

NIGERIA PUBLIC DELIVERY OF PRIMARY HEALTH CARE SERVICES **PHC COORDINATOR QUESTIONNAIRE**

Questionnaire number QUESTNUM

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Introduction

Good day.

My name is.....
from the African Regional Health Education Centre (ARHEC), College of Medicine, University of Ibadan. We would like you to answer some questions to help us assess the level of public delivery of Primary Health Care (PHC) services in Nigeria. Your answers will be valuable in assisting the government to improve PHC service delivery outcomes.

We want to make sure that all the information you give us is kept confidential, therefore we will not write down your name on this form. Your most open and sincere answers are needed to make this study successful, so we would like you to answer all questions as completely and honestly as you can.

We wish to ask whether you are willing to participate in this survey? (If “No, thank respondent and terminate interview)

Thank you

	Identification	Code
State		STATECODEC
LGA		LGACODEC
Address	ADDRESSC	

Interviewer’s Name INTNAMEC

Interview date	Month	Day	Start time	End time	Language	Survey completed?
First Interview	FISTINTDAC		FIRSTSTMC	FIRSTETMC	FIRSTINTLC	FIRSTINCOC
Second Interview	SECINTDAC		SECSTIMEC	SECETIMEC	SECINTLC	SECINCOMC

Supervisor’s Name SUPNAMEC

Confirmation	Month	Day	Initials
Survey Complete	SURCOMDATC		SURINITIC
Data Entry Complete	DATAENTDAC		DATAINITIC

Data Entry Technician’s Name ENTNAMEC

Entry Date	Month	Day	Sections completed
First Entry	FIRENTDATC		FIRSECCOMC
Second Entry	SECENTDATC		SECSECCOMC

Notes NOTESSC & NOTES1C.....

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BEFORE BEGINNING THE INTERVIEW, SAY THAT WE WILL NEED VACCINATION RECORDS (NID AND ROUTINE NPI RECORDS) LATER IN THE INTERVIEW

SECTION ONE

Section 1.1 : General Information

1.1.1. How many health districts/wards are there in this LGA?

Q111DISLGA

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*** How many health/school clinics are in this LGA? HLTCLILGA

*** How many private clinics are in this LGA? PRICINLGA

1.1.2. How many health facilities (by type and ownership) operate in this LGA?

	LGA	State	Federal	Private/ Non-Govt
TYPE 1 - Health Post, Dispensaries	HMHPDLGA	HMHPDST	HMHPDFED	HMHPDNGO
TYPE 2 - Primary Health Centres/Maternities	HMPHCLGA	HMPHCST	HMPHCFED	HMPHCNGO
TYPE 3 - Comprehensive Health Centres	HMCHCLGA	HMCHCST	HMCHCFED	HMCHCNGO
TYPE 4 - Secondary (& above) Health Facilities	HMSHFLGA	HMSHFST	HMSHFFED	HMSHFNGO

1.1.3. What is the current total population of the LGA? LGAPOPUL

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1.1.4. What percentage of the population is urban? PERURBAN

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1.1.5. What percentage of the population is rural? PERRURAL

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1.1.6. How many new PHC facilities were opened in the LGA in the last 12 months and by whom?

a.FGN HMOPENFGN

b. State HMOPENST

c.LGA HMOPENLGA

d. Community HMOPENCOM

e.Donors/Individual HMOPENDON

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1.1.7. How many new PHC facilities are currently under construction in the LGA and by whom? *(Include those recently completed but not yet open)*

a.FGN HMCONSTFGN

b. State HMCONSTST

c.LGA HMCONSTLGA

d. Community HMCONSTCOM

e.Donors/Individual HMCONSTDON

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1.1.8. How many PHC facilities were repaired in this LGA in the last 12 months and by whom?

a.FGN HMREPAIRFG

b. State HMREPAIRST

c.LGA HMREPAIRLG

d. Community HMREPAIRCO

e.Donors/Individual HMREPAIRDO

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1.1.9. How many Nigerian NGOs are currently actively involved in the delivery of PHC services in this LGA? HMNIGNGO

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1.1.10. List the main international organizations that have been supporting PHC programmes in this LGA in the last 12 months?

a. AINTERORG Cash/Financial Transfers 1=Yes 2=No

ACASHFINTR

In-kind Transfers 1=Yes 2=No

AINKINDTRA

		Technical Support ATECSUPP	1=Yes 2=No	<input type="text"/>
b.	<u>BINTERORG</u>	Cash/Financial Transfers BCASHFINTR	1=Yes 2=No	<input type="text"/>
		In-kind Transfers BINKINDTRA	1=Yes 2=No	<input type="text"/>
		Technical Support BTECSUPP	1=Yes 2=No	<input type="text"/>
c.	<u>CINTERORG</u>	Cash/Financial Transfers CCASHFINTR	1=Yes 2=No	<input type="text"/>
		In-kind Transfers CINKINDTRA	1=Yes 2=No	<input type="text"/>
		Technical Support CTECSUPP	1=Yes 2=No	<input type="text"/>
d.	<input type="text"/>	Cash/Financial Transfers DCASHFINTR	1=Yes 2=No	<input type="text"/>
		In-kind Transfers DINKINDTRA	1=Yes 2=No	<input type="text"/>
		Technical Support DTECSUPP	1=Yes 2=No	<input type="text"/>

1.1.11. How much authority do you (the PHC Coordinator) have to coordinate activities sponsored by different Agencies outside the LGA (International Donors, NGOs, State Government and FGN)?

1=Full Authority 2=Some Authority 3=No Authority

SECTION TWO

Section 2.1. : PHC Management

2.1.1. Please describe in percentage (%) terms, in **practice**, how the **responsibility** for delivery of the following PHC services **in this LGA** is distributed amongst the **three tiers of government** and **other agencies** (*responses should add up to 100%*).

PHC Services	LGA	State	Federal	Other
a. Health Education	HEDUMLGA	HEDUMST	HEDUMFED	HEDUMOT
b. MCH and Family Planning	MHCMLGA	MHCMST	MHCMFED	MHCMOT

c. Provision of Essential Drugs	PEDMLGA	PEDMST	PEDMFED	PEDMOT
d. Nutrition	NUTMLGA	NUTMST	NUTMFED	NUTMOT

PHC Services	LGA	State	Federal	Other
e. Routine Immunization	IMMMLGA	IMMST	IMMFED	IMMOT
f. Prevention of Endemic Diseases	ENDMLGA	ENDMST	ENDMFED	ENDMOT
g. Water	WATMLGA	WATMST	WATMFED	WATMOT
h. Sanitation	SANMLGA	SANMST	SANMFED	SANMOT
i. Treatment of Common Ailments	AHMLGA	AHMST	AHMFED	AHMOT
j. STI/HIV/AIDS	STIMLGA	STIMST	STIMFED	STIMOT

We would like to ask you some questions about decision making regarding public PHC facilities in this LGA. Who is the **PRINCIPAL** decision maker for the following? (*Note only ONE answer per question*)

1=Federal Government/NPHCDA
2=State Government
3=LGA/PHCMC

4=DDC/WDC/VDC/CDC
5=Facility Head/Staff

2.1.2. When facilities open and close?	FACOPEN	<input type="text"/>
2.1.3. When to undertake new construction, such as facility expansion?	FACEXPANS	<input type="text"/>
2.1.4. To acquire new equipment?	NEWEQUIP	<input type="text"/>
2.1.5. Making drugs available in a facility?	DRUGAVAIL	<input type="text"/>
2.1.6. Making medical supplies available in a facility?	MEDSUPPL	<input type="text"/>
2.1.7. Setting charges for drugs?	SETCHADRUG	<input type="text"/>
2.1.8. Setting charges for treatment (other than drugs)?	SETCHAIPT	<input type="text"/>
2.1.9. How to use revenue from treatment and consultations?	USEREVENUE	<input type="text"/>

2.1.10. Taking disciplinary action against staff? **DISCPACT**

2.1.11. Transferring staff between facilities? **TRANSSTAFF**

2.1.13. How many Village/Community Development Committees (VDC/CDCs) are currently existing in this LGA? **HMDEVCOMM**

2.1.14. What is your estimate of the percentage of villages/communities in this LGA where VDCs/CDCs are in existence? **ESTVDCEXT**

2.1.15. Does this LGA issue receipt booklets to PHC facilities for patients paying user charges (such as for drugs, treatment, registration)? **RECEIPTBOO** 1=Yes 2=No

2.1.16 Does the LGA receive duplicates of these receipts from the facilities? **DUPLRECEIP** 1=Yes 2=No

SECTION THREE

Section 3.1.

3.1.1. Please provide some information on staff turnover for each category of health personnel listed below

S/N	Category	How Many? (i.e. Total)	How many of them left the LGA in the last 12 months	How many new persons were employed in the last 12 months?	How many were promoted in the last 12 months?
1.	Medical Officers (Doctors)	HMDOCT	HMDOCLEFT	HMDOCNEW	HMDOCPRO
2.	CHOs	HMCHOT	HMCHOLEFT	HMCHONEW	HMCHOPRO
3.	Nurses	HMNURT	HMNURLEFT	HMNURNEW	HMNURPRO
4.	Midwives/Nurse-Midwives	HMMIDT	HMMIDLEFT	HMMIDNEW	HMMIDPRO
5.	Senior CHEWs	HMSCHT	HMSCHLEFT	HMSCHNEW	HMSCHPRO
6.	Junior CHEWs	HMJCHT	HMJCHLEFT	HMJCHNEW	HMJCHPRO
7.	Environmental Health Officers	HMENVT	HMENVLEFT	HMENVNEW	HMENVPRO
8.	Laboratory Technicians	HMLABT	HMLABLEFT	HMLABNEW	HMLABPRO
	Health attendants	HMHLTATT	HMHLTALEFT	HMHLTANEW	HMHLTAPRO
	Health supervisors	HMSUPERT	HMSUPELEFT	HMSUPERNEW	HMSUPERPRO

2.1.12. How many WDC/DDCs are currently existing in this LGA? **HMWDDDCS**

S/N	Category	How Many? (i.e. Total)	How many of them left the LGA in the last 12 months	How many new persons were employed in the last 12 months?	How many were promoted in the last 12 months?
9.	Pharmacy Technicians	HMPHAT	HMPHALEFT	HMPHANEW	HMPHAPRO
10.	Medical Records Officers	HMMDT	HMMDLEFT	HMMDNEW	HMMDPRO
11.	Dental Assistants	HMDENT	HMDENLEFT	HMDENNEW	HMDENPRO
12.	Other	HMOTHT	HMOTHLEFT	HMOTHNEW	HMOTHPRO

3.1.2. Please rank the following criteria as used in practice for promotion of staff in this LGA?
1=most frequent 3=least frequent

a. Number of years in service **NYSERVICE**

b. Recommendations from top management **RECOMTOP**

c. Merit/performance/obtaining additional qualifications **MERITQUAL**

3.1.3. How many times have you recommended that disciplinary action be taken against any health staff in the last 12 months? (*If none, enter '0'*) **RECOMDISCP**

IF 0, GO TO QUESTION 3.1.5.

3.1.4. Based upon your recommendations, how many times have the following disciplinary actions been taken in the last 12 months?

a. Reprimand **REPRIMAND**

b. Demotion **DEMOTION**

c. Transfer **TRANSFERC**

d. Dismissal **DISMISSAL**

- 3.1.5. How often do you receive complaints about any health staff from a **facility officer-in-charge?**
- 1=about once a week 3=about once or twice a year
2=about once a month 4=rarely or never
- FACOFFINCH
- 3.1.6. How often do you receive complaints about any health staff from a **other health staff?**
- 1=about once a week 3=about once or twice a year
2=about once a month 4=rarely or never
- OTHHLTHST
- 3.1.7. How often do you receive complaints about any health staff from a **users of facilities?**
- 1=about once a week 3=about once or twice a year
2=about once a month 4=rarely or never
- USERSOFFFAC
- 3.1.8. How often do you receive complaints about any health staff from a **WDC/DDC/VDC?**
- 1=about once a week 3=about once or twice a year
2=about once a month 4=rarely or never

SECTION FOUR

Section 4.1. : Environmental Health Activities

- 4.1.1. How many times were the following done in the last 3 months?

	May	April	March
1. Public water source inspections	PWSIMAY	PWSIAPR	PWSIMAR
2. House-to-house visits for health nuisances (toilets, garbage, environment) (No. of Visits)	NUISMAY	NUISAPR	NUISMAR
3. Market inspections (No. of	MARKMAY	MARKAPR	MARKMAR
4. Food sellers inspections (No. of	FOODMAY	FOODAPR	FOODMAR

- 4.1.2. Was food vendor certification undertaken in this LGA in the last 12 months? **FOODVENCER** 1=Yes 2=No ☐

SECTION FIVE

Section 5.1. : From Immunization Records

- 5.1.1. Total children immunized against polio in this LGA during NID days, May 18-24, 2002 **TCHLDIMMU** ☐
- 5.1.2. Total children immunized with BCG vaccine in this LGA under routine immunization in April and May, 2002?
- a. April, 2002 **BCGIMCAPR** ☐
- b. May, 2002 **BCGIMCMAY** ☐

Thank you for taking your time to answer the questions.