

Interviews :

EQUIP-T Head Count End V4.3

Region

District

School

Team

Enumerator



[New Interview](#)

File Name	region_id	district_id	school_id	team_id	enumerator_id	validated Timestamp	Errors	Warnings	Open	Validate
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Teacher Arrival

Interviewer: Arrive at the school at 7.15am or earlier, this is at least 15 minutes before school parade starts. As each staff member arrives, find out if he or she is a teacher. Record the name and arrival time of all the teachers in the table below (answer Q1, Q2, Q3 and Q4). Stop observing the arrival of teachers at 8.15am, this is 15 minutes after timetabled lessons start (or stop if all teachers are present). If you arrive after school has already started still complete the Teachers Head Count Punctuality table below, by going around the school. Stop observing at 8.15am or if all teachers are present. If you arrive after 8.15am, still complete the Teachers Head Count Punctuality table below, but stop the observation once you have recorded all teachers present.

Q1 **Interviewer:** Mark start of the observation

Q2 **Interviewer:** Did the team arrive before the start of the school parade? Yes (1) No (2) No parade (3) Don't know (8)

Q3 **Interviewer:** Did the team arrive after lessons had started? Yes (1) No (2) No lessons (3) Don't know (8)

Teacher Head Count Punctuality

ID	Q.4 Teacher name	Q.5 Interviewer: Was the teacher already at the school when you arrived?	Q.6 Interviewer: What time did (teacher) arrive at school?	Delete
1	<input type="text"/>	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="text"/> <input type="button" value="Get time"/>	<input type="button" value="X"/>

Q7 **Interviewer:** Mark the end of the observation.

Pupils

Q1 Does this school have second premises/ satellite school? Yes (1) No (2)

Interviewer: Only say yes if HC can not be done on the same premises

Interviewer: Copy from the HT interview the number of classes per Standard

Classes by Standard		Q.2 Number of classes of pupils <i>COPY FROM HT</i>
ID	Standard	
1	Standard 1	<input type="text" value="1"/>
2	Standard 2	<input type="text" value="2"/>
3	Standard 3	<input type="text" value="1"/>

Interviewer: During the school day when lessons are taking place find each standard 1-3 class and ask the teacher if you can please count the pupils. Even if the standard 2 pupils have already been counted during lesson observation, please count them again. Ask boys and girls respectively to stand up to count them.

Classes by shift						
ID	Standard	Class	Q.3 Is this class taught in the second premises?	Q.4 How many pupils are present in class today? <i>Boys</i> <i>Write 998 if class not taught while at school</i>	Q.5 How many pupils are present in class today? <i>Girls</i> <i>Write 998 if class not taught while at school</i>	Q.6 Take time
1	1	C1	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Get time"/>
15	2	C1	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Get time"/>
16	2	C2	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Get time"/>
29	3	C1	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="text"/>	<input type="text"/>	<input type="text"/> <input type="button" value="Get time"/>

Teacher Attendance

Interviewer: ATTENDANCE: Fill this in during the period before second break. If there is no second break take the period closest to 12 pm.

Q.1 Record the start time of the attendance observation.

Add in names of teachers who are present but were not recorded earlier into the previous table. Add new row, write the name, mark that teacher has not arrived earlier than the team and input the timestamp.

Teacher Head Count Attendance

ID	Teacher	Q.2 Interviewer: Is (teacher) present in the school during the observation period?	Q.3 Interviewer: Is (teacher) present in a classroom during the observation period?	Q.4 Interviewer: What is (teacher) currently observed doing? Do NOT ask	Q.5 Interviewer: Take time
1	(unanswered)	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	<input type="radio"/> Yes (1) <input type="radio"/> No (2)	Please select	<input type="text"/> <input type="button" value="Get time"/>

Q.6 Interviewer: Mark the end of the break observation.

Q.7 Was the second headcount observation done during the religion period?

 Yes (1) No (2)

Physical facilities

Interviewer:

Observe school facilities and record answers.

Q1 On a scale from 1 to 5, where 1 means very poor and 5 means very good, how do you assess the level of hygiene and cleanliness of the school building and surroundings? Please select...

How many functional toilets / latrines are there for students?

Q2 A functional toilet is one that can be used. If a flush toilet, the flush mechanism is working. **Interviewer:** Record the number of functional toilets for students

Of the functional toilets / latrines for students, how many (if any) are for girl students only?
Q3 Interviewer: Record the number of functional toilets for girls. Write 0 if none.

Q4 Is there a school library? Yes (1) No (2)

Q5 Are pupils using the library at the time of the observation? Yes (1) No (2)

Q6 Is there a school notice board, displayed in a public space? Yes (1) No (2)

Q7 What types of notices are on the school notice board?
Interviewer: Tick all that apply.

- Overall school budget 2018 (1)
- Information on elimu burekapitation grants (2)
- Parent-Teacher-Partnership Grants (16)
- Income Generating Activity Grants (10)
- Other financial information (11)
- School development plan 2018 (3)
- Academic results (4)
- Teaching and learning (5)
- Pupil attendance (6)
- Teacher attendances (7)
- School events or meetings (8)
- Community events or information (9)
- JUU club & other student welfare club (12)
- Extra curricular activities (14)
- Pupils welfare (specify) (17)

Q8 Are any of the notices about particular groups of vulnerable pupils? Yes (1) No (2)

Q9 What group of vulnerable pupils?
Interviewer: Tick all that apply.

- girls (1)
- pupils with disabilities (2)
- pupils with learning difficulties (3)
- Pupils from poor households (5)
- Pupils with parents who are not interested in education (8)
- Pupils who live far from school (10)
- Pupils that are regularly absent (11)
- Pupils who don't speak Kiswahili at home (12)
- Other, specify (96)

Q10 Was the school notice board supplied by EQ/IPP-T? Yes (1) No (2) Refused (7) Don't know (8)

End

Q1 Interviewer: Select interview result

Complete (1)

Q2 Interviewer: Mark end of the interview

Get time

Q3 Interviewer: Has there any issue, question or irregularity with the interview?
Select all that applies and specify.

- No, everything went fine (1)
- There were issues with CAPI, e.g. Q5 in Teacher did not open (specify) (2)
- There were issues with the protocols, e.g. we were late (specify) (3)
- There was a issue with the respondent/school/interview, e.g. not very cooperative (specify) (4)
- Something was not clear to me (specify) (5)
- There was something else noteworthy (specify) (6)

Q4 Comment for enumerator

Please select

Supervisor

Teacher Link

ID	Name	Q.1 Teacher-code (to be filled later by the Supervisor)
	(unanswered)	