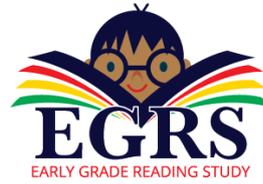




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SCHOOL PRINCIPAL QUESTIONNAIRE

1. Identifying information:

1.1. School name: _____

1.2. School's EMIS number:

| | | | | | | | | | |
|---|---|---|---|--|--|--|--|--|--|
| 8 | 0 | 0 | 0 | | | | | | |
|---|---|---|---|--|--|--|--|--|--|

1.3. Principal First Name: _____

1.4. Principal Surname: _____

1.5. Principal Gender:

| | | | |
|------|---|--------|---|
| Male | 1 | Female | 2 |
|------|---|--------|---|

1.6. Contact numbers (of school / principal):
Tel:

| | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| 0 | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|

Cell:

| | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|
| 0 | | | | | | | | | |
|---|--|--|--|--|--|--|--|--|--|

1.7. E-mail address: _____

1.9. Information provided by:

| | | | |
|-----------------------|---|---------------------------|---|
| Principal him/herself | 1 | Someone on his/her behalf | 2 |
|-----------------------|---|---------------------------|---|

2. Demographic and other characteristics:

2.1. Age of principal: _____ years

2.2. How long have you been the principal at this school? _____ years

2.3. What phase were you teaching before becoming the principal?

| <i>(Please mark <u>one</u> with an "X")</i> | Foundation Phase | Intermediate Phase | Senior Phase | FET Phase | I was not teaching | Other |
|---------------------------------------------|------------------|--------------------|--------------|-----------|--------------------|-------|
| | 1 | 2 | 3 | 4 | 5 | 98 |

2.4. How many Grade 1 learners are enrolled at your school this year? _____ learners

2.5. How many Grade 2 learners are enrolled at your school this year? _____ learners

2.6. How many Grade 3 learners are enrolled at your school this year? _____ learners

2.7 How many educators are there now in Grade 1 to 4 in the school? _____ learners

(This is inclusive of ALL the teachers, including the SGB paid teachers)

2.7.1 How many educators are there now in Grade 1 to 3 in the school?

| | Filled posts | Vacancies |
|----------------|--------------|-----------|
| 2.7.1. Grade 1 | | |
| 2.8.2. Grade 2 | | |
| 2.8.3. Grade 3 | | |



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3. Time and Teaching:

3.1. How much of a problem are the following issues to providing good language teaching?

| Factor | A very big problem | A big problem | A small problem | Not a problem | I don't know |
|------------------------------------------------------------------------------------------------|--------------------|---------------|-----------------|---------------|--------------|
| 3.1.1 Teacher leave/ absenteeism/ late-coming | 1 | 2 | 3 | 4 | 99 |
| 3.1.2 Learner absenteeism/ late-coming | 1 | 2 | 3 | 4 | 99 |
| 3.1.3 Shortages of learning materials, books, and library materials | 1 | 2 | 3 | 4 | 99 |
| 3.1.4 Lack of parental involvement in language learning activities | 1 | 2 | 3 | 4 | 99 |
| 3.1.5 Disruption to schooling (e.g. Memorials, protests, cultural activities, extreme weather) | 1 | 2 | 3 | 4 | 99 |
| 3.1.6 Lack of reliable scholar transport | 1 | 2 | 3 | 4 | 99 |
| 3.1.7 Lack of good training opportunities for teaching languages | 1 | 2 | 3 | 4 | 99 |

3.2. For this year (2019), how many times was the school closed during school term-time? _____ days

3.3.1. In term 3, how many days were you unable to come to school? _____ days

3.3.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.3.1)

| Illness | Personal leave | Teacher training | Official meetings | Protests in area | Union activities | Community memorial | Other | N/A |
|---------|----------------|------------------|-------------------|------------------|------------------|--------------------|-------|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 98 | 99 |

3.4.1. In term 3, how many days were most of your teachers unable to teach for the full school day (7:30 – 13:30)? _____ days

3.4.2. Indicate the number of days for each of the reasons provided below

(Note to fieldworker: Please enter N/A if the principal responded "0" in question 3.4.1)

| Illness | Personal leave | Teacher training | Official meetings | Protests in area | Union activities | Community memorial | Other | N/A |
|---------|----------------|------------------|-------------------|------------------|------------------|--------------------|-------|-----|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 98 | 99 |



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4. Transport and facilities:

4.1.1. Do you stay close to school during the week?

| | | | |
|-----|---|----|---|
| Yes | 1 | No | 2 |
|-----|---|----|---|

4.1.2. How often do you stay somewhere else during the weekend?

| | | | |
|--------------------------------------|-------|-----------|--------|
| (Please mark one with an "X") | Never | Sometimes | Always |
| | 1 | 2 | 3 |

4.1.3. Is this place further away from the school than the place you stay during the week?

(Note to fieldworker: Please enter N/A if the principal responded "Never" in question 4.1.2)

| | | | | | |
|-----|---|----|---|-----|----|
| Yes | 1 | No | 2 | N/A | 99 |
|-----|---|----|---|-----|----|

4.2. How do you usually get to school?

| | | | | | | |
|--------------------------------------|---------|-----------|------------------|-------------------------------------------|------|-------|
| (Please mark one with an "X") | Own car | Lift club | Public taxi/ bus | Transport organised by school/ government | Walk | Other |
| | 1 | 2 | 3 | 4 | 5 | 98 |

4.3. How long does it take for you to get to school in the morning on an average Wednesday?

| | | | | | |
|--------------------------------------|----------------------|-----------------|-----------------|-------------------|--------------|
| (Please mark one with an "X") | Less than 15 minutes | 15 – 30 minutes | 31 – 60 minutes | More than an hour | I don't know |
| | 1 | 2 | 3 | 4 | 99 |

4.4 In your opinion, is the school located in an area that attracts teachers to this school?

| | | | |
|-----|---|----|---|
| Yes | 1 | No | 2 |
|-----|---|----|---|

4.5. How close is the school to the nearest taxi rank or bus station?

| | | | | | |
|--------------------------------------|----------------------|-----------------|-----------------|-------------------|--------------|
| (Please mark one with an "X") | Less than 15 minutes | 15 – 30 minutes | 31 – 60 minutes | More than an hour | I don't know |
| | 1 | 2 | 3 | 4 | 99 |

4.6. What is your main way of communicating with the district and province?

| | | | | | |
|--------------------------------------|-----------|-----|-------|------------|-------|
| (Please mark one with an "X") | Telephone | Fax | Email | Cell phone | Other |
| | 1 | 2 | 3 | 4 | 98 |

4.7.1. Does your school have access to the internet?

| | | | |
|-----|---|----|---|
| Yes | 1 | No | 2 |
|-----|---|----|---|

4.7.2. What is the main source of internet at the school?

(Note to fieldworker: Please enter N/A if the principal responded "No" in question 4.7.1)

| | | | | | |
|--------------------------------------|-----------------|--------------|------------------|-------------------|-----|
| (Please mark one with an "X") | ADSL/ Lan Cable | Wi-Fi Router | USB Wi-Fi Dongle | Cell phone/Tablet | N/A |
| | 1 | 2 | 3 | 4 | 99 |

4.8. Do you ever have to make use of your own personal internet/data for school related matters?

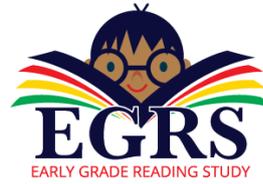
| | | | |
|-----|---|----|---|
| Yes | 1 | No | 2 |
|-----|---|----|---|



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4.9.1. When was the last time the school received reading books for the Foundation Phase from the province?

(Note to fieldworker: Please explain to the Principal that we are interested in reading books and not the DBE workbooks. Please enter "99" if no books have been received) _____ year(s) ago

4.9.2 In the last five years, when last did the school buy reading books for the Foundation Phase?

(Note to fieldworker: Please enter "99" if no books have been received) _____ year(s) ago

4.9.3. Were these reading books for the school library or for the teachers' classrooms?

| | | | |
|---------------------------------------------|-----------------------|-----------------------------|-----------------------------------------------|
| <i>(Please mark one with an "X")</i> | School Library | Teachers' Classrooms | No reading books were received/ bought |
| | 1 | 2 | 3 |

5. Foundation Phase teaching:

5.1. How much time is allocated to EFAL lessons for Grade 3 per week?

| | | | | | | | | |
|---------------------------------------------|----------------|------------------|----------------|------------------|----------------|------------------|------------------------|---------------------|
| <i>(Please mark one with an "X")</i> | 2 hours | 2.5 hours | 3 hours | 3.5 hours | 4 hours | 4.5 hours | 5 hours or more | I don't know |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 99 |

5.2. How much time is allocated to Home Language lessons for Grade 3 per week?

| | | | | | | | | |
|---------------------------------------------|----------------|------------------|----------------|------------------|----------------|------------------|------------------------|---------------------|
| <i>(Please mark one with an "X")</i> | 6 hours | 6.5 hours | 7 hours | 7.5 hours | 8 hours | 8.5 hours | 9 hours or more | I don't know |
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 99 |

5.3. Which of the following lesson activities do you think are the most important for EFAL teaching in Grade 3?

| | | | | | | |
|-------------------------------------------------|----------------------------|----------------|-------------------------------|---------------------|------------|---------------------|
| <i>(Please mark two options at most)</i> | Reading and Phonics | Writing | Listening and Speaking | Language use | All | I don't know |
| | 1 | 2 | 3 | 4 | 5 | 99 |

5.4.1. Do you also teach classes?

| | | | |
|------------|---|-----------|---|
| Yes | 1 | No | 2 |
|------------|---|-----------|---|

(Note to fieldworker – please enter 0 to questions 5.4.2 and 5.4.3 if the answer to question 5.4.1. was "No")

5.4.2. If yes, how many times per week?

_____ times

5.4.3. If yes, which grade?

Grade _____

5.6.1. How often do you meet with the Foundation Phase teachers about teaching languages one-on-one?

| | | | | | |
|---------------------------------------------|--------------|---------------|----------------|--------------------|--------------|
| <i>(Please mark one with an "X")</i> | Daily | Weekly | Monthly | Once a term | Never |
| | 1 | 2 | 3 | 4 | 5 |

5.6.2. How often do you meet the Foundation Phase teachers about teaching languages as a group?

| | | | | | |
|---------------------------------------------|--------------|---------------|----------------|--------------------|--------------|
| <i>(Please mark one with an "X")</i> | Daily | Weekly | Monthly | Once a term | Never |
| | 1 | 2 | 3 | 4 | 5 |

5.6.3. How often does the HoD meet with the Foundation Phase teachers about teaching languages one-on-one?

| | | | | | |
|---------------------------------------------|--------------|---------------|----------------|--------------------|--------------|
| <i>(Please mark one with an "X")</i> | Daily | Weekly | Monthly | Once a term | Never |
| | 1 | 2 | 3 | 4 | 5 |

5.7. How many of your Foundation Phase teachers have retired since the start of 2017?

_____ teachers



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6. SCHOOL OBSERVATION

| | Key | | | | ☹ | ☹ | ☺ | ☺ |
|-----------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|---------------------------------------------------------|-------------------------------------------------|-----------------------------------------------|---|---|---|----|
| | ☹ | ☹ | ☺ | ☺ | | | | |
| Buildings/Classrooms | | | | | | | | |
| 6.1. What is the general state of the school building(s)? (broken windows/walls, old paint, exposed roofs, old floors etc.) | Strong state of disrepair | Moderate signs of disrepair | Minor signs of disrepair | Building(s) are well maintained | 1 | 2 | 3 | 4 |
| 6.2. Are there any other spaces where teaching is taking place that is NOT a classroom? | Yes, teaching takes place in open spaces/outside | Yes teaching takes place in the staffroom/assembly hall | No, all teaching takes place in classrooms | Other | 1 | 2 | 3 | 98 |
| 6.3. Do you see any classrooms used for other purposes than teaching? | No | Yes but only 1 | Yes two or more | Other | 1 | 2 | 3 | 98 |
| 6.4. Can you see a computer room on the premises? | No | Yes, but used for something else | Yes, but not in current use | Yes, in use | 1 | 2 | 3 | 4 |
| Ground Maintenance | | | | | | | | |
| 6.5. Is there litter and rubbish lying around the school premises? | No | Yes, but only a small amount | Yes, a lot of rubbish | N/A | 1 | 2 | 3 | 99 |
| Atmosphere | | | | | | | | |
| 6.6. Are all learners in classrooms during teaching time? | Never | Sometimes | Most of the time | All the time | 1 | 2 | 3 | 4 |
| 6.7. Are teachers present in classrooms during teaching time? | Never | Sometimes | Most of the time | All the time | 1 | 2 | 3 | 4 |
| 6.8. Is the school quiet with general orderliness during teaching time? | Never | Sometimes | Most of the time | All the time | 1 | 2 | 3 | 4 |
| Storage | | | | | | | | |
| 6.9. Is there a storage room (or locked space) on the premises for broken/old furniture? | No broken/old furniture | Broken/old furniture lying around | Broken/old furniture stored away but not locked | Broken/old furniture stored in a locked space | 1 | 2 | 3 | 4 |
| Security | | | | | | | | |
| 6.10. Is the school's premises properly fenced? | No | Yes, but fence not sturdy w/ holes | Yes, fence is sturdy w/ no holes | Other | 1 | 2 | 3 | 99 |
| 6.11. Is there a guard (or person) present at the school gate during school hours? | Never | Sometimes | Most of the time | All the time | 1 | 2 | 3 | 4 |