

Individual Local Leader Questionnaire – Primary School
CONFIDENTIAL

Province:	
District:	
Commune:	
Village:	
School name:	
VISIT 1	
VISIT 2	
VISIT 3	
INTSTART - Press here when you start the interview	

Informed Consent

Hello! My name is working with Angkor Research and Consulting. We are currently conducting a survey about conditions in this village. Please let me know the real situation in your village and answer accordingly. Your answer will not change any assistance to your School or village. It will only be used for research purposes. Please be assured that we will not share your answer with anyone other than the research team and no one can trace your answer to your name, your village or your commune.

You can pause or skip any questions at any time during the interview or ask to clarify any question. The interview will take around half an hour. It is not a test, and thus there is no right or wrong answer.

If you have question about this survey, you can contact to Mr.KhimSarun via phone number:
023 222 501.

Do you have any questions for me?

Can I start asking my questions now?

Section 2: Primary school Director / Assistant Director interview

General information

2_1	What is your position in the primary school?	Director	1
		Assistant Director	2
2_2	How many years have you hold this position for? <i>If less than one year, record "0".</i>	# years	
2_3	<i>What is the gender of the respondent?</i>	Male	1
		Female	2
2_4	How old are you?	# years	
2_5	What is the highest grade of education you have completed? <i>Use numbers 1 to 12 to code grade level.</i>	Pre-school/no education	0
		Grade:	1-12
		Some university	13
		Bachelors / Associates	14
		Masters/Doctorate	15
	Other (Specify)	88	
2_6	Did you use any of the following sources of information in the last 7 days? Multiple select. Prompt.	Radio	1
		Television	2
		Newspapers	3
		Magazines	4
		Mobile phone	5
		Internet	6
		Facebook or other social media	7
		Village notice board	8

Basic Information

Q2_7	What's the enrolment rate in the 2016/2017 school year?	_____
Q2_8	Can you tell me the repetition rate in the 2016/2017 school year?	_____
1_34	From Grade 1 to Grade 6, could you tell me which Grade does the school provide?	Grade 1 Grade 2 Grade 3 Grade 4 Grade 5 Grade 6 All above
Q1_34A	ASK IF Q1_34 = grade 3 or all How many classes are there in grade 3 in this school?	
Q1_34B	ASK IF Q1_34 = grade 3 or all How many students are studying Grade 3 in this school?	
Q1_34C	ASK IF Q1_34 = grade 3 or all How many teachers are teaching Grade 3 in this school?	
1_32	How many pupils does this school count in total?	# pupils
1_33	how many teachers are working in this school?	# teachers
1_7	How many classrooms do you have in this school?	# classrooms
Q1_7A	On average, how many students are there in a class?	_____ #students
Q1_7B	Is there any classes in this school that mix students from different grades? where students of different grade sit in the same classroom?	No 0 Yes 1

Q1_7C	IF Q1_7B=1 How many classes?	
Q1_7D	Does double-shift teaching exist in this school? Are there any teachers in this school who are responsible for classes of two different grades or more?	No 0 Yes 1
Q1_7E	IF Q1_7D=1 How many teachers?	
Q1_7F	As the school director, do you have to teach any classes?	No 0 Yes 1
Q1_7G	IF Q1_7F=1 How many classes do you teach per week?	
1_35	how many teachers have been absent at least once in the last 7 days?	# absent teachers
1_36	Ask if Q1_35>0 How many of these teachers were absent without authorization?	# absent teachers without authorization
1_18	Do students in the school have access to drinking water?	No 0 Yes 1
Q1_18A	If 1_18=1 What is the source of drinking water?	Rain water 1 Well water 2 Bottled water 3 River water 4 Other (specify) 88
1_19	Does the school have access to electricity?	No 0 Yes 4
TEXTBOOK DELIVERY		
Q1_19A	In the school year 2016-2017, what month did the school receive the textbook?	MM/YY
Q1_19B	Where did you receive the textbook from?	District of Education 1 Textbook Company 2 Other (Specify) 88
2_23		No 0

	In the school year 2016-2017, was there adequate textbooks for all students?	Yes	1
Q2_23A	IF 2_23==0 According to your estimate, what is the percentage of students not having their textbooks?	percentage	
Q2_23B	What is the school budget in the 2015-2016 school year?	_____ Riels	
School Support Committee			
2_13	Does this school have a School Support Committee?	No Yes	0 1
2_14	Ask if Q2_13=1 Are you part of the SSC? Who is on the SSC team? Multiple answers. Prompt.	No Yes School Director Deputy Director Other Administrator Teacher Parents Community Members Village Chief Other (Specify)	0 4 1 2 3 4 5 6 7 88
2_15	Ask if Q2_13=1 What are the roles of the SSC? Multiple answers	Formulating/implementing and monitoring the school's plan Collecting and Enrolling Children Monitoring Students' Learning Generating Revenue and Mobilizing Fund Involving in Constructing, Repairing and Maintaining School Sharing of Experiences and Life Skills Preventing Irregularities from Happening Inside and Outside the School	1 2 3 4 5 6 7

		Strengthening and Expanding Capacity and Awareness on School Development	8
		Other (Specify)	88
Q2_16	ASK IF Q2_13 = 1 How many times did the SSC meet in the last year?	Number:	
Q2_17	ASK IF Q2_14 > 0 At the most recent meeting, other than the SSC members, was there any parents of students present?	No	0
		Yes	1
FACE TO FACE MEETING / COMMUNICATION			
2_21	How do the teachers at this school mostly communicate with parents? Multiple answers.	School Support Committee	1
		Face-to-face meeting	2
		Student record book	3
		Parent-teacher meeting	4
		Telephone call	5
		Other (Specify)	88
2_22	What are the reasons for the lack of communication between the teachers and the parents? Multiple Select	Parents' lack of interest	1
		Parents' lack of awareness about ways of communication	2
		Teachers' lack of interest	3
		Teachers' too busy	4
		No communication problem	99
		Other (Specify)	88
2_34	In the last month, outside of public meetings, did you meet or talk with any of the following people to discuss education issues? Multiple answers. Prompt.	Village chief	1
		Commune councillors	2
		Commune chief	3
		Commune associations such as farmer group or pagoda group	4

		NGO leaders/staff	5
		Monks or other religious leader	6
		School Principle / teacher	7
		Health Care director / staff	8
		Project Management Committee	9
		Village Health Support Group (VHSG)	10
Q2_35	Ask for each answer given in Q2_23 Did you talk about Commune, Health or Education related issues in your village with %Q2_34%?	No	0
		Yes	4
AWARENESS OF RIGHTS AND STANDARDS			
Q2_36	Children have certain rights regarding accessing education at Primary School. Do you know any of these rights?	No	0
		Yes	1
Q2_37	Ask if Q2_36=1 Could you tell me what the rights of children to Primary School education are? Multi Select. Do not prompt	Free education	1
		Free textbook	2
		One teacher for every classroom	3
		Separate toilet for boys and girls	4
		No informal payment for education	5
		Monthly communication between parents and teachers	6
		None of the above	99
Q2_38	Commune Health Centre has to meet a number of Standards. Do you know any of these standards?	No	0
		Yes	1
Q2_39	Ask if Q2_38=1 Could you tell me what the Health Centre Standards are? Multi Select. Do not prompt	8 to 11 staff on duty	1
		24 hours standby for emergency	2
		12 drug deliveries per year	3

		Clean and separate toilets for men and women	4
		Transparency in fee and budget	5
		Health Centre Management Committee meets 12 times a year	6
		None of the above	99
Q2_40	Citizens in your Commune have certain rights regarding services access and delivery from your Commune Council. Do you know any of these rights?	No	0
		Yes	1
Q2_41	Could you tell me what the rights of citizens to Commune Service are? Multi Select. Do not prompt	Timely issuance of certificate	1
		Attending commune council meeting without invitation	2
		Being informed about Commune Council decisions	3
		Being consulted in development of CIP	4
		Transparency in fees and budget	5
		Elect Commune Council Members every 5 years	6
		None of the above	99
Perception on Responsibility			
Q2_42	If a student has been absent for 3 days without reasons, what do you think the teachers in your school would do? Multiple select	Report to school director	1
		Contact parents by phone	2
		Ask other students in the class	3
		Directly visit students' house	4
		Nothing, 3 day absence is common	5
		Other (Specify)	88
Q2_44	Among the following reasons, what are the 2 most important factors determining students' academic study?	Parental guidance and involvement	1

	<p>Prompt / Multiple Select(up to 2)</p>	<p>Quality of Education level of teachers 2</p> <p>Attitudes and behaviours of teachers 3</p> <p>School resources Not enough textbook and education materials at school 4</p> <p>Student's intelligence 5</p> <p>teacher absenteeism 6</p> <p>socio-economic status of students's family 7</p> <p>Education Level of Parents 8</p> <p>other (specify) 88</p>
<p>Q2_44C</p>	<p>In some other schools the teachers sometimes take tea money from students. Among the following reasons, what do you think which one is the main reason for teachers to ask for 'tea money' or gift from students?</p> <p>Prompt / Multi-select</p>	<p>Teachers' salary is too low 1</p> <p>Teachers' poor attitude and ethics 2</p> <p>Parents' habit of giving money sets bad expectation for teachers 3</p> <p>Other Specify 88</p>
<p>Q2_45</p>	<p>As a school director, what are the challenges that teachers in this school facing you in your daily work?</p> <p style="text-align: center;">Write in answer</p>	

Q2_46

What are the challenges this school faces in improving teachers' performance and attitudes?

Write in answer

Section 1: Direct observations

Check for the following items by yourself.

School services and facilities

1_1	What is the school dominant roof material?	Thatch/leaves/grass	1
		Tiles	2
		Fibrous cement	3
		Galvanized iron or aluminium or other metal sheets	4
		Salvaged materials	5
		Mixed but predominantly made of galvanized iron/aluminium, tiles or fibrous cement	6
		Mixed but predominantly made of thatch/leave/grass or salvaged materials	7
		Concrete	8
		Plastic sheet	9
1_3	What is the school dominant floor material?	Earth, clay	1
		Wooden planks	2
		Bamboo strips	3
		Cement/brick/stone	4
		Parquet, polished wood	5
		Polished stone, marble	6
		Vinyl	7
		Ceramic tiles	8
1_5	What is the school dominant wall material?	Bamboo, thatch/leaves, grass	1
		Wood or logs	2

		Plywood	3
		Concrete, brick, stone	4
		Galvanized iron or aluminium or other metal sheets	5
		Fibrous cement/asbestos	6
		Makeshift, mixed materials	7
		Clay/dung with straw	8
<i>Go to the closest classroom and answer Q1_8 to Q1_11A about that classroom</i>			
1_8	Would you say that the classroom chairs condition is very good, good, bad or very bad?	Very good	1
		Good	2
		Bad	3
		Very bad	4
		No opinion/Don't know	99
1_9	Would you say that the classroom desks condition is very good, good, bad or very bad?	Very good	1
		Good	2
		Bad	3
		Very bad	4
		No opinion/Don't know	99
1_10	Does this classroom have a blackboard or white board?	Not seen	0
		Seen	1
1_11	Is this classroom well ventilated?	No	0
		Yes	1

Q1_11A	Does this classroom have enough natural light?	Yes No	
Q1_11B	Does this classroom have an electric light bulb?	Not seen Seen	0 1
Q1_11C	Do you see any drinking water facilities for students in the classroom?	Yes without water Yes with water No	2 1 0
Q1_11D	Do you see any hand-washing facilities for students in the classroom?	Not seen Seen	
Now go and check the toilets outside of classroom			
1_12	How many students' bathrooms are there? How many bathrooms are there in the school?	# bathrooms	
1_13	ASK IF Q1_12 > 1 Is there separate bathrooms for boys and girls?	Not seen Seen	0 1
Q1_14	Ask if Q1_12 > 0 What kind of toilet is it?	Flush to piped sewer system Flush to septic tank Flush to pit latrine Flush to somewhere else Flush, don't know where Ventilated improved pit latrine Pit latrine with slab Pit latrine without slab/ open pit Composting toilet	1 2 3 4 5 6 7 8 9

		Bucket toilet	10
		Hanging toilet/hanging latrine	11
		Other, specify	88
Q1_15	<p><i>If there are separate toilets, look at the female toilet</i> <i>If there are not separate toilet, choose one of your choice</i></p> <p>Is there water for flushing in the toilet?</p>	Yes	1
		No	0
Q1_16	<p><i>If there are separate toilets, look at the female toilet</i> <i>If there are not separate toilet, choose one of your choice</i></p> <p>Are there water or rubbish or tissue on the floor of the toilet?</p>	Yes	
		No	
Q1_17	<p><i>If there are separate toilets, look at the female toilet</i> <i>If there are not separate toilet, choose one of your choice</i></p> <p>Is there water for people to wash hand with in this toilet?</p>	Yes	
		No	
Q1_17A	<p><i>If there are separate toilets, look at the female toilet</i> <i>If there are not separate toilet, choose one of your choice</i></p> <p>Is there soap for people to wash hand with in this toilet?</p>	Yes	
		No	
1_20	Does the school have a playground?	No	0
		Yes	1
<i>Information</i>			
1_25	Does the school have Do you see an information board?	No Yes	
1_26	<p><i>ASK IF Q1_25=1</i></p> <p>Do you see es the board inform about the school working hours?</p> <p><i>Not visible when info printed on A4 paper</i></p> <p><i>Visible when info can be seen from 1-meter distance</i></p>	No 0 Yes but not visible 1 Yes, visibly seen 2	

1_27	<p>ASK IF Q1_25=1 Do you see es the board display the school budget for the year 2015-2016? Not visible when info printed on A4 paper Visible when info can be seen from 1-meter distance</p>	<p>No Yes but not visible Yes, visibly seen</p>
1_28	<p>ASK IF Q1_25=1 Do you see es the board explain how this budget was spent? Not visible when info printed on A4 paper Visible when info can be seen from 1-meter distance</p>	<p>No Yes but not visible Yes, visibly seen</p>
1_29	<p>ASK IF Q1_25=1 Do you see es the board display the school budget for this year 2016-2017? Not visible when info printed on A4 paper Visible when info can be seen from 1-meter distance</p>	<p>No Yes but not visible Yes, visibly seen</p>
1_30	<p>Ask if Q1_29=1 Do you see es the board explain how this budget will be spent this year? Not visible when info printed on A4 paper Visible when info can be seen from 1-meter distance</p>	<p>No Yes but not visible Yes, visibly seen</p>
Q1_30A	<p>Ask if Q1_25=1 Is the information (all mentioned so far) displayed inside the School Office or outside of School Office. Outside means parents or students can see the information when the school closes</p>	<p>All inside primary school 0 Some inside some outside 1 All outside primary school 2</p>
Q1_31	<p>Please take a photo of the outside of the school</p>	

Section 3: Comments

INTSTOP	INTSTOP - Press here when you complete the interview	
GPS	Press here to record GPS	
GPS_X	If tablet GPS is not working please enter x co-ordinate from yellow handheld device	
GPS_Y	If tablet GPS is not working please enter y co-ordinate from yellow handheld device	
Result Codes - Select the correct code		
<i>Completed</i>		1
<i>Incomplete-respondent termination</i>		2
<i>Incomplete-third party interruption</i>		3
<i>Respondent refusal</i>		4
<i>Parent/ administrator/ husband refusal</i>		5
<i>Respondent absent at 2nd appointment</i>		6
<i>Cannot interview respondent. e.g. mute/deaf/mental health etc</i>		7

Thank you for giving your time and participating in this interview.