Chambo	Kambuzi
Lake Chilwa	Matemba	Makumba
Lake Chiuta	Makumba	
Upper Shire Valley	Chambo	Kambuzi
Lower Shire	Mphande	Mlamba
Other Major Rivers	Mpasa	Sanjika

MODULE F: FISH TRADING (LAST HIGH SEASON)

F06. This question refers back to module B. If the respondent had only high season fishing activities, or is not able to well distinguish between high and low season activities, then it is not necessary to attempt to collect further information about these activities.

MODULE G: FISHERIES LABOUR (LAST LOW SEASON)

This section is identical to Module C and should only be asked for low season activities.

MODULE H: FISHERIES INPUT (LAST LOW SEASON)

This section is identical to Module D and should only be asked for low season activities.

MODULE I: FISHERIES OUTPUT (LAST LOW SEASON)

This section is identical to Module E and should only be asked for low season activities.

MODULE J: FISH TRADING (LAST LOW SEASON)

This section is identical to Module F and should only be asked for low season activities.

5. ANNEXES

ANNEX 1: EXAMPLES OF POSSIBLE NETWORK ROSTER ENTRIES

<i>Entry for the "Name" Column</i>	<i>Classification</i>	<i>Entry for the "Code" Column</i>
Action Aid	NGO	28
Africa Leaf Tobacco	Private Company	16
Agora	Private Company	16
Agricultural Development & Marketing Corporation (ADMARC)	Parastatal Organization	25
Agricultural Development District Office	Government Agency	18
Agricultural Extension Research Trust (AERT)	Trust	29
Agriculture Trading Company (ATC)	Private Company	16
Alliance One Tobacco Company	Private Company	16
Blessings Kamanga	Relative	1
Blue Financial Services	Private Microfinance Institution	16
Brian Chingwalu	Neighbor	2
British American Tobacco	Private Company	16
Builders World	Private Company	16
Chibuku Products Company	Private Company	16
Chingale Restaurant	Private Company	16
Chinkoma (Kasungu) Auction Floor	Auction in Main Market	15
Cold Storage Company	Private Company	16
DSPV Chemical and Equipment Suppliers	Private Company	16
Farmers World	Private Company	16
Farmers' Forum for Trade and Social Justice	NGO	28
FINCA	Private Microfinance Institution	21
First Merchant Bank	Commercial Bank	23
George Mkweza (Wholesale Crop Produce Trader)	Private Trader in Local Market OR Private Trader in Main Market	11 or 14
Green Finance	Private Microfinance Institution	21
INDEbank	Commercial Bank	23
Jenda Market	Local Market or Main Market	10 or 13
Jenda Road Block	Roadside	8
Johnson Mkumba	Village Headman	4
Kingdom Pest Control	Private Company	16
Kulima Gold	Private Company	16
Lilongwe Auction Floor	Auction in Main Market	15
Limbe Leaf Tobacco Company	Private Company	16

EXAMPLES OF POSSIBLE NETWORK ROSTER ENTRIES (CONT'D)

<i>Entry for the "Name" Column</i>	<i>Classification</i>	<i>Entry for the "Code" Column</i>
Lizulu Bus-Stage/Roadside Market	Roadside	8
Lizulu Market	Local Market or Main Market	10 or 13
LusunguChinsinga (MP)	Political Leader	6
Machinga Auction Floor	Auction in Main Market	15
Majoxs Mills	Private Company	16
Malawi Rural Development Fund (MARDEF)	Government Financed Lender	24
Malawi Rural Finance Company (MRFC)	Government Financed Lender	24
Malawi Savings Bank	Commercial Bank	23
Mbulumbuzi Bus-Stage Market	Roadside	8
Mbulumbuzi Market	Local Market or Main Market	10 or 13
Mrs. Kanyalika at NSO Headquarters	Private Trader in Local Market OR Private Trader in Main Market	11 or 14
Mulli Brothers (Wholesale Crop Produce Trader)	Private Company	16
Mzuzu Auction Floor	Auction in Main Market	15
Mzuzu Coffee Planters Cooperative Union	Agricultural Cooperative	26
National Association of Smallholder Farmers of Malawi (NASFAM)	Farmer-Based Club/ Association	27
National Bank of Malawi (NBM)	Commercial Bank	23
New Building Society (NBS)	Commercial Bank	23
Noel Chapula	Money Lender/Katapila	20
On the Road to Lilongwe, After Chingali Turn Off	Roadside	8
One Village One Product (OVOP)	Farmer-Based Club/ Association	27
Optichem Limited	Private Company	16
Premium Tobacco Limited	Private Company	16
SACCOs (Various)	Savings & Credit Cooperative	22
Seedco	Private Company	16
Small Farmers Fertilizer Revolving Fund of Malawi (SFFRFM)	Parastatal Organization	25
Songani Market	Local Market or Main Market	10 or 13
Standard Bank	Commercial Bank	23
Sungakhosi Investment Company	Private Company	16
Thom Bawalawala	VDC Member	3
Tobacco Association of Malawi (TAMA)	Farmer-Based Club/ Association	27
World Vision International	NGO	28
Zizwe Finance	Private Microfinance Institution	21
Zomba City Market	Local Market or Main Market	10 or 13

ANNEX 2: AREA MEASUREMENT USING A GPS

When the plots are identified and a sketch map is drawn, the plots are to be measured using a GPS, named Garmin eTrex Legend HCx. For each plot to be measured, you **MUST** use the sketch map for orientation. You **MUST** mark your starting point with a stick and walk clockwise along the perimeter (outline) of each plot with the GPS activated for area measurement. When you return to the starting point and tell the GPS to stop the area measurement, the GPS should display the area measurement directly in **ACRES**. The GPS should already be programmed to display the area measurement in **ACRES** but you **MUST** confirm that the GPS is always in the correct format and record the measurement in **ACRES**. You should then record the results in the questionnaire with TWO decimals.

A GPS uses the information from satellites to find the geographical position on the earth surface by longitude and latitude. It might even find the altitude, but we will not use this function. The position is found by a continuous measurement of the time a satellite signal takes to reach your GPS from a satellite in the sky. With clear signals from at least 4 satellites, the GPS is able to calculate the geographical position with a sufficient accuracy. The better sight to a large part of the sky a GPS has, the more signals and clearer signals are received. Shadows of buildings and even large trees should be avoided while using the GPS in the field. You should also make sure to stretch your hand holding the GPS forward when you do area measurement to avoid that your own body shadows for the satellite.

Batteries and Buttons:

The GPS uses 2 AA batteries. Each enumerator will get 2 sets of batteries. You **MUST** take the batteries out of the GPS when it is not in use. Make sure to put in the batteries in opposite direction, just as marked at the bottom of the battery compartment. You open the battery compartment by using the small triangle as handle and turn it anti-clockwise $\frac{1}{4}$ round (= 90°) and carefully removing the rubber-lid. You close it by turning the handle clockwise $\frac{1}{4}$ round.

The GPS has five buttons, including one double button. We are mostly going to use only four of them. The GPS has two buttons on the right side, the **START** button, marked with a light bulb and the **BACKWARDS** button, marked with a cross in a box.

The GPS has two buttons on the left side; one of these is the **DOUBLE** button, marked with arrowheads pointing up and down. The other is the **MENU** button, marked with a notepad. On the front side of the unit, there is the round, rubber **POINTING** button. The **POINTING** button can be pressed in or moved around to left, right, up and down. All other buttons are only to be pressed in.

Instructions for Using the GPS for Finding the Geographical Coordinates of a Plot:

Proceed to the starting point, which should be the starting corner of the plot you will measure.

Switch on the GPS by pushing and holding the **START** (marked with a bulb) button for up to 2-3 seconds or until you hear a beep or see a picture on the screen.

The GPS will then seek to acquire satellite signals and this may take up to 3 minutes. Following the acquisition of the satellite signals, the screen will display a sketch map with a triangle showing your location.

Open the menu by pressing the **MENU** (marked with a notepad) button twice. One push will give a simple menu and a second push will give the full menu.

Use the **POINTING** button to move between the various menu-icons to the **MARK**-icon and push the **POINTING** button in to open the *Mark Waypoint* page. There, you will be able to read your location in coordinates. You will first enter the ID code for the plot in the top field and then record the GPS coordinates in the questionnaire.

Press the **MENU** button twice to arrive back at the main menu and ready to do other tasks.

Instructions for Using the GPS for Measuring the Area of a Plot:

You may measure the area just after taking the location.

Go to the starting point which should be a corner of the plot you will measure and mark the starting point by fixing a stick in the ground.

Switch on the GPS by pushing and holding the **START** key (marked with a bulb) for up to 2-3 seconds or until you hear a beep or see a screen picture.

The GPS will then seek to acquire satellite signals and this may take up to 3 minutes. Following the acquisition of the satellite signals, the screen will display a sketch map with a triangle showing your location.

Open the menu by pressing the **MENU** (marked with a notepad) button twice. One push will give a simple menu and a second push will give the full menu.

Use the "**Quit Page Key**" button to move to the **Area Screen**.

You will now see a sketch map on the screen and at the bottom of the screen you will see the text: Start Calculation (this means start area calculation). This **DOES NOT** mean the GPS has started the area calculation, but only that the GPS is **READY** to start the area calculation.

You start the area calculation by pressing the **POINTING** button. Subsequently, the text at the bottom of the screen will read *Stop*. This **DOES NOT** mean the area calculation has stopped, but only that the GPS is **READY** to stop the area calculation. In fact, the GPS has just started the area calculation.

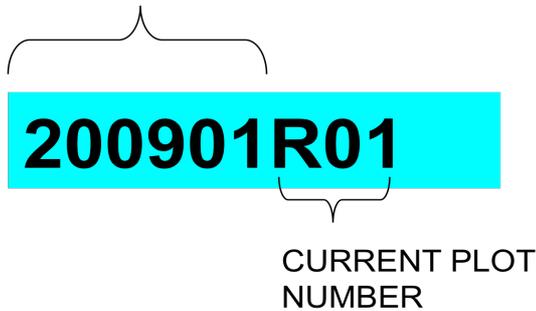
You are to start the area measurement by *walking slowly clockwise* around the perimeter of the plot. You should hold the GPS flat in your hand and stretch the hand slightly forward. You **MUST** walk on the edge of the field (NOT a meter outside the field). At every corner, you **MUST** stop for 5 seconds (counting slowly 1001, 1002, 1003, 1004, and 1005) and then continue walking. You **MUST** walk all the way around the plot or parcel until you have returned to the location of the marking stick, with the GPS facing the direction in which it started the area calculation.

Check that the text below the screen still reads *Stop*. If the text does read **Start Calculation**, it means that you failed to push the **POINTING** button properly when you started. If you read **Save Calculated Track**, it means that you pushed in the **POINTING** button while you were walking. In both cases you will need to repeat the measurement by starting over again.

If the screen reads *Stop*, you may stop the measurement by pushing in the **POINTING** button and the screen will now display the area at the second line from the bottom. It is NOW time to write down the area measure on the appropriate plot roster. **RECORD THE AREA IN ACRES AS IT APPEARS AT THE BOTTOM OF THE GPS.**

Record the plot name in the following manner:

HOUSEHOLD + LOWEST IHS3 PRESENT
HOUSEHOLD MEMBER ID FROM ROSTER



At the very bottom the text will read **Save Calculated Area**, and you will be able to save the area measurement by pushing the **POINTING** button. By using the **POINTING** button, you should go to (highlight) OK and push in the **Pointing** button. You will now get the sketch map on the screen with the text *Start* at the bottom of the screen, which will enable to start the next area measurement.

You **MUST** measure the area of each plot with the GPS at least twice to get a consistent value and confirm that the rotation around the plot has been completed properly.

If you lose the right position with the GPS system/menu, you are always able to back track to the main menu by pressing the **MENU** button twice. Once there, you can use the **POINTING** button to select the **TRACKS**-icon, and repeat area measurement-related steps specified above.

You switch off the GPS by pressing the **START** button for at least 2-3 seconds or until the screen light disappears.

Clear the log

Use "Quit/Page Key" to Track Log Screen. Select "Clear" and then select "yes".

Set screen light to low in order to save battery

Switch on the GPS by pressing the **START** button. While the GPS is locating the satellites, press the **START** button once more and a light meter will appear. Press the **START** button again for the light to get brighter and the light meter to go one step up. Press the **START** button several times until the light meter goes down to the lowest level. Leave the GPS alone for one minute and the light meter will disappear. The light is now at the lowest level to save battery capacity.

ANNEX 3: VARIETIES OF MAIZE, RICE, GROUNDNUT AND TOBACCO

Common Hybrid Maize Varieties				Common Composite/Open Pollinated Maize Varieties	
DK8071	MRI 724	PAN6363	SC 407	MASIKA	ZM 521
DK8051	MRI 734	PHB 30H83	SC 501	KAFUMBA	ZM 421
DK8041	NSCM 51	THANZI	SC 513	MCHOTSANJALA	ZM 309
DK8031	NSCM 31	SC 709	SC 715	KAKHOMERA	ZM 523
MH18	PAN 6195	SC 627	SC 713	CHITIBU	
MH27	PAN 6479	SC 621	SC 717	MATINDIRI	
MH28	PAN 6193	SC 403		ZM 621	

Improved Rice Varieties:

Faya is the only recommended variety for the rain fed scheme. It is favoured by the local community since it is scented. Its long growing season (150-155 days) makes it unsuitable for a double crop under the irrigated scheme.

Pussa is a recommended variety for irrigated schemes. Two crops can be grown in a year, as it takes 112 days to mature in the rainy season and 140 days in the dry (dimba) season. Like Faya, it has a strong scent.

TCG 10 is a recommended variety for irrigated schemes. It matures in 130 days in the rainy season and 150 days in the dry (dimba) season. It can be double cropped only when sown early enough. It is moderately scented, and expands when cooked.

ITA is a recommended variety for irrigated schemes. It matures in 130 days in the rainy season and 150 days in the dry (dimba) season.

IET4094 (Senga) is a recommended variety for irrigated schemes. It matures in 116 days in the rainy season and 143 days in the dry (dimba) season.

Improved Groundnut Varieties:

Chalimbana is a confectionery nut recommended for all plateau areas of the country, within the altitude range of 1,000 to 1,500 meters above sea level. It has large seeds, with wedge-shaped ends and tan seed coat. It matures in 140-150 days.

CG7 is a confectionery nut with medium-sized seeds that are uniform and red. It is recommended for production in all groundnut growing areas of the country, and matures in 130-150 days.

JL24 is a confectionery nut recommended for production in all low-lying areas, within an altitude range of 200-500m above sea level, such as the Shire Valley. It matures in 90-120 days, and has no seed dormancy (i.e. should be harvested as soon as it matures). The seeds are small and pale tan in colour.

Mani-Pintar is recommended for areas within the altitude range of 500-750 m above sea level, such as Upper Shire Valley, Balaka and Salima. It matures in 130-140 days after sowing. The seeds are variegated red and white in colour.

Mawanga is recommended for production in some areas as Mani-Pintar. It matures in 130-140 days, and the seeds are variegated red and tan in colour.

Tobacco Varieties:

Northern Division Dark Fire-Cured Tobacco (NDDF) is traditionally cured in pisemouli or brick barns with smoky hot fires made in open or partly-covered fire pits. The final product is dark brown in colour. The recommended areas are Lilongwe, Dowa, Ntchisi, Dedza, South Mzimba, Rumphu and Chitipa Plain.

Southern Division Fire-Cured Tobacco (SDF) is lightly-fired and lighter in colour than NDDF. It has milder flavor and aroma. The recommended areas are Blantyre, Chiradzulu, Phalombe, Mulanje West, Zomba South and Namwera Area.

Sun-Air Cured Tobacco is dried with the help of sun and air circulating through the leaf in open-side sheds with adequate thatch to prevent leaking. The recommended areas are Mchinji, Kasungu, Bwanje Valley, Nsipe, Katema, and Chilipa.

Oriental Tobacco is also known as Turkish or Aromatic Tobacco. The plants are small with short internodes and small leaves, resulting in a large number of leaves per plant. It is also sun-air cured, grown mostly in Mzimba.

Flue-Cured Tobacco is mainly an estate crop, recommended for medium to high altitude areas. It is cured in brick barns, in which hot air conducted through metal pipes (clues) heats up the barn. The cured leaf is yellow, orange or mahogany in colour.

ANNEX 4: LIVESTOCK DISEASES CHICHEWA TRANSLATIONS

LIVESTOCK DISEASE	CHICHEWA NAME/DESCRIPTION
African Swine Fever (ASF)	Chigodola cha nkhumba
Brucellosis	-
New Castle Disease**	Chitopa cha nkhuku; zimafazambirinthawiimodzikomaskhosilimapingasa
Small Pox	Matendaazizolozankhukumakamakamutundim'maso
MANGE	Matenda a ziperezang'ombe

** Chitopa is also called chidelu and chigodola (in the northern region)

ANNEX 5: LIVESTOCK DISEASE APPLICABILITY BY ANIMAL TYPE

LIVESTOCK DISEASE	Calf	Steer/Heifer	Cow	Bull/Ox	Goat	Sheep	Pig	Chicken-Layer	Local-Hen	Chicken-Broiler	Local-Cock
African Swine Fever (ASF)							X				
Brucellosis	X	X	X	X							
New Castle Disease								X	X	X	X
Small Pox								X	X	X	X

ANNEX 6: EXAMPLES LINKING MODULES B_1, C, M_1, N, S_1& T

Example 1:

The household reports cultivating **three** gardens during the last 12 months. Each of the gardens contains 1 plot.

The 1st garden was cultivated during the rainy season. The 2nd garden was cultivated during the dry (dimba) season. The 3rd garden was cultivated with tree/permanent crops during the last 12 months.

This example is very straightforward as each garden contains one plot and each of the three pieces of land should be reported in Modules B_1 & C, Modules M_1 & N and Modules S_1 & T, respectively.

Module B_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
RG01	Rainy season garden
RG02	
RG03	
RG04	
RG05	

Module C.

PLOT ID	PLOT NAME	GARDEN ID FROM B_1
R01	Rainy season plot	RG01
R02		
R03		
R04		
R05		

Module M_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
DG01	Dry season garden
DG02	
DG03	
DG04	
DG05	

Module N.

Record ID codes for all GARDENS listed in B_1 & M_1.

RG01	DG01						
------	------	--	--	--	--	--	--

PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
D01	Dry season plot	DG01
D02		
D03		
D04		
D05		

Module S_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
TG01	Tree/Permanent crop garden
TG02	
TG03	
TG04	
TG05	

Record ID codes for all GARDENS listed in B_1, M_1 & S_1.

RG01	DG01	TG01					
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Module T.

PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
T01	Tree/Permanent crop plot	TG01
T02		
T03		
T04		
T05		

Example 2:

This interview concerns the household whose members are ABRAHAM PHIRI (HHID 01), ELIZABETH PHIRI (HHID 02), and MOSES PHIRI (HHID 03).

The household reports cultivating **four** gardens during the 2012/2013 rainy season.

The 1st garden has an area of 3.0 acres, and is planted only with local maize. The garden is divided into two equal portions, by a path that is 2 meters in width. Both sides of the garden are managed by Abraham.

The 2nd garden has an area of 1.0 acre, and is divided by a path 0.5 meters in width. It is mixed-stand, intercropped with hybrid maize and beans in its entirety, and managed only by Elizabeth.

The 3rd garden has an area of 1,000 square meters, and is an undivided piece of land, managed by Abraham. **First half** of the garden is mixed-stand, intercropped with hybrid maize and beans with pumpkin planted along the edges. The remaining portion of the garden is cultivated with oriental tobacco.

The 4th garden has an area of 1 hectare, and is planted only with cassava. Approximately ¼ of the garden is managed by Moses, while the rest is managed by Abraham.

*This example is more complicated as three of the gardens contain multiple plots. In completing Modules B_1, C, M_1, N, S_1 & T you **must** pay careful attention to assigning garden and plot IDs. In terms of identifying the modules and seasons to report the information, however, this example is still straightforward as the first three gardens simply refer to the rainy season and the last refers to only tree/permanent crops planted in the last 12 months.*

Module B_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
RG01	Abraham's maize garden
RG02	Elizabeth's hybrid maize and beans garden
RG03	Abraham's mixed-stand, hybrid maize, beans and pumpkins, oriental tobacco garden
RG04	
RG05	

Module C.

PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
R01	Abraham's maize plot West side	RG01
R02	Abraham's maize plot East side	RG01
R03	Elizabeth's hybrid maize and beans plot	RG02
R04	Abraham's mixed-stand, hybrid maize, beans and pumpkins plot	RG03
R05	Abraham's oriental tobacco plot	RG03
R06		

Modules M_1 & N. No new dry (dimba) season gardens or plots to report.

Module S_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
TG01	Cassava garden
TG02	
TG03	
TG04	
TG05	

RG01	RG02	RG03	TG01				
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Module T.

Record ID codes for all GARDENS listed in B_1, M_1 & S_1.

PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
T01	Moses' cassava plot	TG01
T02	Abraham's cassava plot	TG01
T03		
T04		
T05		

Example 3:

This interview concerns the household, whose members are CHARLES BWINO (HHID 01), GRACE BWINO (HHID 02), and LIGHT BWINO (HHID 03).

The household reports owning and cultivating **two** gardens.

The 1st garden has an area of 2.0 acres. The garden is divided by a path 0.5 meters in width. Approximately $\frac{1}{4}$ of the garden is managed by Charles and was cultivated during the 2013 dry (dimba) season with hybrid maize, while the rest is managed by Light and was cultivated during the 2012/2013 rainy season with local maize.

The 2nd garden has an area of 1.0 acre and is managed only by Charles during the 2012/2013 rainy season. Half of the garden is mixed-stand, intercropped with hybrid maize and beans in its entirety, and the remaining is cultivated with cassava.

*This example requires that you record information for both the rainy and dry (dimba) season, as well as, for tree/permanent crops cultivated in the last 12 months. In completing Modules B_1, C, M_1, N, S_1 & T you **must** pay careful attention to assigning garden and plot IDs as each of the gardens contains multiple plots and the 1st garden was cultivated during both the rainy and dry season and the 2nd garden was cultivated during the rainy season and with a tree/permanent crop.*

Module B_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
RG01	Local maize and hybrid maize garden
RG02	Charles' hybrid maize/beans and cassava garden
RG03	
RG04	
RG05	

Module C.

PLOT ID	PLOT NAME	GARDEN ID FROM B_1
R01	Light's local maize plot	RG01
R02	Charles' hybrid maize/beans plot	RG02
R03		
R04		
R05		

Modules M_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
DG01	
DG02	
DG03	

Modules N.

Record ID codes for all GARDENS listed in B_1 & M_1.

RG01	RG02						
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PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
D01	Charles' hybrid maize/beans plot	RG01
D02		
D03		
D04		
D05		

Module S_1.

GARDEN (MUNDA) ID	GARDEN (MUNDA) NAME
TG01	
TG02	
TG03	

RG01	RG02						
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Module T.

Record ID codes for all GARDENS listed in B_1, M_1 & S_1.

PLOT ID	PLOT NAME	GARDEN ID FROM LIST ABOVE
T01	Cassava plot	RG02
T02		
T03		
T04		