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ABUJA, NIGERIA



THE WORLD BANK

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COVID-19 NATIONAL LONGITUDINAL PHONE SURVEY

PHASE 2

ROUND 10

INTERVIEWER MANUAL

OCTOBER 2023

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Introduction

Despite the closure of borders around the world and aggressive containment measures, COVID-19 continues to spread globally, and the death toll continues to rise. To contain the spread of the virus, from March 2020 to June 2020 the Nigerian government enacted a range of health and safety measures: closed borders, movement restrictions, and stringent limits on assembly resulting in the closure of schools, stores, markets, and other institutions essential to the social fabric of life in the country. As the country fights with this unprecedented health crisis, Nigeria was simultaneously hit by another economic crisis driven by the sharp decrease in oil prices. In 2020 and 2021, Nigeria saw its highest surge in inflation of food prices in almost two decades.

Since government-imposed social distancing practices are increasingly becoming common to fight the spread of COVID-19, these measures severely limit the use of traditional, face-to-face interviews in population-based surveys to address the data needs regarding responses to and socio-economic impacts of COVID-19. In response, the World Bank launched a global initiative to implement high-frequency phone surveys to track the responses to and socioeconomic impacts of COVID-19. The Bank-wide initiative was precipitated by the World Bank Group COVID-19 emergency financing to client countries and is anchored in the demand/requests from the country management units, including that of Nigeria.

From April 2020 to April 2021, the NBS successfully implemented the Phase 1 of the Nigeria COVID-19 National Longitudinal Phone Survey (NLPS). In Phase 1, the National Bureau of Statistics conducted 12 rounds of monthly phone interviews with over 1,700 households that were selected from the General Household Survey-Panel (GHS-Panel) 2018/19.

Objective

The objective of the NLPS Phase 2 is to continue monitoring the socio-economic effects of this evolving COVID-19 pandemic in real-time. These data will contribute to filling critical gaps in information that could be used by the Nigerian government and stakeholders to help design policies to mitigate the negative impacts on its population. The proposed NLPS in Nigeria will be designed to accommodate the evolving nature of the crises, including revision of the questionnaire on a bi-monthly basis.

Every two months, households will be asked a set of core questions on the key channels through which individuals and households are expected to be affected by the COVID-19. Food security, employment, access to key services, coping strategies, and non-labour sources of income are channels likely to be impacted. The core questionnaire will be complemented by questions on select topics that will rotate each month. This will provide data to the government and development partners in near real-time, supporting an evidence-based response to the crisis.

Sample Design

The GHS-Panel 2018/19 will serve as the frame for the current survey. The GHS-Panel collected phone numbers of interviewed households, making it a good frame for the current survey. Furthermore, we expect relatively high response rates from GHS-Panel households since NBS has built a strong relationship with them through multiple face-to-face interviews with the same households (between 2 and 8 interviews). In addition, using the GHS-Panel sample as the frame will allow for analysis of the long-term economic impact of the dual crises since these same households will be visited again for a fifth round of the GHS-Panel in 2023/2024.

For the Phase 2 Round 10 survey, all the households that were successfully interviewed in baseline of the phase 2, excluding households that refused in previous rounds of the survey, shall be contacted and interviewed (2753 households). The questionnaire is designed such that the interview duration does not exceed 25 minutes.

Training

Personnel will be selected from the pool of NBS interviewers that have experience with the Survey Solutions platform and have previously conducted phone surveys. A total of 30 interviewers, 4 supervisors and 1 lead supervisor will be trained virtually (over Skype) to participate in the survey. The training shall last 2 days and shall focus on providing participants with detailed understanding of the survey and CAPI, elucidation of important concepts and questions in the questionnaire, mock interview and evaluation. A pilot will also be conducted with households retired from the GHS-Panel sample. Brief follow-up virtual trainings will be carried out on a bi-monthly basis before the start of each data collection round.

Conducting an Interview

Successful interviewing is an art and not a mechanical process and each interview is a new source of information to be made interesting and exciting. Although the art of interviewing develops with practice, there are basic principles – e.g. how to build rapport, conducting interviews etc. – which are followed. It is essential for interviewers to develop the correct attitude in carrying out interviews. Some of the essential and necessary attributes of a good interviewer are: ***good ethics, politeness, patience and perseverance.***

Language of Interview

The original baseline questionnaire for the Nigeria NLPS is in English and translations are available for Hausa, Igbo and Yoruba. Interviewers shall be assigned to states or regions where they speak, read, and understand the local language/dialect. It is very important not to change the meaning of the questions when you rephrase or interpret them. You should make sure that the way the question is read preserves the sense of the English question, rather than a word by word translation. If you have questions about how to phrase a question, you should ask your supervisor and refer to your notes from the training, where the phrasing of questions in local language will be discussed in detail. After reading the question, time should be allowed for the respondent to answer. If it appears the respondent did not hear the question, it should be read again, and time allowed for a response.

Respondent

The Nigeria NLPS will have ONE RESPONDENT per household. The respondent should be a selected member, a head or a knowledgeable adult member of the household. **The respondent must be a member of the household.** Unlike many other household surveys, you will not be expected to seek out other household members to interview them on their own data. The respondent may still consult with other household members as needed to respond to the questions you ask, including to provide all the necessary information on each household member (Section 2). Further instructions on identifying the appropriate respondent are provided in the following sections.

The Questionnaire

How to Read the Questions

Each question should be read clearly and exactly as presented in the questionnaire. It is also critical that the interviewer help the respondent understand the question being asked *without influencing (biasing) the respondent's answers*.

UPPER and Lower-Case Texts (CAPITAL Letters and Small Letters)

Text written in **UPPER CASE (capital) letters are instructions to the interviewer** and should not be read to the respondent. Other texts that you will see written with upper case letters are response options and codes. These also **SHOULD NOT** be read to the respondent. **Text written in lower case (small) letters SHOULD be read directly to the respondent including the response options that are written with lower case letters.**

Reference Periods

PAST 7 DAYS means the 7 days prior to the day of the interview. For example, if the interview takes place on Friday, the past 7 days are the time between the start of Friday of the prior week until the end of Thursday, the day before the interview.

PAST 12 MONTHS means the period from the same day and month one year ago until the day before the interview. For example, if the interview takes place on 29th October 2023, consider the period between the morning of 29th October 2022 until the evening of 28th October 2023, the day before the interview.

Box 1: Reference Periods

WEEK	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
1							
2					INTERVIEW DAY		

Section A: Dashboard

Description: The dashboard displays all the assignments sent to you. Each assignment has its own assignment card that displays information that is important for you to organise your work. The dashboard has various tabs:

Create New: all the assignments for which you have not started an interview yet

Started: all the interviews you have already started, but not yet completed. In this survey these will be largely households you need to call back. You might have to keep notes on an extra sheet of paper or workbook to organise yourself, so you remember who you have to call back and at what time.

Completed: Interviews that have been completed but not yet synchronised.

Rejected: Interviews that have been completed and submitted to the supervisor, but have been rejected for any given reason.

Instructions: You do not have to fill in anything. CROSS-CHECK that you have selected the correct assignment then tap on START NEW INTERVIEW. If you have not selected the correct household, tap on the 3 dots at the top right of the screen and go back to the dashboard.

hhid	The unique household identifier. The supervisor/HQ may use this number to communicate with you about any given household.
State	The state where the household is located (e.g. Kano, Ogun, Imo, Edo)
Name of head	The name of the household head recorded during the previous interview.
Language	The language in which the previous interview was conducted. You should only receive assignments for languages that you speak. If you received an assignment in a language you don't understand, first try to call the number and see if you can communicate with the household in English. If you can conduct interview in English, then go through with the interview and submit it. If interview cannot be conducted in English, it will be re-assigned to somebody else.

Section B: Interviewer Instructions and Interview Protocol

This section provides information about the approach/procedure the interviewer should follow to conduct the phone interview. Following the procedures indicated here will allow for maximum response rate and also create the rapport for future rounds of the survey with the same household.

1. **Charging the Tablet:** Ensure that the Tablet is fully charged at all times so there is no break in the interview. Given erratic power supply across the country, it is recommended that the interviewer connects the Tablet to available power source during the interview. Allowance shall be given to

the interviewer to allow him/her charge the Tablet. (Be mindful however not to over-charge the battery so that battery life of the tablet is not cut short).

2. **Date and Time on the Tablet:** Also ensure that the date and time on the tablet is current.
3. **Internet or WiFi Access:** You need Internet/WiFi connection to access the server to receive assignments and send completed interviews. Thus, interviewers should ensure that they have WiFi connection and that the Tablet is connected to the WiFi. Each interviewer shall be given an allowance for internet data and a mobile router. *The interviewer must ensure that they purchase and use the SIM card that provides the best internet/WiFi connection in their area.*
4. **Log unto the server:** Each interviewer has been given unique login and password to access the server. The name of the server is <https://ngnlps.mysurvey.solutions>. Your username and password shall be provided to you by your supervisor. It is important that you keep your username and password as secure as possible.
5. **Synchronisation:** The interviewer must synchronise the Interviewer Application at **least twice a day – in the morning before the start of work (interview) and in the evening after work**. Where possible, *interviewers should synchronise after completing each interview of a household*. Details on how to synchronise the SuSo Interviewer Application are provided under *Synchronisation* in Section SS.
6. **Receiving Assignments and Sending Completed Interviews:** Once synchronisation has been completed successfully, the interviewer will receive assignments for the households to be interviewed and possibly rejected interviews (if the interviewer has previously sent completed interviews to the server and those interviews have errors) on his/her dashboard. Completed interviews that have been marked as completed on the Interviewer's tablet shall be sent to the server.
7. **Commence an Interview:** To start an interview, open the assignment corresponding to the household you want to interview. Once opened, review the assignment carefully to ensure that you are not only using the correct assignment for the household but also attentive to the details and peculiarities of that household.
8. **Dial Phone Numbers:** Dial any of the displayed phone number(s) (possibly multiple times) until someone picks up. Once someone picks up, follow the procedure documented in the Interview Information section.
9. **Conduct the Interview:** Interview the respondents on all applicable sections of the questionnaire. All applicable questions and sections must be asked before completing the interview.
10. **Complete the Interview:** Once you have finished the interview with the respondent, please review to ensure all applicable questions/sections have been answered. Then mark the interview as **Complete**, following the guidance in section SC below.
11. **Synchronise Again:** Once the interview is marked as *Complete*, synchronise the Interviewer Application.

Section C: Survey Phone Process & Etiquette

Description: This section explains how interviewers should conduct themselves during a survey phone interview. The purpose is to ensure interviewers maintain the highest form of cordiality and discipline when carrying out phone interviews, to get successfully completed surveys.

BEFORE THE CALL

There are several things you need to have ready before you even start dialling a number to start an interview. You must make sure you are in an environment that is conducive for your calls, so there should be no disturbance around you. You should also make sure the equipment you will be using for the interview process- your phone and tablets – **are in working order and ensure that you have adequate airtime and data**. Phone interviews require you to be very attentive, otherwise you might miss something, so it is important that you have everything prepared before you begin. Specifically:

- **Make sure you can get as much privacy as possible.**
- **Inform members of your household of what you are about to do, so you are not disturbed. If possible, get a private room. Write boldly on a piece of paper: DO NOT DISTURB, and place it on the door. It is important to minimise distractions, so your respondent does not become bored or frustrated and hang up.**
- **Make sure you have your tablet ready, fully-charged and open to the first household you will interview**
- **Check the volume on your phone. Do a test with a friend to make sure you can be heard and you can hear clearly. You don't want to miss anything the respondent says because your volume is too low.**
- **Have a clock in front of you, and time yourself; so you can pace your questions**

INITIATING THE CALL

Once you start dialling a number, you **MUST BE PREPARED** to speak. This is why you should have had everything in place before you start dialling. You don't want to keep the answerer waiting on the phone once they pick up, your full attention should be on the call at all times.

- **DO NOT be distracted by your environment**
- **DO NOT keep the answerer waiting**

IDENTIFYING INTERVIEW RESPONDENT

You are provided with different numbers to call for each household. In your tablet you will find number(s) for household members and possibly a number for a reference person, who is a non-household member. You must remember that you need to speak to a member of the household whose name appears on your tablet, which should preferably be the head of the household or at least an adult member (15 years or older) of the household. The person who answers the call, might not be either one of these persons so

you will need to convince them to connect you with that person, especially if they are of a different household.

Remember to be ready to respond once the answerer picks up. Begin with:

“Good morning/afternoon/evening Sir/Madam. My name is (First name and Last name). I work for the National Bureau of Statistics (NBS). NBS is carrying out a phone survey in Nigeria. The purpose of the study is to examine the impact of and responses to national and global crisis in the country.”

[pause and continue]

“I am trying to reach (Household head FULL Name) or any other adult living with (Household head FULL Name). Who am I speaking to please?”

When the answerer tells you his or her name, you will know if it is your target respondent you are speaking to. If it is not the target respondent, then you ask very politely if the target respondent is available to take the call. Follow the directions and protocols you have been trained on to complete the ‘Interview Information’.

If the answerer is not a member of the household, then you will need to convince the person (likely the reference person) to either provide a number you can call to directly speak to a member of the household or be willing to take their phone to the household, so you can speak to your target respondent or another adult member of the target household.

“Could you give me their number or visit them so I can call them using your phone? It is really important for me to be able to speak to them”

You may need to coax the reference person to take the phone to the household if they do not have a number to give you. Using words like “I would be grateful”, “If you would be so kind”, “It would greatly help if you could...”. There is no need to beg, just ask with some humility that will encourage the reference person to go out of their way to do what you need them to do. If the reference person (answerer) is unwilling to provide a number or leave their home, after you have attempted to convince them to, then DO NOT push further. Simply thank them for their time and follow the protocols you have been trained on.

When you have your target respondent on the phone, follow through with the rest of the ‘Interview Information’ questions as directed in your training and in this manual.

Please review the etiquettes below to provide some guidance when you are on the phone with anyone:

- **Speak clearly and confidently. Take brief pauses if reading a long sentence**
- **Keep your voice tone at an appropriate level and maintain that level**
- **Take your time to read out each question slowly.**
- **DO NOT interrupt the respondent**
- **DO NOT engage the respondent in political discussions or discussions that are not related to the survey**
- **Be sure to address whoever picks up the phone with respect, even a child.**
- **Never refer to the person on the other end of the line by simply saying their first or last name, always include a title e.g. Mr. Gbenga, Ms. Hauwa, Mrs. Sumbo. Alternatively, you can say “sir” or “ma” or “madam”**
- **DO NOT chew gum or eat food while on the phone**
- **Maintain a high degree of professionalism at all times; remember you are representing the National Bureau of Statistics**
- **When you have completed the interview, DO NOT hang up on the respondent; let the respondent hang up first.**
- **Stress on the importance of the survey to avoid and minimise the number of refusals**

SECTION 1: INTERVIEW INFORMATION

In this round, different households will be exposed to different modules. All households will answer the sections of Household Roster, Agriculture, Agricultural Labor and Subjective Welfare (question 7). Additionally, 50% of the sampled households will answer the sections of prices (petrol and fertilizer) and Food Insecurity, while the other 50% of the sampled household will answer the sections of Subjective Welfare (questions 1-6) and Aggregated Food Consumption.

Description: This is where you will record data about the interview itself (metadata) that will be used to keep track of fieldwork progress, including the number of call attempts made to each household.

Instructions: The phone numbers of the household head, three other household members, and a reference person will be displayed on the screen. The interviewer should call any of the numbers multiple times until someone picks up. Specifically, the interviewer must first call the phone number(s) of the HEAD of household, followed by the other household members, and then the reference person.

S1Q0 This is a question to list every call attempt. For each call attempt you should list the next number. For the first one you write 1, for the second one 2, etc. Do not replace already existing attempts with a new number, but always list a new one. It does not really matter if numbers are sequential.

It is only for you to recognise individual calls. For EACH attempt, you have to list a new number, even if you are calling the same number multiple times. For each attempt listed here, a subsection ATTEMPTS will open up.

ATTEMPTS

S1Q1 Select the phone number that you are attempting to call. A text will open up below telling you which person this number belongs to, if they are a member of the household or the reference person, and what their relationship with the head is. You will also see information on the household, including the household head name, up to 4 household members followed by a number indicating how many more members there are (if any), the state, LGA and town name. TRY NUMBERS FROM TOP TO BOTTOM, i.e. for the first attempt, the first number should be called. You might need to call the same number again in a second or third attempt or move on to the next numbers.

S1Q2 Record the time just before dialling

S1Q3 Indicate YES if someone is picking up the phone number you just called. Indicate NO, NOBODY ANSWERING if it is ringing, but nobody is answering. Let it ring for the maximum time before selecting this option. Select NO, NUMBER DOES NOT EXIST if it is not ringing. Double CHECK you have called the correct number before selecting this option. Only valid numbers have been included, this option should be rare. Select NO, PHONE IS SWITCHED OFF if you call the number and hear a message that the number is currently switched off.

S1Q4 Read the text as it appears on your screen.

Hello, my name is _____ and I work for National Bureau of Statistics (NBS). NBS is carrying out a phone survey in Nigeria. The purpose of this study is to examine the impact of and responses to national and global crises in the country.

**I am trying to reach [NAME OF PHONE OWNER] or any other adult living with [HEAD NAME]?
Who am I speaking to please?**

S1Q5 Record YES if you are able to SPEAK WITH PREVIOUS RESPONDENT OF THE HOUSEHOLD, NO if the person who answers is not the previous respondent (usually another household member or the reference person), and CANNOT UNDERSTAND THEIR LANGUAGE if you cannot communicate well enough with the respondent to conduct the interview.

S1Q5A Indicate who you are speaking to – A HOUSEHOLD MEMBER other than the previous respondent, or a REFERENCE PERSON.

S1Q5B If the person that picked up the phone is a household member other than the previous respondent, ask them to kindly give the phone to the previous respondent so you can talk to them. Select the applicable outcome from the list of options. Do not forget to add any new number they give you to the NUMBERS roster.

- If the answerer says they are the previous respondent or gives the phone to the previous respondent, select YES (option 1) and continue to S1Q7

- If the answerer says, NO, but they can give you an alternative number to reach the previous respondent, select option 2. Record the new number in the roster.
- If the answerer says, NO, thank them for their time and hang up. Select option 3. Attempt to reach the previous respondent through another number
- If the answerer says YES, but you should call back at a different time, select option 4 and continue to S1Q11A
- If the answerer says the previous respondent will not be available to be interviewed this round, select option 5 and continue to S1Q5C.

S1Q5C If the previous respondent is not available, ask and record an explanation for why they are not able to be interviewed.

S1Q5D Ask the person you are speaking to if there is another adult member of the household that can be interviewed.

S1Q6 Is only asked if you do not speak to a household member. Try to reach the household through them, either by them giving you a number of a household member that you can call, or by them being physically in the same place at a moment when you can call back and conduct the interview with the HOUSEHOLD (never the reference person) member. If you select NO, DON'T KNOW THE HOUSEHOLD or NOT, CAN'T/WON'T CONNECT TO THE HOUSEHOLD, then the household will not be interviewed, the supervisor may check the case. Select YES, PHONE NUMBER -> RECORD IN NUMBERS if they can give you a number to call. Note down the number in the subsection NUMBERS, together with the details. You can click on the link below the question to jump to the section.

S1Q7 Interviewer continue introducing yourself and the survey by reading the displayed text. Make sure you read and/or interpret the text such that you don't lose its original meaning.

We would like to invite you to participate in this survey. The survey questions are related to access to basic goods, food consumption, coping strategies against shocks and subjective welfare.

The interview should last about 25 minutes. We ask you to be as honest and open as possible. The survey will not be used to determine if your household is eligible to receive any assistance from the government. Any personal information you share with us will be kept strictly confidential until the study is completed according to applicable national laws and will be only shared with the World Bank for research and statistical purposes. Your personal information will also be used to contact you for future rounds of the survey. At that point, you will be asked for your consent to be interviewed again.

If at any point there are any questions you do not feel comfortable answering, you can choose not to answer them. You can also choose to stop the interview at any point. This call will not cost you any airtime. To thank you for your participation, we will also transfer airtime to your phone.

If you have any questions about this survey or about your personal information, you can contact us at XXXX (Ms. XXXX).

Do you agree to participate?

- S1Q8** Select YES if they have agreed to be interviewed, and NO, REFUSED if otherwise. If the household refuses, try to CONVINCE them but DO NOT FORCE them to participate. It is very important that we interview the selected households. Record NO, NOT NOW, if the household is not willing to be interviewed now, but if you can call back later.
- S1Q9** Select the name of the person or respondent that gave consent to be interviewed. Ensure that the respondent/person should be either the head of household or an ELIGIBLE adult member of the household. If the person is a new member to the household, then you must first take steps to add the person to the household roster before continuing with the interview.
- S1Q10** If the respondent was busy to commence the interview with you, request if he/she is willing to reschedule to a later date/time. Select YES if the respondent was willing to reschedule the interview to a later date/time, and NO if otherwise.
- S1Q11a&b** Indicate the date and time that the respondent agrees to be interviewed or when the reference person will be with the household so you can call. Use the calendar displayed to enter the date for the rescheduled interview. You will have to keep note of this outside Survey Solutions on a sheet of paper to organise yourself.

SECTION 1B: PHONE NUMBER ROSTER

Description: This section allows for the addition of any confirmed new numbers for the households, that might have been retrieved in the course of previous survey / visit. The list therein includes all known numbers for the household and corrections to existing phone numbers if needed, could be made.

- S1BQ12A** The question lists all the numbers available for a household. The numbers with a lock have been preloaded and cannot be edited. Add new numbers to the list if you are given new numbers for the household.
- S1BQ12** Write down the name of the person that the listed phone number belongs to. You can edit the name for existing numbers if you find out that it is not correct.
- S1BQ13** Is the person that the phone number belongs to, a household member or not. Select YES if yes, NO if it is a non-household member including a reference person. You can edit this question for existing numbers if you find out that it is not correct.
- S1BQ14** Write the relationship of the non-household member or the reference person to the HOUSEHOLD HEAD
- S1BQ15** Select the relationship of the household member to the HOUSEHOLD HEAD

SECTION 2: HOUSEHOLD ROSTER UPDATE

Description: This section serves to make a full list of all current household members by accounting for all household members reported during the previous visit and adding any new household members.

Definition of Household: In this survey, a HOUSEHOLD is defined as a person or group of persons who USUALLY SLEEP in the same dwelling and take their meals together and recognise the same person(s) as their head. Usually, they either were part of the household for at least 6 of the 12 months preceding the interview or are current members.

It is important that the interviewer helps the respondent to know who is considered a household member and who is not. FAMILY AND HOUSEHOLD ARE NOT NECESSARILY THE SAME. The household may include NON-RELATIVES such as live-in workers. If you change respondents during the interview, BE SURE TO EXPLAIN whom you are talking about when you say household.

INCLUDE IN HOUSEHOLD:

- Persons identified as household head even if they did not spend 6 of the past 12 months in the household
- New-born children, persons that have just married and joined the household, or anyone who recently moved into the household, e.g. adopted children, new live-in worker
- Students and seasonal workers who spent less than 6 of the past 12 months in the household if they did NOT live as part of another household

EXCLUDE FROM HOUSEHOLD:

- Guests, even if relatives, who are staying for less than 6 months or who normally live in another household and are expected to return to a different household
- Family members that maybe stay in the same dwelling or compound, but do not normally eat with the household

Instructions: *The section will be pre-filled with household members identified and recorded in the last phone interview.* You will create a COMPLETE LIST OF ALL CURRENT household members by accounting for all the PRE-FILLED members and adding any people that have joined the household since the last visit. You will do this in 3 steps:

1. For all PRE-FILLED members, confirm whether they are currently household members.
2. List CURRENT household members that are not on the pre-filled list.
3. ONCE you have listed ALL new members, fill in their details in S2Q5 – S2Q8
4. If the pre-filled head of household is no longer a member of the household, identify the new head and update the relationship to the new head for all members in S2Q9.

START TIME Tap the start time to record interview starting time of this section

S2Q0A Ask the respondent if any member of their household since the last time they were interviewed (mention the date) **has left the household**. Select YES, if a household member has left and continue to S2Q3.

S2Q0B This question opens up if NO is selected in S2Q0A. Ask the respondent if any new member **has joined their household** since the last time they were interviewed (mention the date). Select YES, if a new member has joined and proceed to add the details of the new member to the household roster.

S2Q1 The question will be pre-filled with all the names of household members that were identified and recorded during the last interview. Add the NAMES of ALL current household members that are not already on the list. Before recording new members, DOUBLE CHECK that they are not

already on the list but are spelled differently. You can delete names of NEWLY ADDED members (e.g. if you accidentally recorded a person who does not meet the member conditions), but you CANNOT DELETE PRE-FILLED MEMBERS. When you complete this question, you MUST have ALL CURRENT household members listed. ANY PRE-FILLED MEMBERS in the list that are no longer household members will also be listed - they will be filtered out in the following questions.

You must give a UNIQUE name to every household member. Record FIRST NAME and SURNAME; if this is not enough to distinguish members from each other, then a called name (nickname), Sr./Jr., or a middle name to distinguish persons.

- S2Q3** The question is only open for PRE-FILLED members. Record YES if the person is currently a member of the household, i.e. normally eats and sleeps within the household. There are different reasons why the person may no longer be a member of the household: MEMBER may have moved to another household for various reasons, may be absent for a long time for various reasons, might have passed away, or may have been incorrectly recorded as a household member in any of the previous visits. Select NO in any of those cases.
- S2Q4** Asked only when MEMBER is no longer a household member. Select the MAIN reason if there is more than one reason.
- S2Q5** Do NOT try to guess the sex of the household member from the name provided to you. This can lead to mistakes. Even in cases where you think that the name would most likely be a male's or a female's name, let the respondent CONFIRM the sex. This question is for newly listed members.
- S2Q6** Also only for newly listed members. Record the AGE IN COMPLETED YEARS, do not round up. If the member is 54 years at the time of the interview and will turn 55 the next day, you must record 54, being the age at the time of the interview Also, only for newly listed members.
- S2Q7A** If the MEMBER captured as head of household from the previous round, is no longer the head of household, select NO and continue to S2Q9.
- S2Q7** Record the relationship of MEMBER to the HOUSEHOLD HEAD. If the respondent is not the head of the household, make sure that you record the relationship of MEMBER to the household head, NOT the relationship to the respondent.

HEAD - The member who makes key decisions in the household and whose authority is acknowledged by other members. NOTE the key decision maker may not necessarily be the oldest member.

SPOUSE - formally married or partner by mutual consent

OWN CHILD - biological child of head (can be from another spouse)

STEP-CHILD - biological child of spouse from a previous union/marriage

ADOPTED CHILD - children that are not biological children of either head or head's spouse

GRANDCHILD – biological children of the head's (own, step, or adopted) children

BROTHER/SISTER - person with at least one parent shared with the head

NIECE/NEPHEW – a daughter/son of a brother/sister to the head

BROTHER/SISTER-IN-LAW - formally married or partner by mutual consent of the brother or sister of the spouse

PARENT – father or mother of the head

PARENT-IN-LAW - parent of the head's spouse

SON-IN-LAW/DAUGHTER-IN-LAW – person who is formally married to biological child of the head

DOMESTIC HELP (RESIDENT) - person that works for the household (e.g. servant, guard, cook, baby-sitter, etc.) and eats and lives with the household

OTHER RELATION (SPECIFY) – person who is related to the head but whose relation is not specified in any category above should be indicated here and specify the type of relationship to the head

OTHER NON-RELATION (SPECIFY) – person who is not related to the head and not specified in any non-relation category above should be specified here

S2Q8 Select the reason why MEMBER joined the household since our last visit. Check with the respondent and select the most appropriate response. Select MISTAKENLY NOT REPORTED OR FORGOTTEN LAST VISIT if MEMBER was already a household member during the previous interview, but has not been recorded for any reason; DISPLACEMENT DUE TO CONFLICT (MILITANCY/ INSURGENCY) if MEMBER relocated to the household for any reasons concerning security or crisis, such as a terrorist attack; SHARED ACCOMMODATION if MEMBER joined the household primarily for the purpose of sharing the housing cost.

S2Q9 If the pre-filled head of the household is reported to no longer be a member of the household in S2Q3, then this question will be asked of all pre-filled members to identify the new head of the household and update the relationship of all members to this new head.

SECTION 5Ai: ACCESS (TO ESSENTIAL GOODS)

Description: The objective of this section is to collect data on households' access to essential goods as specified in the list [ITEM 1 - 9]; it asks about the household's want or need for the enlisted items, their ability (or inability) to buy the items and in the desired quantity, the perceived reason(s) behind their inability to buy the item(s) and in the desired quantity.

Instruction: Where applicable, you MUST remind the respondent to answer about the household in general and not about only his/her personal experience specifically. The reference period is "past 7 days" for the 'Access To Essential Goods' questions.

S5AIQ1A Ask if the respondent or others in their household WANTED or NEEDED to buy any of the listed food items (essential goods) in the past 7 days. Select 'YES' if the respondent or others in their household wanted or needed to buy any of the essential goods in the past 7 days and 'NO' if otherwise. It is **mandatory** to ASK ABOUT ALL THE ESSENTIAL GOODS and probe for each ITEM code separately, record a response before reading the next ITEM code.

Note the three key points for this question: (i) wanted or needed to buy any of the essential goods listed (ii) (i) does not translate to if household bought any of the essential goods (iii) in the past 7 days.

DO NOT rephrase the question by asking – “In the past 7 days, did you or anyone in your household buy [ITEM]?” as there is a difference between a want / need to buy item and if the household actually bought the item. A respondent/HH may have wanted / needed to buy the essential good(s) but was unable to buy it /them; or bought but was unable to purchase the ITEM(S) in the desired quantity. We want to identify these respondents (in SQ5AI1A, 1B & SQ5AI2A) and record the main reasons for these (in SQ5AI1C & SQ5AI2B). Furthermore, it is important that ALL required questions are asked as stated and in the sequence in which they appear in order to avoid any miscommunication whatsoever and to aid overall data quality.

DO NOT include any events outside the reference period of past 7 days.

S5AIQ1B Ask if respondent or any other HHMember was able to buy the ITEM. This question is asked only if the response to Q1A was YES (HH needed or wanted ITEM). Record YES or NO for the ITEM and if YES, proceed to ask if household was able to buy the desired quantity for each of the ITEMS (**S5AIQ2A**). If ‘No’, ask the next question.

S5AIQ1C Ask why the household was unable to buy the ITEMS recorded herein. This question is asked only if the response to Q1B was NO (HH was not able to buy ITEM). Apply probing where and if necessary and select from the list of options, the reason(s) that most correspond(s) with respondent’s answer. **DO NOT READ OPTIONS aloud. Probe and SELECT ALL THAT APPLY.**

S5AIQ2A Ask if the household was able to buy the desired quantity of the ITEM(S) recorded. This question is asked only if the response to Q1B was YES (HH was able to buy ITEM). Follow cue for the next question to be asked based on the answer given by respondent.

S5AIQ2B Ask why the household was unable to buy the desired quantity of the ITEM(S) recorded herein. This question is asked only if the response to Q2A was NO (HH was not able to buy the desired quantity of ITEM). Again, probe where and if necessary and select from the list of options, the reason(s) that most correspond(s) with respondent’s answer. **DO NOT READ OPTIONS aloud. Probe and SELECT ALL THAT APPLY**

SECTION 8: FIES - FOOD SECURITY

Description: This section assesses the household’s food security situation during the **30 days** prior to the day of interview. More broadly it is meant to capture how well the household can fulfil its food needs.

This section will be asked to 50% of the sampled households (Sub-sample A). If the household has been selected for this section, CAPI will display this section.

Instruction: This section is SUBJECTIVE and therefore you MUST accept the responses provided by the RESPONDENT. You must never question a response provided by a respondent in this section.

HOWEVER, look out for **logical inconsistencies** in the respondent's response and probe further as needed. For example, a respondent said they never skipped a meal in the last 30 days because of lack of money/resources (Q4=No). They also said they went without eating for a whole day because of lack of money/resources (Q8=Yes). These two responses are inconsistent, if they went without eating for a whole day that means they skipped a meal, so Q4 should be Yes.

In such cases probe further to clarify that the respondent **fully understood the question**, as it may be a case of miscomprehension.

NOTE: The questions are asked at the household level and NOT TO THE RESPONDENT ALONE.

ALL Select YES if the statement of the question was true AT LEAST ONCE in the **PAST 30 DAYS**, for ANY household member. Note that the event did not have to happen regularly, just once is enough, e.g. if a household skipped only one meal in the past 30 days, select YES for Q4.

The questions ask if the household reduced/changed their food intake BECAUSE OF LACK OF MONEY OR OTHER RESOURCES. DO NOT consider reduced/changed food intakes because of religious (e.g. fasting), medical, or any other reasons. Having forgotten to bring money e.g. to work and not being able to buy the normal lunch is NOT considered a lack of money.

INTERVIEWER READ OUT: Now I would like to ask you some questions about food. During the last 30 days, was there a time when:

S8Q1 This question refers to a **state of being worried, anxious, apprehensive, afraid, or concerned** that there might not be enough food or that the household would run out of food because there was not enough money or other resources to get food. The worry or anxiety could be due to circumstances affecting their ability to obtain food, such as loss of employment or other source of income, or other reasons such as a poor harvest, disrupted social relationships, loss of customary benefits or food assistance, or environmental or political crises.

It is not necessary for the household to have actually run out of food to answer affirmatively to this question. Just the concern and the consequent possible coping strategies are manifestations of food insecurity, even in cases when the actual food consumption is not compromised.

S8Q2 This question asks the respondent whether the household was not able to get foods they considered healthy or those that make a **nutritious or balanced** diet because there was not enough money or other resources to get food. The answer depends on the respondent's own **opinion** of what are healthy and nutritious foods. In general, healthy and nutritious diets are diets including foods from the different food groups (carbohydrates, protein, fats & oils, and fruits & vegetables). This question refers to the **quality** of the diet and **not quantity** of foods eaten.

S8Q3 This question asks if the household had a diet with a limited variety of foods or whether they had to eat the same foods or just a few kinds of foods every day because there was not enough money or other resources to get food. The implication is that the **diversity** of foods consumed would likely increase if the household had better access to food. This question refers to **variety** of the diet and **not quantity** eaten. It is important to stress the link to lack of money, to identify conditions of food insecurity, rather than customary habits to limit the variety of foods eaten for other reasons, such as health or religion.

S8Q4 This question asks about the experience of having to **miss or skip** a meal that would normally have been eaten because there was not enough money or other resources to get food. In some languages, no single term means "meal" or expresses "skip a meal." Therefore, ask if food was skipped in the morning, afternoon, or evening, depending on the interval that the community

usually takes meals. This question refers to **insufficient quantity of food as a result of reduction in the frequency of food consumption in a day**.

S8Q5 This question asks about eating less than what the respondent thought should be eaten, even if a meal was not entirely skipped, because the household did not have money or other resources to get food.

Therefore, eating **less** than expected could be maintaining the same frequency of meals but cutting down on portion size, and thus eating less. For example, following the harvest, households may take three meals a day, but during the lean season, the frequency may decrease to one to two meals a day, and when the crops fail, the number of meals is further reduced to one meal a day. The answer depends on the respondent's **own opinion or perception** of how much they think they should be eating. This question refers to the **quantity** of foods eaten and not the **quality** of the diet. This question does not refer to special diets to lose weight or for health or for religious reasons.

S8Q6 This question refers to any experiences when there was actually no food left in the household altogether i.e. food in the household was completely finished, because they did not have money or other ways to get food, such as the household's own production of food or bartering to get food.

S8Q6A Is asked to those who selected YES in S8Q6 (HH ran out of food). Ask how often the household ran out of food during the last 30 days because of a lack of money or other resources. READ OUT ALL the options and select the appropriate response.

S8Q7 This question asks about the physical experience of **feeling hungry**, and specifically, feeling hungry and not being able to eat enough because of a lack of money or resources to get enough food. It does not refer to dieting to lose weight or fasting for health or religious reasons.

S8Q7A Is asked to those who selected YES in S8Q7 (HH members were hungry but did not eat due to a lack of money/resources to get food). Ask how often the respondent or others in their household **were hungry but did not eat** during the last 30 days because there was not enough money or other resources. READ OUT ALL the options and select the appropriate response.

S8Q8 This question asks about a specific behaviour—**not eating anything all day**—because of a lack of money and other resources to get food. It does not mean dieting to lose weight or fasting for health or religious reasons.

S8Q8A Is asked to those who selected YES in S8Q8 (HH members went without eating for a whole day due to a lack of money/resources to get food). Ask how often the respondent or others in their household went without eating for a whole day during the last 30 days because there was not enough money or other resources. READ OUT ALL the options and select the appropriate response.

SECTION 10: COPING STRATEGIES

Description: This section seeks to ensure that events/shocks that may have affected the household since the last interview are captured. Bear in mind also that typically, the word shock is used to describe a surprisingly intense emotional or psychological reaction to information or an occurrence which may take

its toll on an individual or household. A shock may be an event or happening or a factor that affects an individual or the entire household negatively, in economic terms. The death of the bread winner in a household may have a negative impact economically on the household. Thus, this section seeks to capture events that may have affected the household **since the last time these questions were asked (in October 2022)**.

INTERVIEWER READ OUT: I'd like to ask you about events that may have affected your household since October 2022.

Instructions: This section is asking for events which affected the household at any point in time since October 2022 (the last time these questions were administered), regardless of the event being nonexistent at the time of the interview. For example, A Respondent lost their job just after the interview in October 2022 but is currently working, select YES for Job loss.

S10Q1 Probe for ALL the shock options in this question and select YES/NO accordingly before going to the next question for each shock with a YES response.

Job loss: *Loss of employment resulting to loss of salary, wages or other forms of remuneration. Only select this option for those with paid employment or wage jobs (i.e working for others). E.g. A school teacher or site labourer laid off by their Employer.*

Non-farm business closure: *The non-farm business was temporarily or permanently closed i.e not in operation. Only select this option for business owners and those that are self-employed (i.e. earn income from a business or trade they operate). E.g. A household stopped operating their pure water business; a plumber stopped providing plumbing repair services to his customers.*

Theft/looting of cash and other property: *Select this option if the household experienced or suffered loss through the stealing of money or any private property belonging to the household in a theft or conceivable public disturbance.*

Increase in price of farming/business inputs (excluding petrol and other fuels): *Increase in prices of resources needed to operate a farm/business. Inputs include seeds, fertilizer, animal feed, pesticides, labor, equipment, raw materials and purchased finished goods (merchandise). Exclude increase in prices of petrol and other fuels. When probing provide examples of inputs that are in line with the type of business that the household operates so as to provide more clarity. For example, if a Household operates a bakery business mention inputs such as flour, sugar, butter, oil, cookware, machinery etc.*

Fall in the price of farming/business output: *Decrease in prices of goods/services that a farm/business provides or sells. Farming outputs include harvested crops, livestock, eggs, milk etc. When probing provide examples relevant to the household's type of farming/business activities.*

Increase in price of major food items usually consumed by the household: Increase in prices of essential food items that are normally eaten or bought by the household. These may include rice, maize, beans, garri, fufu, oil, fruits, vegetables, spices, etc.

Increase in price of petrol: Select this option if household was affected by increase in price of petrol.

Increase in prices of other fuels (excluding petrol) (e.g. cooking gas, kerosene, firewood, charcoal): Increase in prices of all types of fuel commodities other than petrol, e.g. kerosene, natural/cooking gas, firewood, charcoal, diesel and lubricants. These commodities are used for lighting, cooking, heating and / or lubricating in household residences, farms and businesses.

Shortage/scarcity of petrol: Select this option if household was affected by shortage/scarcity of petrol at the filling stations.

Illness, injury or death of income earning member of household: Select this option if a household member, who earns money and contributes to the bottom line of the household income fell sick, got injured or passed away and as a result, any of the aforementioned events in one way or another affected / will affect the household negatively.

Droughts: Select this option if a prolonged period of dry weather / low rainfall that might have also led to water shortages was experienced by the household within the stipulated period.

Irregular rains (including unexpected variation in timing and rainfall amount: Observed anomalies in (quantity of) rainfall and its pattern especially with regards to time frame. This could include the event of early / late onset of rains, early end to the rainy / wet season or other notable variations of normal weather conditions.

Floods: This could be man-made - due to infrastructural defects or human activity as in the case of blocked drainages - or a natural hazard event typically due to heavy rainfalls.

Very high temperatures (>40°C): Select this option if household was affected very high temp temperatures of over 40°C.

Pest invasion that caused harvest failure/loss or storage loss: Select this option if household suffered harvest failure and / or loss or a case of storage loss due to pest disturbance.

Death of livestock due to disease: Select this option if household experienced the death of their livestock due to the manifestation of disease.

Dwelling/farm buildings/business facilities damaged or demolished: An infrastructural handicap experienced by HH, of their dwelling place, farm building or any facility for their business that might have prevented them from performing their usual farming activities

as planned. The event / shock may have completely stopped them from taking on their farming activities or affected the frequency/schedule of activities.

Other (specify): Give a clear description of any other event / shock experienced by household not already been captured in the listed shock codes.

S10Q2 This question is only asked for the shocks that the household experienced since **OCTOBER 2022**. DO NOT read options aloud. Select all applicable responses; probe for additional coping mechanisms used by the household; SAY, “ANYTHING ELSE?” after each response.

SALE OF HOUSEHOLD ASSETS / DURABLE GOODS: Sale of durable items / properties owned by the household that are considered transferable or negotiable wealth. E.g. vehicle, furniture, jewellery, art, collectibles, etc.

SALE OF PRODUCTIVE ASSETS (AG AND NO-AG)(EXCLUDING HOUSE OR LAND): Sale of a property owned by a household used to expand wealth and foster income, in exchange for cash or other form of compensation. Asset can be tangible/physical or intangible/non-physical such as stocks, bonds and patents. Examples of agricultural (AG) assets include machinery, equipment, building, breeding/market livestock, and crops/grains. EXCLUDE house, and agricultural and residential land.

SALE OF CATTLE OR OTHER LARGE-SIZED LIVESTOCK: Sale of domesticated cattle or any large-sized livestock used as a beast of burden that is owned by household.

SALE OF CROP STOCK / FOOD STOCK: Stored goods / merchandise in crop or food form, available for sale.

SOLD HOUSE OR LAND: Sold own landed property / house.

ENGAGED IN ADDITIONAL INCOME GENERATING ACTIVITIES: Embarked on livelihood diversification in order to increase household stream(s) of income.

ONE OR MORE HOUSEHOLD MEMBERS MIGRATED TO FIND JOB ELSEWHERE: HHMember(s) relocated with the hope for greener pastures.

RECEIVED ASSISTANCE FROM FRIENDS & FAMILY: Got support / help / favour from friends and family.

BORROWED FROM FRIENDS & FAMILY: Received assistance from friends and family with the intention of paying back or returning what was borrowed.

BORROWED FROM MONEY LENDERS: Received assistance from money lenders with the intention of paying back or returning what was borrowed with some interest.

TOOK A LOAN FROM A FINANCIAL INSTITUTION: Borrowed money from a financial institution with the expectation to pay back with interest.

CREDITED PURCHASES: Purchase of goods and/or services on credit, with the promise to pay in the future.

DELAYED PAYMENT OBLIGATIONS: Took more time in remitting payment agreements.

SOLD HARVEST IN ADVANCE: Sold agricultural yields / harvest beforehand.

REDUCED FOOD CONSUMPTION: Reduced consumption of food.

REDUCED NON-FOOD CONSUMPTION INCLUDING HEALTH AND EDUCATION: Reduced consumption of the non-food category, including the areas of health and education.

TOOK CHILDREN OUT OF SCHOOL: Children were taken out of school.

SENT CHILDREN TO LIVE ELSEWHERE: Children were sent out to live somewhere else.

RELIED ON SAVINGS: Depended on money not spent on short-term expenditure and set aside for future use.

RECEIVED ASSISTANCE FROM NGO / RELIGIOUS INSTITUTIONS: Got support / help / favour from Non-governmental organisations or religious institutions.

TOOK ADVANCED PAYMENT FROM EMPLOYER: Took payment ahead of time from employer.

RECEIVED ASSISTANCE FROM GOVERNMENT: Got support / help / favour from government.

WAS COVERED BY INSURANCE POLICY: Shielded by insurance safety net to manage unforeseen losses and financial risks.

DID NOTHING: Select this option if respondent insists nothing was done as a strategy to cope with any of the 'shocks' and this should be after applying probing.

OTHER (SPECIFY): Give a clear description of any other coping strategies adopted by household that have not already been captured in the listed codes for S10Q2.

NOTE:

- This section requires interviewers to apply effective probing skills. Ensure that the respondent FULLY UNDERSTANDS the question, and HELP RESPONDENTS TO THINK THROUGH THE WAYS THEY MANAGED THE SHOCK. Examples of probing questions:
 - *What actions did your HH take to manage the loss of income from [SHOCK]?*
 - *Did you have to make any changes to your consumption and spending habits to cope with [SHOCK]?*
 - *What steps did you take to manage or increase your household's finances as a result of [SHOCK]?*
- DO NOT assume that a household was affected by a shock, ask the question as specified and let the respondent provide a response. You can probe as applicable if the response seems unlikely.
- For events/shock that are widespread, we are not only asking if the household experienced it, but rather we want to know if the event affected the household economically.

- For example, The price of charcoal (other fuel) increased nationally, however this household does not use charcoal.

DO NOT ask – ‘Did charcoal prices increase since October 2022?’ or ‘Did you experience increase in charcoal prices since October 2022?’.

What we want to know is - Did the increase in charcoal prices AFFECT the household since October 2022?

➤ Sample invalid responses from previous rounds

- S10Q2. How did your household cope with the [*Illness, injury or death of income earning member of household*]?

Response: “Other (specify) - “we bought medicine from chemist”.

NOTE: We are not asking for how they treated the illness. We want to know how they coped with the ECONOMIC IMPACT OF THE ILLNESS, such as the revenue loss to the HH due to the illness, and the incurred health care expenses if applicable.

- S10Q2. How did your household cope with the [*Theft/looting of cash and other property*]?

Response: “Other (specify) - “we left it for God”

NOTE: If respondent says we left it for God, this means they did nothing. Select ‘Did Nothing’, only after you have probed sufficiently.

SECTION 11C: SUBJECTIVE WELFARE

Description: The objective of this section is to collect data on the subjective (self-reported) welfare level of the household i.e their assessment of their standard of living ranging from food consumption, housing, clothing, health care and overall level of happiness. How people feel about their welfare can impact their health, mortality, lifestyle, economic behaviour etc., which in turn impacts on economic growth. Subjective welfare measures are recognised as an alternative method of measuring living standards, and should be considered alongside the objective indicators of living standards for more effective economic monitoring and better-informed investments in social progress.

NOTE: This section will be asked to 50% of the sampled households (Sub-sample B). If the household has been selected for this section, CAPI will display this section.

Instruction: For Questions 1 to 4 the reference period is the **past one month**, be sure to read out the correct reference period and where necessary probe further to clarify that the response provided is in accordance with the specified timeline.

This section is SUBJECTIVE and therefore you MUST accept the responses provided by the RESPONDENT. You must never question a response provided by a respondent in this section.

For Questions 1 to 4, you **MUST** remind the respondent to answer about the household in general and not about only his/her personal experience specifically. The rest of the questions are directed at the respondent specifically.

The majority of the questions are like scale questions. It is important to **READ OUT ALL THE OPTIONS** before asking the respondent to select the appropriate response and be careful when making selections.

INTERVIEWER READ OUT: Now I'd like to ask you some questions on the welfare of your household. This information would help us understand the sentiments and standard of living of the population.

S11CQ1 Ask the respondent which of the following is true concerning their household's food consumption over the past one month. **READ OUT** the options and select the appropriate response.

NOTE: 'ADEQUATE' MEANS NO MORE OR NO LESS THAN WHAT THE RESPONDENT CONSIDERS TO BE THE MINIMUM CONSUMPTION NEEDS OF THE HOUSEHOLD.

S11CQ2 Ask the respondent which of the following is true concerning their household's housing over the past one month. **READ OUT** the options and select the appropriate response.

S11CQ3 Ask the respondent which of the following is true concerning their household's clothing over the past one month. **READ OUT** the options and select the appropriate response.

S11CQ4 Ask the respondent which of the following is true concerning the standard of health care that their household received over the past one month. **READ OUT** the options and select the appropriate response.

S11CQ5 Ask the respondent how they consider themselves to be living considering their current level of household income. This is to understand how the respondent rates his/her current standard of living. **READ OUT** the options and select the appropriate response.

S11CQ6 This question is asking the respondent to rate their overall happiness taking all aspects of their life together such as health, work, finances, relationships, etc. **READ OUT** the options and select the appropriate response.

SECTION 12: RESULT OF THE INTERVIEW

Description: This needs to be completed for EVERY interview file, even if you were not able to reach the household to conduct an interview. Some of the questions are interviewer questions and are NOT to be read out to the respondent. Read/ask the respondent only the questions written in lowercase.

INTERVIEWER READ OUT: **Thank you very much for your participation in this survey! I will be transferring 1500 Naira credit to your phone shortly as a thank you for your time today. I may try to contact you in the future for another short interview. Before you go, I have a couple of questions to help in case I need to contact you in the future.**

S12Q1 Ask if the current phone number that you are speaking to the respondent on is the best number they can be reached on in the future. Select option 1, if the current number is the best number, and option 2 if another number is the best number.

S12Q2 Select the phone number from the list of numbers displayed. If the respondent's preferred number is not in the displayed list, please go back to the NUMBERS roster and add the number to it. Then return here and select that number accordingly.

S12Q3 Ask and indicate the day of the week that will be appropriate to reach out to the respondent in the future. Note that you cannot select ANY DAY and a specific day of the week.

S12Q4 Indicate the time of day that will be most appropriate to reach out to the respondent in the future.

After this, read the displayed text to the respondent and thank them

READ OUT: That's it for now. Thank you very much for answering all my questions. I will transfer 1500 Naira to you after this call. If you have any questions about the survey you can call XXXX.

S12Q5 Record the FINAL RESULT of the interview. The list of answer options is filtered based on the answers in the INTERVIEW INFO Section.

For interviews where you were given consent, response options are:

COMPLETE for interviews that were completed normally, i.e. you managed to answer all questions and sections.

PARTIALLY COMPLETE for interviews that were started, but were not fully completed for whatever reason. These interviews will contain unanswered questions.

S12Q6 This question, directed to the interviewer, is activated if the interview result is PARTIALLY COMPLETE. Indicate YES if the interview could be completed if another interviewer tries to reach out to the respondent later.

S12Q7 This question, directed to the interviewer, is activated if the interview result is PARTIALLY COMPLETED, DON'T KNOW HOUSEHOLD, or REFERENCE PERSON CAN'T CONNECT TO HOUSEHOLD. Provide detailed reason for the interview result.

S12Q8 This question, directed to the interviewer, is activated if the interview result is DON'T UNDERSTAND LANGUAGE of the respondent. Type in the language that you believe the respondent speaks.

S12Q9 This question, directed to the interviewer, is activated if the interview result is COMPLETE or PARTIALLY COMPLETE. Select the MAIN respondent for this interview from the displayed list.

S12Q10 This question, directed to the interviewer, is activated if the interview result is COMPLETE or PARTIALLY COMPLETE. Indicate the language that you conducted the interview in. Specify the language if not in the displayed list of languages.

S12Q11 This question, directed to the interviewer, is activated if the interview result is COMPLETE. Confirm the phone number that you ultimately reached the respondent on.

S12Q12 Indicate YES if you have general notes about the interview that you want to convey to your supervisor, and NO if otherwise.

S12Q13 Type the notes/observations here. Be concise, but detail as much as you can.

S12Q14 Tap to record the end time for the whole interview.